

Upcoming Meeting Dates

2018-19 Actual vs. Projected Enrollment (as requested by BOF)

Finance Committee Agenda, December 4, 2018

Finance Committee Minutes, November 8, 2018

Policy Committee Agenda, December 4, 2018

Policy Committee Minutes, November 5, 2018

Facilities Memo from Tom Cullen, November 2018



Upcoming Board of Education Meeting Dates

<b>December 4</b>	<b>9:00 AM</b>	Finance Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
	<b>5:00 PM</b>	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
<b>December 11</b>	<b>6:00 PM</b>	Special Meeting 501 Kings Hwy East Superintendent's Conference Room
	<b>7:30 PM</b>	Regular Meeting 501 Kings Hwy East 2 <sup>nd</sup> Floor Board Conference Room
<b>December 13</b> <i>Thursday</i>	<b>7:30 PM</b>	Town Hall Meeting 501 Kings Hwy East 2 <sup>nd</sup> Floor Board Conference Room
<b>December TBD</b>	<b>6:00 PM</b>	Special Meeting 501 Kings Hwy East Superintendent's Conference Room

**FAIRFIELD PUBLIC SCHOOLS  
ENROLLMENT PROJECTION  
2018-2019**

**FAIRFIELD PUBLIC SCHOOLS  
ACTUAL ENROLLMENT  
2018-2019**

Difference  
Between  
2018-19  
Projected  
vs Actual

**ELEMENTARY PROJECTED ENROLLMENT**

School	PreK*	K	1	2	3	4	5	Total
Burr*		59	59	66	66	57	71	378
Dwight		54	40	55	61	62	61	333
Holland Hill		64	61	49	71	67	63	375
Jennings		44	40	45	50	58	60	297
McKinley		67	56	93	68	71	77	432
Mill Hill		52	60	59	61	60	49	341
N. Stratfield		57	68	57	55	68	74	379
Osborn Hill		60	73	60	59	65	84	401
Riverfield		65	74	59	74	74	71	417
Sherman		70	64	84	86	67	98	469
Stratfield		63	66	62	62	71	73	397
<b>Total</b>		<b>655</b>	<b>661</b>	<b>689</b>	<b>713</b>	<b>720</b>	<b>781</b>	<b>4,219</b>

**ELEMENTARY OCT 1 2018 ENROLLMENT**

School	PreK*	K	1	2	3	4	5	Total	Total
Burr*		63	63	66	64	60	72	388	10
Dwight		35	43	50	54	56	60	298	-35
Holland Hill		58	61	50	71	56	63	359	-16
Jennings		44	38	43	51	60	59	295	-2
McKinley		73	57	90	64	76	78	438	6
Mill Hill		60	51	61	61	66	47	346	5
N. Stratfield		51	65	57	56	70	78	377	-2
Osborn Hill		62	75	65	62	68	86	418	17
Riverfield		59	72	61	69	75	70	406	-11
Sherman		58	64	78	82	66	99	447	-22
Stratfield		59	55	67	61	70	72	384	-13
<b>Total</b>		<b>622</b>	<b>644</b>	<b>688</b>	<b>695</b>	<b>723</b>	<b>784</b>	<b>4,156</b>	<b>-63</b>

\* PRE-K TOTALS BELOW

**MIDDLE SCHOOL PROJECTED ENROLLMENT**

School	6	7	8	Total
Fairfield Woods	273	341	307	921
Roger Ludlowe	272	327	247	846
Tomlinson	207	223	227	657
<b>Total</b>	<b>752</b>	<b>891</b>	<b>781</b>	<b>2,424</b>

School	6	7	8	Total	Total
Fairfield Woods	262	337	311	910	-11
Roger Ludlowe	259	324	247	830	-16
Tomlinson	207	232	223	662	5
<b>Total</b>	<b>728</b>	<b>893</b>	<b>781</b>	<b>2,402</b>	<b>-22</b>

**HIGH SCHOOL PROJECTED ENROLLMENT**

School	9	10	11	12	Total
Fairfield Ludlowe	372	377	362	374	1,485
Fairfield Warde	349	365	349	392	1,455
WFC	5	2	10	14	31
<b>Total</b>	<b>726</b>	<b>744</b>	<b>721</b>	<b>780</b>	<b>2,971</b>

School	9	10	11	12	Total	Total
Fairfield Ludlowe	418	371	377	376	1,542	57
Fairfield Warde	339	374	359	407	1,479	24
WFC	1	10	7	6	24	-7
<b>Total</b>	<b>758</b>	<b>755</b>	<b>743</b>	<b>789</b>	<b>3,045</b>	<b>74</b>

**Total Projection (K - 12) 9,614**

**Total Actual (K-12) 9,603 -11**

**PRE-SCHOOL PROJECTED ENROLLMENT**

School	PreK	Total
Burr	32	32
Stratfield	32	32
ECC*	133	133
<b>Total</b>	<b>197</b>	<b>197</b>

PK #'s are current as of Nov. 1 2018. Must be 3 yrs.

School	PreK	Total	Total
Burr	34	34	2
Stratfield	28	28	-4
ECC*	127	127	-6
<b>Total</b>	<b>189</b>	<b>189</b>	<b>-8</b>

\*ECC Numbers include Stratfield ECC

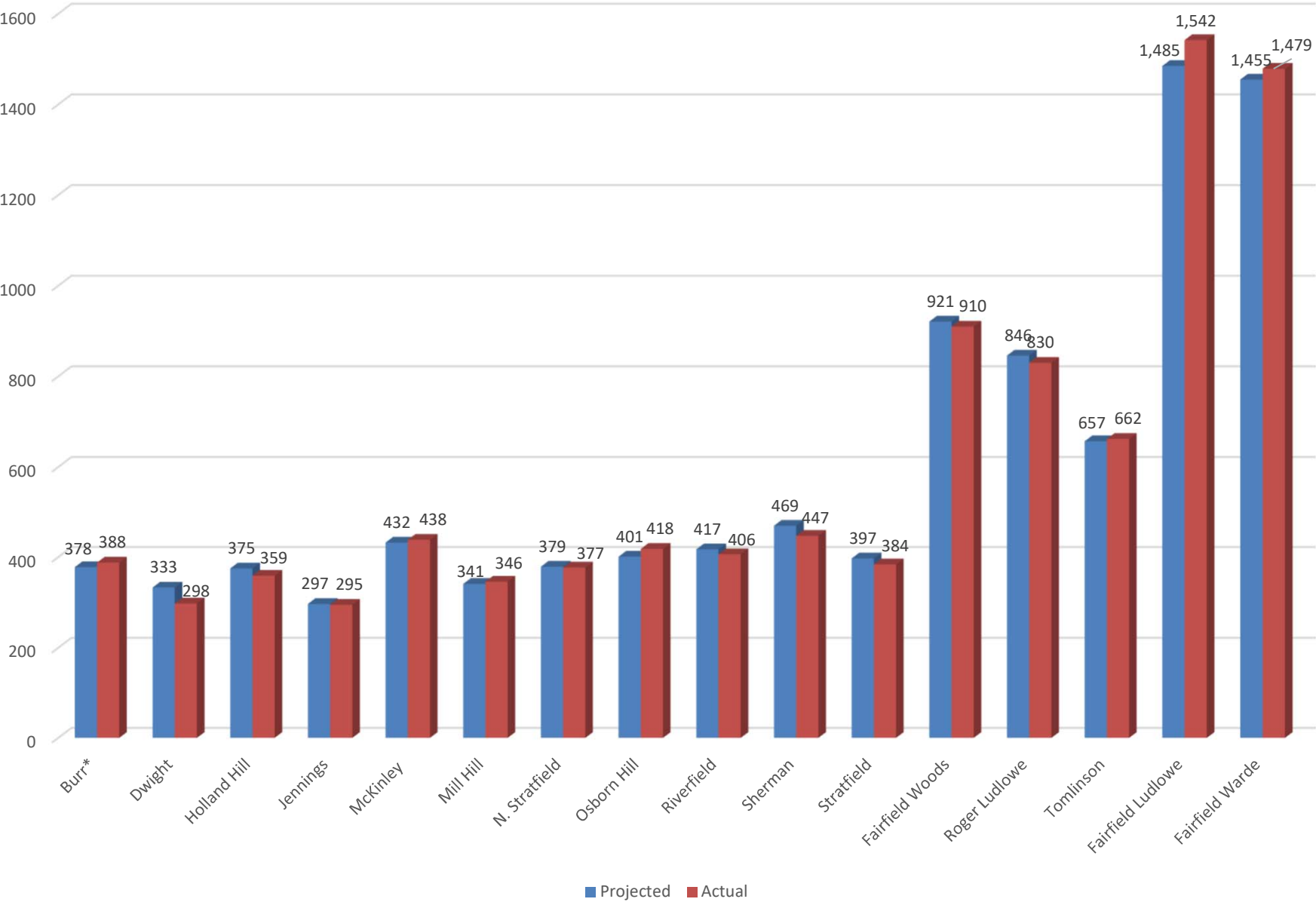
ECC has rolling enrollment based on Sped Assessments & Turning 3

**2018 - 2019 TOTAL ENROLLMENT PROJECTION (PK - 12) 9,811**

**2018-2019 TOTAL ACTUAL (PK - 12) 9,792 -19**

Open Choice Total: 85      Elementary: 45  
Middle School: 18  
High School: 22

Difference Between 2018-19 Projected Enrollment vs Actual Enrollment, K-12





## Finance & Budget Committee Agenda

501 Kings Highway East  
Superintendent's Conference Room

**TUESDAY** December 4, 2018

9:00 AM

1. Call to Order
2. Election of Chair
3. Review of 2019 Meeting Dates
4. Approval of Minutes
5. Business Items
  - A. Advertising Revenue
  - B. 2019-2020 BoE Budget
6. Adjournment

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**BOARD OF EDUCATION FINANCE COMMITTEE  
FAIRFIELD PUBLIC SCHOOLS, FAIRFIELD, CT  
November 8, 2018  
501 Kings Highway east  
Superintendent's Conference Room**

**Minutes**

**Call to Order:** The meeting was called to order at 9:43am by Jennifer Leeper

**Present:** Members: Jennifer Leeper, Nick Aysseh, Christine Vitale  
District staff: Dr. Toni Jones  
Public: A member of the public attended

**Approval of Minutes:**

Mrs. Vitale made the motion to approve the minutes from October 2, 2018 seconded by Mr. Aysseh. The motion passed 3-0.

**Non-Agenda Motion:**

A motion to add public comment to the November 8<sup>th</sup> agenda as item number 4, moving adjournment to number 5, made by Mrs. Vitale, seconded by Mrs. Leeper passed 3-0.

**Business Items:**

- A. Advertising revenue Timeline: All 3 committee members expressed that the revenue should go back into the budget revenue line versus a discretionary fund. The committee members feel the superintendent should apply income from advertising in the budget in the most efficient way during annual budget preparation. All committee members agreed and gave the superintendent direction to move forward with the process to sell advertising using the outside company recommended by the superintendent. The committee unanimously agreed that the superintendent should bring this before policy to discuss further but should move ahead with contracting with the advertising company now which is in her authority.

John Kuhn of 125 Mayweed Dr. spoke to the topic and supported the idea of selling advertising on not only fields but gym walls and possibly more. He would like to see this happen right away. He mentioned the idea of possibly blending advertising sales with Booster Club activity and sharing the proceeds.

- B. HVAC - Update: Dr. Jones indicated that there may be a placeholder in the 2019 budget to cover and RFP for two scenarios to address lack of AC and mechanical means of fresh air in the schools. A proposal is expected in the spring.
- C. Dwight Abatement Cost Update: Dr. Jones brought the committee up to date on the

costs associated thus far with contracting with the environmental consultant, abatement and painting that has and is taking place.

**Public Comment:** A member of the public spoke during the Advertising revenue timeline agenda item. No further public comment was made.

**Adjournment:** Mrs. Leeper made the motion to adjourn, seconded by Mrs. Vitale. The motion passed 3-0 and the meeting ended at 10:36am.

Respectfully submitted by  
Nick Aysseh  
Committee Member

BOARD OF EDUCATION  
FAIRFIELD PUBLIC SCHOOLS  
FAIRFIELD, CT

**Policy Committee Meeting**  
**Tuesday, December 4, 2018**  
5:00 PM  
501 Kings Highway East  
Superintendent's Conference Room

**Agenda**

- I. Call to Order
- II. Approval of November 5, 2018 Minutes
- III. Policy:
  - a. Election of Policy Committee Chair
  - b. Discussion of Policy Committee Calendar
  - c. Administration of Medication in the Schools
  - d. Homework Policy
- IV. Future Items
  - a. Students with Special Health Care Needs
  - b. Parent Organizations and Booster Clubs
- V. Open Discussion/Public Comment
- VI. Adjournment

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.



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BOARD OF EDUCATION  
FAIRFIELD PUBLIC SCHOOLS  
FAIRFIELD, CT

**Policy Committee Meeting**  
**Tuesday, November 5, 2018**  
5:00 PM  
501 Kings Highway East  
Superintendent's Conference Room

**Minutes**

- Meeting called to order 5:01 PM
  - Present were Jennifer Maxon-Kennelly, Jeff Peterson, Jennifer Jacobsen, Dr. Toni Jones, Colleen Deasy, Jill Mitchell
  
- October 16, 2018 minutes approved 2-0-1
  
- Policy
  - Tuition Fees
    - The committee reviewed changes to the Tuition Fees Policy and voted out to the full Board 3-0.
  - Social Networking
    - The committee reviewed the proposed Social Networking Policy and voted out to the full Board 3-0.
  
- Meeting adjourned 6:55 PM



**TO:** Dr. Toni Jones and Members of the Board of Education

**FROM:** Thomas P. Cullen

**DATE:** November 29, 2018

**RE:** **Mill Hill Elementary School Project OSCG&R Reimbursement Status**

At the BoE meeting of November 13, 2018, the Board requested more information on the possible consequences of missing the June 30, 2019 state filing deadline for the Mill Hill Elementary School project. If the project application is filed even one day late (July 1, 2019), it would be placed in a file batch dated June 30, 2020, delaying the reimbursement process one full year (assuming reimbursement will be available).

The June 30, 2018 deadline is imposed by the State of Connecticut, Office of School Construction Grant and Reimbursement (OSCG &R). If the deadline is missed, the reimbursement rate is unknown, and may not be available for the next fiscal year. Consequently, Town bodies would not have project reimbursement information during the project approval process.

Even if approved by the Town, the project could not be submitted for progress payments until July 1, 2021, after the actual construction has been completed. This would be costly for the Town, as Fairfield would have to pay the financing costs on the reimbursable amounts for an extra year. Timely progress payments are used to lower the bonding amount (including bond anticipation notes for interim financing).

If you have any questions or concerns regarding this information, please feel free to contact me at (203) 255-8373.

Thank you.

c: Meg Brown