



Upcoming Meeting Dates

First Day Enrollment Count – August 30, 2018

Finance Committee Agenda, 9/4/2018

Finance Committee Minutes, 6/5/2018

Policy Committee Agenda, 9/4/2018

Policy Committee Minutes, 8/28/2018

Special Meeting Agenda, 9/5/2018 – Tour of WFC/ECC

SMART BOE Goals, August 31, 2018

MHBC Draft Minutes, 8/15/18

Draft Housing Summary, August 2018



Upcoming Board of Education Meeting Dates

September 4	9:00 AM	Finance Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
September 4	5:00 PM	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
September 5	6:00 PM	Special Meeting – Tour of WFC and ECC 108 Biro Street 755 Melville Avenue
September 11	7:30 PM	Regular Meeting 501 Kings Hwy East 2 nd Floor Board Conference Room

Other Town Meetings:

September 18 (Tue) – BOF – Capital Planning Workshop

September 26 (Wed) – BOF – Quarterly Review Meeting

8/30/2018 **FIRST DAY COUNT**

FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - ELEMENTARY

	PRE-K	KIND	1	2	3	4	5	TOTAL
Burr	18	20	22	23	20	20	24	
	18	21	21	23	23	20	24	
		21	20	21	21	20	23	
	36	62	63	67	64	60	71	423
Dwight		17	22	16	17	19	20	
		18	21	17	18	20	20	
				17	19	18	20	
	35	43	50	54	57	60		299
Holland Hill		17	20	16	23	18	20	
		17	20	15	24	18	21	
		18	20	17	24	18	21	
	52	60	48	71	54	62		347
Jennings		21	19	22	17	20	19	
		23	20	21	17	19	21	
					17	21	21	
	44	39	43	51	60	61		298
McKinley		17	20	17	17	20	20	
		18	19	17	16	18	20	
		17	17	18	16	19	19	
		17		17	16	19	19	
				17				
	69	56	86	65	76	78		430
Mill Hill		20	17	21	20	21	24	
		20	17	20	20	22	23	
		20	18	20	21	22		
	60	52	61	61	65	47		346
No. Stratfield		17	22	20	19	23	21	
		17	22	19	19	24	20	
		17	21	19	18	23	18	19
	51	65	58	56	70	78		378
Osborn Hill		21	19	21	21	23	22	
		20	18	22	21	23	22	
		21	19	22	20	22	21	
			19				21	
	62	75	65	62	68	86		418
Riverfield		19	19	20	24	19	23	
		19	18	20	22	19	24	
		21	18	21	23	19	23	
			17			18		
	59	72	61	69	75	70		406

FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - ELEMENTARY

	PRE-K	KIND	1	2	3	4	5	TOTAL	
Sherman		19	21	19	21	22	19		
		19	22	20	21	22	20		
		19	22	19	21	23	20		
				20	21		19		
							20		
		57	65	78	84	67	98	449	
Stratfield	17	19	18	22	21	23	25		
	8	20	19	22	19	24	24		
	<i>ECC PK Program</i>	15	19	19	23	20	23	24	
	<i>ECC PK Program</i>	10							
		50	58	56	67	60	70	73	434
ECC	103							103	
TOTAL PRE-K-5	189	609	646	684	697	722	784	4,331	

FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - SECONDARY

	6	7	8	9	10	11	12	TOTAL
Fairfield Woods	264	340	310					914
Ludlowe	262	327	249					838
Tomlinson	209	232	225					666
TOTAL 6-8	735	899	784					2,418
FWHS				339	371	358	408	1,476
Walter Fitzgerald Campus				0	5	1	2	8
FLHS				425	374	376	379	1,554
Walter Fitzgerald Campus				1	6	6	6	19
TOTAL 9-12				765	756	741	795	3,057

SUMMARY	Pre-K - 5	6 - 8	9 - 12	TOTAL
Current:	4,331	2,418	3,057	9,806
Difference: Current - September 29, 2017	(80)	(36)	6	(110)
Sept 29, 2017 (For Oct 1)	4,411	2,454	3,051	9,916

FPS Students in FPS Schools:	9,806
FPS Students in Outplaced Schools:	
FPS Students in Magnet Schools*:	
Total Including OP and Magnet:	9,806

*Excludes Students that are dual-enrolled in Fairfield Public Schools and RCA or Aqua half-day magnet programs. These students are included in the FPS Schools count (not the magnet count).

Please inform the Supt. Office of any discrepancies at 255-8371.



Finance & Budget Committee Agenda
501 Kings Highway East, 2nd Floor Superintendent's Conference Room
TUESDAY September 4, 2018 9:00 AM

1. Call to Order
2. Approval of Minutes of June 5, 2018 meeting
3. Business Items:
 - A. Magnet Program Financial Impact
 - B. Update on Bus Efficiency Work over the Summer
 - C. Blinds - Updated Quote
Vote to try Crowd Sourcing for Funds
 - D. HVAC- Cost Estimate
 - E. Review Waterfall Draft Document
 - F. Review Paperless BoE Memo from Technology
 - G. Update on Advertising Companies to Generate Revenue
 - H. Review the Budget Process for 2018-2019
4. Adjournment

**BOARD OF EDUCATION
FINANCE COMMITTEE
FAIRFIELD PUBLIC SCHOOLS, FAIRFIELD, CT
501 Kings Highway East Superintendent's Conference Room
June 5, 2018
Minutes**

Minutes

Call to Order: The meeting was called to order at 9:06am by Chair, Jennifer Leeper.

Present: Members: Jennifer Leeper, Christine Vitale

District staff: Dr. Toni Jones, Colleen Deasy, Tom Cullen, Rob Mancusi, Mike Cummings, Meg Brown.

Absent: Nick Aysseh,

Approval of Minutes: Mrs. Leeper made the motion to approve the minutes from May 1, 2018 meeting. Seconded by Mrs. Vitale. The motion fails 1-0-1. Approval of minutes will be resubmitted for approval at next meeting.

Old Business:

Sponsorships: Ms. Deasy reported that the school district can use student activity accounts to collect funds for sponsorships of athletic fields. Dr. Jones has already discussed the possibility of selling sponsorships with high school athletic directors.

Directors have an existing relationship with a sales representative who is interested in working with the school district. Dr. Jones will follow up with Athletic Directors.

Advertising on buses is not an option at this time; unless contract is renegotiated.

BoE Going Paperless: Meg Brown shared more information about E-meeting, a software program offered by CUBE to manage Board documents. Software would cost \$3,000 for the first year and \$1,500 per year afterwards. The cost to convert policies would be \$4,500.

The committee agreed that the information should be shared with the full Board during June, possibly with a presentation by CUBE.

Blind Replacement: Tom Cullen reported that school administrators have identified 110 blinds that need to be replaced or fixed. Maintenance Dept. now needs to inspect and prioritize replacement. Mr. Cullen will come back to the committee with a best case and worst case scenario. Funding options were discussed.

New Business:

Grade Reconfiguration: Dr. Jones shared that the next steps in exploring this option would be for staff to work with committee members to identify pros and cons of grade reconfiguration and more detailed breakdown of costs and savings.

Magnet School: Ms. Leeper asked about the possibility of bring an International Baccalaureate program to Fairfield.

Dr. Jones shared that the district is still looking at options as part of its racial imbalance plan. The Committee plans to continue to discussion of the cost of starting/implementing a magnet program.

Superintendent's Report: Dr. Jones had nothing additional to address that had not be discussed earlier.

Public Comment: Tara Learman, Amy Pressman, Amy Colangelo, Stephanie Schecter, Marybeth Campbell, Nicole Stanton, Susan D'Andrea, Rachel Aresti

Adjournment: Ms. Leeper made the motion to adjourn, seconded by Mrs. Vitale. The motion passes 2-0. Meeting adjourned at 10:45am.

Respectfully submitted by Christine Vitale, Committee Member

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Policy Committee Meeting
Tuesday, September 4, 2018
5:00 PM
501 Kings Highway East
Superintendent's Conference Room

Agenda

- I. Call to Order
- II. Approval of August 28, 2018 Minutes
- III. Policy
 - Student Records Policy
 - Physical Restraint and Seclusion
- IV. Future Items
 - Graduation Requirements
 - Acceptable Use Policy
 - Students with Life Threatening Allergies
 - Use of Social Networking
 - Parent Organizations and Booster Clubs
- V. Open Discussion/Public Comment
- VI. Vote for Adjournment

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Policy Committee Special Meeting
Tuesday, August 28, 2018
5:00 PM
501 Kings Highway East
Superintendent's Conference Room

Minutes

- Meeting called to order 5:05 PM
 - Present were Jennifer Maxon-Kennelly, Jennifer Jacobsen, Colleen Deasy, Dr. Toni Jones, Mike Cummings
 - Two members of the public joined the meeting
 - Policy Committee member Jeff Peterson joined the meeting at 6:20 PM

- June 5, 2018 minutes approved 2-0 and June 19, 2018 minutes approved 2-0

- Policy
 - Graduation Requirement Policy Update
 - Mike Cummings, Dr. Jones and the committee discussed edits to the Policy that were made over the summer
 - Mr. Cummings will continue to work with staff on developing the policy and will be prepared to discuss the policy again with the committee at the October 2, 2018 meeting.
 - Policy Updates
 - Booster Club Policy
 - Further update coming at September 18 meeting
 - Social Media Policy
 - On hold by administration for time being
 - Physical Restraint and Seclusion
 - Further updates will need to be made as a result of new legislation
 - Recommended updates to Student Record Policy
 - Colleen Deasy presented the changes outside counsel have recommended for the Student Record Policy.
 - The committee requested copies of the CAFE model policies for further discussion at the next meeting.
 - Legislative Updates September 2018
 - Colleen Deasy reviewed the three major changes in legislation that would be covered at the full board meeting: Restraint and Seclusion; Student Data Privacy; and Students with Life-Threatening Allergies

- Open Discussion/Public Comment
 - Jessica Curran, a parent of a student with food allergies shared her experiences with children with food allergies with the committee, as well as her experience in working to draft the current CT food allergy legislation
 - Ms. Curran shared that she felt that there were issues with the current FPS food allergy policy and asked that the policy be put back on the agenda for further review.
 - Trisha Donovan, a parent of a student with food allergies, echoed Ms. Curran's concerns, shared her own experiences, and further noted that the current form used by FPS to document student medication was not an accurate reflection of practice.

- Meeting adjourned 6:28 PM

Board of Education, Fairfield Public Schools
Walter Fitzgerald Campus, 108 Biro Street
Early Childhood Center, 755 Melville Avenue

Wednesday, September 5, 2018

SPECIAL MEETING

6:00 P.M.

1. Call to Order
2. Tour of Walter Fitzgerald Campus (WFC)
3. Tour of Early Childhood Center (ECC)
4. Adjournment

RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact Pupil & Special Education Services, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379



SMART BOE Goals
August 31, 2018

[Nick Aysseh](#)

1. The Board shall direct the Superintendent to begin budget development with a zero based budget, not a roll forward budget. During budget development, the Board shall provide appropriate and timely feedback to the Superintendent, as the costs of any new initiatives are made available. In other words, it should be a goal of this Board to direct this Superintendent to find cost savings wherever possible while striving to meet district education goals.
2. The Board shall adopt the terms for a policy on the vision of a graduate/new graduation requirements by XXXX date (open to board discussion on a date, but we should vote on achieving this goal on a specific date).
3. The Board shall review and revise as necessary the Long Range Facilities Planning Principals on a parallel timeframe with the work being done by Mill Hill Building Committee.
4. By our first meeting in October, in the absence of an agreement by the majority of the Board to reject the need for a racial imbalance plan, the Board shall direct the Superintendent to seek a request for proposals to hire a consulting firm to assist with a district wide redistricting plan to solve overcrowding and racial imbalance.

[Phil Dwyer](#)

5. Initiate staff research and board discussions immediately and by May, 2019, the Board of Education, will have discussed, received community input and acted on plans to resolve four specific facility utilization issues:
 - Explore **Magnet Program(s)** to be located at McKinley School, or other schools, and choose the best option that will help FPS ensure more even facility utilization at our elementary schools.
 - International Baccalaureate Program
 - STEAM Program
 - Math and Science
 - Other, for which there is general public interest
 - Research **Walter Fitzgerald Campus alternative high school Facility Issues** and determine the feasibility of relocating the WFC to a town owned school or other facility at reasonable cost, or if investing in the renovation of the existing leased property. The goal is to provide an improved facility and educational setting for use by 30 to 50 students.

- Study the **Early Childhood Center (“ECC”)**, including the anticipated enrollment projections. 161 students are currently served and we have outgrown the existing facility, resulting in a classroom serving 24 students being created at Stratfield ES. Determine if it is feasible to expand at Warde HS or relocated to a town owned school(s) or other facilities at reasonable cost which will provide improved facilities and educational settings for use by the projected student population.
- Research a Comprehensive **Redistricting Plan** to resolve facility utilization concerns.

[Jessica Gerber](#)

6. Discuss and work with administration to develop an RFP for a district-wide audit of FPS for the 2019-20 school year.
7. Discuss and work with administration to either a) have FPS staff develop one or more redistricting plans that will better utilize our school buildings; or b) hire a firm to develop one or more redistricting plans that will better utilize our school buildings. These plans should be presented to the BoE in 2019 for possible implementation in the 2020-21 or 2021-22 school years.

[Jenn Jacobsen](#)

8. The Board, with community input, will address facility topics, including;
 - Exploration of an Intra-District Magnet Program
 - School capacity and utilization
 - Continue to implement the state approved Racial Imbalance Plan, evaluate the effectiveness of strategies contained therein, and amend the plan if necessary
 - Gather community input and research alternative locations for Walter Fitzgerald and the ECC
9. The Board will discuss updates to the District Improvement Plan, suggest any changes, provide resource support, and affirm the vision and work plan contained within the DIP
10. The Board will aim to identify and implement fiscal efficiencies, additional revenue sources and policy that supports the continual improvement of the district and achievement of our students.

[Jennifer Leeper](#)

11. At the November 13th Organizational Meeting, the board will adopt a bylaw change to enact the separation of action-oriented agenda items from discussion-oriented agenda items such that one of the Regular meetings a month is a traditional meeting format focused on action items and one Regular meeting a month is formatted as a "work session" to help facilitate open discussion on the agenda topics. Both meeting formats are technically Regular meetings and will be appropriately noticed and posted as such.

[Jennifer Maxon-Kennelly](#)

12. We will conduct a school year long comparative review of Fairfield's BoE organizational structure to others in CT for purposes of affirming our structure or discovering possible avenues for improvement
13. By the November meeting the Board will conduct a review of the alumni survey to support possible budget priorities and inform their discussion of the District Improvement Plan.

[Jeff Peterson](#)

14. The Board will discuss establishing an annual or semiannual security briefing (whether in executive or public session) which could include a recap of recent improvements/repairs, a listing of recent threats/resolutions, and guidance about emerging concerns.

[Trisha Pytko](#)

15. The Fairfield Board of Education shall research the facilities, economic, and educational aspects of the Early Childhood Center and determine a solution to the enrollment capacity issue without disrupting the effective model by June 2019.
16. The Fairfield Board of Education shall research the facilities, economic, and educational aspects of the Walter Fitzgerald Campus and Program and determine a solution to the facilities issue without disrupting the effective model by June 2019.
17. The Fairfield Board of Education shall research a district-wide redistricting plan with current and ten year enrollment projections to ensure adequate student educational and special needs capacity by June 2019. (this may need re-wording)
18. The Fairfield Board of Education shall present a 2019-2020 school budget that is aligned with the School District Improvement Plan, and the Board of Education goals by February of 2019. (date may be incorrect)

[Christine Vitale](#)

19. Schedule one special "working" meeting per quarter (Oct, Dec, March) to provide a more relaxed format for discussion and a more organic exchange of ideas. The Superintendent and Executive Board will work together to identify specific agenda items for these meetings based on the needs of the district.
20. Continue discussion on how to best utilize school facilities while still respecting approved facilities planning principles:
 - By the December Town Hall meeting, the Board will have a proposal for addressing ECC overcrowding and WFC location.

- By the February Town Hall Meeting, the Board will have a proposal on possible magnet programs that might help alleviate the district's racial imbalance.
- Prior to the BoS vote on Mill Hill bonding, the Board will have held one community forum to discuss facility utilization, the planning principles, and the pros/cons/scope of a possible redistricting.

21. The Board should aim to increase community engagement. To achieve this, the Board should revisit work done by past Communications Committee. By March 1, the Board should identify, and schedule to meet with one community organization to better communicate the goals, budgets, and accomplishments of the FPS. Possible organizations include: Senior Center, Fairfield Board of Realtors, Chamber of Commerce. Meetings should occur prior to May 1, 2019.

MILL HILL ELEMENTARY SCHOOL BUILDING COMMITTEE
SPECIAL MEETING

Wednesday August 15, 2018 7:00 p.m.

Sullivan Independence Hall First Floor Conference Room
725 Old Post Road
Fairfield, CT 06824

DRAFT MINUTES

Present: Tom Quinn, Melanie Ruggieri, Heather Nokta, Andrew Sheriff, Hector Guillen, Jeremy Budzian

Also present: Sal Morabito, Charles Warrington, Jessica Gerber, Judy Ewing, Gerald Foley

Absent: Jason Li, Norman Roberts, Harry Ackley

I. Call to Order/Pledge of Allegiance

Mr. Quinn called the meeting to order at 7pm, followed by the Pledge of Allegiance by all present

II. Review/Approval of RFQ (from RFP)

Mr. Warrington reported that there were minor edits to the RFQ, notably in the selection criteria. Fees were removed, and the qualifications which are key, stayed in. It is in line with CT high performance standards (which applies to the project if it's \$2 million or more, and if there are additions to the school), and follows the "silver" LEED standard. The traffic survey is included. Regarding hazardous materials, Woodard & Curran was mentioned in regards to any possible PCBs during Phase 1 of the project. Mr. Foley gave Committee members an adjusted list of selection criteria (page 11 in packet). 6-8 architects will be reviewed, with a selection of a final 3 to be interviewed by the Committee.

Mr. Quinn stated that the Board of Selectmen, Board of Finance, and BOE want 3 different capacity models in terms of schematic and conceptual (378, 441, 502). A meeting will be set up to assist with the request.

Motion was made by Ms. Ruggieri to approve the RFQ, which was seconded by Mr. Sherriff. 6:0:0 in favor.

III. Timetable Update

Mr. Warrington stated that regarding the RFQ, qualifications are to be submitted by September 13, 2018. An updated timetable was passed out to Committee members, which was reviewed. September 26 will be when interviews will be conducted (& selection). Regarding meetings coming up, August 22 may or may not be held. September 19 is Yom Kippur (all schools closed that day).

IV. Preliminary Data on 378-441-502 Modeling

The cost of three different proposals is estimated at \$1.442 million (there is \$1.5 million in seed money). It is important to be aware of "scope creep" and "soft costs" why it comes to the project. The ed specs are the starting point.

V. Adjournment

Motion was made by Ms. Nokta to adjourn the meeting at 7:35pm, which was seconded by Mr. Guillen. 6:0:0 in favor.

Respectfully submitted,

Jennifer Hochberg Toller
Mill Hill Building Committee Recording Secretary

DRAFT FPS Students by Dwelling August 2018					
Complex Name	17/18 # of Units	17/18 Students	17/18 Per Unit Ratio	18/19 Students	18/19 Per Unit Ratio
Audubon Village	16	5	0.31		
Belvoir	44	1	0.02		
Colonial Gardens	56	14	0.25		
Crestwood of Fairfield	18	4	0.22		
Dogwood Green	90	15	0.17		
Evergreen Park	41	14	0.34		
130 Fairchild Ave	54	1	0.02		
Fairfield OBH	10	7	0.70		
Fairfield Ledgewood	16	7	0.44		
Fairfield Manor	34	4	0.12		
Gould Manor	40	15	0.38		
Greenfield Hunt	100	19	0.19		
Maplewood	20	4	0.20		
Meadows	46	1	0.02		
Melody Lane	33	6	0.18		
Mosswood	136	5	0.04		
Park North	65	19	0.29		
Pequot Landing	27	0	0.00		
Pine Ridge	25	0	0.00		
Quincy Condo	40	4	0.10		
Ridgewood Condo	36	6	0.17		
Sillman	12	8	0.67		
Somerset	26	2	0.08		
Southgate	16	0	0.00		
Southport Woods East	25	1	0.04		
Southport Woods West	152	7	0.05		
Stoneridge	70	5	0.07		
Stratfield Falls	28	0	0.00		
Strathmoor	69	8	0.12		
Sunnyridge	68	25	0.37		
College Place	10	0	0.00		
The Oaks	32	2	0.06		
Woodfield Village	134	1	0.01		
Total:	1589	210	0.13	0	
Single Family Detached	16,838	9881	0.59		
Total Students:		10,091			
New Permits Apartment Units	0				
New Permits Duplex	14				
New Permits 3+ Units	48				
New Permits Single Family	60				
*Total New Permits:	122				
<i>* Does not account for 58 Demolitions. (21 single lots converted to double lots from 2012 to 2018.)</i>					
Approved, not started:					
Studio	20				
1BR	120				
2BR	151				
Total Units Approved:	291				
Trademark Phase II, 333 Unquowa Road, 783 Kings Hwy, 1 Post Road, Beauomont Street					