



Upcoming Meeting Dates

Ad-Hoc By-Law Committee Agenda - September 20

OHS BC Special Meeting Draft Minutes August 14, 2014

FLHS BC Draft Minutes - September 10, 2014



UPCOMING MEETING DATES

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| September 20 | 9:45 AM – Ad-Hoc By-Law Committee Meeting
Fairfield Public (Main) Library, Room D
1080 Post Road |
| September 23 | 7:00 PM – Board of Education Meeting
Executive Session
501 King's Highway East
Superintendent's Conference Room |
| September 23 | 7:30 PM – Board of Education Meeting
Regular Meeting
501 Kings Highway East
2 nd Floor Board Conference Room |
| October 13 | 4:15 PM – Policy Committee Meeting
501 Kings Highway East
Superintendent's Conference Room |
| October 21 | 7:30 PM – Board of Education Meeting
Regular Meeting
501 Kings Highway East
2 nd Floor Board Conference Room |

FAIRFIELD PUBLIC SCHOOLS

Board of Education
By-Law Ad-Hoc Committee
Agenda

SATURDAY September 20, 2014, 9:45 AM

Fairfield Public Library (Main), Room D
1080 Old Post Road, Fairfield CT 06824

1. Call to Order
2. Attendance - Adhoc By-Law Committee Members
3. Discuss and Approve 9/13/14 Minutes (*Enclosure*)
4. Review and Discuss Amendments to Language Approved Last Meeting
 - a). Proposal A - Amendment to Article I- Series 8100 - Enclosure 7 from the May 15 2014 Special By Law Meeting - Responsibilities of the Board
 - b). Proposal B - Amendment to Article IV- Series 8400 – Enclosure 8 from the May 15 2014 Special By Law Meeting)
 - i. Short Term Goals, Objectives, and Action Plans
 - ii. Strategic Plan
5. Public Comment
6. Committee Open Comment
7. Set Future Meeting Schedule
8. Motion to Adjourn

Osborn Hill School Building Special Meeting Draft Minutes
August 14, 2014
725 Independence Hall
Old Post Road
Conference Room

Those present: Kim Marshall, Bill Dunn, Susan Cardona, Bill Silver, Larry Secor

Others present: Frank Arnone, Liz Giardino, Robin Orriss

I. Call to Order

Kim Marshall called the meeting to order at 7:00 p.m.

Sal Morabito joined the meeting by telephone to provide a current status of various aspects of the project that are in process. Window installment is moving along as expected. Testing was done in the Library, the main corridor (which has been completed abated) and the secondary corridor for which abatement results were expected back over the weekend. After the hallway abatement are completed concrete slabs will be poured. The white hallways would be safe for individuals to walk on after drying, however, it is important that the moisture in concrete be completely gone and that the concrete be dry before tiling could take place. This would eliminate the chance of the tiles buckling or peeling after being installed. Hallway tiling may need to take place on a weekend during the Fall, when the building is unoccupied.

Mr. Dunn asked whether the door to the annex will be open so that students can pass. Mr. Morabito said it will be. Mr. Morabito said that there will likely be minor finishing items to be completed after school opens. Work will be coordinated to allow access to classrooms among the contractor, the maintenance staff and the custodians. Mr. Morabito will meet with Mr. Arnone, who will coordinate communication to teachers regarding coordinating their access to classrooms prior to school opening.

Ms. Marshall asked what items remain to be completed. Mr. Morabito indicated that some soil remediation remains to be completed, also asphalt patching, and finish painting. He stated that in the event that windows are not completed, Generini will install portable air conditioning.

II. Update from Clerk of the Works:

Mr. Secor reported that windows are going in all classroom doors are being hung. Hopper windows are en route. Mr. Secor will check on which of those windows have been shipped. It was noted that the south side of the building has the biggest sun issue. The old shades were retained and can be used if needed prior to installation of new roller shades on new windows. Doors and windows are have all been delivered and can be installed on the weekend.

Abatement of the gym has begun. The fireproof insulation materials on the ceiling are being removed. It is difficult to remove due to cementation. The removal must be completed prior to the roof being removed. There is an August 27th deadline for asbestos abatement. There is a strong recommendation

that the grounds not be used for recreation before the week of September 15. All classrooms will have been cleaned after painters are finished.

A conversation ensued regarding ensuring that the work schedule is met as efficiently and without unnecessary expense associated with overtime pay. It was noted that the bricks were custom made in order to match existing brick, which the contractor indicated, caused some delay in delivery date.

III. Update from Architect:

Mr. Silver stated that the GC has the work schedule. Mr. Silver will review it.

IV. Approval of Invoices - there were no invoices presented.

V. Public Comment - No public comment was made.

VI. Review and approval of proposals for special testing.

Six bids were received for Special Testing. The bids were reviewed. Mr. Secor stated that after consideration of the bids received it was decided to accept the low bid, from Special Testing Labs, given that only a small amount of testing is needed and that the low bidder is a company that is known to Mr. Secor, who recommended accepting the low bid. Mr. Silver stated that Generini controls the inspection schedule.

Motion to approve Special Testing Labs

Ms. Marshall asked for a motion to approve Special Testing Labs to perform the special testing. Susan Cardona made a motion to approve Special Testing Labs. Mr. Dunn seconded the motion. **The motion passed unanimously. 3:0**

Adjournment:

Mr. Dunn made a **motion to adjourn**. Ms. Cardona seconded the motion. **The motion passed unanimously. 3:0**

The meeting was adjourned at 7:37 p.m.

Respectfully Submitted,

Diane McClure

Recording Secretary

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, September 10, 2014 7:30 p.m.
Fairfield Ludlowe High School, Black Box Theatre
785 Unquowa Rd.
Fairfield, CT 06824

DRAFT MINUTES

Members Present: Marc Donald, Chair; Robert Sickeler; Joseph Pagnozzi, Secretary; Marc Andre, David Weber, Terri Leopold, Donna Ertel (arrived 7:55pm)

Others Present: Sal Morabito, BOE; Judy Ewing; Joseph Costa (Perkins Eastman); Peter Manning (Gilbane); Michael Dell'Accio (Arcadis), Twig Holland, Purchasing; Greg Hatzis, FLHS Headmaster; Jessica Gerber, BOE; Suzanne Miska, Eduard Miska

I. Call to Order

Mr. Donald called the meeting to order at 7:40pm.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Approval of Minutes from August 13, 2014 Regular Meeting

Mr. Manning clarified an item he mentioned under "Old Business", which will be amended.

Motion was made to approve the amended August 13, 2014 Minutes by Mr.

Pagnozzi and seconded by Mr. Andre.

Passed with 4 in favor, 2 abstentions (Leopold, Weber). (Ms. Ertel not present for vote)

IV. Approval of Invoices

-Mr. Dell'Accio handed out a spreadsheet to Committee members of the breakdown of expenses thus far in the project, and also had copies of the invoices to be approved by the Committee.

Motion was made to approve of invoices from Gilbane, Perkins Eastman, Arcadis, Merz Associates, and John F. Fallon, Esq. by Ms. Leopold and seconded by Mr. Sickeler.

Passed unanimously 7:0

V. Architect's Update

Mr. Costa reported that a meeting with town officials (Building Dept, Fire Marshal) will be taking place on September 10 regarding plan review. Health Department still needs to be met with.

Mr. Costa also said that drawings were passed on to Mr. Pierz to be signed off before the meeting with OSF, which in turn there will be a letter of authorization to bid, provided that there is TPZ and EPA approval.

Mr. Costa spoke with Attorney Fallon regarding the hearing before TPZ; was told that TPZ had fallen behind its agenda due to current projects/issues that have been in the news recently. The TPZ approval is needed for the expansion portion of the FLHS project. Mr. Weber suggested that a letter be written up and sent to TPZ.

Mr. Costa also said that the roof project needs to be re-bid; he was in a conference call with Mr. Manning and Mr. Morabito to discuss a 6 week bid period instead of 4 weeks. Roof project will be put out to bid again in early October 2014, per Mr. Manning.

Mr. Dell'Accio reported that Phase 3 windows were submitted to the EPA on August 30, and hoping the windows portion of the project will be put out to bid in January 2015.

Ms. Leopold questioned the issue of PCB's as that has been an issue regarding the Riverfield project; Mr. Manning explained that the removal of PCB's "as part of the current project" at Riverfield was approved by town bodies including the RTM.

Mr. Manning handed out to the Committee an updated schedule, with several factors requiring OSF approval, depending on EPA approval. An example: the window replacement portion requires EPA approval, and the bid may not go out until May 2015 which may mean this portion of the project may not be done until 2016-2017. The "bid/award" phase is now December 22, 2014 (original target date August 15, 2014).

Regarding roof replacement, no issues at this time.

Ms. Ertel asked Ms. Gerber about the new dedicated lunch periods that will be going into effect for the 2015-2016 school year, and how will the cafeteria portion of the project affect this. Mr. Hatzis offered his thoughts regarding this issue as well, including working around the construction area of the cafeteria if need be, and if in the springtime, a temporary cafeteria set-up may work in the gym space if gym classes are moved outdoors.

The classroom additions won't be starting until right before Christmas 2014.

VI. Discussion & Vote on PEA Fee (this item was taken out of order before discussion/approval of invoices)

Mr. Dell'Accio said that the architect (Perkins Eastman) has done more work than originally estimated, and that the Committee needs to vote to approve the updated architect's fee.

Motion was made to approve updated architect's fee by Ms. Leopold and seconded by Mr. Andre.

Passed unanimously 7:0

VII. Next Meeting October 8, 2014, 7:30pm, FLHS Black Box Theatre

VIII. New Business

None

IX. Old Business

None

X. Public Comment

None

XI. Adjourn

Motion was made to adjourn the meeting at 9:01pm by Mr. Pagnozzi and seconded by Ms. Leopold.

Passed unanimously 7:0

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary