

Business and Non-Instructional Operations

IDENTIFICATION BADGES

3517.1

Each employee will be provided with an identification badge. The badges contain the employee picture, name, and location of employment. Badges are color coded by location.

Employees must wear the badges at all times when on school premises or during school activities. All badges must be worn in plain sight.

The Administrative Regulations contain the procedures for obtaining an employee identification badge for either the first time or as a replacement.

Adopted 8/27/2004