



Upcoming Meeting Dates

BOE Policy Committee Agenda, May 22, 2018

End-of-Year Closing Schedule, 2018

Memo to BOF re Negotiations, May 18, 2018

June 5, 2018 Special Meeting Agenda

FLHS Building Committee Minutes

- January 10, 2018
- February 12, 2018



Upcoming Board of Education Meeting Dates

May 22	5:30 PM	Policy Committee Meeting <i>(rescheduled from 5/15)</i> 689 Unquowa Road RLMS Team Room 292
May 22	7:00 PM	Student Awards Regular Meeting 689 Unquowa Road RLMS Auditorium
		<i>Immediately Following Awards</i>
May 29	5:00 PM	Policy Committee Meeting 501 Kings Hwy East Instructional Conference Room <i>(Blue Room)</i>
June 5	9:00 AM	Finance Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
June 5	5:00 PM	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
June 5	6:30 PM	Special Meeting – <i>Joint Executive Session</i> <i>With BOF and BOS</i> 501 Kings Hwy East 2 nd Floor Board Conference Room
June 12	6:30 PM	Special Meeting – Executive Session 501 Kings Hwy East Superintendent's Conference Room
June 12	7:30 PM	Regular Meeting 501 Kings Hwy East 2 nd Floor Board Conference Room

Other Town Meetings:
May 21 – RTM Committee re Mill Hill
May 29 – RTM re Mill Hill

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Policy Committee Meeting
Tuesday, May 22, 2018
5:30 PM
RLMS Team Room 292
689 Unquowa Road

Agenda

- I. Call to Order
- II. Approval of May 5, 2018 Minutes
- III. Policy:
 - a. High School Graduation Requirements
- IV. Future Items
 - a. Booster Clubs
 - b. Social Media Policy
 - c. 1311.1 Political Activities Administrative Regulation
 - d. High School Graduation Requirements
 - e. Board of Education Handbook
 - f. Student Discipline Policies - Expulsion
- V. Open Discussion/Public Comment
- VI. Adjournment

Future Meetings: May 29

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.

FAIRFIELD PUBLIC SCHOOLS
Fairfield, Connecticut

TO: Board of Education Members, All Building Administrators, FEA President and All Staff

FROM: Mike Cummings

Class of 2018



DATE: May 14, 2018

SUBJECT: **END-OF-YEAR SCHEDULE FOR 2018**

The following is the schedule for the end of the school year:

ALL SCHOOLS – EARLY STUDENT DISMISSAL SCHEDULE

High Schools (Last Serving Day for Lunch) –Thursday, June 14, 2018
High Schools (Student Exam Days - No Lunch Served) June 15, 18, 19, 20, 21, 2018

Middle Schools

Full Day of School on June 19, 2018 (Lunch Will Be Served)
Early dismissal for students on June 20 & 21, 2018 will be at 12:40 p.m. (No Lunch Served)

Elementary Schools – Full Day of School on June 19, 2018

Early Dismissal on June 20 & June 21, 2018

(Lunch Will Be Served)

Elementary Schools

Early dismissal days for students will be 1:40 p.m.
Holland Hill School early dismissal for students will be at 12:55

Fairfield Ludlowe High School and Fairfield Warde High School

Students attend school according to exam schedule
Buses leave at 12:10 p.m. on exam days - June 15, 18, 19, 20, 2018
Make-up day is June 21, 2018

END-OF-YEAR SCHEDULE

Thursday, June 21, 2018	-	<u>Fairfield Woods Middle School</u> <u>Closing Exercises</u> 9:00 a.m. in the Gymnasium at Fairfield Warde High School
Thursday, June 21, 2018	-	<u>Roger Ludlowe Middle School</u> <u>Closing Exercises</u> 9:45 a.m. in the Gymnasium at Roger Ludlowe Middle School
Wednesday, June 20, 2018	-	<u>Tomlinson Middle School</u> <u>Closing Exercises</u> 2:30 p.m. in the Gymnasium at Fairfield Warde High School

End-of-Year Schedule - Continued

- Wednesday, June 20, 2018** - **Fairfield Ludlowe High School Graduation**
6:00 p.m.
at Fairfield Ludlowe High School - Taft Field
*Rain Location: Fairfield Ludlowe High School –
Main Gym and Auditorium*
- Wednesday, June 20, 2018** - **Fairfield Warde High School Graduation**
6:00 p.m.
at Fairfield Warde High School - Courtyard
*Rain Location: Fairfield Warde High School -
Gymnasium*

Last Day For Staff

- Thursday, June 21, 2018** - Last day of school for all **10 Month Paraprofessionals**
- Thursday, June 21, 2018** - Last day of school for all **10 Month Teaching Staff**
- Wednesday, June 27, 2018** - Last day for all **10 1/2 Month Secretarial Staff**
- Agreed upon calendar for 5 extra days** - Last day for all **10 Month Deans**
- Thursday, June 21, 2018** - Last day for all **Social Workers and Psychologists**
- Thursday, June 21, 2018** - **Last day for Special Education Trainers**
- Thursday, June 28, 2018** - Last day for all **10 1/2 Month Guidance Counselors and grandfathered employees only**

HAVE A GREAT SUMMER!

The dates and times of all graduations and closing exercises are listed on page 3.

CLOSING EXERCISES / GRADUATION 2018

(Graduation dates and times do not conflict with current grade 8 school feeder patterns)

SCHOOL	DAY	DATE	TIME	LOCATION
Fairfield Ludlowe High School	Wednesday	June 20	6:00 p.m.	Fairfield Ludlowe High School – Taft Field (Rain Location: Fairfield Ludlowe High School – Main Gym and Auditorium)
Awards	Tuesday	June 19	7:00 p.m.	Fairfield Ludlowe High School – Larsen Auditorium
Fairfield Warde High School	Wednesday	June 20	6:00 p.m.	Fairfield Warde High School – Courtyard (Rain Location: Fairfield Warde High School - Gymnasium)
Awards	Tuesday	June 19	7:00 p.m.	Fairfield Warde High School - Auditorium
Fairfield Woods Middle School	Thursday	June 21	9:00 a.m.	Fairfield Warde High School - Gymnasium
Awards	Thursday	June 14	7:00 p.m.	Fairfield Woods Middle School – Auditorium
Roger Ludlowe Middle School	Thursday	June 21	9:45 a.m.	Roger Ludlowe Middle School - Gymnasium
Awards	Tuesday	May 29	3:15 p.m.	Roger Ludlowe Middle School - Auditorium
Tomlinson Middle School	Wednesday	June 20	2:30 p.m.	Fairfield Warde High School - Gymnasium
Awards	Tuesday	June 19	7:30 p.m.	Tomlinson Middle School - Auditorium
Burr	Tuesday	June 19	1:30 p.m.	In the Gymnasium
Dwight	Tuesday	June 19	9:30 a.m.	In the All Purpose Room
Holland Hill	Wednesday	June 20	9:30 a.m.	In the Gymnasium
Jennings	Tuesday	June 19	5:00 p.m.	In the Gymnasium/All Purpose Room
McKinley	Tuesday	June 19	1:30 p.m.	In the Gymnasium
Mill Hill	Tuesday	June 19	5:00 p.m.	In the Roger Ludlowe Middle School Auditorium
North Stratfield	Monday	June 11	5:30 p.m.	Fairfield Woods Middle School - Auditorium
Osborn Hill	Friday	June 15	9:30 a.m.	In the All Purpose Room
Riverfield	Friday	June 15	10:30 a.m.	In the Gymnasium
Sherman	Tuesday	June 19	4:15 p.m.	In the rear of the building next to the playground (Rain Location: In the All Purpose Room)
Stratfield	Wednesday	June 20	11:00 a.m.	In the Gymnasium
Early Childhood Center (ECC)	Varies	Various Dates	8:45 a.m.- 3:15 p.m	Early Childhood Center - Classrooms

The Fairfield Public Schools will reopen for the 2018-2019 school year with a full-day schedule on:
THURSDAY, AUGUST 30, 2018



TONI R. JONES, ED. D.

SUPERINTENDENT OF SCHOOLS

(203) 255-8309 T.JONES@FAIRFIELDSCHOOLS.ORG

May 18, 2018

Mr. Michael Tetreau, First Selectman
Mr. Tom Flynn, Board of Finance Chairman
Town of Fairfield
725 Old Post Road
Fairfield, CT 06824

Re: Fairfield Board of Education: 2018 Administrator Negotiations

Dear Mr. Tetreau and Mr. Flynn:

I am writing in connection with the Board of Education's upcoming collective bargaining negotiations with the Fairfield School Administrators Association. Please know that under Connecticut General Statute §10-153d:

Within thirty days prior to the date on which the local or regional board of education is to commence negotiations pursuant to this section, such board of education shall meet and confer with the board of finance in each town or city having a board of finance, with the board of selectmen in each town having no board of finance and otherwise with the authority making appropriations therein. A member of such board of finance, such board of selectmen, or such other authority making appropriations, shall be permitted to be present during negotiations pursuant to this section and shall provide such fiscal information as may be requested by the board of education.

The Board of Education's commencement date for negotiations pursuant to Connecticut General Statute Section 10-153d is in the first week of August 2018. To comply with the above-referenced statute and its 30-day "meet and confer" provision, the Fairfield Board of Education will meet on **June 5, 2018 at 6:30** p.m. at the Fairfield Board of Education Offices, 501 Kings Highway East, Fairfield, CT. Your attendance is invited, and I ask that by return correspondence to Meg Brown (mbrown5@fairfieldschools.org) you confirm the attendance of the Board of Finance and Board of Selectmen at this meeting.

As well, I also request that said return correspondence indicate the names of observers at either or both of these negotiations.

Please feel free to contact me with any questions.

Sincerely,

Dr. Toni Jones
Superintendent of Schools

Attachment: June 5, 2018 BOE Agenda
TJ:mb

FAIRFIELD PUBLIC SCHOOLS

Board of Education SPECIAL Meeting/Executive Session
501 Kings Highway East, 2nd Floor Board Conference Room
June 5, 2018
6:30 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Business Items
 - A. Discussion
Recommended Motion: “that the Board of Education hereby moves into Executive Session to discuss records, reports and statements of strategy or negotiations with respect to collective bargaining and invite Attorney Sedor, Attorney Deasy, and members of the Boards of Selectmen and Finance in accordance with Connecticut General Statutes CGS§ 1-210(b)(9)”
4. Adjournment

RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact Pupil & Special Education Services, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379

Fairfield Ludlowe High School Building Committee

Wednesday, January 10, 2018 7:30pm

FLHS Faculty Lounge, 785 Unquowa Rd., Fairfield, CT 06824

FINAL MINUTES

Present: Greg Pidluski, Donna Ertel, Marc Donald, John Comerford, Marc Andre (arrived 7:34pm), Robert Sickeler (arrived 7:37pm)

Also present: Sal Morabito (BOE), Gerald Foley (Town of Fairfield Purchasing), Greg Hatzis (FLHS Headmaster), Jessica Gerber (BOE liaison), Joe Costa (Perkins Eastman), Eric Cushman (Gilbane)

Absent: Joseph Pagnozzi

I. Call To Order / II. Pledge of Allegiance

Mr. Donald called the meeting to order at 7:31pm, followed by the Pledge of Allegiance by all present.

III. Approval of Minutes

Motion was made by Mr. Pidluski to approve the October 11, 2017 minutes, which was seconded by Ms. Ertel. 4:0:0 in favor.

Motion was made by Ms. Ertel to approve the December 13, 2017 minutes, which was seconded by Mr. Pidluski. 4:0:0 in favor.

(Mr. Andre and Mr. Sickeler were not present for both votes to approve the Minutes)

IV. Budget Report

Mr. Cushman passed out an updated budget summary and updated list of invoice(s) to be approved, but reported no major changes from last month.

V. Approval of Invoices

Motion was made by Ms. Ertel to approve invoice from Perkins Eastman (\$3,689.97), which was seconded by Mr. Comerford. 5:0:0 in favor. (Mr. Sickeler was not present for this vote)

VI. Old Business

Mr. Donald reported that the proposed Woodard & Curran further testing of the 1961 addition (\$30,000) area, there were questions about scope creep, and went back to the original ed specs. He reached out to First Selectman Tetreau; after their conversation, it was decided to hold off on the decision due to the uncertainty of the proposal not being part of the original ed specs. Mr. Morabito reached out to the First Selectman, and to Dr. Toni Jones (Superintendent of Fairfield Public Schools) regarding this matter; he said timing is everything, especially due to the holidays and the most recent snow days. A decision may be made at the next meeting.

VII. New Business

Mr. Morabito reported the testing of soils in the portion of the western courtyard will be done this summer, due to contamination. The evidence of contamination was shown during post-testing. Per CT DEEP, a portion of contaminated soil must be removed before March 15, 2018; there will be more details forthcoming at the next meeting.

Mr. Costa reported of plans to recapsulate the canopy at the West courtyard entrance (due to rusting and cracking of brick) which has been there since the original building was built. A liquid membrane will be applied, plus there will be painting on the underside, cleaning of light fixtures, and spraying/power washing.

For the 2018 scope to windows, Mr. Costa reported that the following will be done: adding Windows not scheduled for replacement, adjustment of sashes, number of window handles to be changed, an adjustment of glazing (of glass), modification of window shades. These were submitted to Gilbane for review, with proposed pricing to be announced at the next meeting.

There are enough funds in the project contingency (\$554,541) should the Committee move forward when these proposals are put forth.

VIII. Adjourn

Motion was made by Mr. Comerford to adjourn the meeting at 8:24pm, which was seconded by Ms. Ertel. 6:0:0 in favor.

Respectfully submitted,

Jennifer Hochberg Toller
FLHS Building Committee Recording Secretary

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE – **SPECIAL MEETING**

Monday, February 12, 2018 6:30 p.m.
Fairfield Ludlowe High School Faculty Lounge
785 Unquowa Rd.
Fairfield, CT 06824

FINAL MINUTES

Present: Greg Pidluski, Marc Donald, Marc Andre, Donna Ertel

Also Present: Sal Morabito (BOE), Gerald Foley (Purchasing, Town of Fairfield), Judy Ewing (Liaison to the First Selectman), Jessica Gerber (BOE Liaison), Joe Costa (Perkins Eastman), Eric Cushman (Gilbane), Greg Hatzis (FLHS Headmaster)

Absent: Joseph Pagnozzi, John Comerford, Robert Sickeler

I. Call To Order

Mr. Donald called the meeting to order at 6:31pm.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

Motion was made by Mr. Piduski to move Old Business up on the agenda to accommodate Mr. Hatzis, which was seconded by Ms. Ertel. 4:0:0 in favor.

III. Old Business

Mr. Cushman passed out revised plans pertaining to the window project and budget summary to Committee members. Committee members reviewed the revised plans (before the 2018 work commences). Mr. Hatzis reported certain changes per staff request, which include privacy issues, aesthetics, hallway ventilation (parts of the building are not air conditioned during the warmer months), access issues, and room function as intended (i.e. science lab/classroom). Not all windows are operable, and part of the revised plan is to make those windows able to be opened when and if necessary. This portion is known as Change Order 2.

Change Order 3 is the abatement work in the courtyard pertaining to soil removal (needs to be completed by March 15, 2018 per CT-DEEP).

Motion was made by Ms. Ertel to approve Change Order 2 for #85,456 (Gilbane – for windows) which was seconded by Mr. Pidluski. 4:0:0 in favor.

Motion was made by Mr. Andre to approve Change Order 3 for \$5,474 (Gilbane – soil abatement & remediation), which was seconded by Ms. Ertel. 4:0:0 in favor.

Motion was made by Mr. Pidluski to approve Purchase Order to Tarantino Landscaping for \$2,625 which was seconded by Mr. Andre. 4:0:0 in favor.

Mr. Morabito reported additional environmental testing by Woodard & Curran (an increase of \$3440), with the first round of air sampling done in December 2017, the second round to be done in the Spring, and the third round to be done in the summer.

Motion was made by Ms. Ertel to authorize increase of Purchase Order of \$29,100 to Woodard & Curran, which was seconded by Mr. Andre. 4:0:0 in favor.

IV. Chairman's Report

Mr. Donald presented to the First Selectman an update on the project, and the concerns regarding scope creep.

V. Budget Report

Mr. Cushman reviewed the cost summary sheet (to date) with Committee members.

VI. Approval of Invoices

Motion was made by Mr. Pidluski to approve invoice from Perkins Eastman for \$12,315.03, which was seconded by Ms. Ertel. 4:0:0 in favor.

Motion was made by Ms. Ertel to approve invoice from Woodard & Curran for \$5,676.00, which was seconded by Mr. Andre. 4:0:0 in favor.

VII. Adjourn

Motion was made by Ms Ertel to adjourn the meeting at 7:39pm, which was seconded by Mr. Pidluski. 4:0:0 in favor.

Respectfully Submitted,
Jennifer Hochberg Toller
FLHS Building Committee Recording Secretary