

## **New Construction**

### **NAMING OF A FACILITY**

**7551**

The Board of Education shall be solely responsible for naming all school buildings and components of school buildings. The components within a school that may be considered for naming include auditoriums, libraries, gymnasiums, athletic facilities and facilities of like stature.

Individuals to be considered shall have served in the continuous employ of or volunteer service to the Fairfield Board of Education in excess of ten years, with the name being submitted after separation from service for a minimum period of three years. When a proposal involves the use of the name of a deceased person, approval is contingent on the agreement of that person's estate.

A proposal to name a component of a building shall meet additional criteria: the component shall be representative of a curricular or co-curricular discipline and the individual shall be recognized as appropriate to that component. Requests should be consistent with an individual's contribution to Fairfield. For example, if the outstanding individual had been an exemplary physical education teacher, an appropriate request would be to name a gymnasium.

Although not binding, it is the intent of this policy that when considering naming a school or school component strong consideration shall be given to names of persons who have made a significant contribution to education or the Town of Fairfield. All requests shall be submitted in writing to the Superintendent of Schools and describe how the naming proposal meets the criteria in this policy. Final approval will rest with the Board of Education.

Adopted 5/23/2006

Revised and Adopted: 5/22/2012