



Upcoming Meeting Dates

Finance Committee Agenda, 4/2/2019

Policy Committee Agenda, 4/2/2019

MHBC Final Minutes

- 1/23/2109
- 2/13/2019



Upcoming Board of Education Meeting Dates **2019**

April 2	9:00 AM	Finance & Budget Committee 501 Kings Hwy East Superintendent's Conference Room
April 2	5:00 PM	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
April 9	6:30 PM	Special Meeting/Negotiations 501 Kings Hwy East Superintendent's Conference Room
April 9	7:30 PM	Regular Meeting 501 Kings Hwy East 2 nd Floor Board Conference Room
April 23	5:00 PM	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
April 23	7:30 PM	Special Meeting/Board Self-Evaluation 501 Kings Hwy East Superintendent's Conference Room
April 30	7:30 PM	Special Meeting/Town Hall 501 Kings Hwy East 2 nd Floor Board Conference Room

Town Budget Meetings:

BoF Budget Vote: April 3, 7:30

RTM Budget Review: April 10, 8PM at Penfield; Budget Vote: May 6, 8:00pm



Finance & Budget Committee Agenda

501 Kings Highway East
Superintendent's Conference Room

April 2, 2019

9:00 AM

1. Call to Order
2. Approval of Minutes
3. Update: Advertising Sales
4. Update: Math Academy
 - Parent Outreach and Response
5. Update: Budget Information following BOF Budget Meeting
6. Update: FPS Costs Resulting from Governor's Proposal
7. Adjournment

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Policy Committee Meeting
Tuesday, April 2, 2019
5:00 PM
501 Kings Highway East
Superintendent's Conference Room

Agenda

- I. Call to Order
- II. Approval of March 19, 2019 minutes
- III. Policy
 - a. Board of Education Handbook
- IV. Future Items
 - a. Homework
 - b. Students with Special Health Care Needs
 - c. Parent Organizations and Booster Clubs
- V. Open Discussion/Public Comment
- VI. Adjournment

Future Meetings: April 23 (Special), April 30, May 14, June 4, June 18, August 26, September 3, September 17, October 1, October 15, November 26, December 3

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.

MILL HILL ELEMENTARY SCHOOL BUILDING COMMITTEE
REGULAR MEETING

Wednesday, January 23, 2019 7:30pm
Mill Hill Elementary School Library
635 Mill Hill Terrace, Southport, CT 06890

FINAL MINUTES

Present: Tom Quinn, Melanie Ruggieri, Jeremy Budzian, Hector Guillen, Harry Ackley, Heather Notka, Norman Roberts (arrived 7:40pm)

Also Present: Mark Schweitzer (Colliers), Charles Warrington (Colliers), David Stein (Silver Petrucelli), Sal Morabito (BOE Central Office), Jessica Gerber (BOE Liaison), Judy Ewing (Liaison to First Selectman's office), Kevin Chase (Principal, Mill Hill), Eric Sundman (RTM Liaison)

Absent: Jason Li, Andrew Sheriff

I. Call To Order/Pledge of Allegiance

Mr. Quinn called the meeting to order at 7:30pm, followed by the Pledge of Allegiance by all present.

II. Approval of Minutes

Being no changes made, Mr. Quinn approved the minutes as written.

III. Approval of Invoices

Motion was made by Mr. Ackley to approve the invoice from Silver Petrucelli totaling \$9342.50, which was seconded by Ms. Ruggieri. 6:0:0 in favor. (Mr. Roberts was not present for this vote)

IV. Current Project Status

Mr. Stein distributed the meeting memorandum from the Working Group of the Building Committee which took place on January 15, 2019, to the Committee members, which was reviewed and discussed. A copy of the memorandum will be scanned and distributed with these Minutes.

V. Review and Approve Traffic Study Consultant

Ms. Ruggieri reported that the working group met with the final three firms; all felt that with Frederick Clark Associates experiences with the Town of Fairfield in the past was a plus, and their proposal was straightforward regarding criteria.

Motion was made by Mr. Budzian to approve Frederick Clark Associates to do the traffic study consultation, which was seconded by Mr. Roberts. 7:0:0 in favor.

VI. Review and Discuss Construction Manager (CM) RFQ

Mr. Schweitzer reported that a draft form is being drawn up and edited, which will be sent out to potential firms within the next seven days. It will be a similar interview process when the potential architect firms were interviewed. The vote for approval is to take place at the next meeting.

VII. Public Comment - NONE

VIII. Adjournment

Motion was made by Mr. Ackley to adjourn the meeting at 7:55pm, which was seconded by Mr. Roberts. 7:0:0 in favor.

Respectfully submitted,

Jennifer Hochberg Toller

Mill Hill Building Committee Recording Secretary

MILL HILL ELEMENTARY SCHOOL BUILDING COMMITTEE
REGULAR MEETING

Wednesday, February 13, 2019 7:30pm
Mill Hill Elementary School Library
635 Mill Hill Terrace, Southport, CT 06890

FINAL MINUTES

Present: Tom Quinn, Hector Guillen, Norman Roberts, Harry Ackley, Andrew Sheriff

Also Present: Mark Schweitzer (Colliers), David Stein (Silver Petrucelli), Sal Morabito (BOE Central Office), Judy Ewing (Liaison to First Selectman's office), Kevin Chase (Principal, Mill Hill), Eric Sundman (RTM Liaison)

Absent: Heather Nokta, Melanie Ruggieri, Jeremy Budzian, Jason Li

I. Call To Order/Pledge of Allegiance

Mr. Quinn called the meeting to order at 7:30pm, followed by the Pledge of Allegiance by all present.

II. Status Report from Architect

Mr. Stein reported that the working group met regarding IT/Technology, and Security (based on the Ed Specs). There has been progress of the site designs, and there was a meeting with the traffic consultant. The final completion of the schematic design is due in early March.

III. Approval of Invoices

Motion was made by Mr. Ackley to approve the invoice from Silver Petrucelli totaling \$23,600, which was seconded by Mr. Roberts. 5:0:0 in favor.

IV. Current Project Status

Mr. Schweitzer distributed copies of the RFQ for the Construction Manager to Committee members, which was reviewed and discussed. Interviews will be similar to what occurred in the architect selection; the interviewing of the top three firms for potential Construction Manager is scheduled for April 10, 2019.

Motion was made by Mr. Ackley to approve the Construction Manager RFQ, which was seconded by Mr. Guillen. 5:0:0 in favor.

V. Latest Timeable Through Approvals

Mr. Schweitzer distributed an updated milestone schedule to Committee members, which was reviewed and discussed. This includes Town approvals from the Board of Selectmen, Board of Finance, and the RTM in May. If there are *any* changes to the Ed Specs, a meeting with the BOE is needed. All approvals need to be in place in order to submit the Grant Application to the state by June 28, 2019.

VI. Public Comment

Ms. Ewing said that she is looking forward to hearing the findings from the traffic consultant's review.

Mr. Sundman expressed concern that while he realizes that things are in a very preliminary stage, he wants to be sure that the importance of air quality concerns of Mill Hill parents are addressed and resolved regarding the HVAC system that is chosen. He also wanted to know how effective the cassette type units are in controlling air quality and temperature, the average lifespan of the units, the average replacement cost of the units, the cost of extended warranties and/or ongoing maintenance costs for the system. Mr. Sundman expressed further that the work needs to be done to correct any conditions that had previously caused air quality concerns in the areas that have had issues.

VII. Adjournment

Motion was made by Mr. Roberts to adjourn the meeting at 8:02pm, which was seconded by Mr. Ackley. 5:0:0 in favor.

Respectfully submitted,

Jennifer Hochberg Toller

Mill Hill Building Committee Recording Secretary