

FAIRFIELD PUBLIC SCHOOLS

The Enclosures referred to in the Agenda are available for inspection at each of the three Public Libraries in Fairfield, Fairfield Public Schools' website <http://www.fairfieldschools.org/> and the Education Center, 501 Kings Highway East.

THE PUBLIC IS REQUESTED TO SILENCE DEVICES FOR THE DURATION OF THE MEETING

Board of Education Regular Meeting Agenda
501 Kings Highway East, 2nd Floor Board Conference Room
THURSDAY May 7, 2015
7:30 PM

1. Call to Order and Roll Call

2. Pledge of Allegiance

3. Recognition of Student Academic Achievement

4. Student Reports

Mr. Tyler Shuster (FWHS)

Mr. Max Kutsch and Ms. Suzanne Finnerty (FLHS)

5. Public Comment

*During this period the Board will accept public comment on all items pertaining to this meeting's agenda from any citizen present at the meeting. Any single presentation must be limited to **three** minutes. *Per BOE By-Law, Article V, Section 6 (8560, approved at the 1/13/2015 Regular BOE Meeting). Those wishing to videotape or take photographs must do so as inconspicuously as possible and in such manner as to not disturb the proceedings of the Board of Education (CGS §1-226).*

6. Old Business

A. Approval of Policy 4220 – Personnel – Rights, Responsibilities and Duties – Smoking by School Employees

Recommended Motion: "that the Board of Education approve Policy 4220 – Personnel – Rights, Responsibilities and Duties – Smoking by School Employees "

B. Approval of Policy 5314 – Students –Code of Behavior– Smoking

Recommended Motion: "that the Board of Education approve Policy 5314 – Students –Code of Behavior– Smoking "

7. New Business

A. Approval of Plans and Specification for Riverfield Project 051 0125 EA Phase 2 of 2, FF&E, Mr. Morabito

Recommended Motion: "that the Board of Education approve the plans and specifications for the Riverfield Project 051 0125 EA Phase 2 of 2, FF&E as enclosed"

(Enclosure No. 1)

B. Approval of Plans and Specification for the Dwight Roof Replacement Project TMP 051-GTLZ

Mr. Morabito

Recommended Motion: "that the Board of Education approve the plans and specifications for the Dwight Roof Replacement Project TMP 051-GTLZ as enclosed"

(Enclosure No. 2)

C. Discussion of the Long-Range Facilities Plan, Mr. Cullen

(Enclosure No. 3)

D. Presentation and Possible Action on Superintendent's Recommended Budget Adjustments for 2015-2016

Recommended Motion: "Whereas at the March 31, 2015 meeting of the Fairfield Board of Selectmen, the Board of Selectmen voted to increase the Board of Education's proposed budget by \$ 367,579 with recommendation that it be allocated for health insurance; and Whereas at the April 2, 2015 meeting of the Fairfield Board of Finance, the Board of Finance voted to approve the recommendations of the Board of Selectmen; and Whereas at the May 4, 2015 meeting of the RTM, the RTM voted to.....the recommendation of the Board of Finance.

Resolved that the Board of Education amend the 2015-2016 Board of Education Budget by adding \$ 367,579 to the Health Insurance Account for a final 2015-2016 Budget Amount of \$ 161,215,640 (pending final resolution of RTM action)"

E. First Reading of Policy 4118.5 Personnel – FPS Acceptable Use Policy, Mrs. Maxon-Kenelly

(Enclosure No. 4)

F. Discussion of the BOE Handbook, Revised April 21, 2015, Mr. Dwyer

8. Approval of Minutes

A. Approval of Minutes of the February 24, 2015 Regular Meeting

Recommended Motion: "that the Board of Education approve the Minutes of the Regular Meeting of February 24, 2015"

B. Approval of Minutes of the February 28, 2015 Special Meeting

Recommended Motion: "that the Board of Education approve the Minutes of the Special Meeting of February 28, 2015"

C. Approval of Minutes of the March 10, 2015 Regular Meeting

Recommended Motion: "that the Board of Education approve the Minutes of the Regular Meeting of March 10, 2015"

D. Approval of Minutes of the April 7, 2015 Special Meeting

Recommended Motion: "that the Board of Education approve the Minutes of the Special Meeting of April 7 2015"

(Enclosure No.5)

E. Approval of Minutes of the April 7, 2015 Regular Meeting

Recommended Motion: "that the Board of Education approve the Minutes of the Regular Meeting of April 7 2015"

(Enclosure No.6)

F. Approval of Minutes of the April 21, 2015 Special Meeting

Recommended Motion: "that the Board of Education approve the Minutes of the Special Meeting of April 21, 2015"

(Enclosure No. 7)

9. Superintendent's Report

A. 3rd Quarter Financial Report, Mrs. Munsell

(Enclosure No. 8)

10. Committee/Liaison Reports

11. Open Board Comment

12. Adjournment

Recommended Motion: "that this Regular Meeting of the Board of Education adjourn"

CALENDAR OF EVENTS

May 19, 2015	Board of Education Student Awards 7:00 pm Regular Meeting 7:30 pm	Fairfield Woods Middle School Auditorium
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RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact Pupil & Special Education Services, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379



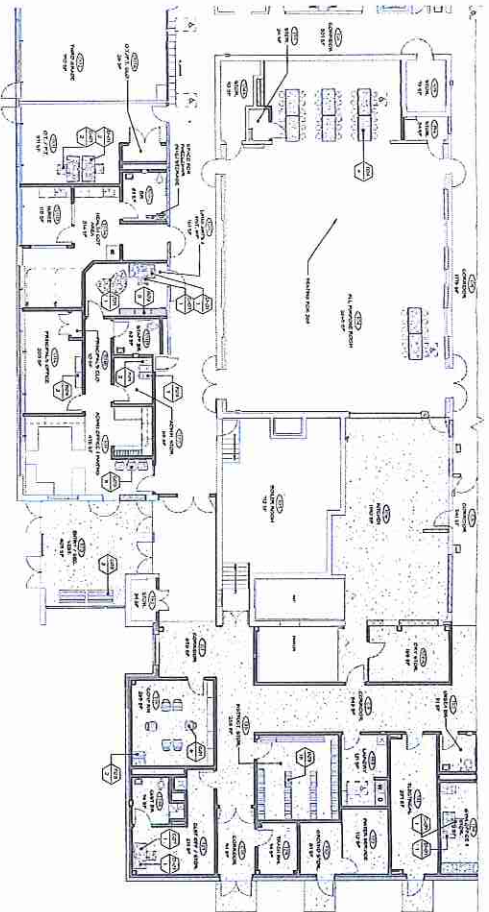
RIVERFIELD SCHOOL **FURNITURE, FIXTURES AND EQUIPMENT** **1625 MILL PLAIN ROAD** **STATE PROJECT NO. 051-0125 EA** **PHASE 2 OF 2** **APRIL 14, 2015**

ARCHITECTS PROJECT NUMBER:
2012.016

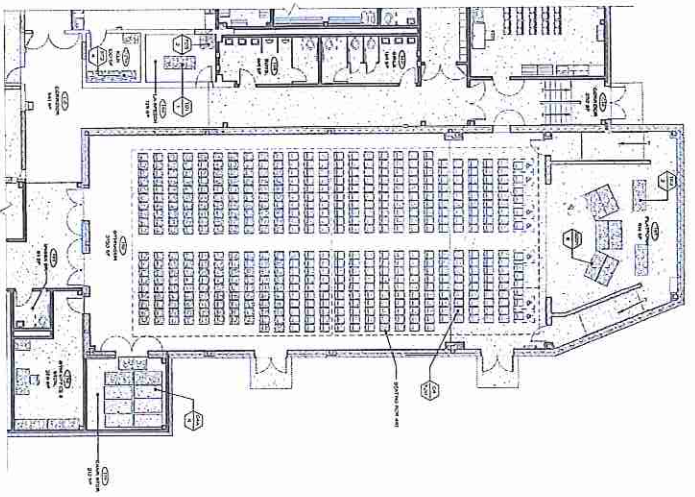
PROJECT TEAM

Architect: Kenneth Benson Architects, LLC Contact: Kenneth Benson, Principal Phone: (203) 524-0822 Fax: (203) 525-1725	Mechanical, Electrical, & Plumbing Engineer: Consulting Engineering Services, Inc. Contact: Michael Walsh Phone: (860) 632-1982 Fax: (860) 632-1788	Structural Engineer: Parsons & Zofko Engineers, LLC Contact: Brian Zofko Phone: (860) 513-1191 Fax: (860) 525-2525	Civil Engineer: Maurice Conner & Associates, LLC Contact: Maurice Conner Phone: (860) 426-4442 Fax: (860) 426-4442	Geo-Technical Engineer: Terence Gresham Contact: Robert McLaughlin Phone: (860) 721-1939 Fax: (860) 721-1939	Acoustical Consultant: Acoustech, Inc. Contact: Rosemary Sullivan Phone: (817) 498-8974 Fax: (817) 498-8974	Building Inspector: Town of Fairfield Building Department Contact: Michael Walsh Phone: (203) 255-5026 Fax: (203) 255-5026	Fire Marshal: Town of Fairfield Office of the Fire Marshal Contact: Chad Williams, Director Phone: (203) 254-4720 Fax: (203) 254-4720	Program Manager: Fairfield Building Solutions Contact: Mark DeLuca Phone: (203) 395-0555 Fax: (203) 395-0555
Code Consultant: AC Consulting, LLC Contact: Andrew Bizzarri Phone: (203) 524-0822 Fax: (203) 525-1725	Commissioning Agent: Oakdale Engineers Contact: William DePaul Phone: (860) 284-5004 Fax: (860) 284-5004	FF & E Consultant: Kenneth Benson Architects, LLC Contact: Kenneth Benson, Principal Phone: (203) 524-0822 Fax: (203) 525-1725	Food Service Consultant: McFarland Knicker & Associates, Inc. Contact: Michael Knicker Phone: (410) 387-1932 Fax: (410) 387-1932	Environmental Consultant: Environmental Services, Inc. Contact: Christopher Burton Phone: (203) 288-4548 Fax: (203) 288-4548	Environmental Consultant: Woodard & Curran, Inc. Contact: Michael Curran Phone: (978) 557-7948 Fax: (978) 557-7948	Security & Technology Engineering: Consulting Engineering Services, Inc. Contact: Michael Walsh Phone: (860) 632-1982 Fax: (860) 632-1788	Landscape Architect: Landscapes Architects, LLC Contact: Douglas Lyda Phone: (203) 385-0772 Fax: (203) 385-0772	Construction Manager: Gilbane Building Company Contact: Peter Manning Phone: (860) 398-5101 Fax: (860) 398-5101

DESIGN LIST
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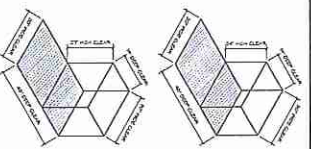
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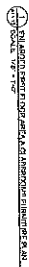
2. ENLIGHTENED ALIEN: PERSONS FROM ABROAD OFFICE AND/OR EMPLOYMENT IN ALI
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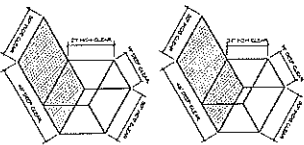
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MR210	3RD GR CLASS	DB1	1	TRIO CHAIR
MR211	3RD GR CLASS	DB1	1	DESK
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MR213	3RD GR CLASS	DB1	1	DESK
MR214	3RD GR CLASS	DB1	1	TRIO CHAIR
MR215	3RD GR CLASS	DB1	1	DESK
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MR217	3RD GR CLASS	DB1	1	DESK
MR218	3RD GR CLASS	DB1	1	TRIO CHAIR
MR219	3RD GR CLASS	DB1	1	DESK
MR220	3RD GR CLASS	DB1	1	TRIO CHAIR
MR221	3RD GR CLASS	DB1	1	DESK
MR222	3RD GR CLASS	DB1	1	TRIO CHAIR
MR223	3RD GR CLASS	DB1	1	DESK
MR224	3RD GR CLASS	DB1	1	TRIO CHAIR
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MR226	3RD GR CLASS	DB1	1	TRIO CHAIR
MR227	3RD GR CLASS	DB1	1	DESK
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MR290	3RD GR CLASS	DB1</		

[illegible][illegible]



SUBMITTING PUBLISHING SCHEDULE

	Nov-01
	Nov-02
	Nov-03



the Panel. It did not authorize the release of information about the CIA's activities in the Caribbean, and the Panel did not have the authority to release information about the CIA's activities in the Caribbean.

KENNETH
BOROSON
ARCHITECTS

A11.12

ENCLOSURE NO. 2

MAY - 7 2015

BID #2014-__
CONNECTICUT D.O.E. PROJECT NO. TMP-051-GTLZ
ROOF REPLACEMENT
DWIGHT ELEMENTARY SCHOOL
VOLUME 1

TOWN OF FAIRFIELD
PURCHASING AUTHORITY
725 OLD POST ROAD
INDEPENDENCE HALL
FAIRFIELD, CT 06824.

Date Submitted _____ 20__.
Delivery _____ days after receipt or order.
Terms: Cash discount _____ % _____ days.

SEALED BIDS are subject to the standard
instructions set forth on the attached sheets.
Any modifications must be specifically
accepted by the Town of Fairfield,
Purchasing Authority.

Bidder:

Doing Business as (trade name)

Address

First Selectman

Town State / Zip

Director of Purchasing

Signature and Title

Date

Telephone number

Fax number

Email address

Sealed bids will be received by the Purchasing Authority at the office of the Director of Purchasing,
First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

11:00 a.m. Monday, April 27, 2015

To provide labor, materials, equipment and all else necessary to furnish and install a roof replacement at
Dwight Elementary School, 1600 Redding Rd, Fairfield, Connecticut.

NOTES:

1. Bidders are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their bid.
2. No bid shall be accepted from, or contracts awarded to, any person/company who is in the arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield.
3. A pre-bid site meeting shall commence at **4:00 pm** in the Main Lobby, Dwight Elementary School, 1600 Redding Rd, Fairfield, on _____.

ROOF REPLACEMENT

DWIGHT ELEMENTARY SCHOOL
1600 Redding Rd
Fairfield, CT 06824

STATE PROJECT NO. TMP-051-GTLZ
BID #2015-

S/P+A PROJECT NO. 15.082

<u>DIVISION 0 – BIDDING AND CONTRACT DOCUMENTS</u>	<u>PAGES</u>
Invitation To Bid	1
Town of Fairfield Instructions for Bidders Terms and Conditions of Bid	5
Instructions to Bidders (AIA A701)	6
Supplementary Instructions to Bidders	9
Bid Form	4
Owner/Contractor Agreement (AIA A101)	6
General Conditions of the Contract for Construction (AIA A201)	40
Supplementary General Conditions	11
Project Application and Project Certificate for Payment (AIA G702)	1
Project Application Continuation Sheet (AIA G703)	1
Prevailing Wage Rate Information	32
Payroll Certification for Public Works Projects	3
2015-16 School Calendars	1
Drawing List	1
 <u>DIVISION 1 – GENERAL REQUIREMENTS</u>	
Section 01010 Summary of Work	3
Section 01019 Contract Considerations	6
Section 01030 Alternates	4
Section 01045 Cutting and Patching	3
Section 01300 Submittals	4
Section 01400 Quality Control	3
Section 01600 Materials and Equipment	3
Section 01700 Contract Closeout	2
Section 01730 Operations and Maintenance Data	4
Section 01740 Warranties and Bonds	2
 <u>DIVISION 2 – SITE WORK</u>	
Section 02072 Demolition and Removals	3
Section 02081 Asbestos Abatement Specification	17
Hazardous Material Report	16

DIVISION 6 – WOOD AND PLASTIC

Section 06100	Rough Carpentry	6
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DIVISION 7 – THERMAL AND MOISTURE PROTECTION

Section 07212	Roof Insulation Board	6
Section 07525	Modified Bituminous Sheet Roofing	8
Section 07542	Thermoplastic Polyolefin (TPO) Roofing	9
Section 07565	Roofing Removals and Preparation	3
Section 07600	Flashing and Sheet Metal	6
Section 07810	Skylights	4
Section 07900	Sealants	5

DIVISION 9 – FINISHES

Section 09900	Painting	5
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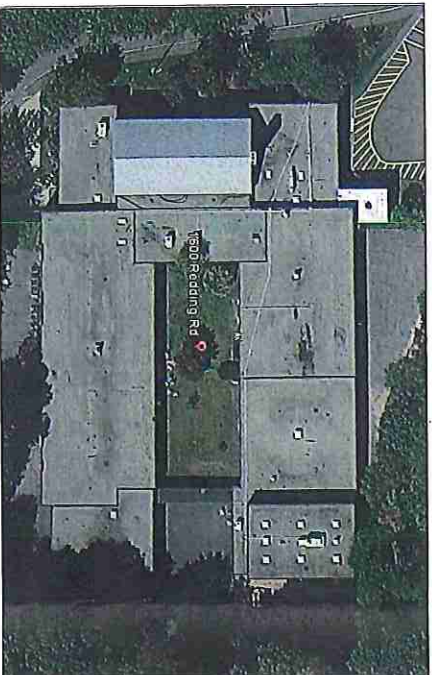
DIVISION 15 – MECHANICAL

Section 15260	Piping Insulation	10
Section 15410	Plumbing Piping	5

END OF SECTION

Partial Roof Replacement For: Fairfield Public Schools Timothy Dwight Elementary School

1600 Redding Road
Fairfield, Connecticut



DRAWING LIST:

- CS - COVER SHEET
- A1 - Overall Roof Plan
- A2 - Roof Details

SITE LOCATION MAP

SCALE: NONE



SILVER / PETRUCELLI + ASSOCIATES

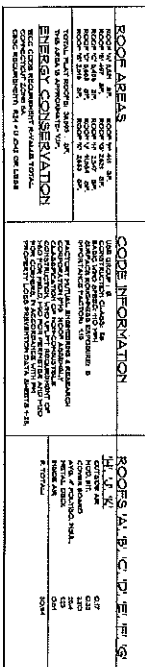
Architects / Engineers / Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340
Tel. 203 230 9007 Fax. 203 230 8247
silverpetrucci.com



State Project # TMP-051-GTLZ

Date, 4/27/2015



Overall Roof Plan

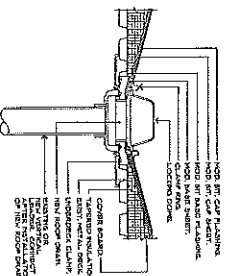
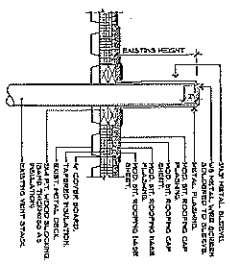
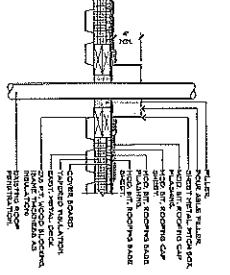
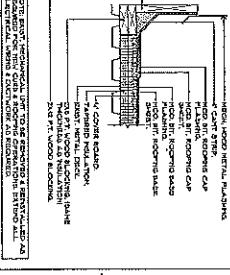
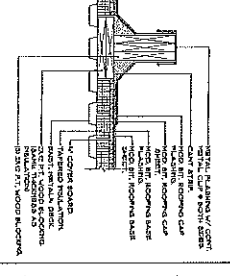
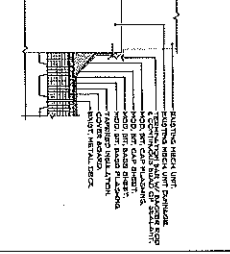
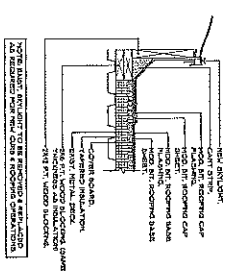
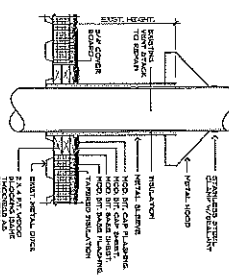
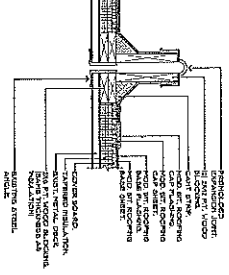
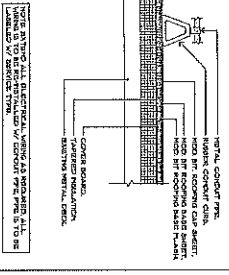
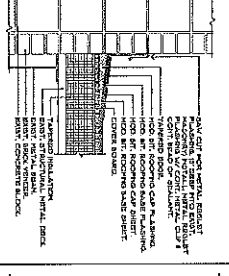
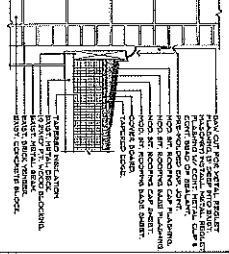
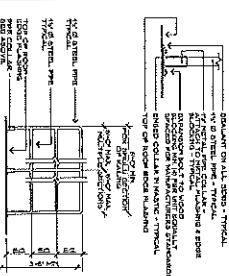
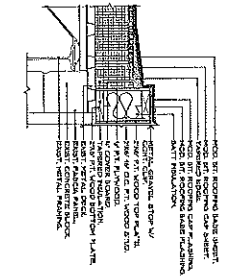
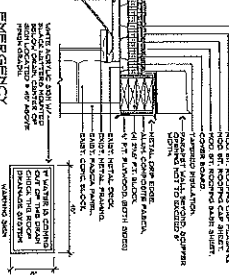
DATE: _____
DRAWN BY: _____
CHECKED BY: _____
APPROVED BY: _____
PROJECT NAME: _____
SHEET NO.: _____

[illegible][illegible]

CONSTRUCTION NOTES

Overall Roof Plan

STATE PROJECT # 770-026-0712

 <p>ROOF DRAIN DETAIL A SCALE: 1/2" = 1'-0"</p>	 <p>VENT STACK DETAIL B SCALE: 1/2" = 1'-0"</p>	 <p>PITCH POCKET DETAIL C SCALE: 1/2" = 1'-0"</p>	 <p>MECH UNIT #1 CURB DETAIL D SCALE: 1/2" = 1'-0"</p>	 <p>MECH UNIT CURB DETAIL E SCALE: 1/2" = 1'-0"</p>	 <p>MECH UNIT #2 CURB DETAIL F SCALE: 1/2" = 1'-0"</p>	 <p>SKYLIGHT DETAIL G SCALE: 1/2" = 1'-0"</p>	 <p>METAL FLUE DETAIL H SCALE: 1/2" = 1'-0"</p>	 <p>EXPANSION JOINT DETAIL I SCALE: 1/2" = 1'-0"</p>	 <p>PIPE CURB DETAIL J SCALE: 1/2" = 1'-0"</p>	 <p>CHIMNEY REGLET DETAIL K SCALE: 1/2" = 1'-0"</p>	 <p>EXPANSION JOINT DETAIL L SCALE: 1/2" = 1'-0"</p>	 <p>TYPICAL GABLED DETAIL M SCALE: 1/2" = 1'-0"</p>	 <p>EDGE DETAIL N SCALE: 1/2" = 1'-0"</p>	 <p>EMERGENCY EAVE DETAIL O SCALE: 1/2" = 1'-0"</p>		<p>Partial Roof Replacement For: Fairfield Public Schools Timothy Dwight Elementary School 1600 Redding Road Fairfield, Connecticut</p> <p>SILVER / PETRUCCI & ASSOCIATES Architect/Engineer/Interior Designers 1700 Wilshire Avenue, Suite 400, CT 06418-2100 TEL: 203.238.9977 FAX: 203.238.8347 dsilver@petrucci.com</p> <p>Roof Details</p> <p>STATE PROJECT # TYP-CH-071-Z</p> <p>DATE: 10/20/08 BY: [Signature] CHECKED: [Signature] APPROVED: [Signature]</p> <p>A2</p>
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[illegible]

Waterfall	Schedule
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[illegible]

Leased property costs have not been determined or included in this long term plan.
Estimated SDSC Grant for Fairfield is 26.43%
(MacIniley, RUMS, Burr, TMS and Streiffeld)

2012-2013 to 2023-2024

[illegible][illegible]

School	Project	2022-2023	SDSC Grant Reimbursement
R/V/M/S	*Bathrooms	\$ 984,970	
R/V/H/S	New Windows	3,150,000	
Sherman	*Roof Project	1,381,262 \$	365,062
TOTAL		\$ 5,515,212 \$	365,062
School	Project	2023-2024	SDSC Grant Reimbursement
Dwight	Addition & Renovation	\$ 4,366,012	
R/V/M/S	*New Windows	\$22,000 \$	218,048
Osborn Hill	*Roof Project	1,409,046	372,411
TOTAL		\$ 6,597,058 \$	590,459
School	Project	2024-2025	SDSC Grant Reimbursement
System wide	"Underground oil tank replacements"	\$ 500,000	
Hill Hill	*Roof Project	1,028,075 \$	271,720
TOTAL		\$ 1,528,075 \$	271,720
School	Project	2025-2026	SDSC Grant Reimbursement
TOTAL		\$ - \$	-

Leased property costs have not been determined or included in this long term plan.
Estimated SDSC Grant for Fairfield is 26.43%
(McKinley, RLMAS, Burr, TMS and Stratfield)

Personnel**FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY
(AUP) FOR SCHOOL PERSONNEL****4118.5****Purpose**

The purpose of policy is to provide common standards for the use of Fairfield Public Schools electronic communications by all employees for within Fairfield and across state and national boundaries. This policy has been developed to make users aware of acceptable uses of the Fairfield Public Schools **computer network** and of prohibited or unacceptable uses.

Policy Compliance

This *Acceptable Use Policy* includes a set of guidelines for using the Fairfield Public Schools computer network. It applies to users accessing other networks, including the Internet, through the network. Unacceptable uses occurring on other networks are a violation of the *Acceptable Use Policy*.

General Principles for Use

Use of Fairfield Public Schools Network must be consistent with the mission and goals of The Fairfield Public Schools.

The network is a school district resource, and use thereof is subject to the same rules as other school district resources. Personal use of the network for work not related to Fairfield School District is limited in scope to occasional use. Each individual with Fairfield Public Schools' network access is responsible for controlling its use.

1. All federal and state laws concerning computers, networks, and personal conduct apply when using Fairfield School Districts' computing resources. Users are accountable for their conduct under applicable District policies, procedures, and collective bargaining agreements. Users must act responsibly, respecting the rights of other users, maintaining the security of network resources, preserving the integrity of data, and complying with all pertinent licensing and contractual agreements. Responsible behavior also includes common sense preventive measures such as checking all downloaded files for computer viruses, and reporting suspected or potential security violations to management. Established internal

Personnel

**FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY
(AUP) FOR SCHOOL PERSONNEL**

4118.5

General Principles for Use (continued)

- ~~publishing policies, regulations, standards and guidelines used for traditional paper publishing are generally applicable to all forms of online publishing. Web page and other online document publishers are responsible for the content of the pages they publish and are expected to abide by the highest standards of quality and responsibility.¹~~
- ~~2. Information accessed through the District network should be viewed as proprietary (i.e., subject to copyright laws, trademarks, etc.) unless specifically stated otherwise, *in writing*, by the owners or holders of rights.~~
 - ~~3. The downloading of any software products via the District network may be subject to licensing and contractual agreements.~~
 - ~~4. E-Mail messages are considered public records and are therefore legally discoverable and subject to record retention policies.~~
 - ~~5. The content of files or services made available through the District network is the responsibility of the persons originating them and the department for which they work. It is the district's responsibility to make these individuals aware of all applicable Federal laws, State laws and agency policies and to review content for compliance with them.~~
 - ~~6. As a user of the Fairfield Public Schools' Network, you may access other networks (and/or the computer systems attached to those networks). Each network or system has its own set of policies and procedures. Actions allowed on one network may be forbidden on other networks. It is the user's responsibility to abide by the policies and procedures of these other networks.~~
 - ~~7. The network is a shared resource and users must be mindful of the impact their activities have on network resources and other users.~~
 - ~~8. As a user, it is important to identify yourself clearly and accurately in all electronic communications. Concealing or misrepresenting your name or affiliation to mask irresponsible or offensive behavior is a serious abuse. Using identifiers of other individuals as your own constitutes fraud.~~
 - ~~9. Users should be aware that commercial service providers are not required to provide notification when fees are charged for services. Incurring such fees is subject to the Fairfield Schools' purchasing procurement procedures.~~

¹Website and Home Page Development—6416R

Personnel

FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY (AUP) FOR SCHOOL PERSONNEL

4118.5

~~Encouraged Uses~~

~~The Fairfield Public Schools computer network is intended to provide a means for appropriate educational activities and support services. The district grants access to the network and the Internet by users only for educational activities authorized under the guidelines, procedures, and specific limitations contained in this document and other supporting district policies. All e-mail messages sent or received by personnel of the Fairfield Public Schools shall be retained in electronic form through the use of the district's electronic back-up system. E-mail messages sent or received by personnel of the Fairfield Public Schools pertaining to specific students or containing personally identifiable student information shall be maintained as part of the educational records of the individual student in question and disclosed to parents and eligible students upon request as part of the student's educational record. All personnel shall restrict use of e-mail concerning students to information that would otherwise be transmitted in writing by memorandum and maintained as part of the student's permanent educational record. All personnel shall restrict use of e-mail on subjects other than students to information that is appropriate for maintenance in the district's permanent and publicly available records and information. E-mail communications are not transient in nature and no message shall be sent by e-mail that is in the nature of a voice or telephone communication. E-mail messages concerning particular students may be sent outside of the Fairfield Public Schools (including messages to parents), consistent with the Family Educational Rights and Privacy Act (FERPA) only to secure, verified valid e-mail addresses, such that the message may be read only by the intended addressee. Such messages must be marked to identify the confidential nature of the communication and the obligation of the recipient to maintain the confidentiality of the information contained in the message. Suggested language is as follows "Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s). If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. Please note that messages may be subject to the Connecticut Freedom of Information Act and to the confidentiality provisions of the Family Education Rights and Privacy Act."~~

~~Unacceptable Uses~~

~~The employee is responsible for his/her actions and activities involving school unit computers, networks and Internet services and for his/her computer files, passwords and accounts. General examples of unacceptable uses which are expressly prohibited include but are not limited to the following:~~

Personnel

**FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY
(AUP) FOR SCHOOL PERSONNEL**

4118.5

~~Unacceptable Uses~~ (continued)

- ~~1. The use of Fairfield Public Schools computer network for illegal or inappropriate purposes is prohibited. Illegal activities are violations of local, state, and/or federal laws and regulations². Inappropriate uses are violations of the intended use of the network, as defined in this document.~~
- ~~2. The District computer network is not to be used for unauthorized access to any computer system, application or service.~~
- ~~3. The District computer network is not for private, commercial purposes, such as business transactions between individuals and/or commercial organizations.~~
- ~~4. It is not acceptable to use the District network to interfere with or disrupt network users, services, or computers. Disruptions include, but are not limited to, distribution of unsolicited advertising, and propagation of computer viruses.~~
- ~~5. It is not acceptable to use or engage in acts that are deliberately wasteful of computing resources or which unfairly monopolize resources to the exclusion of others. These acts include, but are not limited to, broadcasting unsolicited mailings or other messages, creating unnecessary output or printing, or creating unnecessary network traffic.~~
- ~~6. The Fairfield Schools' network may not be used in support of a campaign for public office.~~
- ~~7. Any use that is illegal or in violation of other Board policies, including harassing, discriminatory or threatening communications and behavior, violations of copyright laws, etc.;~~
- ~~8. Any use involving materials that are obscene, pornographic, sexually explicit or sexually suggestive;~~
- ~~9. Any inappropriate communications with students or minors;~~
- ~~10. Any use for private financial gain, or commercial, advertising or solicitation purposes;~~

² *Connecticut General Statutes, Sec. 53a-251*

Personnel

**FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY
(AUP) FOR SCHOOL PERSONNEL**

4118.5

Unacceptable Uses (continued)

- ~~11. Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school-sponsored organization; to solicit membership in or support of any non-school-sponsored organization; or to raise funds for any non-school-sponsored purpose, whether for-profit or not-for-profit. No employee shall knowingly provide school e-mail addresses to outside parties whose intent is to communicate with school employees, students and/or their families for non-school purposes. Employees who are uncertain as to whether particular activities are acceptable should seek further guidance from the building principal or appropriate administrator.~~
- ~~12. Any communication that represents personal views as those of the school unit or that could be misinterpreted as such;~~
- ~~13. Downloading or loading software or applications without permission from the system administrator;~~
- ~~14. Opening or forwarding any e-mail attachments (executable files) from unknown sources and/or that may contain viruses;~~
- ~~15. Sending mass e-mails to school users or outside parties for school or non-school purposes without the permission of the system administrator for other designated administrator;~~
- ~~16. Any malicious use or disruption of the school unit's computers, networks and Internet services or breach of security features;~~
- ~~17. Any misuse or damage to the school unit's computer equipment;~~
- ~~18. Misuse of the computer passwords or accounts (employee or other users);~~
- ~~19. Any communications that are in violation of generally accepted rules of network etiquette and/or professional conduct;~~
- ~~20. Any attempt to access unauthorized sites;~~
- ~~21. Failing to report a known breach of computer security to the system administrator;~~
- ~~22. Using school computers, networks and Internet services after such access has been denied or revoked; and~~
- ~~23. Any attempt to delete, erase or otherwise conceal any information stored on a school computer that violates these rules.~~

~~The above policy was adapted from the State of Connecticut Acceptable Use Policy Telecommunications Network, CAFE and the Town of Fairfield Acceptable Use Policy~~

Approved 2/24/2009

Personnel

FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY (AUP) FOR SCHOOL PERSONNEL

4118.5

Purpose:

The Fairfield Public Schools provide a variety of District Technology Resources in support of our instructional and administrative programs to ensure that our students become digital citizens proficient in information technology competencies essential for success in the 21st century. These District Technology Resources enhance learning and improve communication within our local and global communities. The advantages of having access to these District Technology Resources exceed a potential disadvantage. However, access to them is a privilege and not a right. Therefore, it is incumbent upon all members of the school community to use District Technology Resources responsibly, ethically and with respect for the work of others.

Scope:

These guidelines apply to students, employees, contractors, consultants and visitors to BOE buildings, including all personnel affiliated with third party vendors. They apply to all technology equipment that is owned or leased by the BOE as well as any non-BOE owned equipment that may be connected to our network.

The District policies are intended to promote the most effective, safe, productive, and instructionally sound uses of technology resources, information and communication tools. The District also makes a good faith effort to protect its students from exposure to Internet materials that are harmful or explicit. The District employs a system of Internet content filtering controls that meet federal standards established by the Children's Internet Protection Act (CIPA). Ultimately, parents and guardians of minors are responsible for setting and conveying the standard that their children should follow when using electronic media information resources.

To ensure that technology resources remain available and in working order, the Fairfield Public Schools has established **Acceptable Use (AUG) Guidelines** which define the procedures and parameters under which these resources may be used by all staff, students and volunteers. To accommodate future needs and circumstances, the AUG procedures and guidelines will be reviewed at the beginning and end of each school year and updated as needed.

Prior to initiating and maintaining access to technology resources, all users must submit a signed *Acceptable Use Agreement* (detailed below), for which non-adherence may result in loss of non-course related access and/or appropriate disciplinary and/or legal action. Violations of the AUG are deemed as violations of school behavioral expectations and codes.

Personnel

FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY (AUP) FOR SCHOOL PERSONNEL

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Digital Citizen:

Fairfield Public Schools uses information and technology in safe, legal, and responsible ways. A responsible digital citizen is one who:

- *Respects One's Self.* Users will select online names that are appropriate and will carefully consider the information and images that are posted online.
- *Respects Others.* Users will refrain from using technologies to bully, tease or harass other people.
- *Protects One's Self and Others.* Users will protect themselves and others by reporting abuse and not forwarding inappropriate materials or communications.
- *Respects Intellectual Property.* Users will suitably cite any and all use of websites, books, media, etc.
- *Protects Intellectual Property.* Users will request to use the software and media others produce.
- *Publishes Responsibly.* Users will adhere to the District's Publishing Guidelines.

Data Retention- Legal Discovery:

Email has become the universal communication tool for staff, students and parents. It is important to note that communications sent via email are subject to the same security and document retention laws as non-electronic correspondence. Therefore all official communication must be sent from a district email account. Similarly, the use of USB and portable storage devices and cloud storage areas is allowed in the district but care should be taken to properly secure data. Keep in mind that sending files to your personal equipment (data-enabled phone, USB drive, cloud drive or home computer) can make these devices discoverable in the event of a legal issue, so it is best practice to not use your personal equipment to transfer or store files.

Publishing Guidelines:

The premise that all individuals are authors and distributors of content is an underlying basis of 21st Century Learning. District and school use of resources to distribute intellectual property, images, videos and information shall be related to school curriculum and instruction, school-authorized activities, and other information relating to school and district goals. It is the district's intent that such broadcasts and publications be educationally relevant to the goals of the school district while providing for the safety and security of all students and staff.

Personnel

FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY (AUP) FOR SCHOOL PERSONNEL

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- All distributed content shall follow the standards for ethical behavior in regard to information and communication technologies by showing respect for the principles of intellectual freedom, intellectual property rights and the responsible use of technologies. It is understood that all distributed content may be accessible beyond the Fairfield Public Schools Community and viewed by a global audience.
- All content must be age appropriate and will safeguard students by shielding the identification of students' personal information and locations. No student names or explicit identifiable information other than student ID numbers or initials are to be included in electronic communication or electronic postings (e.g. no student names).
- All content should be free of any spelling or grammatical errors. Content shall not contain objectionable material or point to objectionable or privately sponsored material. The determination of what constitutes objectionable material shall be made on a case by case basis, as determined by a Building Administrator. The distribution of content shall follow Copyright Law and Fair Use Guidelines.
- All content representing the school district shall follow district policies and state/federal laws pertaining to content standards, student records, copyright, and technical standards.

Expectations:

Fairfield Public School Technology users are permitted to use the District's Technology Resources for legitimate educational purposes. Use of District Technology Resources and/or a student's Personal Electronic Devices on school property or during a school sponsored or school related activity, is expected to be lawful, ethical, respectful, academically honest, and supportive of the school's mission. Each computer user of District Technology Resources and/or of a student's Personal Electronic Device has the responsibility to respect every other person in our community and on the Internet. Digital storage and electronic devices used for school purposes *whether district or personally owned*, will be treated as extensions of the physical school space. Therefore, all users must be aware that *they should not have any expectation of personal privacy in the use of these resources*. Password systems implemented by the district are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. This provision applies to all users of the district's resources, including any incidental personal use permitted in accordance with these regulations. Some activities are expressly prohibited by law. Users are expected to abide by the generally accepted rules of network etiquette. The following guidelines are intended to clarify expectations for conduct, but they should not be construed as all-inclusive:

Personnel

**FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY
(AUP) FOR SCHOOL PERSONNEL**

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- District Technology Resources and Personal Electronic Devices may only be used in a manner that is consistent with the District's educational objectives, mission and curriculum.
- Receipt, transmission and/or storage of any material in violation of District or administrative regulations, rules or policies, and/or any local, federal or state law is prohibited. This includes, but is not limited to: copyrighted material, licensed material and threatening, harassing, or obscene material.
- Any use of District Technology Resources to access or process proxy sites, pornographic or other inappropriate material, explicit text or files, or files dangerous to the integrity of the network and/or instructional resources is prohibited.
- Use of District Technology Resources for commercial activities, or for solicitation not approved by the District, is prohibited.
- All technology users will utilize appropriate online behavior, including interactions with others in social media sites or chat rooms, and refrain from cyber-bullying behavior.
- Students and parent/guardian may be held personally and financially responsible for malicious or intentional damage done to network software, data, user accounts, hardware and/or unauthorized costs incurred.
- Files stored on District Technology Resources are the property of the District and, as such, may be inspected at any time and should not be considered private.
- Materials published via electronic publication must be for educational purposes. School administrators, teachers and staff may monitor these materials to ensure compliance with content standards.

The district is establishing a "Bring Your Own Technology" program ("BYOT"). Based on curricular and/or communication needs, users may be given authorization to use their own equipment and allowed restricted access to the district network. The district is not responsible for the maintenance, repair, or replacement of any user owned equipment. Antivirus software/applications must be current. Wireless Internet use for curricular and/or school district communication activities on user owned equipment must be via the district's filtered Internet portal.

Personnel

**FAIRFIELD PUBLIC SCHOOLS ACCEPTABLE USE POLICY
(AUP) FOR SCHOOL PERSONNEL**

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Policy Violations:

Fairfield Public Schools reserves the right to refuse access to District Technology Resources to any student. Violating this policy, District and/or administrative policies, rules or regulations, or state or federal laws may result in disciplinary action, including temporary or permanent ban on student use of District Technology Resources and/or use of Personal Electronic Devices on school property or during school sponsored or school related activities, suspension or dismissal from school and/or legal action. The District will cooperate with law enforcement officers in investigations related to illegal activities conducted through its network. Law Reference: RSA 194:3-d, 47U.S.C. Section 254, Children's Internet Protection Act.

District Technology Resources include, but are not limited to: District owned, operated, managed or offered electronic media information, devices, resources, systems; software, hardware and programs; networks and access to the Internet; cell phones, smart phones, tablets (Kindles, Nooks, iPads etc.), personal laptop and desktop computers, memory sticks, or any device or item that can or may be capable of receiving, transmitting and/or storing digital information or digital media.

Personal Electronic Devices include, but are not limited to: cell phones, smart phones, tablets (Kindles, Nooks, iPads etc.), personal laptop computers, memory sticks, or any device or item that can or may be capable of receiving, transmitting and/or storing digital information or digital media.

Approved 2/24/2009

Revised and Approved _____

MAY - 7 2015

MEETING NOTES
SPECIAL MEETING/EXECUTIVE SESSION
Tuesday, April 7, 2015

Call to Order/Roll Call

Chairman Philip Dwyer called the meeting to order at 7:17PM. Members present were Mrs. Jennifer Maxon-Kennelly, Mr. John Llewellyn, Mr. Paul Fattibene, Ms. Donna Karnal, Mrs. Jessica Gerber, Mr. Marc Patten (arrived 7:20PM). Mr. John Convertito and Mrs. Eileen Liu-McCormack were not present. Also present was Superintendent Dr. David Title.

Discussion Regarding Personnel Matters

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded the recommended motion "that the Board of Education hereby moves to enter into Executive Session under Conn. Gen. Stat. 1-200(6) to discuss personnel matters."

Motion passed 6-0 (Mr. Patten was not present at this time).

The Board came out of Executive session at 7:28PM.

Adjournment

Mrs. Gerber moved/Mrs. Maxon-Kennelly seconded the motion to adjourn. Motion passed 7-0. Meeting adjourned at 7:28PM.

MAY - 7 2015

**Regular Meeting Minutes
Fairfield BoE, April 7, 2015**

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Call to Order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the meeting to order at 7:35PM. Board members present were Mrs. Eileen Liu-McCormack (arrived 8:45PM), Mr. Marc Patten, Ms. Donna Karnal, Mrs. Jessica Gerber, Mr. Philip Dwyer, Mr. Paul Fattibene, Mrs. Jennifer Maxon-Kennelly and Mr. John Llewellyn. Mr. John Convertito was absent. Also present were Superintendent Dr. David Title, members of Central Office Administrative Staff and approximately 75 members of the public.

Athlete/Team Recognition

Athletic Directors Mr. Schulz and Mr. Fry recognized high school athletes for state-wide championship awards received for both individual and team events. Students recognized: Gabrielle Rotar-Crowe (Fencing), Charlie Kane, Tim Kane, Chase Lind (Wrestling), Stephanie Sheehan, Emma Koether, Jake Duncan (Indoor Track), Nina Martucci (Cheerleading). Teams recognized: Co-op Fencing, Co-op Girls Skiing, and FWHS Dance Team, Hip-Hop Division.

Student Reports

Mr. Schuster reported for Warde: The 4th Marking Period and spring sports have begun, AP testing begins the week of May 4; 2 culinary students took first place in the state culinary competition; music students had a successful performance trip to Disney and Latin students will travel to Italy for spring break; the spring musical "Once Upon a Mattress" will take place; the Badminton tournament and the Battle of the Houses takes place on Friday.

Ms. Finnerty and Mr. Kutsch reported for Ludlowe: Spring sports have begun, the Young Democrats and Young Republicans Clubs held a voter registration drive; International Day took place last week; the AFS Club spoke about hunger and homelessness; the Paris and London Trip begins on Thursday; the Key Club is holding a shoe drive; the spring musical is "Grease," and the Battle of the Houses was won by Webster House.

Public Comment

Brian Haberly, Fairfield Resident: FOI Request

Sue Miska, Ryegate Road: School Climate, District Improvement Plan, Invoice

Status Update and Review of K-12 Art Curriculum

Ms. Chase, Ms. Cimina, Ms. Abraham, and Dr. Boice presented a status update on the Art Curriculum. Content standards, assessments, curriculum changes, course enrollment and revision considerations were discussed.

Mr. Patten asked about changes that worked, adjustments needed, and the drop in enrollments at the secondary level. Ms. Chase said skill alignment among schools worked well. Dr. Boice added that in order to allow for flexibility at the secondary level, Foundations of Art will be divided into 2 semesters.

Mr. Llewellyn liked the rubrics and asked why a fundamentals course is needed. Ms. Chase responded that it gauges a student's ability and provides elements of principles and design.

Mrs. Maxon-Kennelly asked about elementary curriculum changes, inter-discipline studies, and the Marzano reference. Ms. Chase responded that the teacher assessment was considered in the development of the rubrics; inter-discipline studies are meaningful but time constraints exist when matching art with other curriculum.

Mr. Kutsch liked the idea of the 2 semester Foundations in Art course.

Mr. Fattibene questioned declining enrollment. Dr. Boice said there is a very strong interest in Art, but ultimately students have to fit electives in after required courses; providing flexibility with the Foundations course will help that issue, without degrading the program. The rigor still exists, and it is still the same curriculum.

Ms. Karnal asked about AP exams, the difference between 2D and 3D art, and incorporating technology; Ms. Chase explained how the courses align with AP testing, and said she is looking to incorporate technology at all levels.

Mr. Patten asked about the addition of another senior course and Ms. Chase said it would not be an AP course.

<i>Old Business</i>

Approval of Policy 5330 – Students – Code of Behavior – Bullying/Teen Dating Violence

Mrs. Maxon-Kennelly moved, Mrs. Gerber seconded that the Board of Education approve Policy 5330 – Students – Code of Behavior – Bullying/Teen Dating Violence.

Mrs. Maxon-Kennelly noticed a few typos and will ensure those get corrected.

Mrs. Gerber asked for examples of behaviors that may not meet the definition of bullying as noted on page 8. Ms. Leonardi stated it could be or a drawing or writing that causes concern, but does not involve specific students.

Mr. Llewellyn proposed replacing the word “promptly” on page 4, point number 4, with a more tangible time, such as “not later than 48 hours”, to ensure that parents receive notice of the investigation as soon as possible. Ms. Leonardi explained that issues are all dealt with promptly and thoroughly; a complex case may require more time to be thorough.

Mr. Dwyer added that the process may determine that no follow-up is needed.

Mrs. Liu-McCormack, Mr. Fattibene, and Mr. Patten agreed with Mr. Llewellyn. Mrs. Liu-McCormack stated that people should receive forewarning that there’s something potentially going on, and she feels that “prompt” is not specific enough. Mr. Fattibene said that because we are talking about a minor, it is proper to notify the parent. Mr. Patten said that he was in agreement with Mr. Fattibene, but would like to hear more from Ms. Leonardi. Ms. Leonardi added that ‘promptly’ is the word used in the statute; conducting an investigation with 2 sets of parents, time for camera footage review, and deciphering vague reports can be difficult.

Mr. Llewellyn said that he was concerned that he heard that there were concerns about parent involvement. Ms. Leonardi clarified that she did not say she was opposed to parent involvement, but rather the impact that parent intervention might have on the investigation.

Mr. Dwyer asked for the repercussions of enforcing a 48 hour rule. Ms. Leonardi stated that it would be difficult; the short time frame might result in parent involvement prior to a verification of claims.

Mrs. Maxon-Kennelly was comfortable with the word ‘prompt.’

Mr. Fattibene moved, Mr. Llewellyn seconded to amend the policy by changing the language on Page 4, section 4 to read, “Requires the safe school climate specialist to investigate or supervise the investigation of all reports of bullying and/or teen dating violence and ensure that such investigation is completed promptly after receipt of any written report made under this section and that the parents or guardians of the student alleged to have committed an act or acts of bullying and the parent or guardians of the student against whom such alleged act or acts were directed receive notice, no later than three school days, that such investigation has commenced.”

Mrs. Maxon-Kennelly asked what would happen if the act occurred on the last day of school.

Mr. Dwyer was comfortable with the word ‘prompt’

Mrs. Liu-McCormack viewed the amendment as a preventative measure, suggested changing the language to ‘within 72 hours’.

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Mrs. Gerber asked what would happen if the district was unable to comply with the 72 hour notice. Ms. Leonardi stated the policy would be violated, the staff is not on call 24x7, and there are school breaks that would not allow for a 72 hour notice.

Public Comment:

Tricia Donovan, Fairfield Resident: Supports the amendment.

Mr. Patten appreciates the sentiment of Mr. Fattibene, but will not support the motion.

Motion Failed: 4-4

Favor: Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn

Oppose: Mr. Patten, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly

Mr. Llewellyn said that notices should include a phone call as well as a mailing.

Mr. Dwyer asked what was contained in the notice; Ms. Leonardi stated that the written notice is a form letter which is an invitation but often includes phone calls; the legislative intent is to ensure that both sides get the information at the same time.

Mr. Llewellyn made a friendly amendment to amend the policy and change the language on page 6, section 17 to read "Requires, at the beginning of each school year, for each school to provide all school employees with a written or electronic copy of the district's Safe School Climate Plan". The Board approved this by unanimous consent.

Mr. Llewellyn made a friendly amendment to amend the policy by moving the last paragraph on page 6 to the end of the "preamble", just before "Definitions." The Board approved this by unanimous consent.

Motion as Amended Passed: 8-0

Approval of the Safe School Climate Plan – Creating and Sustaining Supportive and Engaging Schools – Version 2.0

Mrs. Maxon-Kennelly moved, Mrs. Gerber seconded that the Board of Education approve the Safe School Climate Plan – Creating and Sustaining Supportive and Engaging Schools – Version 2.0.

Mrs. Maxon-Kennelly wanted to make sure that any of the amendments just made on the policy would change this motion. Ms. Leonardi said that since nothing substantive had changed there was no need to change this. Mr. Llewellyn stated that there was no need to change the current motion.

Motion Passed 8-0

<i>New Business</i>

Establish Date and Time of Fairfield Ludlowe High School and Fairfield Warde High School Graduation

Mrs. Gerber moved, Mr. Patten seconded that the Board of Education establish June 17 at 6:00PM as the date and time of graduation for Fairfield Ludlowe High School and Fairfield Warde High School.

Mr. Fattibene confirmed that that this is the last day of school.

Motion Passed 8-0

Presentation and Submission Approval of the Teacher Evaluation Plan

Mrs. Gerber moved, Mrs. Maxon-Kennelly seconded that the Board of Education approve the submission of the Fairfield teacher Evaluation Plan to the CT State Department of Education.

Mr. Dwyer confirmed that if approved for submission, the state will review and send back to the Board for final approval.

Mrs. Gerber asked about the use of student survey responses on page 8. Mrs. Leffert said the Board showed a strong interest in the use of student surveys, and so those have been incorporated into this plan. Another major component is that the State Plan for non-traditional educators, such as Deans, was chosen. The shorter document in the enclosure shows all the changes.

Mrs. Liu-McCormack asked if student surveys were related to the student's teacher; Mrs. Leffert said yes.

Mrs. Maxon-Kennelly asked about 'parent engagement' on page 25; Blue Ribbon; data points being factored into the evaluation, and unannounced classroom visits. Mrs. Leffert said a sample parent survey can be found in appendix B; she will strike out Blue Ribbon as that is no longer being done; and there are ways to bring data points into the plan. Dr. Title added that the district is trying to create alignment from the District Improvement Plan to the School and Department-Level Plans, and to teacher goals.

Mr. Llewellyn asked about page 19, the school climate plan, and asked several questions about the use of student surveys and subjectivity in teacher evaluations. Mrs. Leffert explained that new hires are put with 1st and 2nd year teachers; the school climate plan was stricken because that company is no longer used, but the district one is used and can be added back in to the appendix; student surveys are used to look at the impact of teacher practice in the classroom; the wording regarding teacher evaluations was refined. Mr. Llewellyn felt that some questions on the parent survey appeared to be counterproductive and should be removed, such as the question on the highest level of education attained. He also felt that the glossary should be updated with newer tests.

Dr. Title said there is still time to make changes prior to submitting to the state.

Mrs. Liu-McCormack asked about page 32 and if the targets were consistent; Mrs. Leffert said they were; flexibility and negotiation are allowed when setting targets. Dr. Title added that there is an inter-play with supervisor agreement on teacher goals, but agrees there is work to be done in setting consistent goals. Mrs. Liu-McCormack expressed her concern with individually negotiated targets, and wants to see goals individual growth for each student; she feels it is important for the district vision. Mrs. Leffert explained that this negotiation on this is a requirement in the Plan. Mrs. Liu-McCormack wants to see specificity of vision and goals for individual growth for each student.

Ms. Karna asked about the evaluators and how they themselves are evaluated; she also asked if additional changes could be made after the plan is returned from the state. Mrs. Leffert responded that the administrators are the evaluators and explained the observations and goal setting processes as outlined in the enclosure; if the Board makes any changes after returned from the state, the plan would then have to be re-submitted. The deadline to submit the plan to the state is May 15, and is expected to be returned by the end of June. Dr. Title added that the organizational chart that is included in the policy manual as a regulation, shows the supervisory levels; this plan has added a significant amount of work for administrators.

Mr. Patten asked if teachers would be considered 'new' after making a significant transition and was told no.

Mrs. Liu-McCormack expressed concern about the Marzano frameworks and protocol possibly penalizing unconventional and exemplary teachers. She said from reading on the web, she hears that many teachers learn through years of practice, and is concerned that Marzano might be too restrictive. Mrs. Leffert said there is much flexibility with teacher evaluation; the data system records and ensures that all teachers are assessed properly. Mrs. Liu-McCormack wants to make sure that exemplary teachers aren't penalized through the Marzano parameters. She wants to make sure that unconventional teaching methods aren't "squashed". She said that some children have come to her and said

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that they haven't seen their teachers being evaluated – is every teacher evaluated? Who makes sure that this happens? Mrs. Leffert said that evaluations can't take place without the observations.

Ms. Karnal asked what happens when teacher ratings fall below acceptable levels. Mrs. Leffert explained the steps that are taken and said the process to aid teachers when this happens is outlined in the plan.

Public Comment:

Tricia Donovan, Fairfield Resident: Bottom-up evaluation.

Suzanne Miska, Ryegate Road: Parent and student surveys.

Dr. Title and Mrs. Leffert said that there is also an administrator evaluation plan where teachers are asked to rate their evaluators and parents are asked to evaluate the administrative team in their building.

Ms. Karnal asked if this survey goes to all parents and Mrs. Leffert said it will go out to all through Infinite Campus.

Motion Passed 6-2

Favor: Mr. Patten, Ms. Karnal, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly

Opposed: Mrs. Liu-McCormack and Mr. Llewellyn

District Improvement Plan

Mr. Dwyer introduced the draft District Improvement Plan and asked the Board to structure the conversation in the following order (1) What is not clear, (2) What the Board likes about the Plan, and (3) What could be improved in the Plan.

Dr. Title explained the evolution of the draft Plan and spoke to the 3 sections; the work focused on ways to meet the Mission as approved by the Board. Page 10 shows the basis of the Plan; it may take multiple years as other work continues to take place such as the Long-Range Facilities Plan. It is important to note that the Plan merges existing work with new ideas. Student Performance Indicators were reviewed; including the addition of a Board-requested indicator for students scoring 4 and above on AP tests. New measureable assessments were added. The baseline data and targets are yet to be added; the goal is to have those ready for the May 19 First Reading of this document. In the meantime, copies have been sent to Town officials to solicit comments; the Plan is also posted to the website with a comment form.

Mr. Fattibene moved, Mr. Llewellyn seconded to postpone discussion of the District Improvement Plan to the next Board meeting on 4/21/15.

Mr. Fattibene felt this topic deserved its own meeting.

Mr. Dwyer added that a public session could be dedicated to the topic, and April 21 is already a special meeting; this is a very impressive document that should be a good model.

Ms. Karnal felt the Board evaluation on 4/21 could be a lengthy process.

Motion Passed 8-0

At 10:59PM, Mrs. Maxon-Kennelly moved, Ms. Karnal seconded to suspend the rules and extend the meeting to 11:20PM.

Motion Passed 8-0

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First Reading of Policy 4220 – Personnel – Rights Responsibilities and Duties – Smoking by School Employees

First Reading of Policy 5314 – Students – Code of Behavior - Smoking

Mrs. Maxon-Kennelly introduced both policies.

Mr. Dwyer asked for any questions to be forwarded to Mrs. Maxon-Kennelly ahead of the next regular meeting.

Mr. Patten questioned whether smoking in a personal car was allowed on school property; Mrs. Maxon-Kennelly said this was not specifically discussed.

Mr. Fattibene asked about language regarding other smoking products. Mrs. Parks mentioned that smoking in cars on school property is not allowed; the language on smoking products came from CAFE.

Discussion and Possible Action on Mr. Llewellyn's Information Request for Internal Check Registers for Each School for the Last 2 Years

Mr. Llewellyn explained that his request is about transparency and not a single event in maintaining public trust; a single event raised the issue again. As a Board member he would like to get a better handle on the disbursement, use and source of discretionary funds at the school level; he is particularly concerned about an investigation over an invoice that used a tax-exempt status. The Board needs to look at more detail. His request was to look at all of the check registers of all the schools. He disputed the notion that redaction would be necessary, due to his experience sitting in front of the FOI commission in Hartford previously with Mrs. Munsell. He said he would select schools and go and visit them to look at their checkbook registers. He also asked if the district auditor Cohn-Reznick looked at this incident specifically and asked if they'd done their own investigation. He wants to see transparency.

Dr. Title said the request is not being denied; if the Board feels it is worth it, it will be done.

Mrs. Munsell stated that she did the investigation and there were no findings and therefore there was no written report. Additionally, in the course of the normal audit, the student activity accounts were audited, but not this situation specifically. In order to comply with this request, data from 2 years ago would have to be retrieved. This data would then have to be reviewed and redacted to ensure compliance with FERPA.

Mr. Llewellyn hoped that Ms. Munsell had somehow documented the fact that the tax-exempt status was not used; Mrs. Munsell said she believed it was used; an email reminder about the use of tax exempt status may have been sent.

Mr. Dwyer said the invoice was then later corrected.

Mr. Llewellyn said that if the tax exempt status was used then he would like to see the ledgers.

Mr. Fattibene said there is an obligation to do something about this possible improper invoicing within the district, Board members have a right and a duty to review public records, and so he would make a motion to access records; this should not require an undue burden on staff.

Mr. Fattibene moved "that any Board of Education member may access and inspect public records of the School District upon request and reasonable notice and by making arrangements for access and inspection during regular school hours with the Superintendent or his designee or upon other acceptable arrangements, and that the Superintendent shall notify all Board of Education members of all such requests."

Mr. Dwyer ruled that Mr. Fattibene's motion was out of order because it violated the Board's By-laws.

Mr. Fattibene made a motion to challenge the ruling of the Chair.

Mrs. Gerber said she was unsure how this relates to Mr. Llewellyn's request, as Mrs. Munsell has stated that this data is not easily accessible.

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Motion Failed 4-4

Favor: Mrs. Liu-McCormack, Ms. Karnal, Mr. Fattibene, Mr. Llewellyn

Oppose: Mr. Patten, Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly

Mr. Llewellyn stated he will draft a motion that addresses his request properly.

<i>Adjournment</i>

The meeting ended at 11:20PM

*Respectfully Submitted,
Jessica Gerber
Fairfield Board of Education, Secretary*

**Special Meeting Minutes
Fairfield BoE, April 21, 2015**

MAY - 7 2015

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Call to Order of the Special Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the meeting to order at 7:39PM. Members present were Mrs. Eileen Liu-McCormack, Ms. Donna Karnal, Mrs. Jessica Gerber, Mr. Philip Dwyer, Mr. John Convertito (arrived 7:51PM), Mr. Paul Fattibene, Mrs. Jennifer Maxon-Kennelly and Mr. John Llewellyn. Mr. Marc Patten was not present.

Business Items

Mr. Dwyer reviewed the outline of the Special Meeting and said public comment on discussion items will be allowed.

Discussion of District Improvement Plan (DIP)

Mr. Dwyer asked the Board to center discussion on (1) what needs clarification (2) what is liked about the plan, and (3) what should be added to the plan. He then asked which data points are considered the most important. Dr. Title said that it is better to look at the summary of data points on pages 16-18; it is a very comprehensive list and many data points are connected; the foundational skills such as the STAR assessments are important, and he is also interested in non-traditional data points as well as the post-high school survey.

Mrs. Liu-McCormack asked if statistics will be offered by school and was told yes. She said she is concerned with general targets set district-wide that might not be helpful for individual schools, and wondered at differences in achievement from one school to another; are we setting absolute levels. Dr. Title said that all schools set their own targets in their school improvement plans; what we are discussing here is a district improvement plan. We haven't gone through target setting for each school; focusing on district right now. Goal is to have all schools move up from wherever they start. Mrs. Liu-McCormack stated it's important for transparency to understand which schools are achieving higher than others. Dr. Title stated some smaller sub-groups may only make sense on a district level.

Mr. Fattibene asked:

1. Does the graph on page 5 measure improvement over time? Dr. Title explained that we are aiming higher than where we currently are; if we do nothing, we flat-line or go backwards; A to C represents substantial progress.
2. Is it more proper to use the term student performance expectations? Dr. Title responded that the Board set the mission and goals, and those were seen as the expectations; these are translated into the tangible indicators that students will accomplish.
3. What is meant by adult actions? A different term is preferable. Dr. Title responded that the term 'adult actions' refers to the Specific Actions as listed within the document; he further clarified that the adults are within the school district.
4. Page 8 - What is meant by Public Update and how often will the DIP be reviewed? Dr. Title said the Board is welcome to comment on the update which most likely will be given to the Board as a presentation in the early Fall; he would like to see 2 years of implementation with 2 years of baseline data.

Mrs. Maxon-Kennelly asked:

1. Page 18 - Which questions in the Climate Survey will be used as data measures? Dr. Title said that will be determined in the baseline data-gathering process and Ms. Leonardi felt that all questions in the Safety and Social/Emotional Domain would be used; but the District Climate Team may review further.
2. Page 24, 1-7 - What is meant by independence? Ms. Leonardi said that refers to the underlying skills to be a life-long learner; our task is to take a look at the whole developmental process.
3. Page 25, 1-23 - What was intended for revising homework? Dr. Title said homework is due for a review; he gave an example of a flipped classroom where students are given the content to learn at home and then practice the content in class with teachers.
4. Page 28, 4-17 - What is the vision behind the academic opportunities? Dr. Title said this is an open concept to be further explored; the focus is on enrichment opportunities at the K-8 levels. There is no pre-determined outcome for any of these.

Mr. Llewellyn asked:

1. In terms of the process, will the DIP be finalized before the targets are known? Dr. Title said the DIP should have both baseline and target information in time for the First Read on May 19, but that some data may not be available such as the post-high school survey.
2. Are there quantifiable measurements now? Dr. Title said yes and gave an example of average daily attendance.
3. How will Town and parent input be obtained? Mr. Dwyer said that it will be on future agendas, and perhaps there will be another public forum similar to the one held in February, but with more focus on DIP.
4. Page 22, last paragraph – Will there be intermediate steps and prioritization for failing schools? Dr. Title said that the DIP implementation is more of an art than a science; the plan's capacity should not be over-taxed; Board comments are welcome on what should be accelerated.
5. Page 24 – What is meant by high school capstone experience? Dr. Title said that it is a valuable experience that crosses over multiple areas; it could be an independent study that is embedded in courses; this has been discussed in high school reform legislation but has been postponed multiple times.
6. Is there a plan to restore levels with the flipped classroom? Dr. Title said that he was only giving an example on the use of the flipped classroom and no assumptions should be made on whether that will happen.
7. Page 26, 2-6 – What are the thoughts on expanding the Walter Fitzgerald Campus? Dr. Title said the WFC has tremendous untapped potential for students who are not successful in traditional high schools; use of technology has enabled students to take courses previously not possible. Ms. Leonardi added that 2-6 translates to educating our students so well that outside districts will be interested; she will enhance this statement in the next draft to further clarify.

Mrs. Gerber asked:

1. Page 25, 1-24 – What will the revised middle school schedule be? Dr. Title said the unified arts rotation will be more closely aligned to high school courses. Middle school principals Dr. Rosato and Ms. Tiley added that they will be looking at (1) adding a business course (2) maximizing instructional time (3) implementing World Language in 6th grade (4) time spent in Homeroom and (5) other needs such as intervention and enrichment time.
2. What is the middle school advisory program? Dr. Rosato explained that every child would work with an adult in a small group setting for things like health activities, social/emotional support, and future career planning. This would be similar to the high school structure.
3. Page 27, 4-3 – Would the new teacher academy be in addition to what is currently offered? Dr. Title explained that this is a retention strategy that builds on what is currently in place.
4. Page 27, 3-3 – Is this already started? Dr. Title said this would be an extension of leadership capacity for teachers that started with instructional rounds.

Mr. Convertito asked:

1. Page 24, 1-6 and 1-8 – Expressed concern that these are not in the assessments, and that Free and Reduced Lunch (FRL) is viewed as one group vs. the rest of the population as a whole. Dr. Title said the FRL sub group is part of the whole; some groups are so small they are not listed but are there due to the achievement gap.
2. Page 25, 1-21 – Is this a response to a state mandate? Dr. Title said that is a pending state mandate and added that the high school credits have to be corrected.
3. Could the Capstone experience align with an internship? Dr. Title said yes.
4. Page 25, 1-22 and 1-25, is this similar to what we have done in 6th grade? Dr. Title said not really, it may tie in to 1-21 and said the computer class mastery is one example.
5. Page 26 - Can you explain 2-3? Dr. Title said instructional rounds allows teachers to watch different levels and there is a benefit to that, particularly for transitional levels such as 5th to 6th, but vertical alignment has never been worked on.
6. Page 27, 4-4 and 4-6 – Is this an issue now? Dr. Title said common planning time is very beneficial; at the middle school level it is done but is not content specific.
7. Can Appendix A be organized into what can be done in one year, and what can be done in year 2 or 3? Dr. Title said that some data points might take a few years to show improvement.

Ms. Karnal asked:

1. The document is well done; it seems overwhelming; how can this be prioritized? Dr. Title agreed that it is overwhelming; the district team invested much time and effort.
2. Page 28, 4-12 – What will be developed? How will this and all others be implemented? Dr. Title said the district is currently collecting data on teacher absences and flagging any issues; regarding the broader question implementation won't take place all at once, each specific action will be addressed by an assigned person or department, much the same way initiatives are assigned to a central office administrator; improvement work is being merged with initiatives.
3. What is being done to help the average C student improve, and can something be added to address this? Dr. Title said this plan addresses all students; there are as many different way to learn as there are students; there might be extended learning time or enrichment opportunities; narrative will be added stating that each sub group may not be identified but the goal is to improve each student.

Mrs. Liu-McCormack felt that a large district like ours could benefit from flexible leveling to address the differentiation. Dr. Title said there are a wide variety of ways to meet student needs; he is not in favor of formal tracks – this label can be a self-fulfilling prophecy for students on the lower track; the bar should be raised for all students; this is being done very successfully with AP courses at the high school. No matter how many levels exist, there will always be different levels within the classroom. Mrs. Liu-McCormack said she is not talking about fixed tracks, but flexible tracks -- rather, matching academic ability for students who are ahead and also for those who are behind. She asked if every student has to be excellent at everything. Dr. Title said it's possible to differentiate for each student; other factors are intellectual and social maturity.

Mr. Fattibene said this is an ambitious and open-ended plan; one concern is the middle group that is neither struggling nor high achieving; he is concerned with the balancing of what is provided to each student to achieve academic progress.

Mr. Llewellyn said it would be good to find out more about the post-high school survey; he would also like to see (1) the SAT and PSAT scores tracked (2) a parent survey to discuss the quality of homework and (3) teacher exit-interviews.

Mrs. Maxon-Kennelly said that assessments 6, 11, 13, 15, and 16, target every student. She likes the post-high school survey, the non-traditional measures, and the idea to look at the middle school schedule. She would like to see the policy committee mentioned on page 3 and page 27 in 4-8, allowing for the notion that communication with the policy committee might be needed to move these items forward; she would also like to see responsible citizen and ethical behavior encouraged in the Plan somewhere; she appreciates the scope of work involved.

Ms. Karnal asked what might be done for students that struggle with low scores on mid-terms.

Mrs. Liu-McCormack said not every teacher can teach to multiple levels in the classroom, and asked if teachers could be added to the climate survey. She would like to track the percentage of students that are taking high school math while still in middle school and the growth of students taking the AB and BC tests. Dr. Title said it is important to incentivize the right things; measures are already included for students scoring above grade level; Appendix A is for student indicators not teacher progress.

Mr. Dwyer said the DIP is on the website for feedback and has also been sent to the RTM, the BOF, and the BOS.

Discussion of BOE Handbook

Mr. Dwyer said the BOE Handbook is a guide for old and new members that was last approved in 2012.

Ms. Karnal questioned how long this discussion would take, as there is another significant agenda item to be covered.

Mr. Fattibene asked that the procedure should be explained for what changes are being made and then Board members can read them for themselves.

Mr. Dwyer spoke to the revisions that are in the handbook. This will be on a future agenda for further review and discussion.

Mrs. Karnal asked about page 10 and whether this was new; Mr. Dwyer said no, all changes are marked in red. Ms. Karnal wanted to know the meeting date at which the handbook would be discussed as she has many questions. Mr. Dwyer said perhaps at the second May meeting. Page 4 has a few typos and those will be corrected.

DRAFT

Board Self-Evaluation

Mrs. Maxon-Kennelly moved, Mrs. Gerber seconded that the Board of Education hereby moves to enter into Executive Session in accordance with CGS 1-200(6A) to discuss the Board's self-evaluation.

Motion Passed 8-0.

The Board entered into Executive session at 10:17PM.

Mr. Fattibene moved, Mr. Llewellyn seconded to suspend the rules and extend the meeting past 11:00PM.

Motion Passed 8-0

<i>Adjournment</i>

Mr. Llewellyn moved, Mrs. Maxon-Kennelly seconded to adjourn the meeting at 12:45AM.

Motion Passed 7-0 (Mr. Convertito was not present for this vote.)

*Respectfully Submitted,
Jessica Gerber
Fairfield BOE, Secretary*

Fairfield Public Schools

2014 – 2015

ENCLOSURE NO. 8
MAY - 7 2015

Quarterly Financial Report as of March 31, 2015

Summary

As of March 31, 2015, we expect 2014 – 2015 total expenses to be within budget at year-end. In the projection, the \$700,000 in savings from an additional 20 FTE teacher retirements and the \$160,000 in security funds subsequently bonded by the town, are reserved for deposit into the medical retention fund to help mitigate that obligation.

As the end of the school year and fiscal year approach, final purchases must be made to carry schools and departments through the end of the year. Deadlines to encumber funds for operations through June are staggered throughout the month of April. Hourly payrolls, substitutes, overtime and utilities are not encumbered but expenses are estimated and considered when projecting the budget status on June 30. Estimated expenses are approximations and will vary to some degree from actual expenses.

Personnel Services:

Contracted salaries are expended or encumbered and will remain fairly consistent for the remainder of the year. As mentioned, other earnings such as substitutes, overtime, stipends and hourly pay will be expended as incurred and are always variable. The Custodial/maintenance overtime account is expected to be close to budget. Savings in this category due to turnover and retirees help offset budget overages.

Fixed Charges:

Employee benefits are categorized as fixed charges. The total amount budgeted for health insurance has been transferred to the medical retention fund. A small residual balance in that account is for insurance waivers paid at year end. Life and disability insurances as well as social security are paid as incurred throughout the year. Social security costs are directly related to salaries and based on projected savings in wages; there will be some savings in social security.

Pupil Personnel Expenses:

Special education costs, with the exception of salaries, out of district transportation, and capital are included in this category. This category is the most volatile as expenses are determined by the special needs of individual students. Whether the expenses qualify for excess cost reimbursement is also a variable. An additional 22 students qualified for excess cost reimbursement in the December 1, 2014 filing compared to the previous year. In February we received \$3.03 million in reimbursement as an initial payment. Eligible expenses declined in the March filing and the percentage of reimbursement is subject to change. Special education costs will be offset by total excess cost reimbursement when final payment is received in May.

School Expenses:

These expenditures support instruction and activities at the building level and include supplies, materials, textbooks, copying, sports, and other activities. The balance remaining in this category will be reduced further as final encumbrances are submitted in April. Costs associated with sports and other student activities will continue until the end of the school year.

Support Expenses:

Program implementation, centrally funded instructional programs, non-special education tuition, central support operations, professional development, and curriculum development fall within this category. Professional / technical services, maintenance services (software/network maintenance), security and postage expenses are expended on a contractual or as needed basis. There will be slight savings in magnet school tuition; however, legal costs are higher than previously projected due to \$95,000 in arbitration costs for the FEA contract.

Maintenance/Operation/Transportation:

Although transportation appears to have a deficit on the March 31 financial report, it will be offset with excess cost, magnet school transportation, and Pre-K tuition revenue. Transportation is expected to be just slightly over budget after the offsets.

Nearly 25 % of the budget in this category is designated for utilities. Utility costs are not encumbered and are paid as incurred. Heating and electric costs increased more than previously projected due to a cold winter and a short lapse in time between contracted rates for electricity, and both utilities will be over budget.

The budget of \$3.6 million for maintenance services is for preventative maintenance, repairs, and major maintenance projects. Maintenance accounts are expected to be over budget by approximately \$30,000.

Capital:

The capital budget totals approximately \$1.8 million and virtually all the funding has been encumbered or expended.

Submitted: May 1, 2015

Doreen T. Munsell

Statement of Account - Summary by Major Classification

3/31/2015 12:52:04 PM

Fairfield Public Schools

Fiscal Year 2014-2015

Major Classification	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
Personnel Services	100,509,487.00	(\$22,202.00)	100,487,285.00	\$62,261,995.75	\$35,645,072.44	\$0.00	\$2,580,216.81	97.43%
Fixed Charges	\$23,949,135.00	\$0.00	\$23,949,135.00	\$23,117,277.19	\$0.00	\$0.00	\$831,857.81	96.53%
Pupil Personnel Expense	\$6,811,158.00	\$0.00	\$6,811,158.00	\$6,875,126.66	\$2,951,175.68	\$1,800.00	(\$3,016,944.34)	144.29%
School Expenses	\$2,692,906.00	\$3,300.00	\$2,696,206.00	\$1,501,420.79	\$552,130.14	\$61,400.24	\$581,254.83	78.44%
Support Expenses	\$3,608,686.00	\$18,902.00	\$3,627,588.00	\$2,771,122.10	\$534,625.88	\$119,485.59	\$202,354.43	94.42%
Maint/Oper/Trans	\$16,322,899.00	\$0.00	\$16,322,899.00	\$11,550,727.88	\$3,220,876.20	\$76,654.34	\$1,474,640.58	90.97%
Capital	\$1,823,780.00	\$0.00	\$1,823,780.00	\$1,529,816.81	\$184,418.15	\$10,708.75	\$98,836.29	94.58%
Grand Total	\$155,718,051.00	\$0.00	155,718,051.00	109,607,487.18	\$43,088,298.49	\$270,048.92	\$2,752,216.41	98.23%

**Statement of Account - Summary by
Major Classification and Summary Object**
Fairfield Public Schools
Fiscal Year 2014-2015

3/31/2015 12:52:37 PM

Major Classification Summary Object	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
Personnel Services								
101 TEACHING STAFF	\$68,921,138.00	(\$1,681,132.00)	\$67,240,006.00	\$40,150,223.60	\$27,089,799.31	\$0.00	(\$16.91)	100.00%
103 CERTIFIED SUPPORT STAFF	\$6,303,191.00	(\$85,063.00)	\$6,218,128.00	\$3,704,130.46	\$2,514,041.23	\$0.00	(\$43.69)	100.00%
105 SCHOOL ADMIN STAFF	\$5,495,738.00	(\$45,777.00)	\$5,449,961.00	\$4,103,017.39	\$1,346,943.68	\$0.00	(\$0.07)	100.00%
107 CENTRAL ADMINISTRATION STAFF	\$1,052,097.00	\$19,266.00	\$1,071,363.00	\$803,540.37	\$267,823.53	\$0.00	(\$0.90)	100.00%
109 DIRECTOR/SUPERVISOR/MGR	\$699,249.00	(\$77,875.00)	\$621,374.00	\$464,504.19	\$156,868.84	\$0.00	\$0.97	100.00%
111 SECRETARIAL/CLERCL STAFF	\$3,220,423.00	\$148,241.00	\$3,368,664.00	\$2,300,576.63	\$1,068,113.06	\$0.00	(\$25.69)	100.00%
113 PARAPROFESSIONAL STAFF	\$3,075,932.00	(\$66,805.00)	\$3,009,127.00	\$1,952,002.74	\$1,056,994.80	\$0.00	\$129.46	100.00%
115 CUSTODIAN STAFF	\$3,665,167.00	\$116,323.00	\$3,781,490.00	\$2,851,427.41	\$930,063.94	\$0.00	(\$1.35)	100.00%
117 MAINTENANCE STAFF	\$968,953.00	\$6,151.00	\$975,104.00	\$733,517.61	\$241,586.28	\$0.00	\$0.11	100.00%
121 SUPPORT STAFF	\$1,182,226.00	\$28,270.00	\$1,210,496.00	\$873,472.93	\$337,023.97	\$0.00	(\$0.90)	100.00%
123 INFO TECH SUPPORT STAFF	\$837,063.00	(\$467.00)	\$836,596.00	\$614,132.10	\$222,461.30	\$0.00	\$2.60	100.00%
125 SE TRAINER STAFF	\$701,119.00	(\$42,314.00)	\$658,805.00	\$493,345.69	\$165,462.44	\$0.00	(\$3.13)	100.00%
129 PART-TIME EMPLOYMENT	\$2,614,711.00	\$139,630.00	\$2,754,341.00	\$2,443,931.56	\$67,919.49	\$0.00	\$242,489.95	91.20%
131 WAGE/BENEFIT RESERVE	\$754,953.00	(\$527,839.00)	\$227,114.00	\$6,062.69	\$0.00	\$0.00	\$221,051.31	2.67%
133 STAFF REPLACEMENT	(\$460,000.00)	\$2,258,798.00	\$1,798,798.00	\$0.00	\$0.00	\$0.00	\$1,798,798.00	0.00%
135 DEGREE CHANGES	\$181,800.00	(\$211,609.00)	(\$29,809.00)	\$0.00	\$0.00	\$0.00	(\$29,809.00)	0.00%
307 OTHER SERVICES	\$1,295,727.00	\$0.00	\$1,295,727.00	\$768,110.38	\$179,970.57	\$0.00	\$347,646.05	73.17%
Total for Personnel Services	100,509,487.00	(\$22,202.00)	100,487,285.00	\$62,261,995.75	\$35,645,072.44	\$0.00	\$2,580,216.81	97.43%
Fixed Charges								
201 HEALTH INSURANCE	\$19,277,991.00	\$0.00	\$19,277,991.00	\$19,274,241.00	\$0.00	\$0.00	\$3,750.00	99.98%
203 LIFE/DISABILITY INSURANCE	\$263,815.00	\$0.00	\$263,815.00	\$138,491.09	\$0.00	\$0.00	\$125,323.91	52.50%
205 SOCIAL SECURITY	\$2,178,329.00	\$0.00	\$2,178,329.00	\$1,478,955.75	\$0.00	\$0.00	\$699,373.25	67.89%
207 PENSION/RETIREMENT	\$2,229,000.00	\$0.00	\$2,229,000.00	\$2,225,589.35	\$0.00	\$0.00	\$3,410.65	99.85%
Total for Fixed Charges	\$23,949,135.00	\$0.00	\$23,949,135.00	\$23,117,277.19	\$0.00	\$0.00	\$831,857.81	96.53%
Pupil Personnel Expense								
301 INSTRUCTIONAL SERVICES	\$80,000.00	\$0.00	\$80,000.00	\$34,564.86	\$0.00	\$1,800.00	\$43,635.14	45.46%
303 PUPIL PERSONNEL SERVICES	\$1,250,487.00	\$0.00	\$1,250,487.00	\$1,297,374.78	\$950,775.80	\$0.00	(\$997,663.58)	179.78%
307 OTHER SERVICES	\$334,100.00	\$0.00	\$334,100.00	\$343,811.22	\$283,339.71	\$0.00	(\$293,050.93)	187.71%
315 RENTALS	\$14,350.00	\$0.00	\$14,350.00	\$13,697.00	\$0.00	\$0.00	\$653.00	95.45%
317 STUDENT TRANSPORTATION	\$151,277.00	\$0.00	\$151,277.00	\$142,175.38	\$30,966.58	\$0.00	(\$21,864.96)	114.45%
319 CONFERENCE & TRAVEL	\$34,102.00	\$0.00	\$34,102.00	\$13,209.40	\$5,377.89	\$0.00	\$15,514.71	54.50%
327 PRINTING/COPYING	\$6,800.00	\$0.00	\$6,800.00	\$5,256.30	\$1,542.79	\$0.00	\$0.91	99.99%
329 TUITION	\$4,888,807.00	\$0.00	\$4,888,807.00	\$4,974,737.57	\$1,673,922.07	\$0.00	(\$1,759,852.64)	136.00%
401 INSTRUCTIONAL SUPLS/MATLS	\$30,000.00	\$0.00	\$30,000.00	\$30,020.61	\$5,121.84	\$0.00	(\$5,142.45)	117.14%
404 SPLS, BKS, MATLS-DIST SUPPORT	\$16,500.00	\$0.00	\$16,500.00	\$7,217.52	\$0.00	\$0.00	\$9,282.48	43.74%
411 TEXTBOOKS	\$3,000.00	\$0.00	\$3,000.00	\$10,794.19	\$129.00	\$0.00	(\$7,923.19)	364.11%
415 OTHER SUPPLIES/MATERIALS	\$1,000.00	\$0.00	\$1,000.00	\$783.39	\$0.00	\$0.00	\$216.61	78.34%
601 DUES AND FEES	\$735.00	\$0.00	\$735.00	\$1,484.44	\$0.00	\$0.00	(\$749.44)	201.96%
Total for Pupil Personnel Expense	\$6,811,158.00	\$0.00	\$6,811,158.00	\$6,875,126.66	\$2,951,175.68	\$1,800.00	(\$3,016,944.34)	144.29%

Statement of Account - Summary by Major Classification and Summary Object

3/31/2015 12:52:38 PM

Fairfield Public Schools
Fiscal Year 2014-2015

Major Classification Summary Object	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
School Expenses								
129 PART-TIME EMPLOYMENT	\$18,799.00	(\$3,793.00)	\$15,006.00	\$5,341.59	\$0.00	\$0.00	\$9,664.41	35.60%
301 INSTRUCTIONAL SERVICES	\$6,000.00	\$600.00	\$6,600.00	\$2,923.44	\$340.00	\$105.00	\$3,231.56	51.04%
307 OTHER SERVICES	\$67,955.00	\$640.00	\$68,595.00	\$12,389.18	\$27,120.74	\$1,446.00	\$27,639.08	59.71%
315 RENTALS	\$59,488.00	\$0.00	\$59,488.00	\$4,780.00	\$10,590.00	\$0.00	\$44,118.00	25.84%
317 STUDENT TRANSPORTATION	\$42,123.00	\$0.00	\$42,123.00	\$12,661.65	\$20,063.20	\$900.00	\$8,498.15	79.83%
319 CONFERENCE & TRAVEL	\$61,165.00	\$650.00	\$61,815.00	\$24,246.13	\$14,631.69	\$0.00	\$22,937.18	62.89%
327 PRINTING/COPYING	\$257,848.00	\$3,781.00	\$261,629.00	\$164,193.65	\$94,945.05	\$0.00	\$2,490.30	99.05%
400 SUPPLIES, BOOKS & MATERIALS	\$1,518,655.00	\$1,764.00	\$1,520,419.00	\$948,285.00	\$243,869.68	\$47,325.91	\$280,938.41	81.52%
402 INSTRUCTIONAL SPLS-DIST SUPPRT	\$41,000.00	\$0.00	\$41,000.00	\$16,331.19	\$12,006.89	\$0.00	\$12,661.92	69.12%
409 STUDENT ACTIVITY EXPENSES	\$576,290.00	(\$70.00)	\$576,220.00	\$280,389.79	\$124,636.54	\$10,688.20	\$160,505.47	72.15%
415 OTHER SUPPLIES/MATERIALS	\$19,172.00	(\$272.00)	\$18,900.00	\$7,621.24	\$3,889.35	\$935.13	\$6,454.28	65.85%
601 DUES AND FEES	\$24,411.00	\$0.00	\$24,411.00	\$22,257.93	\$37.00	\$0.00	\$2,116.07	91.33%
Total for School Expenses	\$2,692,906.00	\$3,300.00	\$2,696,206.00	\$1,501,420.79	\$552,130.14	\$61,400.24	\$581,254.83	78.44%
Support Expenses								
301 INSTRUCTIONAL SERVICES	\$55,174.00	\$1,325.00	\$56,499.00	\$35,626.29	\$3,847.73	\$1,210.00	\$15,814.98	72.01%
305 PROFESSIONAL/TECHNICAL SVCS	\$569,336.00	\$0.00	\$569,336.00	\$743,859.54	\$267,834.78	\$0.00	(\$442,358.32)	177.70%
307 OTHER SERVICES	\$2,100.00	\$22,202.00	\$24,302.00	\$27,223.10	\$0.00	\$0.00	(\$2,921.10)	112.02%
309 SECURITY SVCS/EXPENSES	\$300,000.00	\$0.00	\$300,000.00	\$36,496.99	\$39,468.38	\$43,906.95	\$180,127.68	39.96%
313 MAINTENANCE SERVICES	\$563,263.00	\$0.00	\$563,263.00	\$491,096.79	\$32,566.51	\$26,686.00	\$12,913.70	97.71%
319 CONFERENCE & TRAVEL	\$44,900.00	\$0.00	\$44,900.00	\$26,273.93	\$10,150.31	\$0.00	\$8,475.76	81.12%
321 PROFESSIONAL DEVELOPMENT	\$605,886.00	\$6,643.00	\$612,529.00	\$340,190.74	\$45,170.54	\$44,581.60	\$182,586.12	70.19%
323 POSTAGE	\$88,207.00	\$0.00	\$88,207.00	\$51,693.03	\$5,904.82	\$0.00	\$30,609.15	65.30%
325 PERSONNEL/RECRUITMENT EXP	\$26,000.00	\$0.00	\$26,000.00	\$21,784.47	\$55.00	\$0.00	\$4,160.53	84.00%
327 PRINTING/COPYING	\$80,350.00	(\$3,300.00)	\$77,050.00	\$37,386.10	\$24,111.38	\$0.00	\$15,552.52	79.82%
329 TUITION	\$353,706.00	\$0.00	\$353,706.00	\$252,199.00	\$36,984.00	\$0.00	\$64,523.00	81.76%
401 INSTRUCTIONAL SUPPL/MATLS	\$697,414.00	(\$9,168.00)	\$688,246.00	\$588,361.36	\$43,392.05	\$3,101.04	\$53,391.55	92.24%
403 OFFICE/GENERAL SUPPLIES	\$14,500.00	\$0.00	\$14,500.00	\$6,998.10	\$5,476.28	\$0.00	\$2,025.62	86.03%
404 SPLS, BKS, MATLS-DIST SUPPORT	\$13,500.00	\$0.00	\$13,500.00	\$5,629.00	\$105.83	\$0.00	\$7,765.17	42.48%
411 TEXTBOOKS	\$5,330.00	\$0.00	\$5,330.00	\$1,252.37	\$0.00	\$0.00	\$4,077.63	23.50%
415 OTHER SUPPLIES/MATERIALS	\$127,770.00	\$1,200.00	\$128,970.00	\$57,255.04	\$16,231.57	\$0.00	\$55,483.39	56.98%
424 OTHER SUPPLIES	\$8,000.00	\$0.00	\$8,000.00	\$1,365.25	\$3,026.70	\$0.00	\$3,608.05	54.90%
601 DUES AND FEES	\$53,250.00	\$0.00	\$53,250.00	\$46,431.00	\$300.00	\$0.00	\$6,519.00	87.76%
Total for Support Expenses	\$3,608,686.00	\$18,902.00	\$3,627,588.00	\$2,771,122.10	\$534,625.88	\$119,485.59	\$202,354.43	94.42%
Maint/Oper/Trans								
305 PROFESSIONAL/TECHNICAL SVCS	\$70,000.00	\$0.00	\$70,000.00	\$19,580.00	\$9,030.00	\$0.00	\$41,390.00	40.87%
311 UTILITY SERVICES	\$4,030,828.00	\$0.00	\$4,030,828.00	\$2,645,239.82	\$73,733.94	\$0.00	\$1,311,854.24	67.45%
313 MAINTENANCE SERVICES	\$3,587,507.00	\$0.00	\$3,587,507.00	\$2,256,554.85	\$830,231.08	\$65,211.75	\$435,509.32	87.86%
317 STUDENT TRANSPORTATION	\$7,756,653.00	\$0.00	\$7,756,653.00	\$6,077,796.38	\$2,135,058.54	\$0.00	(\$456,201.92)	105.88%
319 CONFERENCE & TRAVEL	\$35,905.00	\$0.00	\$35,905.00	\$20,315.19	\$9,694.79	\$0.00	\$5,895.02	83.58%
321 PROFESSIONAL DEVELOPMENT	\$65,795.00	\$0.00	\$65,795.00	\$32,346.31	\$23,726.78	\$0.00	\$9,721.91	85.22%
424 OTHER SUPPLIES	\$315,211.00	\$0.00	\$315,211.00	\$201,148.25	\$42,599.74	\$0.00	\$71,463.01	77.33%
429 MAINTENANCE/REPAIR SUPPLIES	\$461,000.00	\$0.00	\$461,000.00	\$297,747.08	\$96,801.33	\$11,442.59	\$55,009.00	88.07%
Total for Maint/Oper/Trans	\$16,322,899.00	\$0.00	\$16,322,899.00	\$11,550,727.88	\$3,220,876.20	\$76,654.34	\$1,474,640.58	90.97%
Capital								
501 CAPITAL OUTLAY	\$295,512.00	\$0.00	\$295,512.00	\$179,784.87	\$51,350.44	\$5,131.75	\$59,244.94	79.95%
503 TECHNOLOGY	\$1,528,268.00	\$0.00	\$1,528,268.00	\$1,350,031.94	\$133,067.71	\$5,577.00	\$39,591.35	97.41%
Total for Capital	\$1,823,780.00	\$0.00	\$1,823,780.00	\$1,529,816.81	\$184,418.15	\$10,708.75	\$98,836.29	94.58%
Grand Total	155,718,051.00	\$0.00	155,718,051.00	109,607,487.18	\$43,088,298.49	\$270,048.92	\$2,752,216.41	98.23%