



Board of Education Regular Meeting Agenda
501 Kings Highway East, 2nd Floor Board Conference Room
November 13, 2018

Immediately following the Organizational Meeting

1. Call to Order of the Regular Meeting of the Board of Education and Roll Call
2. Pledge of Allegiance
3. Student Reports
 - Fairfield Ludlowe High School: Ms. Coolidge, Ms. Phillips, Mr. Holtz
 - Fairfield Warde High School: Mr. Rivera, Ms. Solari
4. Public Comment*
5. Presentation: Special Education Audit
6. Old Business
 - A. Adoption of Policies 5144.1 and 5125
 - Recommended Motion:** "that the Board of Education adopt
 - Policy 5144.1 Students/Use of Physical Force, and
 - Policy 5125 Student Records Confidentiality"
 - B. Approval of 2019-2020 FPS Student Calendar
 - Recommended Motion:** "that the Board of Education approve the 2019-2020 FPS Student Calendar"
(Enclosure No. 1)
 - C. Update on ECC Progress to Date
7. New Business
 - A. Project Update: Holland Hill, Mill Hill, Sherman
 - B. First Quarter Financial Report, Ms. Munsell
(Enclosure No. 2)
 - C. First Reading of 2019-2020 Capital Non-Recurring Projects
(Enclosure No. 3)
8. Approval of Minutes
 - Recommended Motion:** "that the Board of Education approve the Regular Minutes of October 23, 2018"
(Enclosure No. 4)
9. Superintendent's Report
 - A. Discussion of 2019-2020 Budget Drivers
10. Committee/Liaison Reports
11. Open Board Comment
12. Public Comment*
13. Adjournment
 - Recommended Motion:** "that this Regular Meeting of the Board of Education adjourn"

**During this period the Board will accept public comment on items pertaining to this meeting's agenda from any citizen present at the meeting (per BOE By-Law, Article V, Section 6). Those wishing to videotape or take photographs must abide by CGS §1-226.*

CALENDAR OF EVENTS

December 11, 2018 Regular Meeting	7:30 PM	501 Kings Hwy East 2 nd Floor Board Conference Room
December 13, 2018 Town-Hall Style/Forum	7:30 PM	501 Kings Hwy East 2 nd Floor Board Conference Room

RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements, please contact the office of Special Education, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379.

2019-2020 Fairfield Public Schools Student Calendar

DRAFT--OPTION 2
Approved by BOE November XX, 2018

Enclosure No. 1
November 13, 2018

July 2019						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 4--Independence Day

August 2019 (2)						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 26, 27, 28--PD days

August 29--First Day of School

September 2019 (19)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept 2--Labor Day

Sept 24--Early Dismissal PK-12 (PD)

Sept 30--Rosh Hashanah

October 2019 (21)						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct 9--Yom Kippur

Oct 15--No School, Conference Day
PK-12

Oct 16--Early Dismissal PK-12
(PSAT/Conf)

November 2019 (17)						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November 5--All Day PD

November 11--Veterans Day

November 27--Early Dismissal PK-12

November 28-29--Thanksgiving

December 2019 (15)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 23-31--Winter Break

January 2020 (21)						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 1--New Year's Day

January 17--Early Dismissal PK-12 (PD)

January 20--MLK Jr. Day

February 2020 (18)						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

February 13--Early Dismissal PK-12 (PD)

February 14--February Break

February 17--Washington's Birthday

March 2020 (22)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 10--Early Dismissal PK-12 (PD)

March 18, 19, 26--Elementary Early
Dismissal PK-5 (Conferences)

April 2020 (16)						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 10--Good Friday

April 13-17--Spring Break

May 2020 (19)						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 25--Memorial Day

May 26--All Day PD

June 2020 (12)						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 15 - Early Dismissal PK-12

June 16 - Early Dismissal PK-12 and Last
Day of School

The first 6 snow days will extend the length of the school year and the date of high school graduation.
Additional snow days will reduce the April Break beginning with the last day, April 17.

No School		No School, Conference Day	
No School and Professional Development for Staff			
Early Dismissal			
Early Dismissal and Professional Development or Conferences			

DRAFT OPTION #2

Fairfield Public Schools

2018 – 2019

Quarterly Financial Report as of September 30, 2018

Summary

Financial reports for the first quarter of the fiscal year (July, August and September) are always preliminary. Salary and benefit costs fluctuate throughout the year, however, as of September 30 we have not realized sufficient savings in retirements and turnover to balance budgeted salaries. In addition, there was an increase in staffing due to specific classroom and/or student needs. We will continue to monitor salaries carefully to determine a course of action for the remainder of the year.

Approximately 76 % of our \$173,704,991 budget appropriation has been expended or encumbered in the first quarter. A sizable amount of contractual and/or fixed costs are not encumbered i.e., utilities, general repairs and maintenance, student activity salaries, part-time salaries, benefits and instructional materials. It is premature to project overall year-end expenses based on first quarter financials with limited information regarding special education, utilities, snow removal, overtime, and repairs and maintenance. However, we are diligently monitoring expenses for potential savings to offset the current salary deficit.

Personnel Services

Personnel services is the single largest budget classification at 63% of the budget or approximately \$109.5 million. This category includes contracted salaries, hourly wages, extra-curricular stipends and substitute pay. The largest balances in personnel services is in part-time employment and other services. These balances will decrease as expenses for substitutes, overtime, hourly wages, and extra-curricular stipends are paid.

As of September 30, there is a balance of approximately (\$850,000) in staff replacement as shown on the attached financial statement and summarized as follows:

Budget		Actual		
Description	Anticipated Savings (Budgeted)	Actual Savings (Costs) as of 9/30/18	Actual Staffing Changes as of 9/30/18	Shortfall as of 9/30/18
Retirement - 19 teachers at \$40,000 each.	(\$760,000)	\$411,000	13 Teachers * (11.4 FTE) 2 Administrators	(\$349,000)
Turnover - \$350,000 Certified - \$110,000 Non-Certified	(\$460,000)	\$375,000	10 Non-Certified (9.5 FTE) Actual Turnover / Changes	(\$85,000)
Additional Staff	\$0	(\$416,000)	See Below	(\$416,000)
Total Shortfall	(\$1,220,000)	\$370,000		(\$850,000)

* HR has been notified of 3 additional teacher retirements, but they are not reflected in this report.

The shortfall is the result of unrealized savings and unbudgeted positions. There is a net increase in staffing from 1,523.50 FTE's to 1,534.4 FTE's.

- 5.9 FTE - Teachers (2.0 Elem, 1.9 Sped, 1.0 Tech Integration Specialist, 1.025 General Ed)
- 4.7 FTE - Special Education Paraprofessionals

Fixed Charges

Nearly 16 % of the budget is allocated for employee benefits, which are categorized as fixed charges. Health insurance costs fluctuate throughout the year as coverage for individuals fluctuate based on changes in individual and family coverage, and changes in staff. The health insurance account appears to be within budget based on very preliminary projections. The first quarter financial statements reflect a payment of ½ the total town pension contribution for the fiscal year. The final contribution was made in October. 401(a) contributions will continue throughout the year based on the earnings of member employees. Social security and life insurance are also paid as incurred throughout the year.

Pupil Personnel Expenses

Special education costs, with the exception of salaries, transportation and capital, are included in this category. This classification of expenditures is the most volatile, as expenses are determined by the special needs of individual students and state excess cost reimbursement for qualifying expenses. The initial excess cost reimbursement, received in February, will be based on anticipated costs filed by Pupil Services in December. The first quarter financial report reflects a positive balance in Pupil Services of approximately \$340,000. As expected, the balance has subsequently become negative, however, excess cost reimbursement is expected to offset a large portion, if not all, of these costs. We will not have a more definitive number for excess cost reimbursement until December. The final status of this category is impossible to determine until much later in the fiscal year.

School Expenses

These expenditures support instruction and activities at the building level and include supplies, materials, textbooks, copying, sports and other activities. There is a balance of approximately 54 % in this category, which is typical this time of year.

Support Expenses

Program implementation, centrally funded instructional programs, non-special education tuition and central support operations are included here. Program implementation and instructional supplies/materials expenses are incurred in the same manner as school expenses. Professional / Technical, maintenance services (software/network maintenance), security and postage indirectly support school operations and are expended on a contractual or as-needed basis. Security expenses appear to be over budget currently, but the account will be offset with high school parking revenue later in the year.

Maintenance/Operation/Transportation

Maintenance, operations and transportation account for 10 % of the total budget. A minimal amount of transportation encumbrances is reflected in the first quarter report.

Approximately 25 % of the budget in this category is designated for utilities. Total utility costs are difficult to project accurately. Consequently, they are paid as incurred rather than encumbered. Electric and heating rates were budgeted at contractual rates for the entire fiscal year as they were available early in the budget process. Distribution and transportation charges for these utilities are not contracted, and remain variable as is usage.

The budget of \$ 3.9 million for maintenance services is for preventative maintenance, repairs and major maintenance projects. Maintenance projects are scheduled based on priority and accessibility to the buildings and/or grounds. Other contractual services have been encumbered but general repair and maintenance accounts are expended as needed.

Capital

The capital budget is approximately \$1.4 million, and approximately 52% of the funding has been expended or encumbered. Equipment purchases are processed during the year based on need, however, the majority of equipment purchases are processed in the spring.

Submitted: November 8, 2018

Doreen T. Munsell

**Statement of Account -
Summary by Major Classification
Fairfield Public Schools
Fiscal Year 2019**

10/1/2018 4:19:10PM

Major Classification	Appropriation As Adopted	Spec Appr And Trans	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Outstanding Requisitions	Unencumbered Balance	% Used
Personnel Services	109,500,007	(5,770)	109,494,237	12,133,337.20	93,755,150.73	0.00	3,605,749.07	96.71%
Fixed Charges	27,324,003	0	27,324,003	7,683,524.35	0.00	0.00	19,640,478.65	28.12%
Pupil Personnel Expense	9,805,529	0	9,805,529	3,159,370.58	6,258,704.87	44,657.55	342,796.00	96.50%
School Expenses	2,738,884	0	2,738,884	355,254.65	822,839.77	85,387.80	1,475,401.78	46.13%
Support Expenses	5,043,750	5,770	5,049,520	1,679,378.99	459,687.85	37,606.88	2,872,846.28	43.11%
Maint/Oper/Trans	17,887,005	0	17,887,005	1,870,103.47	2,670,904.65	48,175.93	13,297,820.95	25.66%
Capital	1,405,813	0	1,405,813	544,595.16	137,517.70	43,051.14	680,649.00	51.58%
GRAND TOTAL	\$173,704,991	\$0	\$173,704,991	\$27,425,564.40	\$104,104,805.57	\$258,879.30	\$41,915,741.73	75.87%

**Statement of Account - Summary by
Major Classification and Summary Object**

10/1/2018 4:18:22PM

**Fairfield Public Schools
Fiscal Year 2019**

**Major Classification
Summary Object**

	Appropriation As Adopted	Spec Appr And Trans	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Outstanding Requisitions	Unencumbered Balance	% Used
<u>PERSONNEL SERVICES</u>								
101 - TEACHING STAFF	72,862,611	288,609	73,151,220	5,812,609.05	67,338,636.65	0.00	(25.70)	100.00%
103 - CERTIFIED SUPPORT STAFF	7,874,410	46,847	7,921,257	649,299.80	7,271,973.18	0.00	(15.98)	100.00%
105 - SCHOOL ADMIN STAFF	6,265,031	(33,476)	6,231,555	1,575,669.46	4,655,884.59	0.00	0.95	100.00%
107 - CENTRAL ADMINISTRATION STAFF	929,289	1,202	930,491	219,117.92	711,373.65	0.00	(0.57)	100.00%
109 - DIRECTOR/SUPERVISOR/MGR	834,158	18,660	852,818	213,198.78	639,619.10	0.00	0.12	100.00%
111 - SECRETARIAL/CLERICAL STAFF	3,455,019	(52,777)	3,402,242	592,803.56	2,809,440.50	0.00	(2.06)	100.00%
113 - PARAPROFESSIONAL STAFF	3,624,898	(18,653)	3,606,245	313,366.21	3,292,835.84	0.00	42.95	100.00%
115 - CUSTODIAN STAFF	4,225,899	(157,427)	4,068,472	1,008,972.80	3,059,496.31	0.00	2.89	100.00%
117 - MAINTENANCE STAFF	1,049,561	4,465	1,054,026	266,854.31	787,171.32	0.00	0.37	100.00%
121 - SUPPORT STAFF	2,652,693	37,265	2,689,958	579,340.97	2,110,616.84	0.00	0.19	100.00%
125 - SE TRAINER STAFF	1,209,276	(27,560)	1,181,716	282,530.01	899,189.07	0.00	(3.08)	100.00%
129 - PART-TIME EMPLOYMENT	2,951,944	(5,770)	2,946,174	619,259.73	178,913.68	0.00	2,148,000.59	27.09%
131 - WAGE/BENEFIT RESERVE	1,086,396	(236,364)	850,032	187.28	0.00	0.00	849,844.72	0.02%
133 - STAFF REPLACEMENT	(1,220,000)	370,567	(849,433)	0.00	0.00	0.00	(849,433.00)	0.00%
135 - DEGREE CHANGES	308,980	(241,358)	67,622	0.00	0.00	0.00	67,622.00	0.00%
307 - OTHER SERVICES	1,389,842	0	1,389,842	127.32	0.00	0.00	1,389,714.68	0.01%
TOTAL PERSONNEL SERVICES	\$109,500,007	\$(5,770)	\$109,494,237	\$12,133,337.20	\$93,755,150.73	\$0.00	\$3,605,749.07	96.71%
<u>FIXED CHARGES</u>								
201 - HEALTH INSURANCE	22,030,112	0	22,030,112	6,069,298.10	0.00	0.00	15,960,813.90	27.55%
203 - LIFE/DISABILITY INSURANCE	316,264	0	316,264	74,221.57	0.00	0.00	242,042.43	23.47%
205 - SOCIAL SECURITY	2,523,491	0	2,523,491	404,123.98	0.00	0.00	2,119,367.02	16.01%
207 - PENSION/RETIREMENT	2,454,136	0	2,454,136	1,135,880.70	0.00	0.00	1,318,255.30	46.28%
TOTAL FIXED CHARGES	\$27,324,003	\$0	\$27,324,003	\$7,683,524.35	\$0.00	\$0.00	\$19,640,478.65	28.12%
<u>PUPIL PERSONNEL EXPENSE</u>								
301 - INSTRUCTIONAL SERVICES	46,000	0	46,000	25,598.59	8,062.50	412.50	11,926.41	74.07%
303 - PUPIL PERSONNEL SERVICES	2,875,046	0	2,875,046	443,600.18	933,639.20	19,446.25	1,478,360.37	48.58%
307 - OTHER SERVICES	906,780	0	906,780	203,867.93	500,876.82	22,725.00	179,310.25	80.23%
315 - RENTALS	25,000	0	25,000	16,080.00	0.00	0.00	8,920.00	64.32%
317 - STUDENT TRANSPORTATION	207,013	0	207,013	0.00	800.00	0.00	206,213.00	0.39%
319 - CONFERENCE & TRAVEL	147,092	0	147,092	6,788.84	85,698.15	0.00	54,605.01	62.88%
327 - PRINTING/COPYING	6,800	0	6,800	568.56	6,231.80	0.00	(0.36)	100.01%
329 - TUITION	5,385,298	0	5,385,298	2,439,682.73	4,716,906.51	0.00	(1,771,291.24)	132.89%
401 - INSTRUCTIONAL SUPLS/MATLS	135,000	0	135,000	12,382.45	3,116.25	2,073.80	117,427.50	13.02%
404 - SPLS, BKS, MATLS-DIST SUPPORT	55,500	0	55,500	3,662.10	2,129.19	0.00	49,708.71	10.43%
411 - TEXTBOOKS	12,000	0	12,000	4,373.10	1,244.45	0.00	6,382.45	46.81%
415 - OTHER SUPPLIES/MATERIALS	2,250	0	2,250	2,477.10	0.00	0.00	(227.10)	110.09%
601 - DUES AND FEES	1,750	0	1,750	289.00	0.00	0.00	1,461.00	16.51%
TOTAL PUPIL PERSONNEL EXPENSE	\$9,805,529	\$0	\$9,805,529	\$3,159,370.58	\$6,258,704.87	\$44,657.55	\$342,796.00	96.50%
<u>SCHOOL EXPENSES</u>								
129 - PART-TIME EMPLOYMENT	16,969	0	16,969	0.00	0.00	0.00	16,969.00	0.00%
301 - INSTRUCTIONAL SERVICES	25,246	0	25,246	1,800.00	0.00	0.00	23,446.00	7.13%
307 - OTHER SERVICES	71,222	0	71,222	91.00	0.00	0.00	71,131.00	0.13%
315 - RENTALS	129,547	0	129,547	390.00	5,170.00	33,000.00	90,987.00	29.77%
317 - STUDENT TRANSPORTATION	40,749	0	40,749	634.55	24,114.45	0.00	16,000.00	60.74%
319 - CONFERENCE & TRAVEL	55,967	0	55,967	4,869.70	3,510.00	2,345.00	45,242.30	19.16%
327 - PRINTING/COPYING	261,602	0	261,602	24,983.98	206,989.33	1,000.00	28,628.69	89.06%
400 - SUPPLIES, BOOKS & MATERIALS	1,457,668	0	1,457,668	246,649.15	340,759.48	44,924.80	825,334.57	43.38%
402 - INSTRUCTIONAL SPLS-DIST SUPPRT	40,000	0	40,000	2,653.91	20,745.20	0.00	16,600.89	58.50%
409 - STUDENT ACTIVITY EXPENSES	590,714	0	590,714	52,717.08	218,955.62	4,000.00	315,041.30	46.67%
415 - OTHER SUPPLIES/MATERIALS	20,327	0	20,327	680.29	2,595.69	0.00	17,051.02	16.12%

**Statement of Account - Summary by
Major Classification and Summary Object
Fairfield Public Schools
Fiscal Year 2019**

10/1/2018 4:18:22PM

**Major Classification
Summary Object**

	Appropriation As Adopted	Spec Appr And Trans	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Outstanding Requisitions	Unencumbered Balance	% Used
601 - DUES AND FEES	28,873	0	28,873	19,784.99	0.00	118.00	8,970.01	68.93%
TOTAL SCHOOL EXPENSES	\$2,738,884	\$0	\$2,738,884	\$355,254.65	\$822,839.77	\$85,387.80	\$1,475,401.78	46.13%
<u>SUPPORT EXPENSES</u>								
301 - INSTRUCTIONAL SERVICES	329,792	0	329,792	141,772.83	4,777.40	2,344.94	180,896.83	45.15%
305 - PROFESSIONAL/TECHNICAL SVCS	741,000	0	741,000	155,071.52	29,959.51	0.00	555,968.97	24.97%
307 - OTHER SERVICES	23,100	5,770	28,870	26,768.64	0.00	0.00	2,101.36	92.72%
309 - SECURITY SVCS/EXPENSES	175,000	0	175,000	51,684.67	147,995.28	161.00	(24,840.95)	114.19%
313 - MAINTENANCE SERVICES	908,903	0	908,903	626,631.92	73,955.96	0.00	208,315.12	77.08%
319 - CONFERENCE & TRAVEL	43,400	0	43,400	3,360.97	32,303.83	0.00	7,735.20	82.18%
321 - PROFESSIONAL DEVELOPMENT	641,073	(1,989)	639,084	155,221.46	45,030.00	10,838.50	427,994.04	33.03%
323 - POSTAGE	71,709	0	71,709	22,912.81	14,777.19	0.00	34,019.00	52.56%
325 - PERSONNEL/RECRUITMENT EXP	18,000	0	18,000	1,463.46	150.00	0.00	16,386.54	8.96%
327 - PRINTING/COPYING	66,350	0	66,350	6,728.49	49,421.57	0.00	10,199.94	84.63%
329 - TUITION	517,016	0	517,016	0.00	0.00	0.00	517,016.00	0.00%
401 - INSTRUCTIONAL SUPLS/MATLS	1,318,942	1,989	1,320,931	446,665.70	49,635.55	22,542.44	802,087.31	39.28%
403 - OFFICE/GENERAL SUPPLIES	15,250	0	15,250	1,785.28	7,630.02	0.00	5,834.70	61.74%
411 - TEXTBOOKS	13,681	0	13,681	0.00	0.00	0.00	13,681.00	0.00%
415 - OTHER SUPPLIES/MATERIALS	100,705	0	100,705	5,106.03	3,856.54	1,720.00	90,022.43	10.61%
424 - OTHER SUPPLIES	8,000	0	8,000	511.46	0.00	0.00	7,488.54	6.39%
601 - DUES AND FEES	51,829	0	51,829	33,693.75	195.00	0.00	17,940.25	65.39%
TOTAL SUPPORT EXPENSES	\$5,043,750	\$5,770	\$5,049,520	\$1,679,378.99	\$459,687.85	\$37,606.88	\$2,872,846.28	43.11%
<u>MAINT/OPER/TRANS</u>								
305 - PROFESSIONAL/TECHNICAL SVCS	95,000	0	95,000	0.00	25,300.00	9,725.00	59,975.00	36.87%
311 - UTILITY SERVICES	4,385,642	0	4,385,642	898,736.14	312,736.68	0.00	3,174,169.18	27.62%
313 - MAINTENANCE SERVICES	3,920,053	0	3,920,053	868,298.81	1,838,380.80	12,056.56	1,201,316.83	69.35%
317 - STUDENT TRANSPORTATION	8,549,169	0	8,549,169	1,495.66	62,368.00	24,342.72	8,460,962.62	1.03%
319 - CONFERENCE & TRAVEL	33,800	0	33,800	6,184.40	27,615.61	0.00	(0.01)	100.00%
321 - PROFESSIONAL DEVELOPMENT	65,130	0	65,130	3,842.26	0.00	1,930.00	59,357.74	8.86%
424 - OTHER SUPPLIES	315,211	0	315,211	12,282.87	119,930.73	0.00	182,997.40	41.94%
429 - MAINTENANCE/REPAIR SUPPLIES	523,000	0	523,000	79,263.33	284,572.83	121.65	159,042.19	69.59%
TOTAL MAINT/OPER/TRANS	\$17,887,005	\$0	\$17,887,005	\$1,870,103.47	\$2,670,904.65	\$48,175.93	\$13,297,820.95	25.66%
<u>CAPITAL</u>								
501 - CAPITAL OUTLAY	402,066	0	402,066	63,478.25	48,346.90	27,743.14	262,497.71	34.71%
503 - TECHNOLOGY	1,003,747	0	1,003,747	481,116.91	89,170.80	15,308.00	418,151.29	58.34%
TOTAL CAPITAL	\$1,405,813	\$0	\$1,405,813	\$544,595.16	\$137,517.70	\$43,051.14	\$680,649.00	51.58%
GRAND TOTAL	\$173,704,991	\$0	\$173,704,991	\$27,425,564.40	\$104,104,805.57	\$258,879.30	\$41,915,741.73	75.87%

Fairfield Board of Education Proposed Capital Non-Recurring Projects 2019 – 2020



**Districtwide
I.T. Server Network Isolated
Communication HVAC Controls**



**Districtwide
Security Infrastructure**



**Fairfield Warde High School
Fitts House HVAC RTU Replacement**



**Stratfield Elementary School
Roof Replacement**

October 16, 2018

Dear Board of Education Members:

This booklet provides an overview of the following 2019-2020 Proposed Capital Non-Recurring Project Requests:

1. Districtwide I.T. Switch Replacement Project Phase 2
2. Districtwide I.T. Server Network Isolated Communication HVAC Controls Project
3. Districtwide Security Infrastructure Project
4. Dwight HVAC BMS Control Project
5. FLHS Six Tennis Courts Project
6. FWHS Fitts House 50-Ton HVAC RTU Replacement Project
7. Stratfield Partial Roof Replacement
8. WFC Relocation Project

All of the above have been included in long-term facilities planning over the last five-years and are listed in the Fairfield Public Schools' Facilities Plan.

Information for each project is provided using the 14-point format devised by the Town of Fairfield and includes:

- Justification and background information.
- A cost estimate that includes previous project information, verbal quotations, and/or written proposals.
- Photographs of projects in existing conditions.
- Photos of expected new conditions.

We hope you find this information helpful and we are confident it will answer many of your questions as we begin the budget discussions. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink that reads "Toni Jones". The signature is written in a cursive, flowing style.

Toni Jones, Ed.D.
Superintendent of Schools

Fairfield Public Schools
2019-2020
Capital Non-Recurring Projects

Table of Contents

<u>Location</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Page</u>
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Districtwide	I. T. Server Network Isolated Communication HVAC Controls Project	275,000	8
Districtwide	Security Infrastructure Project	350,000	14
Dwight	HVAC BMS Control Project	200,000	20
FLHS	Six Tennis Courts Project	550,000	28
FWHS	Fitts House 50-Ton HVAC RTU Replacement Project	300,000	34
Stratfield	Partial Roof Replacement	85,000	40
WFC	Relocation Project	200,000	46
	Total	\$ 2,541,755	

Districtwide

Information Technology Switch Replacement Project – Phase 2

\$ 581,755

Background: Local Area Network switches are the backbone of any network. All receptacles for Ethernet access found in classrooms are wired back to a distribution closet, which contains racks containing switches. There is a patch panel in the rack to which the wire from the classroom receptacle is terminated. Then a cable is connected from the patch panel to the switch.

These receptacles and their ports (aka plugs) service all computers, printers, wireless access points, electronic door locks, surveillance cameras, and all things that require Ethernet access. The switches also provide low voltage power.

The district last replaced LAN switches over a three-year period in 2009-2011. Since that time, we have more than doubled the number of ports (outlets) through acquisition of refurbished equipment to maintain and expand the network. The district's original port count was approximately 8,100 in 2010. It is currently 16,608 and continues to grow annually as new equipment and features are added to the system.

The typical life span of a switch is 5-7 years.

Purpose and Justification: The current switches are approaching ten years in age. Replacement parts are becoming hard to find, and are only refurbished, not new. They cannot meet our needs for Power over Ethernet capacity nor power newer wireless access points and potentially Internet Protocol (IP) phones. They cannot support newer, faster transmission speeds.

Adding capacity or additional switches to our network requires us to connect them to each other in a way that slows down the communication between the user's computer and the source of information. The district is moving to 24/7/365 learning, where the majority of our educational resources are found through the Internet. Speed is of the essence for access to those resources, online testing, and operations (e.g. security). Educational time lost due to slow response time is time that cannot be recovered.

The current switches are managed and configured through software that is no longer supported by the manufacturer indicating that the product has reached "end of life".

Detailed Description of Proposal:

Proposal is to migrate the Ethernet switches in two phases:

1. High Schools, WFC and Central Office Administration
2. Middle Schools and Elementary schools

The order will be dependent upon requirements to support additional security devices, Wi-Fi or VOIP (phones). These new devices have new power requirements which are dependent on new switch capacity.

School's "main distribution frame" switch closets which supports access to transmission connections, referred to commonly as the MDF would be the priority for each site. Intermediate distribution closets (IDF) would be secondary.

Current projects that require the new switch capacity are:

- Expansion and upgrade of Wi-Fi access in the K-8 schools
- Expansion of security cameras
- Implementation of VOIP phone system

Costs will include the hardware, software, warranty, installation, configuration and project management.

Phase 1 Cost Estimate for the High Schools, WFC and Central Office Administration
\$972,995

*Phase 2 Cost Estimate for all K-8 schools
\$581,755

Total Project Cost	\$ 1,554,750
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This cost estimate is based on currently available Cisco switch product, pre bid, and subject to availability at the time funding is available. It does not consider adding port capacity, but will provide throughput and support newer protocols required for projects on the horizon, listed above.

*E-Rate grant funding was available and approved soon after the phase one project commenced.

Reliability of Estimated Cost: We began our estimations through online sites of vendors that cater to educational pricing, and then asked our current Cisco vendor for a close to accurate estimate based on our equipment criteria.

The largest unknown would be the availability of the represented model and brand at the time of a phased implementation. We would want to secure funding for the entire project, and get commitment from the vendor for availability throughout the project. This is a key justification for bonding the project so all the funds are committed up front, and then spent as the project can be feasibly implemented.

Payback: In addition to the benefits outlined above, the new switch hardware runs more efficiently than the current equipment, which in theory reduces power consumption.

Additional Costs: A site survey will be performed to insure fiber and other connectivity between closets is sufficient for the newer product. Cost estimated at \$20,000.

Annual Smart Net operating system and technical support costs for critical switches will be an additional charge. We do not expect, nor need to put Smart Net on all devices, only those critical or cost prohibitive to spare.

Additional Use or Demand on Existing Facilities: Because newer switches have a smaller footprint, impact on existing closets will be positive - allowing growth without the cost of additional racks.

Alternates to this request: If we do nothing, we will reach capacity limitations in the switch rack locations and be unable to expand or use newer technologies to support IoT (The Internet of Things) such as wireless connectivity.

Safety and Loss Control: All equipment will be locked in secure spaces until deployed.

Environmental Conditions: Newer equipment is more energy efficient, so it will save energy costs. The hardware takes up less physical plant than older equipment.

Insurance: FPS insurance will cover damage/replacement costs. The equipment comes with a limited lifetime warranty.

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Districtwide

Information Technology Switch Replacement Project – Phase 2

\$ 581,755

Details

Proposal is to migrate the Ethernet switches in the remaining nine Elementary Schools.

The school's "main distribution frame" switch closets, referred to commonly as the MDF, would be the priority for each site as the switch closet that supports access to transmission connections (demarcation points). Intermediate distribution closets (IDF) would be secondary.

Current projects that require the new switch capacity are:

- Expansion and upgrade of Wi-Fi access and video capacity in the K-5 schools
- Expansion of security cameras
- Implementation of VOIP phone system

Costs:

Costs will include the hardware, software, warranty, installation, configuration and project management and is estimated at a total of \$581,755.

This cost estimate is based on currently available Cisco switch product, post bid, and subject to availability at the time funding is available. It does not consider adding port capacity, but will provide throughput and support newer protocols required for projects on the horizon, listed above. There is concern that the cost of the switches may increase in 2019.

E-Rate grant funding was available and approved at the time of the phase one project commencement.

Reliability of Estimated Cost:

Although this entire project was bid, a price escalation may occur Jan 2019.

Payback:

In addition to the benefits outlined, the new switch hardware runs more efficiently than the current equipment, which in theory reduces power consumption.

Additional Costs:

A site survey will be performed to insure fiber and other connectivity between closets is sufficient for the newer product. Cost estimated at \$ 20,000.

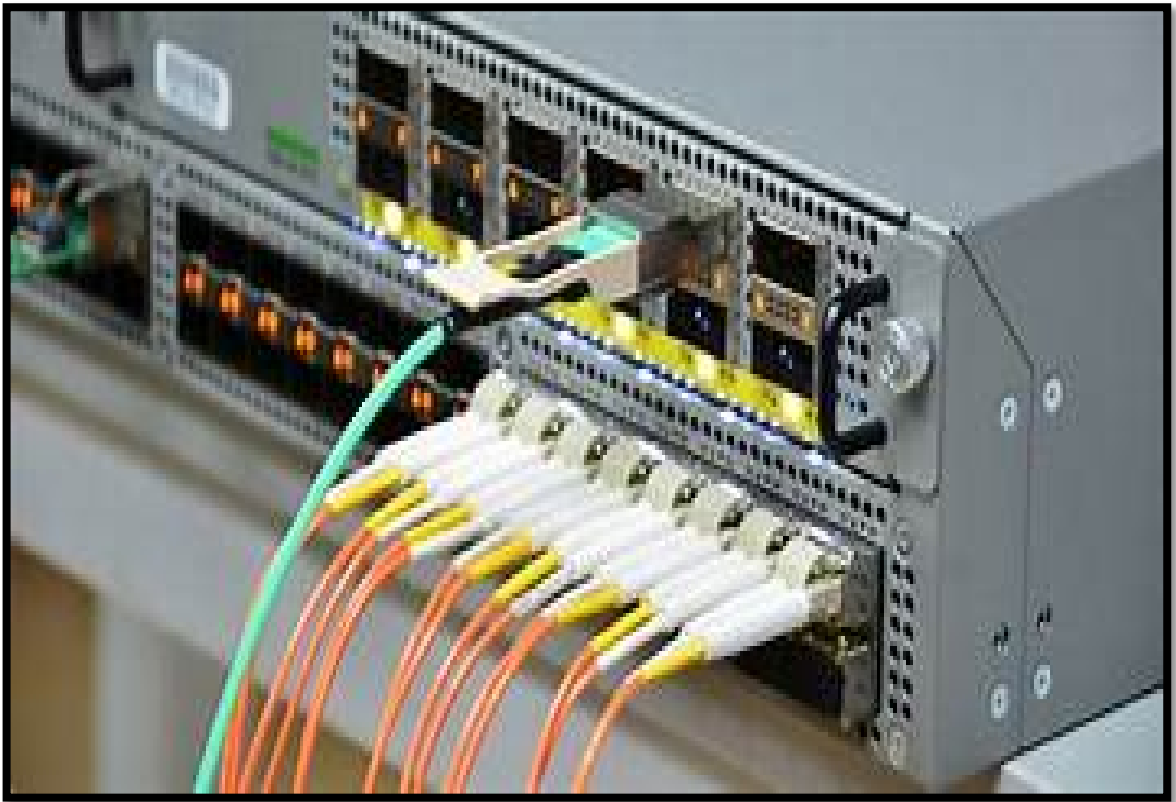
Annual Smart Net operating system and technical support costs for critical switches will be an additional charge (see chart for cost per switch). We do not expect, nor need to put Smart Net on all devices, only those critical or cost prohibitive to spare.

Total project costs for this phase two work

\$ 581,755



End of Life Switch Conditions



New Switch Conditions

Districtwide

I.T. Server Network Isolated Communication HVAC Controls Project

\$ 275,000

Background: The existing HVAC Controls BMS (Building Management System) from 1991 is currently using software that connects with the District's Information Technology network. Each time the HVAC Controls BMS is logged into from a desktop and/or notebook computer by our internal Maintenance Staff and/or two-three professional contractors (acting on our behalf as HVAC preventative maintenance and Controls Integration contractors) the potential for a high security risk to the District's Information Technology network is opened.

This request is for funding the upgrading of the existing current HVAC Controls BMS to eliminate the security risk. The new systems will segregate the HVAC Controls BMS within the network.

Purpose & Justification: The condition of the existing HVAC Controls BMS is antiquated and in need of upgrading. Without this new upgrade, the District's Information Technology network is vulnerable and a high security risk.

Detailed Description: This expenditure would cover the total cost of the project. This would include all labor and material, all 17 school locations upgraded, HVAC BMS computers, and all start up and testing. These funds would also cover all construction administration costs for a professional licensed engineer to manage the upgrades and work with the bid awarded licensed HVAC Controls contractor. This would also include a contingency for unforeseen conditions that might be uncovered during the construction activities.

Estimated Cost: The cost of this funding request is \$275,000. This number is based on a professional engineering estimate for services and a professional HVAC Controls contractor review estimate for material and labor services for the District.

Long Range Costs: This new HVAC Controls BMS is expected to last 15 years. Long-range costs would only relate to general HVAC Controls BMS Integration preventative maintenance.

Demand on Existing Facilities: This project would eliminate the security risk to the District's Information Technology network. It will also reduce the maintenance costs due to the new system working better than the old existing system, new equipment energy use techniques, as well as newer technology with up to date configurations.

Security, Safety and Loss Control: This project would enhance safety and control by drastically reducing the risk of outside interaction when the HVAC Controls BMS are logged into the HVAC equipment at any of our 17 school building locations.

Environmental Considerations: Not applicable.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is not eligible for reimbursement through the State Department of Education, Bureau of School Facilities.

Schedule, Phasing & Timing: The schedule is to have all this work done in the summer of 2019 and completed for the new school year.

Other Considerations: The work will be bid out by the Town Purchasing Department using the District's professional engineered documents, drawings, and specifications. All work will be performed by outside professional licensed contractors.

Alternates to the Request: The alternate to this request is to do nothing. This alternative will delay this needed replacement and further delay other similar projects scheduled in the BOE future planning. This security risk would remain and keep our District Information Technology network vulnerable.

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Districtwide

I.T. Server Network Isolated Communication HVAC Controls Project

\$ 275,000

Details

Engineer of Record:

van Zelm Engineers
Farmington, CT

Licensed contractor to provide labor and materials

Prepared by:

Controlled Air, Inc.
Branford, CT

Breakdown:

General Conditions
Staging and Protection
Equipment and Supports
Mechanical
Electrical
Low Voltage
Controls
Computers and Software
Finishes
Specialties

\$ 225,000

Control Integration and Sequencing
Balancing and Testing
Close Out and Documentation
Training

\$ 25,000

Contingency

\$ 25,000

Total

\$ 275,000

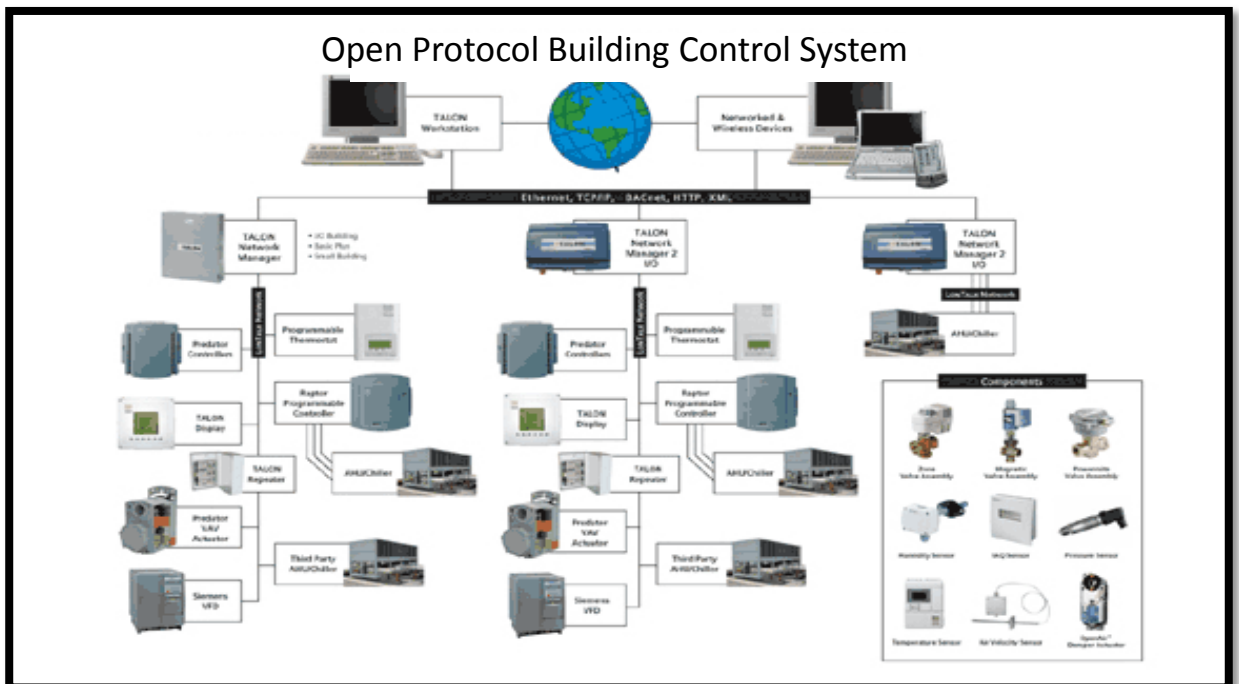


Old Communication HVAC Controls With Pneumatic Control Systems





New Districtwide I.T. Server Network Isolated Communication HVAC Controls



Districtwide

Security Infrastructure Project

\$ 350,000

Background: Following the Sandy Hook Elementary School tragedy, the Fairfield Police Department along with the Central Office Administration conducted a security assessment of all the Fairfield Public School buildings. Based on this assessment the Fairfield Police Department recommended several improvements to the Fairfield Public Schools' security infrastructure. Many of the security projects have been completed over the past four years from the 2015-2016, 2016-2017, 2017-2018, and 2018-2019 funding requests. This proposed funding request will be for new security requirements as part of a new phase five project for intrusion panels on interior classroom doors and interior large windows into large places of assembly.

Purpose & Justification: The purpose of this funding request is to make security infrastructure improvements as recommended by the Fairfield Police Department. These recommended improvements will enhance the security and safety at our facilities for our students and staff. The scope of this work is too great to be handled within the BOE operating budget.

Detailed Description: This expenditure would cover the total costs for completion of the intrusion panels for interior building systems to our school facilities. Details about these specific improvements cannot be shared in public upon the advice of the Fairfield Police Department.

Estimated Cost: The cost of this funding request is \$ 350,000. Estimates were provided by bids received from multiple professional licensed contractors/vendors for the intrusion panels as part of the projects in this funding request.

Long Range Costs: Most of the projects listed do not have added long-term costs associated with their implementation. There will be normal operating costs associated with everyday maintenance and upkeep as well as to make sure all security systems, devices, and equipment are running properly. If the school system's security account and budget continue to be maintained at current levels/proposed levels, no increase will be needed to maintain this equipment on an annual basis.

Demand on Existing Facilities: These projects will not add any additional demand to the existing facilities.

Security, Safety and Loss Control: This project would greatly enhance security, safety and loss control by improving monitoring capabilities, hardening of our facilities against unauthorized entry, and enhancing communications during emergencies.

Environmental Considerations: None

Funding, Financing & SDE Reimbursement: These projects would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project may be eligible for reimbursement through the State Department of Education, Bureau of School Facilities. Furthermore, grant funding through the CT Department of Emergency Management and Homeland Security "School Security Competitive Grant Program" (SSCGP) will be applied for if they are available to offset some of these costs for the 2019-2020 fiscal year.

Schedule, Phasing & Timing: Approval of this funding will allow the implementation of these projects over the next two years as identified in the Fairfield Public Schools Facilities Plan “Waterfall Schedule”.

Other Considerations: The Town of Fairfield Purchasing Department will award the work per the purchasing guidelines and all work will be performed by outside professional licensed contractors/vendors.

Alternates to the Request: The alternate to this request is to do nothing. This alternative will leave some of our school buildings without interior intrusion panel safety and leave a breach in the school security program as identified by the Fairfield Police Department.

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Districtwide

Security Infrastructure Projects	\$ 350,000
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Details

New Interior Intrusion Panels: Classroom Doors and Sidelights Windows into Large Places of Assembly	\$ 350,000
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Total	\$ 350,000
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Existing Interior Classroom Door



Existing Interior Large Places of Assembly Windows



New Security Intrusion Panel Interior Classroom Door



**New Security Intrusion Panel Interior
Large Places of Assembly Windows**

Dwight Elementary School

HVAC BMS Controls Project

\$ 200,000

Background: The existing Districtwide HVAC BMS Controls for all the Fairfield Public Schools are original to 1999 and are labeled as a Johnson Control System upgrade. These systems are now over 17 years old, they are working off of old technology, circuit boards and parts are obsolete, and even Johnson Control Company has identified and made us aware of multiple system upgrades since 1999. It is time to replace all HVAC BMS Controls in all our schools. We are starting with Dwight Elementary School based on a long range plan and study provided by a professional engineering firm and a professional licensed contracting firm working with us this past year. Dwight School is having the most issues and is a smaller school to start with. This request is for funding to remove the existing HVAC BMS Control system equipment and to install a new “state of the art and technology enhanced” system.

Purpose & Justification: The condition of the existing HVAC BMS Controls for Dwight Elementary School are deteriorating and failing on a regular basis. We can no longer obtain parts and circuit boards for replacement. The Johnson Control Company is recommending an upgrade. Our HVAC Integration Controls preventative maintenance contractor is recommending an upgrade. These HVAC BMS Controls are essential for the mechanical means of heating, cooling (for some portions of the building), and exhaust of the School Building where the students and staff are occupying spaces. Without this upgrade the school spaces would be unusable.

Detailed Description: This expenditure would cover the total cost of the project. This would include all labor and material, power and low voltage work, controls, start up and testing, as well as training our maintenance licensed staff on the new systems. These funds would also cover the construction administration costs for a professional licensed engineer to monitor site work and the scope of the project per the bid documents and specifications. This funding request also includes a contingency for unforeseen conditions that might be uncovered during the construction activities and the first school upgrade for this HVAC BMS Controls system.

Estimated Cost: The cost of this funding request is \$200,000. This number is based on estimates that were provided by a professional licensed engineer and several professional licensed contractors in Connecticut. These firms have been working with us for the past year as we are developing a long range plan for all 17 school buildings.

Long Range Costs: This new HVAC BMS Control System is expected to last 15 years. Long-range costs would only relate to general HVAC Control Integration preventative maintenance which is already a part of our BOE operating budget annually.

Demand on Existing Facilities: This project would reduce the maintenance costs due to the new system working more efficiently than the older existing system (practically no down time), new equipment energy use techniques, as well as newer technology with up to date configurations. It would also reduce the maintenance project costs for major repairs that occur from failing deteriorated systems, reducing down time on HVAC Equipment waiting for old system circuit boards, parts, and searching for replacement pieces.

Security, Safety and Loss Control: This project would enhance safety and loss control by drastically reducing the risk of failure to the equipment and the overall comfort level of the school building for all the students and staff.

Environmental Considerations: New HVAC BMS Controls Systems are energy friendly and will no longer have the 1990's technology and systems make-up.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is not eligible for reimbursement through the State Department of Education, Bureau of School Facilities.

Schedule, Phasing & Timing: The schedule is to have all this work done in the summer of 2019 and completed for school to open for the new year in September of 2019.

Other Considerations: The work will be bid out by the Town Purchasing Department and will be performed by outside professional licensed contractors.

Alternates to the Request: The alternate to this request is to do nothing. This alternative will delay this needed replacement and further delay other similar projects scheduled in the BOE future planning. This could increase the risk of injury to students and staff that need this space for teaching and learning and may shut down the space for use.

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Dwight Elementary School

HVAC BMS Controls Upgrade Project

\$ 200,000

Details

Engineer of Record:

van Zelm Engineers
Farmington, CT

Licensed contractor from previous bid:

Controlled Air, Inc.
Branford, CT

Breakdown:

General Conditions
Staging and Protection
Equipment and Supports
Sheet Metal Work and Ductwork
Piping
Insulation
Roofing
Mechanical
Electrical
Low Voltage
Controls
Finishes
Specialties

\$ 140,000

Controls Integration
Balancing and Testing
Close Out and Documentation
Training

\$ 35,000

Contingency

\$ 10,000

Professional Engineering construction administration services

\$ 15,000

Total

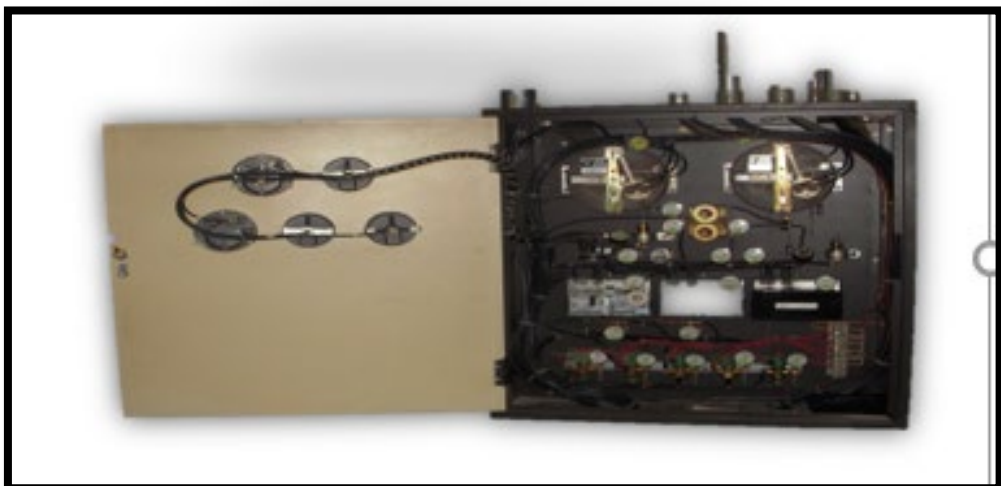
\$ 200,000



Dwight Elementary School HVAC BMS Control Project



Dwight Elementary School Rooftop HVAC BMS Control Project



Existing 1990's HVAC Control System



New “State of the Art” HVAC Control System

Fairfield Ludlowe High School

Six Tennis Courts Project

\$ 550,000

Background: Fairfield Ludlowe High School Tennis Courts consist of six playing courts located in the rear of the high school. They are original from 2004 and are at the end of their useful life. In 2018, they underwent a refurbishing but the licensed contractor would only guarantee them for one season. These tennis courts are an integral part of the high school athletic program and are used for all tournaments and games. The tennis courts are well over the 10 – 12 year life span and have over 5,000 lineal feet of cracks that are beyond repair and repainting for use. This request is for funding the replacement of the six tennis courts with a new post-tensioned concrete system with proper expansion joints, new painting and surface coating, new nets for a completely new surface for play. It also includes new perimeter fencing of chain link with new main posts and gates.

Purpose & Justification: The condition of the existing six tennis courts is considered poor and continues to deteriorate to the point that they are unusable. Many repairs, fixes and new paintings have been performed over the past 14 years but current examination by professional engineers and licensed contractors have clearly identified that it is time for a full replacement. The current cracks and deterioration are beyond repair to be cost effective for the long term.

Detailed Description: This expenditure would cover the total costs for demolition and removal of existing bituminous material, new installation of a post-tensioned concrete system with proper expansion joints, new painting and surface coating, new chain link fencing with gates, and new nets.

Estimated Cost: The cost of this funding request is \$550,000. This number is based on proposals received from professional licensed contractors and a professional licensed engineering firm.

Long Range Costs: Post-tensioned concrete tennis courts when installed new come with a 20 year guarantee/warranty on the concrete from cracking and/or failure, and a 10 year guarantee/warranty on the top coating/sealant from failure.

Demand on Existing Facilities: This project would reduce the maintenance costs of older tennis court repairs that typically occur every two – three years after the new installation which is typical with older bituminous systems.

Security, Safety and Loss Control: This project would enhance safety and loss control by drastically reducing the risk of students and staff, as well as the public getting hurt on the existing deteriorating surface material.

Environmental Considerations: This project work will include proper grading and drainage which will in turn help the environment in the immediate surrounding area.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is not eligible for reimbursement through the State Department of Education, Bureau of School Facilities.

Schedule, Phasing & Timing: Approval of this funding will allow completion of the work during the summer of 2019 and is planned to be completed in time for the athletic tennis season for the spring of 2020.

Other Considerations: The work will be bid out by the Town Purchasing Department and will be performed by outside professional licensed contractors.

Alternates to the Request: The alternate to this request is to do nothing. This alternative will delay this needed replacement and further delay other similar projects scheduled in the BOE future planning and could increase the risk of shutting down the six tennis courts for play and/or athletic events.

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Fairfield Ludlowe High School

Six Tennis Courts Project

\$ 550,000

Details

Engineer of Record:

DTC

Hamden, CT

Licensed contractor to provide labor and materials

Prepared by:

Classic Turf Company, LLC

Woodbury, CT

Breakdown:

Engineering Firm

Scope of Services

Data Collection and Field Investigation

Preliminary Design and Material Selections

Construction Documents

Bidding

Construction Administration

Project Close Out

\$ 25,000

Licensed Contractor

General Conditions

Staging and Protection

Removal of Existing Bituminous Paving Material

In-Fill and Leveling

Installation of New Bituminous Paving with Expansion Joints

Finishes and Coatings

Specialties and Striping

Nets and Protective Fencing

\$ 500,000

Contingency

\$ 25,000

Total

\$ 550,000



Existing Tennis Court Conditions





New Tennis Court Conditions



Fairfield Warde High School

Fitts House 50-Ton HVAC RTU Replacement Project

\$ 300,000

Background: The existing Fitts House Building houses four large HVAC Rooftop Units that were installed around 1991. Two are 50-ton units and two are 30-ton units. One of the 50-ton units is failing and we can no longer keep it running for the occupants of the school building for the upper floor classrooms. The HVAC PM contractor along with the FPS HVAC technicians have been working on this rooftop Unit for an exhaustive amount of hours. We have reached a point where the existing unit cannot meet the requirements to provide mechanical means of fresh air, heating and cooling for a portion of the Fitts House Building. This request is for funding the removal of the existing rooftop equipment and the installation of a new Trane Voyager Rooftop HVAC Unit.

Purpose & Justification: The condition of the existing HVAC rooftop unit is deteriorating and failing on a regular basis. We can no longer obtain parts and circuit boards for replacement. This HVAC rooftop unit is essential for the mechanical means of fresh air, heating and cooling for the upper portion of the Fitts House Building where the school students and staff are located. Without this unit the space would be unusable.

Detailed Description: This expenditure would cover the total cost of the project. This would include all labor and material, a 300-ton crane, roof work, controls, and start up and testing. These funds would also cover the construction administration costs for a professional licensed engineer as well as a contingency for unforeseen conditions that might be uncovered during the construction activities.

Estimated Cost: The cost of this funding request is \$300,000. This number is based on bids received through the Town of Fairfield Purchasing Department bid process where estimates were provided by several professional licensed contractors and from a professional licensed engineering firm in CT.

Long Range Costs: This new HVAC rooftop unit is expected to last 30 years. Long-range costs would only relate to general HVAC preventative maintenance.

Demand on Existing Facilities: This project would reduce the maintenance costs due to the new system working better than the existing system, practically no down time, new equipment energy use techniques, as well as newer technology with up to date configurations.

Security, Safety and Loss Control: This project would enhance safety and loss control by drastically reducing the risk of failure to the equipment and the overall use of the library media center for all the students and staff.

Environmental Considerations: Not applicable.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is not eligible for reimbursement through the State Department of Education, Bureau of School Facilities.

Schedule, Phasing & Timing: The schedule is to have all this work done in the summer of 2019 and completed for school to open for the new year in September of 2019.

Other Considerations: The work will be bid out by the Town Purchasing Department and will be performed by outside professional licensed contractors.

Alternates to the Request: The alternate to this request is to do nothing. This alternative will delay this needed replacement and further delay other similar projects scheduled in the BOE future planning. This could increase the risk of injury to students and staff that need this space for teaching and learning and may shut down the space for use.

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Fairfield Warde High School

Fitts House 50-ton HVAC RTU Replacement Project

\$ 300,000

Details

Engineer of Record:

van Zelm Engineers
Farmington, CT

Licensed contractor from previous bid:

Universal Building Services
Fairfield, CT

Breakdown:

General Conditions
Staging and Protection
300-Ton Capacity Crane
Equipment and Supports
Sheet Metal Work and Ductwork
Piping
Insulation
Roofing
Mechanical
Electrical
Finishes
Specialties

\$ 220,000

Structural Steel Dunnage for roof support

\$ 40,000

Controls Integration
Balancing and Testing
Close Out and Documentation
Training

\$ 25,000

Contingency

\$ 10,000

Professional Engineering construction administration services

\$ 5,000

Total

\$ 300,000



Existing HVAC Rooftop System

Voyager III



New HVAC Rooftop System

Stratfield Elementary School

Partial Roof Replacement

\$ 85,000

Background: One of fifteen roof areas is at the end of its useful life and in need of replacement. The roof in this proposed request is original to the 1993 installation and is out of warranty as of 2013. The roof system is showing signs of failure and our roof preventative maintenance contractor has reported that it is time to replace this roof before further damage increases rapidly. This request is for funding the replacement of this roof.

Purpose & Justification: The condition of this roof area is declining and leaks are beginning to increase in frequency and severity. Replacement of this roof now will prevent the need to replace it as an emergency situation during the school year thus preventing disruption to the school's learning environment.

Detailed Description: The expenditure would cover the total cost and removal of the one roof area down to the existing roof deck and installation of a new roofing system. These funds would also cover design, bidding and construction administration costs as well as a contingency for unforeseen conditions that might be uncovered during the construction activities work.

Estimated Cost: The cost of this funding request is \$ 85,000. This number is based on similar replacement projects undertaken in the system and a probable construction cost estimate provided by a professional licensed architect, Hoffmann Architects, as well as a professional licensed contractor, Tecta America Roofing.

Long Range Costs: Roof replacement will reduce maintenance costs on the old roof as well as produce energy savings through the use of a better insulated roof system. This roof replacement is part of the Fairfield Public Schools Facilities Plan and Waterfall Schedule. The anticipated life of this upgrade is 20+ years with our current roof preventative maintenance program.

Demand on Existing Facilities: This project would reduce the maintenance costs for roof repairs and increase energy efficiency in the building.

Security, Safety and Loss Control: This project would enhance safety and loss control by drastically reducing the risk of a roof failure while school is in session.

Environmental Considerations: This project would greatly reduce greenhouse gases by increasing the energy efficiency of the building thus reducing energy consumption.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is eligible for reimbursement through the State Department of Education, Bureau of School Facilities. The 2018-2019 reimbursement for Fairfield is 25.36%. We estimate that we will receive approximately \$21,556 in reimbursement for this project.

Schedule, Phasing & Timing: The schedule is to have work performed during the summer of 2019 and to prepare to have all work completed for the new school year.

Other Considerations: The work will be bid out by the Town Purchasing Department and will be performed by outside professional licensed contractors. This does require the formation of a Town of Fairfield Roof Building Committee to qualify for state reimbursement.

Alternates to the Request: The alternate to this request is to do nothing. This alternative will delay this needed replacement and further delay other similar projects scheduled in the BOE future planning. Delaying this project would jeopardize the safety of the staff and students if a major roof failure occurred during school hours.

Stratfield Elementary School

Partial Roof Replacement

\$ 85,000

Details

Architect of Record:

Hoffmann Architects, Inc.
Hamden, CT

Licensed contractor to provide labor and materials

Prepared by:

Tecta America New England
East Hartford, CT

Breakdown:

Architect to provide the following professional services:

Review original Contract Documents and previous reports as such documents relate to conditions described in the Scope of Work and are supplied to Hoffmann Architects by the Town of Fairfield Public Schools.

Visit the site to verify existing conditions and construction details. Coordinate with a Contractor retained by The Town of Fairfield Public Schools to perform exploratory openings so as to examine concealed conditions.

Based upon the results of Hoffmann Architects' field verification activities and the established scope of work, provide a proposed roof replacement system and scope of work for review and approval by the Fairfield Public Schools and Building Committee.

Meet with the Bureau of School Facilities with the owner for a pre-review evaluation.

Prepare Contract Documents consisting of drawings and specifications, setting forth in detail the requirements for construction of the project.

Assist in the preparation of the necessary bidding information. Prepare an agenda for a pre-bid conference at the site. Respond to contractor questions and prepare addenda, as necessary.

Conduct a meeting with a representative from the Fairfield Public Schools, Building Committee, and the Contractor prior to the commencement of the work, to review the Contractor's proposal for compliance with the requirements of the Contract Documents.

Review and take appropriate action on Contractor's submittals such as shop drawings, product data and samples, to establish their conformance with the design concept expressed in the Contract Documents; forward to the Town of Fairfield Public Schools, for review and record, written warranties and related documents required by the Contract Documents and assembled by the Contractor.

Visit the site a minimum of four (4) times during construction to monitor the progress and quality of work and to determine if the work being performed is in general compliance with the Contract Documents.

\$ 15,000

Licensed contractor to provide:

Set-up the site safety protection for the workers and for any occupants of the property.

Remove the existing roofing system down to the existing metal deck.

Confirm and/or secure the existing metal deck per Factory Mutual guidelines 1-28 specifications.

Install new pressure treated wood blocking to the height of the new perimeter edges.

Install new Polyisocyanurate insulation including ¼" per foot tapered system with an average R-25 value to be in compliance with 2014 ASHRAE guidelines.

Install new two ply SBS Modified Bitumen roofing membrane system in cold applied adhesive with a granulated cap sheet. (Roofing system meets the current code for uplift pressures - FM 1-90 approved system.)

Install all flashings per manufacturer's specification.

Remove and replace existing drain bowl assemblies.

Install new extruded metal edges with Kynar coated color cover plate that has been pre tested and approved per ANSI -SPRI ES-1 specifications. (Color will be selected by owner from standard color selections.)

Install new expansion joints to replace existing.

Fabricate and install new counter flashings as needed for proper termination.

Clean up and dispose of all debris from the above scope of work.

Provide owner with a 20-year No Dollar Limit (NDL) warranty that includes the cost of both labor and material to repair any leaks or material failures during the warranty period.

\$ 65,000

Contingency

\$ 5,000

Total

\$ 85,000



Existing Roof Conditions





New Roof Conditions



Walter Fitzgerald Campus

Relocation Project

\$ 200,000

Background: In fiscal year 2008-2009 the CO-OP and PAL programs were combined and the Alternative High School was created. This program is located in a leased facility located at 108 Biro Street, Fairfield, formerly known as the Saint Emery's School. In fiscal year 2013 the Alternative High School was officially renamed the Walter Fitzgerald Campus. This lease is negotiated by the Town of Fairfield. Currently, the school district is working with the Town of Fairfield to relocate this program out of this leased facility for the 2019-2020 fiscal year. This request is for funding the relocation costs of this program.

Purpose & Justification: The Saint Emery's School building is original to 1932 and conditions of the interior and exterior of the building are deteriorating rapidly. Upgrades are estimated to be very costly and would include hazardous materials abatement and clean-up. The roof system, building envelope system, and window systems are in extremely poor condition. The entire building and grounds need extensive building, fire, ADA, and health code upgrades. The building's main electrical distribution system is maxed out and needs to be increased in size. The building has no means of mechanical fresh air and/or air-conditioning for the occupants. The district does not believe it is financially prudent to move forward with these types of large upgrades by requesting substantial renovation funds to a building we do not own but maintain for our school students and staff.

Detailed Description: This expenditure would cover the total cost for relocating the program to a location within the Town of Fairfield that would have the same type of conditions as our 16 other school buildings for students and staff. These funds would also cover design, bidding and construction administration costs as well as a contingency for unforeseen conditions that might be uncovered during any construction activities work.

Estimated Cost: The cost of this funding request is \$ 200,000. This number is based on similar replacement projects undertaken in the system and a probable construction cost estimate provided by Fairfield Public School's Central Office Administration.

Long Range Costs: The lease costs would be eliminated which would save the District and the Town funding for a building and site we do not own and/or maintain. The relocation program will be included into the BOE operating budget for facility maintenance and upkeep; preventative maintenance programs; custodial staffing and cleaning; and all site and grounds work.

The goal of this relocation project is to find a location within and owned by the Town of Fairfield, and to save the District/Town spending funds on a school program that would now reside in sites already owned and maintained by Fairfield Public Schools.

This relocation project is part of the Fairfield Public Schools Facilities Plan and Waterfall Schedule and the anticipated life of this upgrade is 30+ years.

Demand on Existing Facilities: This project would reduce lease costs, utilities costs, and all maintenance, grounds, and custodial services would become a part of the Fairfield Public Schools facilities program. All maintenance, grounds and custodial work would be performed similar to all school buildings owned by the Town of Fairfield.

Security, Safety and Loss Control: This project would enhance safety and loss control by relocating the school program into a better-maintained and secure location like all the Fairfield Public School buildings.

Environmental Considerations: This project would greatly increase the energy efficiency of the building for the occupants by relocating them into a better-maintained facility in Fairfield.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is not eligible for reimbursement through the State Department of Education, Bureau of School Facilities.

Schedule, Phasing & Timing: The schedule is to negotiate a one-year contract with Saint Emery's School in anticipation of moving out before June 30, 2020. Any construction work would be performed during the summer of 2020 in preparation of having all work completed for the new school year.

Other Considerations: The work will be bid out by the Town of Fairfield Purchasing Department and will be performed by outside professional licensed contractors.

Alternates to the Request: The alternate to this request is to do nothing. This alternative will delay this needed relocation project and further delay other similar projects scheduled in the BOE future planning. Delaying this project would jeopardize the education of the students if they had no school building to attend for this Alternative High School program.

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Walter Fitzgerald Campus

Relocation Project **\$ 200,000**

Details

Architect of Record:

Professional Architect/Engineer
TBD

Licensed contractor to provide labor and materials:

Town of Fairfield Purchasing Department
BID

Breakdown:

Professional Services

Architectural/Engineering drawings and specifications for bidding \$ 22,500

Moving Costs \$ 35,000

Toilet Room Upgrades \$ 72,500

Patch and Paint \$ 25,000

Low Voltage Work \$ 15,000

Miscellaneous

Signage

ADA Compliancy

Duct Cleaning

Security Supplies

P.M. Work

Cleaning

Parking Lot

\$ 25,000

Contingency \$ 5,000

Total **\$ 200,000**



**Existing Walter Fitzgerald Campus
(108 Biro Street)**





Existing Conditions Interior Classrooms



**Regular Meeting Minutes
Fairfield BoE, October 23, 2018**

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Voting Summary:

Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:32PM. Present were members Trisha Pytko, Jennifer Leeper, Christine Vitale, Jessica Gerber, Philip Dwyer, Jennifer Jacobsen, Nick Aysseh, Jennifer Maxon-Kennelly, Jeff Peterson and student representatives Mr. Holtz, Ms. Phillips, Mr. Rivera and Ms. Solari. Others present were Superintendent Dr. Toni Jones, members of the central office leadership team, and approximately 50 members of the public.

Old Business

Adoption of Policy 6146: Requirements for Graduation

Mrs. Jacobsen asked the Board for unanimous consent to withdraw the amendment to the policy; the Board agreed. Mr. Dwyer asked the Board for unanimous consent to withdraw the prior motion to approve the policy; the Board agreed. Mrs. Maxon-Kennelly moved/Mrs. Jacobsen seconded the recommended motion “that the Board of Education adopt Policy 6146: Requirements for Graduation” Motion passed 9-0.

New Business

Approval of CSDE ED-099 Agreement for Child Nutrition Programs

Mrs. Gerber moved/Mrs. Vitale seconded the recommended motion “that the Board of Education approve the authorized signers listed in ED-099, the Agreement for Child Nutrition Programs.” Motion passed 9-0

Approval of Minutes

Mrs. Gerber moved/Mrs. Maxon-Kennelly seconded the recommended motion “that the Board of Education approve the *Special* Minutes of September 11, 2018, October 9, 2018 (5:45) and October 9, 2018 (6:45); and the *Regular* Minutes of September 11, 2018” Motion passed 9-0.

Adjournment

Mrs. Gerber moved/Ms. Leeper seconded the recommended motion “that this Regular Meeting of the Board of Education adjourn.” Motion passed 8-0. Meeting adjourned at 10:52PM.

Detailed Minutes:

Chairman Dwyer introduced the student representatives and thanked them for participating and sharing comments.

Student Reports

Mr. Holtz and Ms. Phillips reported for FLHS: The football team is experiencing success, the boys soccer team will be in the playoffs that start next week; the annual Ludlowe/Warde soccer game helped to raise Breast Cancer awareness by encouraging fans to wear pink; girls volleyball currently is 6th in FCIAC and recently celebrated their seniors; the annual activity fair was held last week; the PSAT test was taken a few weeks ago; a week-long anti bullying event produced a noticeable change in attitude; students are working on the original drama production *A Wilder Time*.

Mr. Rivera and Ms. Solari reported for FWHS: Fall sports have had a strong start; the NEASC team recently toured Warde and after meeting with staff and parents, will produce a report with accommodations and recommendations; the Warde Physics Team placed first for public schools in the Physics Olympiad; many students participated in the Summer Symposium; the concert series starts this week; Homecoming is this week; the Freshman Forum will be held on November 7.

Mrs. Maxon-Kennelly commended Mr. Rivera for being part of the winning Physics Team, and asked the student representatives to comment on the use of Chromebooks. The students said Chromebooks allow efficiency and increase productivity; they are fast, easy to use, help classes run more smoothly; and they have heard positive comments from other students.

Presentations

PTA Recognition

Mrs. Gerber recognized PTA representatives as extremely helpful and noted their important responsibility as a conduit between PTA and the Board. She acknowledged the PTA reps present at the meeting: Dale Resnick/Jennings, Joy Ross/PTAC, Katie Flynn/NSS and Carolyn Trabuco/PTAC. Mr. Dwyer added that the Board appreciates all that the PTA does to improve the school system.

Student Data Report

Mr. Cummings said student data serves to raise questions rather than provide answers. He introduced the presenters: Ms. Renzulli/Kdg Teacher, Ms. Miller/2nd Grade Teacher, Ms. Morello/LA Specialist, Ms. Rountos/LA Specialist, Ms. Galgano/Elementary Program Facilitator, Mr. Hudspeth/OHS Principal, Ms. Martel/MS World Language, Mr. Kelso/MS World Language and Dr. Rasmussen/Director Secondary Math and Student Achievement. The success in 2017-2018 includes an increase in the percentage of students achieving Goal or Above Goal on SBA in Grades 3-8, the implementation of consistent and meaningful SRBI process in all 11 elementary schools, and an increase in the number of students taking AP Courses. Challenges to the Principles of Instructional Improvement include variability, budget priorities and state and national expectations.

The Elementary SRBI process is instruction based on individual student needs. It is a team approach and aligns curriculum, coaching/feedback, professional development and assessment. Examples were given showing how universal screenings led to SRBI meetings, which then led to classifications of (a) no concern, (b) coach/consult, or (c) EIP meeting. This process is very helpful in developing strategies to assist students. It allows teachers to use multiple data points to make student-centered decisions, reducing the number of students needing higher levels of intervention.

A World Language example was used to demonstrate the use of data at the middle school level. The philosophy centered on competency-learning and focusing on what students can do. Teachers used data to personalize instruction and collaborate with colleagues. The students are part of the process and analyze their own work.

Dr. Rasmussen explained the importance of student growth data as it relates to assessments and how it affects district/school and state accountability. The state has developed growth targets for each student relative to where s/he is currently. Achievement and growth combined over time is a better metric, and much of the state's data is readily available on the EdSight website. The district is working with growth metrics to improve assessment literacy, link instructional practices around high-growth levels, and focus on effective instructional practices.

Mr. Cummings summed up the challenges and work that remains going forward. He emphasized that the district is growing a culture of continuous improvement for all students, being mindful that it takes time to do this work well.

Board members thanked staff for the informative presentation and felt it was very helpful. The presenters responded to Board questions:

- The percentage of students that have completed 4 years of high school World Language will be provided.
- Secondary-level tier interventions include DBT and WFC.
- STAMP is the name of the World Language assessment.
- It is a bit too early to know the value of growth metrics and how it affects SRBI. Dr. Jones said it is important to ensure that growth data focuses on helping students, rather than emphasizing the scores. Collaboration is ongoing during the school day and during Professional Development.
- There was some information in the SPED audit that highlights the effectiveness of the SRBI process. Mrs. Maxon-Kennelly asked if there was a budget number that could be tied to this.
- Growth data is not tied to staff goals. The state determines growth targets on an individual basis. Growth data follows true matched cohorts.
- Professional Development uses work protocol – identifying groups of students in student work samples – in order to target all students, including those who meet or exceed benchmarks.
- When looking at AP benchmark data, it is important to note that open enrollment in AP courses has encouraged students to challenge themselves. It should also be recognized that AP courses have varying degrees of difficulty.

Old Business

Adoption of Policy 6146: Requirements for Graduation

Mr. Dwyer said two motions were continued from the previous meeting and needed to be addressed before moving on with a new motion. Mrs. Jacobsen noted the Board supports community service, but it needs more thought as a graduation requirement.

Mrs. Jacobsen asked the Board for unanimous consent to withdraw the amendment to the policy; the Board agreed.

Mr. Dwyer asked Dr. Jones to further explore ways to embed community service into the curriculum.

Mr. Dwyer asked the Board for unanimous consent to withdraw the prior motion to approve the policy; the Board agreed.

Mrs. Maxon-Kennelly moved, Mrs. Jacobsen seconded that the Board of Education adopt Policy 6146: Requirements for Graduation.

Ms. Phillips felt the Civics requirement was fully met by taking APUSH and perhaps even the sophomore required Global Studies. Mr. Cummings said the conversation on this piece is not yet complete; he will advise Dr. Pugliese and invite Ms. Phillips to be a part of discussion.

Ms. Leeper noticed there was no progress on the flexibility of the PE requirement, and asked about the Wellness portion. Mr. Cummings said Wellness course options are being explored. Mr. Dwyer felt life experience outside of classroom experience should be counted. Ms. Leeper agreed, and added that internships are valuable. She thanked Mr. Cummings for discussing financial literacy, as she felt it is one of the biggest components to having a successful adult life.

Mr. Peterson and Mrs. Jacobsen thanked Mrs. Maxon-Kennelly for her leadership with this policy, and mentioned that there was public participation at some of the policy meetings.

DRAFT

Public Comment:

Bob Smoler, FEA President: Disagrees with using the SAT as a content mastery option.

Ms. Phillips added that the SAT requirement is inconvenient; many students opt for the ACT instead.

Motion Passed: 9-0

New Business

First Reading of Policies

Mrs. Maxon-Kennelly asked the Board to review the two policies and submit questions to her as soon as possible. Policy 5144.1 - Use of Physical Force, includes statute language changes. Policy 5125 - Student Education Records and Confidentiality, includes language changes generated by staff.

First Reading of 2019-2020 Calendar

Dr. Jones said the 2019-2020 calendar mirrors the current calendar and has been reviewed by staff and FEA President Mr. Smoler. It follows with the CES calendar for spring break, noting that many teachers would be affected if a different week were chosen. The calendar includes 5 days, as required, for Professional Development (PD), 182 instructional days, and 187 staff work days. PD gives teachers time to collaborate, leading to improved instruction and better preparation. Dr. Jones mentioned what is done differently in other districts, including having school on Veteran's Day, having 188 staff work days, and having 181 instructional days.

A majority of the Board was not in favor of the May 22 early dismissal and several members expressed reservations on the large number of early dismissals in October. It is inconvenient for families and disruptive for instruction. When asked about starting the school year earlier, Mr. Smoler said while not contractually prohibited, the schools are too hot to start any earlier; Mrs. Maxon-Kennelly added that she would not support an earlier start date as that would force teachers to give up that last weekend. Mrs. Gerber added that it was decided by prior Boards that an earlier start date would not be fair to teachers.

Several Board members questioned the late PD day in May, and some preferred that it occurs earlier in the year for maximum benefit. Mrs. Maxon-Kennelly asked if the SAT results would be known by that time and Mr. Cummings wasn't sure, but results are expected around the June timeframe. Dr. Jones said she expects the May PD to be very beneficial; testing is over and teachers can focus on new learning.

Mr. Peterson asked that the calendar correctly reflect Washington's Birthday (not Presidents Day).

Mr. Arnone said the elementary schools plan ahead for early dismissals to meet the special education needs of students. Principals shuffle teacher planning time and specials; it is a bit of work to get this done, but well worth it.

Mr. Aysseh asked about the after school Tuesday PD sessions and asked the Board to consider addressing the large number of early dismissals, perhaps by adding a full day of PD instead. Mr. Cummings said late Tuesdays are contractually required, but added that it is difficult to get much done in the short one-hour time frame, given that teachers have already worked a full day. A longer PD as provided by an early dismissal, or a full day, is more productive and meaningful. Dr. Jones added that the previous calendars were not meeting the PD needs of the district. Full-day PDs are not instructional days. The option to have a full PD/Conference day instead of 2 half-day PD/Conference days may be possible if an instructional day is added or if there is agreement to have 181 instructional days.

Mrs. Vitale requested the absentee rate on days before a holiday.

Mr. Dwyer asked Board members to submit all calendar proposal ideas to the Superintendent before the next Board meeting. It is too hard to make calendar changes and identify the ripple effects at the table.

Gen-Ed PK Enrollment Process

Dr. Jones requested the Board's thoughts and comments on placing the Stratfield and Burr general PK classrooms under the enrollment umbrella of the ECC. The gen-ed PKs exist as a means to solve Racial Imbalance, but the numbers show that this is not working. The transportation costs, over time, have overtaken the value. The revenue that is generated from tuition is not enough to cover the program. This new arrangement would lower the caseload for ECC teachers and provide an economic savings. At this time, the district is researching facilities to house the program. There is no anticipated drop in the number of students. Board members agreed that gen-ed PK is a valuable program worth keeping, and agreed to house it all under ECC as one program.

BOE Goal Discussion

Mr. Dwyer said the Board had approved one all-encompassing goal that will require much work, but several other goals remain. He assured the Board that the remaining goals are not forgotten and are listed as enclosed. Goals 4 and 8 are actually bylaw changes and can be submitted officially for a vote at the December meeting.

Approval of CSDE ED-099 Agreement for Child Nutrition Programs

Mrs. Gerber moved, Mrs. Vitale seconded that the Board of Education approve the authorized signers listed in ED-099, the Agreement for Child Nutrition Programs.

Mr. Dwyer said this is a time sensitive form that requires immediate action.

Motion Passed: 9-0

Approval of Minutes

Mrs. Gerber moved, Mrs. Maxon-Kennelly seconded that the Board of Education approve the *Special* Minutes of September 11, 2018, October 9, 2018 (5:45) and October 9, 2018 (6:45); and the *Regular* Minutes of September 11, 2018.

Motion Passed: 9-0

Superintendent Report

Dr. Jones reported:

- Thanked Mr. Cullen for all the work on the turf field at Warde. The first football game took place on the turf.
- Warde's Equity Task Force presented at NEASC and is being recognized around the state.
- Congratulated OHS for their fantastic Diversity Day.
- The Budget Prep manual shows elementary is down 4 sections as well as showing a trend that more 8th graders are remaining in district for 9th grade. Allocations are done per student and are too difficult to reconfigure once the year has begun.
- Woodard and Curran will be at Dwight School to respond to questions from the community on the environmental assessment. Even though not recommended, an additional layer of testing is scheduled. FPS relies on the Board of Health to guide the choice of contractors and next-level environmental work. If the building is deemed unhealthy, there will be no hesitation to relocate students.

Mr. Cullen said the additional air sample testing is taking place in 8 classrooms and several spots outdoors. If surface mold exists, it will be picked up by the air sample testing. No building prep is required and there is no need to close the building. Like Dwight, several schools also experienced surface water on corridor floors due to excessive dampness and humidity.

Committee/Liaison Reports

Ms. Pytko reported for SEPTA: The Medicaid Coordinator will be at the next SEPTA meeting to answer questions; Wilton Cinemas will hold the premier of 'Changing the Perception of Intellectual Disability'; after school Chill and TGIS are programs offered through Parks and Rec; register online for the Best Buddies program.

Ms. Leeper reported that the November 6 Finance Committee meeting will be rescheduled.

Mrs. Vitale reported for the Sherman BC: Silver Petrucelli is the chosen architect doing initial work on the bus loop and air conditioning.

Mrs. Gerber reported that the FLHS BC Chairman plans to request that the BoE, after 6 years, accept the project as complete at the December BOE meeting. The FLHSBC will then request the BOS dissolve the committee.

Mrs. Gerber reported that the Mill Hill BC has chosen Silver Petrucelli as the architect; the next meeting is November 14th.

Open Board Comment:

Ms. Leeper thanked the firefighters that teach fire safety and education to PK and other students. She thanked Mr. Mancusi for the ECC roundtable discussion and enjoyed the OHS Diversity Day.

Ms. Pytko said she will chair Burr's Diversity Day.

Mr. Dwyer reported that at the bottom of the 6th, it's Dodgers-3, Red Sox-5.

Public Comment:

Mr. Smoler, FEA President: PD time is needed for proper implementation of the many district initiatives.

Adjournment:

Mrs. Gerber moved, Ms. Leeper seconded that this Regular Meeting of the Board of Education adjourn.

Motion Passed: 9-0

Meeting adjourned at 10:52PM.

*Respectfully submitted by
Jessica Gerber
Fairfield Board of Education
Secretary*