

**Board of Education
By-Law Ad-Hoc Committee Meeting
September 13, 2014, 9:45am**

Location: Fairfield Public Library – Room D
1080 Post Road

- I. **Call to Order:**
10:11am meeting called to order by E McCormack
- II. **Attendance:**
Members present- E McCormack, D. Karnel, J Llewellyn
Public present - four
- III. **Motion to Approve 9/6/14 minutes –**
Motion to approve by DK
Seconded ELM
Approved 3-0
- IV. **Review and Discuss Amendments to language of By-laws approved last meeting**
Proposal A: ELM reads amendment approvals from last week. No comments

Proposal B: ELM reads amendments from last week. All committee members agree that language in #5 should be clarified.

*DK makes motion to amend # 5 of Short Term Goals Objectives and Action Plans to read:
“The Board of Ed shall in collaboration with the Superintendent review progress towards achieving the stated short term goals and objectives in each December, March, and June, respectively.”*

Seconded – JSL
Approved 3-0

- V. **Discuss Proposal B items for further Amendments to language**
a) Short Term Goals, Objectives and Action Plans
JSL points out that nowhere is there the requirement for the BOE to review student achievement progress and should be specifically indicated within the By-Laws to make sure such a review takes place diligently. Board Members discuss language. Public residents voice interest in having School Climate be included in this review as well.

*JSL makes motion to add #6 to Proposal B to read:
“The Board of Education shall review every December, March and June, respectively, reports by District and individual school , to include measurable results related to School Climate and student achievement in the subjects of Math, Language Arts(Reading, Writing & Grammar) and Science.*

Seconded – DK
Approved 3-0

b) Strategic Plan

ELM reads the currently proposed language. She then indicates that she has had a discussion with Ms. Parks in administration and reads revised language proposed by Ms. Parks. Additionally, she shares that Ms. Parks found Proposal A and the revised Proposal B, items 1-5, to be reasonable and to work well with the existing mission statement and plan. Members agree that the revised language suggested by Ms. Parks works well but all agree that some specificity is preferred regarding issues that may spark an adjustment to the Strategic Plan in any given year without being restrictive to what potential issues might be.

ELM makes a motion to amend Proposed By-law 8460 Strategic Plan to read:

“In November of each year, the Board of Education shall review the District’s Five Year Strategic Plan. The Board, in cooperation with the Superintendent, will publically assess the progress of the existing plan, discuss intended outcomes, and recommend adjustments to the Superintendent, that shall be required due to changes from year to year to include, but not be limited to, student or employee demographics, legislative and regulatory climate or educational requirements.”

Seconded – JSL

Approved 3-0

VI. Public Comment

Fairfield resident shares a visual chart hoping to confirm understanding and clarify Proposal B’s items. The members thank the resident for making it even clearer for people to follow and come to agreement.

VII. Committee Open Comment

ELM reminds DK and JSL to contact CES and CABE if they would like to have additional commentary from these entities. ELM reminds everyone that she has discussed the addition of these items with a CABE senior attorney last October and confirmed that it would be appropriate to include language such as that proposed within a Board of Education’s By-Laws.

VIII. Set Future Meeting Schedule

ELM suggests that next meeting be held at the same time and place to take final comments on the language from committee members and public and invites public attendees to invite other residents to attend and share perspectives.

IX. ELM motions to adjourn at 11:53am. DK seconds. Vote: 3-0