



Board of Education Regular Meeting Agenda  
501 Kings Highway East, 2<sup>nd</sup> Floor Board Conference Room  
June 11, 2019

7:30 PM

1. Call to Order of the Regular Meeting of the Board of Education and Roll Call
2. Pledge of Allegiance
3. Public Comment\*
4. Presentation
  - A. Student Recognition: FWHS Dance Team State Champions
  - B. School Climate Survey, Dr. Jones
  - C. Middle School Schedule, Mr. Cummings
5. Old Business
  - A. Approval of ECC Site for 2020  
**Recommended Motion:** "that the Board of Education approve the ECC Site Timeline"
6. New Business
  - A. First Reading of Policy 6154, Instruction/Homework  
(Enclosure No. 1)
  - B. Food Services Financial Summary, Mrs. Munsell  
(Enclosure No. 2)

B1. Approval of Participation in the Healthy Food Certification Program

**Recommended Motion:** "that the Board of Education approve participation in the Healthy Food Certification Program for the school year 2019-2020 as follows:

- **Healthy Food option:** Pursuant to C.G.S. Section 10-215f, the board of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.
- **Food and Beverage Exemptions:** The board of education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards, and the sale of beverages not listed in section 10-221q of the Connecticut General Statutes, provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store."

- C. Mill Hill Building Committee Update, Mr. Quinn

D. Approval to Change the Capacity in Mill Hill Ed-Specs

**Recommended Motion:** "that the Board of Education change the capacity outlined in the Mill Hill Educational Specifications from 504 to 441 to align with funding approved by the Board of Selectman and Board of Finance."

E. Discussion: DRAFT Waterfall Schedule, Mr. Papageorge

7. Approval of Minutes

**Recommended Motion:** "that the Board of Education approve the May 7, 2019 Special meeting minutes and the May 21, 2019 Regular meeting minutes"

(Enclosure Nos. 3,4)

- 8. Superintendent's Report
- 9. Committee/Liaison Reports
- 10. Open Board Comment
- 11. Public Comment\*
- 12. Adjournment

**Recommended Motion:** "that this Regular Meeting of the Board of Education adjourn"

*\*During this period the Board will accept public comment on items pertaining to this meeting's agenda from any citizen present at the meeting (per BOE By-Law, Article V, Section 6). Those wishing to videotape or take photographs must abide by CGS §1-226.*

CALENDAR OF EVENTS

June 25, 2019 Regular Meeting	7:30 PM	501 Kings Hwy East 2 <sup>nd</sup> Floor Board Conference Room
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RELOCATION POLICY NOTICE

*The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements, please contact the office of Special Education, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379.*

Fairfield Public Schools  
Board of Education  
Policy Guide

## **Instruction**

### **HOMEWORK**

**6154(a)**

The Fairfield Board of Education believes that education is a continuous process that takes place out of school as well as in school. Learning should be collaborative, develop critical thinking skills, enhance creativity, develop responsible citizens, foster innovation, and help students learn to be resilient and goal directed individuals. The development of the student in mind, body, and character is an active part of the Fairfield Public Schools curriculum framework and enhances the focus on the Fairfield Public Schools Vision of a Graduate.

The Board of Education considers homework and other out-of-class academic engagement to be essential to students' fulfillment of the mission of the Fairfield Public Schools. Through homework and out-of-class academic engagement, students have an opportunity to reinforce and/or extend academic and learning skills taught in class. Homework also contributes to the students' development of such skills as working independently, organizing time, developing effective work habits, and developing self-discipline in accepting responsibilities. Parents or guardians are encouraged, through discussions with their children, to become aware of and to support the need for the student to complete homework and other out-of-class assignments.

The immediate purpose of a specific homework assignment may be to:

1. Strengthen basic skills
2. Extend classroom learning
3. Stimulate and deepen students' interests
4. Reinforce independent study skills
5. Develop initiative, responsibility, and self-direction
6. Acquaint parents with the work students do in school
7. Provide students with feedback that is timely, task-based, and results in improvement.

Homework assignments shall be planned in accordance with the following principles:

1. If homework is to have value, its purpose and relation to what has been learned in the classroom must be clearly communicated to the student.
2. Students should understand not only what to do, but also how to do it.
3. Teachers shall provide in-class directions regarding deadlines, assignment status as formative or summative, and opportunity for students to get clarification in class.
4. All necessary homework material must be accessible online no later than two hours after dismissal.
5. The student's age, need for play time, and out-of-school responsibilities must be considered when deciding upon length of any assignment.

## **Instruction**

### **HOMEWORK (continued)**

**6154(b)**

6. Students must bear responsibility for managing their time in a way that homework can be completed and submitted on time.
7. When a student's grade is being adversely affected by poor homework performance, the teacher shall communicate orally, or in writing, in a timely fashion with parents/guardians concerning the problem.
8. The weighting/impact of homework on student grades should be clearly communicated to parents and guardians.
9. No homework due, or tests given, the first two school days back from the Thanksgiving, December, February, and April breaks.
10. Teachers can assign work due after break as a long-term assignment, provided the work is assigned at least two weeks before the vacation and not due the first two school days back.

The Board directs the administration to develop regulations concerning homework in keeping with the above guidelines.

- By June 2020, Department and District leadership will ensure consistency of homework expectations and GPA/grade impact across the same course taught by different teachers, in all schools, for both summative and formative assessments.
- Elementary homework will be noted on the progress report consistent with other content/skills standards.
- Homework considered formative assessments should be measured via points commensurate with teacher expectations of effort and preparation. The impact on high school course grade shall not be less than 10%, and at the middle school level, shall not be less than 15%.

Legal Reference: Connecticut General Statutes  
10-221 Boards of education to prescribe rules,  
policies, and procedures

Adopted 8/27/2004  
Revised and Adopted X/XX/2019

## Instruction

### HOMEWORK

6154(a)

The Fairfield Board of Education believes that education is a continuous process that takes place out of school as well as in school. Learning should be collaborative, develop critical thinking skills, enhance creativity, develop responsible citizens, foster innovation, and help students learn to be resilient and goal directed individuals. The development of the student in mind, body, and character is an active part of the Fairfield Public Schools curriculum framework and enhances the focus on the Fairfield Public Schools Vision of a Graduate.

The Board of Education considers homework and other out-of-class assignments **academic engagement** to be essential to students' fulfillment of the mission ~~parts of the educational program~~ of the Fairfield Public Schools. Through homework and out-of-class assignments **academic engagement**, students have an opportunity to reinforce and/or extend academic and learning skills taught in class. Homework also contributes to the students' development of such skills as working independently, organizing time, developing effective work habits, and developing self-discipline in accepting responsibilities. Parents or guardians are encouraged, through discussions with their children, to become aware of and to support the need for the student to complete homework and other out-of-class assignments.

~~It is essential that homework and out-of-class assignments are balanced against other student and family interests and obligations. In order to ensure that expectations for homework support fulfillment of the mission of the school district and the personal development of students and their families the Board of Education directs administration to develop supporting regulations that fulfill these outcomes.~~

The immediate purpose of a specific homework assignment may be to:

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## **Instruction**

### **HOMEWORK (continued)**

**6154(b)**

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Adopted 8/27/2004

Revised and Adopted X/XX/2019



**FAIRFIELD  
PUBLIC SCHOOLS**

Doreen T. Munsell  
Executive Director of Finance and Business Services

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To: Dr. Toni Jones and Board of Education Members

From: Doreen Munsell, Executive Director of Finance and Business Services

Date: June 6, 2019

Re: Healthy Food Certification for School Year 2019-2020

The recommended motion presented to the Board of Education is to renew the Connecticut Healthy Food Certification, which provides an additional \$ .10 compensation per reimbursable school lunch meal. Each year the Board of Education is required to vote on the school district's commitment to the requirements of Healthy Food Certification.

We do not recommend any changes to school lunch prices. Many factors were taken into consideration, and we meet the state standards for pricing on reimbursable meals. The Whitsons' management team is in agreement, and they do not recommend price changes for the 2019-2020 school year.



**FAIRFIELD PUBLIC SCHOOLS  
FOOD SERVICES  
INCOME STATEMENT**

	(1)	(2)	(3)	(4)	Col (4) - Col (1)
	2017-2018		2018-2019		Change
	Actual 4/30/2018	Actual 6/30/2018	Whitson's Contract	Actual 4/30/19	4/30/2018 vs. 4/30/2019
<b>Revenue</b>					
1 Cafeteria Sales	1,859,316	2,314,146	2,321,565	1,945,128	\$ 85,812
2 Reimbursement Federal	438,563	567,199	582,462	560,386	\$ 121,823
3 Reimbursement State	62,675	90,180		69,346	\$ 6,671
4 Catering	8,957	20,239		14,388	\$ 5,431
5 Vending Commission	7,119	8,703		5,570	\$ (1,549)
6 <b>Total Revenue</b>	<b>\$ 2,376,630</b>	<b>\$ 3,000,467</b>	<b>\$ 2,904,027</b>	<b>\$ 2,594,818</b>	<b>\$ 218,188</b>
<b>Expenses</b>					
7 Food Purchases	760,040	930,525	888,037	\$ 803,423	\$ 43,383
8 Supplies Purchases	74,869	88,694	90,025	\$ 76,417	\$ 1,548
9 <b>Sub Total</b>	<b>\$ 834,909</b>	<b>\$ 1,019,219</b>	<b>\$ 978,062</b>	<b>\$ 879,840</b>	<b>\$ 44,931</b>
10 Payroll & Benefits	1,212,504	1,514,204	1,499,569	\$ 1,225,308	\$ 12,804
11 Operating Expenses-Support & Administration	139,400	174,250	178,080	\$ 142,464	\$ 3,064
12 Operating Expenses-General	92,057	115,246	88,619	\$ 100,115	\$ 8,058
13 Management Fee	73,800	92,250	94,270	\$ 75,416	\$ 1,616
14 <b>Total Cost of Operation</b>	<b>\$ 2,352,670</b>	<b>\$ 2,915,169</b>	<b>\$ 2,838,600</b>	<b>\$ 2,423,143</b>	<b>\$ 70,473</b>
15 <b>Guaranteed Minimum - Actual Profit/(Loss)</b>	<b>\$ 23,960</b>	<b>\$ 85,298</b>	<b>\$ 95,000</b>	<b>\$ 171,675</b>	<b>\$ 147,715</b>
<b>District Expenses</b>					
16 Secretary Salary, Benefits, Repairs & Maintenance, Equipment	51,348	\$ 75,213		\$ 78,332	\$ 26,984
17 <b>Profit/(Loss) after District Expenses</b>	<b>\$ (27,388)</b>	<b>\$ 10,085</b>		<b>\$ 93,343</b>	<b>\$ 120,731</b>

**Guaranteed Minimum Profit for 17-18 Year End was \$77,776**

*Note: April YTD District Expenses are higher this year by about \$27,000. Necessary equipment repairs in the amount of \$20,800 made up the majority of the increase. The balance of \$6,200 is due to the 3 yr secretarial contract settlement, expiring in 2020.*

**FAIRFIELD PUBLIC SCHOOLS**  
**Lunch Meal Comparison April 2018 YTD versus April 2019 YTD**  
*\* April 2018 Corrected Enrollment (see attached)*

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
SCHOOL	2018 *			2019			Variance		Comparison		Increase/Decrease
	MEAL DAYS	145	AVERAGE MEALS PER DAY	MEAL DAYS	150	AVERAGE MEALS PER DAY	AVERAGE DAILY MEAL VARIANCE (Col 6 - Col 3)	AVERAGE ENROLLMENT VARIANCE (Col 4 - Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2018 (Col 3/Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2019 (Col 6/Col 4)	% OF AVG. MEALS TO AVG ENROLLMENT (Col 10 less Col 9)
	Avg. Daily ENROLLMENT (Sept 2017 - Apr 2018)	TOTAL MEALS		Avg. Daily ENROLLMENT (Sept 2018 - Apr 2019)	TOTAL MEALS						
Fairfield Warde HS	1508	51,389	354	1493	59,084	394	40	(15)	24%	26%	3%
Fairfield Ludlowe HS	1512	45,985	317	1534	56,920	379	62	21	21%	25%	4%
<b>TOTAL</b>	<b>3020</b>	<b>97,374</b>	<b>671</b>	<b>3027</b>	<b>116,004</b>	<b>773</b>	<b>102</b>	<b>7</b>	<b>22%</b>	<b>26%</b>	<b>4%</b>
	Avg. Daily ENROLLMENT (Sept 2017 - Apr 2018)	TOTAL MEALS	AVERAGE MEALS PER DAY	Avg. Daily ENROLLMENT (Sept 2018 - Apr 2019)	TOTAL MEALS	AVERAGE MEALS PER DAY	AVERAGE DAILY MEAL VARIANCE (Col 6 - Col 3)	AVERAGE ENROLLMENT VARIANCE (Col 4 - Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2018 (Col 3/Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2019 (Col 6/Col 4)	% OF AVG. MEALS TO AVG ENROLLMENT (Col 10 less Col 9)
Roger Ludlowe MS	854	45,897	317	826	43,359	289	(28)	(29)	37%	35%	-2%
Tomlinson MS	655	33,935	234	663	35,661	238	4	9	36%	36%	0%
Woods MS	947	42,662	294	913	43,858	292	(2)	(34)	31%	32%	1%
<b>TOTAL</b>	<b>2,456</b>	<b>122,494</b>	<b>845</b>	<b>2,402</b>	<b>122,878</b>	<b>819</b>	<b>(26)</b>	<b>(54)</b>	<b>34%</b>	<b>34%</b>	<b>0%</b>
	Avg. Daily ENROLLMENT (Sept 2017 - Apr 2018)	TOTAL MEALS	AVERAGE MEALS PER DAY	Avg. Daily ENROLLMENT (Sept 2018 - Apr 2019)	TOTAL MEALS	AVERAGE MEALS PER DAY	AVERAGE DAILY MEAL VARIANCE (Col 6 - Col 3)	AVERAGE ENROLLMENT VARIANCE (Col 4 - Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2018 (Col 3/Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2019 (Col 6/Col 4)	% OF AVG. MEALS TO AVG ENROLLMENT (Col 10 less Col 9)
Burr Elementary	418	13,807	95	424	15,168	101	6	6	23%	24%	1%
Dwight Elementary	314	12,676	87	295	14,343	96	8	(20)	28%	32%	5%
Holland Hill Elementary	381	20,215	139	360	19,199	128	(11)	(20)	37%	36%	-2%
Jennings Elementary	290	13,415	93	295	15,060	100	8	6	32%	34%	2%
McKinley Elementary	438	32,087	221	441	34,331	229	8	3	51%	52%	1%
Mill Hill Elementary	349	16,355	113	346	19,182	128	15	(3)	32%	37%	5%
North Stratfield Elementary	383	19,683	136	379	20,313	135	(0)	(4)	35%	36%	1%
Osborn Hill Elementary	427	22,384	154	418	26,451	176	22	(9)	36%	42%	6%
Riverfield Elementary	414	18,103	125	410	19,576	131	6	(5)	30%	32%	2%
Sherman Elementary	471	23,094	159	446	23,194	155	(5)	(25)	34%	35%	2%
Stratfield Elementary	447	19,622	135	442	19,884	133	(3)	(5)	30%	30%	-1%
<b>TOTAL</b>	<b>4,332</b>	<b>211,441</b>	<b>1,458</b>	<b>4,256</b>	<b>226,701</b>	<b>1,512</b>	<b>53</b>	<b>(76)</b>	<b>34%</b>	<b>36%</b>	<b>2%</b>
<b>DISTRICT TOTAL</b>	<b>9,808</b>	<b>431,309</b>	<b>2,974</b>	<b>9,685</b>	<b>465,583</b>	<b>3,104</b>	<b>129</b>	<b>(123)</b>	<b>30%</b>	<b>32%</b>	<b>2%</b>

**FAIRFIELD PUBLIC SCHOOLS**

**Lunch Meal Comparison April 2017 YTD versus April 2018 YTD - CORRECTED 2017 - 2018 ENROLLMENT**

SCHOOL	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	2017			2018			Variance		Comparison		Increase/Decrease
	MEAL DAYS	147	AVERAGE MEALS PER DAY	MEAL DAYS	145	AVERAGE MEALS PER DAY	AVERAGE DAILY MEALS VARIANCE	AVERAGE DAILY ENROLLMENT VARIANCE	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2017 (Col 3/Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2018 (Col 6/Col 4)	% OF AVG. MEALS TO AVG ENROLLMENT (Col 10 less Col 9)
	Avg. Daily ENROLLMENT (Sept 2016 - Apr 2017)	TOTAL MEALS		Avg. Daily ENROLLMENT (Sept 2017 - Apr 2018)	TOTAL MEALS						
Fairfield Warde HS	1502	52,953	360	1508	51,389	354	(6)	6	24%	24%	0%
Fairfield Ludlowe HS	1502	38,797	264	1512	45,985	317	53	10	18%	21%	3%
<b>TOTAL</b>	<b>3004</b>	<b>91,750</b>	<b>624</b>	<b>3020</b>	<b>97374</b>	<b>671</b>	<b>47</b>	<b>16</b>	<b>21%</b>	<b>22%</b>	<b>1%</b>
	Avg. Daily ENROLLMENT (Sept 2016 - Apr 2017)	TOTAL MEALS	AVERAGE MEALS PER DAY	Avg. Daily ENROLLMENT (Sept 2017 - Apr 2018)	TOTAL MEALS	AVERAGE MEALS PER DAY	AVERAGE DAILY MEALS VARIANCE	AVERAGE DAILY ENROLLMENT VARIANCE	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2017 (Col 3/Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2018 (Col 6/Col 4)	% OF AVG. MEALS TO AVG ENROLLMENT (Col 10 less Col 9)
Roger Ludlowe MS	778	45,780	311	854	45,897	317	6	76	40%	37%	-3%
Tomlinson MS	686	34,097	232	655	33,935	234	2	(31)	34%	36%	2%
Woods MS	893	40,483	275	947	42,662	294	19	54	31%	31%	0%
<b>TOTAL</b>	<b>2,357</b>	<b>120,360</b>	<b>819</b>	<b>2,456</b>	<b>122,494</b>	<b>845</b>	<b>27</b>	<b>99</b>	<b>35%</b>	<b>34%</b>	<b>-1%</b>
	Avg. Daily ENROLLMENT (Sept 2016 - Apr 2017)	TOTAL MEALS	AVERAGE MEALS PER DAY	Avg. Daily ENROLLMENT (Sept 2017 - Apr 2018)	TOTAL MEALS	AVERAGE MEALS PER DAY	AVERAGE DAILY MEALS VARIANCE	AVERAGE DAILY ENROLLMENT VARIANCE	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2017 (Col 3/Col 1)	% OF AVG. MEALS TO AVG ENROLLMENT YTD APR 2018 (Col 6/Col 4)	% OF AVG. MEALS TO AVG ENROLLMENT (Col 10 less Col 9)
Burr Elementary	415	17,052	116	418	13,807	95	(21)	3	28%	23%	-5%
Dwight Elementary	343	14,598	99	314	12,676	87	(12)	(29)	29%	28%	-1%
Holland Hill Elementary	405	26,660	181	381	20,215	139	(42)	(24)	45%	37%	-8%
Jennings Elementary	319	15,669	107	290	13,415	93	(14)	(29)	33%	32%	-2%
McKinley Elementary	453	33,215	226	438	32,087	221	(5)	(15)	50%	51%	1%
Mill Hill Elementary	454	18,441	125	349	16,355	113	(12)	(105)	28%	32%	5%
North Stratfield Elementary	397	24,398	166	383	19,683	136	(30)	(14)	42%	35%	-6%
Osborn Hill Elementary	444	22,556	153	427	22,384	154	1	(17)	35%	36%	2%
Riverfield Elementary	427	20,404	139	414	18,103	125	(14)	(13)	33%	30%	-2%
Sherman Elementary	487	21,840	149	471	23,094	159	10	(16)	31%	34%	3%
Stratfield Elementary	422	19,016	129	447	19,622	135	6	25	31%	30%	0%
<b>TOTAL</b>	<b>4,566</b>	<b>233,849</b>	<b>1,591</b>	<b>4,332</b>	<b>211,441</b>	<b>1,458</b>	<b>(133)</b>	<b>(234)</b>	<b>35%</b>	<b>34%</b>	<b>-1%</b>
<b>DISTRICT TOTAL</b>	<b>9,927</b>	<b>445,959</b>	<b>3,034</b>	<b>9,808</b>	<b>431,309</b>	<b>2,974</b>	<b>(59)</b>	<b>(119)</b>	<b>31%</b>	<b>30%</b>	<b>-1%</b>

**FAIRFIELD PUBLIC SCHOOLS  
LUNCH PRICE COMPARISONS**

SCHOOL DISTRICT	Contracted Service	LUNCH PRICES 2018-2019				LUNCH PRICES 2019-2020			
		Elem.	M.S.	H.S.	Deluxe	Elem.	M.S.	H.S.	Deluxe
<b>DRG B</b>									
AVON		\$3.00	\$3.25	\$3.25	\$3.75	\$3.00	\$3.25	\$3.25	\$3.75
BROOKFIELD	*	\$2.50	\$3.00	\$3.25	\$3.75	\$2.50	\$3.00	\$3.25	\$3.75
CHESHIRE		\$3.00	\$3.25	\$3.60	\$4.60	\$3.00	\$3.25	\$3.60	\$4.60
FARMINGTON	*	\$2.80	\$3.05	\$3.05	\$3.55	\$2.80	\$3.05	\$3.05	\$3.55
GLASTONBURY		\$3.00	\$3.50	\$3.50		\$3.00	\$3.50	\$3.50	
GRANBY	*	\$2.75	\$2.90	\$2.90		\$2.85	\$3.00	\$3.00	
GREENWICH		\$3.60	\$3.75	\$3.85		\$3.70	\$3.85	\$3.95	
GUILFORD		\$2.75	\$3.00	\$3.50	\$5.50				
MADISON	*	\$3.25	\$3.50	\$3.50	\$4.25	\$3.25	\$3.50	\$3.50	\$4.25
MONROE	*	\$2.90	\$3.50	\$3.75	\$5.00				
NEW FAIRFIELD	*	\$2.90	\$3.25	\$3.25	\$4.30				
NEWTOWN	*	\$2.85	\$3.10	\$3.35	\$4.25	\$3.10	\$3.35	\$4.50	N/A
ORANGE		\$3.00	\$3.00	\$3.00	\$3.30	\$3.00	\$3.00	\$3.00	\$3.30
SIMSBURY		\$3.00	\$3.50	\$3.50					
SOUTH WINDSOR	*	\$2.75	\$2.85	\$3.00	\$3.50	\$2.75	\$2.85	\$3.00	\$3.50
TRUMBULL		\$2.75	\$2.85	\$3.00	\$3.75	\$2.90	\$3.10	\$3.25	\$4.25
WEST HARTFORD		\$3.00	\$3.25	\$3.25		\$3.00	\$3.25	\$3.25	
WOODBIDGE		\$2.80	\$2.80	\$2.80	\$3.80	\$3.00	\$3.00	\$3.00	\$4.00
REGION 5	*	\$3.00	\$3.00	\$3.00	\$3.30	\$3.00	\$3.00	\$3.00	\$3.30
REGION 15		\$2.75	\$2.90	\$2.90		\$2.75	\$2.90	\$2.90	
<b>DRG B Average Price</b>		<b>\$2.92</b>	<b>\$3.16</b>	<b>\$3.26</b>	<b>\$4.04</b>	<b>\$2.98</b>	<b>\$3.18</b>	<b>\$3.31</b>	<b>\$3.83</b>
<b>Southern Fairfield County Towns</b>									
NORWALK	*	\$2.65	\$3.25	\$3.85		\$2.65	\$3.25	\$3.85	
STRATFORD	*	\$2.70	\$2.95	\$3.10					
WESTPORT	*	\$2.45	\$2.70	\$2.80					
<b>Southern Fairfield County Average Price</b>		<b>\$2.84</b>	<b>\$3.16</b>	<b>\$3.39</b>	<b>\$4.33</b>	<b>\$3.09</b>	<b>\$3.39</b>	<b>\$3.89</b>	<b>\$4.25</b>
<b>FAIRFIELD</b>	<b>*</b>	<b>\$2.85</b>	<b>\$3.10</b>	<b>\$3.15</b>	<b>\$4.05</b>	<b>\$2.85</b>	<b>\$3.10</b>	<b>\$3.15</b>	<b>\$4.05</b>
* Indicates Contracted Service									
Indicates Southern Fairfield County Towns									
<b>Fairfield Compared to DRG B Avg Price</b>		(\$0.07)	(\$0.06)	(\$0.11)	\$0.01	(\$0.13)	(\$0.08)	(\$0.16)	\$0.23
<b>Fairfield Compared to Southern Ffld Cty Avg Price</b>		\$0.01	(\$0.06)	(\$0.24)	(\$0.28)	(\$0.24)	(\$0.29)	(\$0.74)	(\$0.20)

deluxe tiered at \$3.55 at MS also \$3.55 & \$3.80 at HS.

No response.

No decision has been made of yet.  
Will not be deciding soon.

No response.

No response.

No response.

**Special Meeting Minutes  
Fairfield BoE, May 7, 2019**

**NOTICE:** A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Call to order of the Special Meeting of the Board of Education and Roll Call

Chairman Christine Vitale called the Special meeting to order at 6:30PM. Present were members Trisha Pytko, Jennifer Leeper, Philip Dwyer, Jessica Gerber, Christine Vitale, Nick Aysseh, Jennifer Jacobsen, Jennifer Maxon-Kennelly, and Jeff Peterson. Others present were 2 members of the public.

Dr. Draeger and Dr. Ferguson, from HYA Associates, presented the Leadership Profile that was derived from interviews and surveys from staff, parents and community leaders. The Leadership profile is a culmination of what stakeholders find to be the most important qualities in the next superintendent. District strengths included challenging academic curriculum with high expectations, an engaged community, commitment to Special Education, diversity, and several others. Challenges and issues included continued building maintenance, dealing effectively with budget constraints, building collegial relations with groups and the community, and racial disparity among others. FPS prefers a leader who has experience in:

- Academic programs and teaching
- Fiscal planning and management
- Leading a district with diversity in all forms
- Managing large capital projects
- PK – 12 education
- Strategic planning and implementation

Dr. Draeger said there is a healthy number of applicants who are seeking employment and they also plan to recruit nationally. He recommended posting the survey results and the presentation to the website.

Mrs. Maxon-Kennelly asked what was different about these results. Dr. Draeger said while technology is better integrated, there are some challenges with having both Outlook and Gmail; HVAC is surfacing as an issue; students seem happier than ever and seem to know the superintendent and follow her on social media; and facility issues with ECC and WFC. Essentially, change agents are not needed. The district is in a good place and lots of good things are happening.

Dr. Ferguson added that she heard the need for a long-term budget plan; some teachers seem frustrated with too much innovation all at once without sufficient training; and there are positive relationships with teachers and labor unions.

*Public Comment:*

*Amanda Hansen, Fairfield Beach Road:* Concerned that there are not enough FPS programs in place to address racial disparity and inequality.

Motion to adjourn: Mr. Aysseh

Second: Mr. Peterson

**Motion Passed: 9-0**

**Regular Meeting Minutes  
Fairfield BoE, May 21, 2019**

**NOTICE:** A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

## Voting Summary

### Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Christine Vitale called the Regular meeting to order at 7:50PM. Present were members Trisha Pytko, Jennifer Leeper, Philip Dwyer, Jessica Gerber, Christine Vitale, Nick Aysseh, Jennifer Jacobsen, Jennifer Maxon-Kennelly, and Jeff Peterson. Others present were Superintendent Dr. Toni Jones, FWHS student rep Ms. Solari, FLHS student reps Ms. Coolidge and Ms. Phillips, members of the central office leadership team, and approximately 35 members of the public.

### New Business

#### *Approval of Superintendent's Recommended 2019-2020 Budget Adjustments*

Mr. Aysseh moved/Mr. Dwyer seconded the recommended motion "that the Board of Education approve the Superintendent Recommended Budget Adjustments for 2019-20 as enclosed."

Mr. Dwyer moved/Mr. Peterson seconded to amend the motion to read, "that the Board of Education approve the Superintendent Recommended Budget Adjustments for 2019-20, represented by column 11 'alternate adjustments' as enclosed." Motion passed 9-0.

Mr. Peterson moved/Mr. Aysseh seconded to remove \$9500 for the math academy and reduce the allocation reduction of \$180,112 by \$9500, resulting in an allocation reduction of \$170,612. Motion failed 3-6 (Ms. Pytko, Mr. Aysseh, Mr. Peterson in favor; Ms. Leeper, Mr. Dwyer, Mrs. Gerber, Mrs. Vitale, Mrs. Jacobsen, Mrs. Maxon-Kennelly against).

Ms. Pytko moved/Mrs. Jacobsen seconded to remove line 25 in column 11 -- \$206,006 for Chrome Books and reallocate the funds as follows:

\$15,894 to major maintenance

\$180,112 to allocation reduction

\$10,000 to athletic equipment sheds

Motion failed 3-6 (Ms. Pytko, Mrs. Jacobsen, Mr. Peterson in favor; Ms. Leeper, Mr. Dwyer, Mrs. Gerber, Mrs. Vitale, Mr. Aysseh, Mrs. Maxon-Kennelly against).

Original motion as amended passed 6-3 (Ms. Leeper, Mr. Dwyer, Mrs. Gerber, Mrs. Vitale, Mrs. Maxon-Kennelly, Mr. Peterson in favor; Ms. Pytko, Mr. Aysseh, Ms. Jacobsen against).

### Approval of Minutes

Ms. Pytko moved/Mr. Dwyer seconded the recommended motion "that the Board of Education approve the following minutes:

April 9, 2019 Special BoE Meeting

April 9, 2019 Regular BoE Meeting

April 23, 2019 Special BoE Meeting

April 30, 2019 Special BoE Meeting

May 7, 2019 Regular BoE Meeting"

Motion passed 9-0.

### **Adjournment**

Ms. Pytko moved/Mrs. Gerber seconded the recommended motion “that this Regular Meeting of the BoE adjourn.” Motion passed 9-0. The meeting adjourned at 10:58PM.

## **Detailed Minutes**

### **Student Reports**

Ms. Coolidge and Ms. Phillips reported for Fairfield Ludlowe: The National Honor Society Senior Recognition is scheduled for next Wednesday, senior internships begin Thursday; the senior prank was a slip and slide on the turf; the girls lax record is 12-4; girls tennis competes in States on Friday; The Tri-M Honors Orchestra scholarship award ceremony will take place; girls golf beat Wilton and Greenwich; yesterday was Grim Reaper day; baseball beat Warde; Junior Prom was held and a great time was had by all; FLHS Rocketry Club came in first in CT and will advance to the national competition in Virginia.

Ms. Solari reported for Fairfield Warde: AP exams days are over; the NHS induction was held; a farewell ceremony was held for visiting French exchange students; the Unified Sports spring track meet took place; several sports teams are in the midst of competing in FCIAC tournaments; Junior Prom was held in the courtyard; will soon welcome 15 educators that will be observing the block schedule and meeting with teachers; enjoyed reporting to the Board with JR and thanked the Board for allowing reports; and gave a shout-out to Mr. Ebling who will be missed next year.

Ms. Vitale thanked the students and said the Board always welcomed their perspective.

### **Public Comment**

*Colleen Phelan*, Jennie Lane: Credits ECC with launching her daughter’s current success as a scholar athlete.

*Jeriann Mitchell*, ECC SLP: Requested the Board reject the ECC proposal and also requested the formation of a committee to explore all options.

*Mary Lupo*, Highlawn Road: Holland Hill cannot support 85 additional ECC students.

*Sara White*, Wilton Road: Supports Math Academy, both as an educator and parent.

*Nicole Stanton*, Burroughs Road: Supports ECC in one building; 6<sup>th</sup> graders do not need Chromebooks.

### **Old Business**

#### *Approval of Superintendent’s Recommended 2019-2020 Budget Adjustments*

Mr. Aysseh moved, Mr. Dwyer seconded that the Board of Education approve the Superintendent Recommended Budget Adjustments for 2019-20 as enclosed.

Dr. Jones referenced the enclosure, clarifying that column 11 is the final staff recommendation. Delaying the wireless project one year allowed the allocation reduction percentage to be changed from 15 to 7.5 percent. Given this year’s givebacks, this amounts to more than what the schools received this year.

Dr. Jones responded to Board questions regarding the enclosure:

*Athletic Sheds*: This is the first year that athletic sheds have been requested by each high school; they will be used to store athletic equipment closer to the fields. Mr. Papageorge added that miscellaneous athletic dept. repairs are covered by maintenance funds.

*WFC:* The WFC \$5K reduction is attributed to a reduction in the lease renewal. Remaining funds in line 29 will provide for some improvements to the existing site including an air unit.

*Math Academy:* The Math Academy can move forward as approved in January. The funds provided would allow for summer curriculum work. Mr. Wakeman and Dr. Jones made the following points when responding to Board questions:

- The hiring of an additional teacher will depend on overall enrollment, as is normally done every year when section numbers are reviewed.
- Eligibility is determined by scores and current profiles of successful students. A survey of currently eligible students will determine actual enrollment. When the survey was completed for last year's students, approximately 19 were interested; if there is no demand for it, the class will not run. If that should happen, the funds would go towards additional math experiences.
- Classroom location will be determined after the Board's facility decision.
- The program will have overall similar content level with other 4<sup>th</sup> grade classes, but math will be condensed. Eligible students are split fairly evenly for boys and girls, and has roughly 70/30 ethnicity split. Similar to the Gifted Program, students will come from all over the district, and each year will have different school representation.
- It is not expected to collapse any 4<sup>th</sup> grade sections.
- Students will be on track to take Geometry in 8<sup>th</sup> grade; this is not expected to impact high school staffing.
- It is an aggressive implementation schedule; this site has to be chosen, parents need to be notified and curriculum needs to be addressed. Parents will be providing transportation.
- All math students should be challenged, regardless of participation in the Math Academy.

Mr. Dwyer supports the Math Academy as part of a comprehensive program and said it was similar to offering AP Chinese to a select group of students – it is part of a quality school district. Ms. Leeper agreed and thanked staff for all of the work; teachers cannot differentiate for every single student, and providing this opportunity lets parents decide. Mrs. Maxon-Kennelly also supported the Math Academy as a budget item and said the \$9500 curriculum should be developed, regardless of whether the program is centralized. Mr. Aysseh said the funding should be applied to the centralized setting as described. Ms. Pytko was hesitant with support; the district is one of inclusion and this class is secluded.

*High School FTE:* Ms. Deasy reviewed the 2.8 FTE list. Mr. Hatzis added that the 9<sup>th</sup> grade Biology bubble is moving up to 10<sup>th</sup> grade Chemistry, and will require an additional .5 FTE at FLHS. Shifting students into under-enrolled courses doesn't always meet students' needs.

*Chromebooks:* Ms. Pytko said she would like to delay the 6<sup>th</sup> grade Chromebook roll-out for one year until more is known.

Mr. Dwyer moved, Mr. Peterson seconded to amend the motion to read, "that the Board of Education approve the Superintendent Recommended Budget Adjustments for 2019-20, represented by column 11 'alternate adjustments' as enclosed."

**Motion Passed: 9-0**

Mr. Peterson moved, Mr. Aysseh seconded to remove \$9500 for the Math Academy and reduce the allocation reduction of \$180,112 by \$9500, resulting in an allocation reduction of \$170,612.

**Motion Failed: 3-6**

Favor: Ms. Pytko, Mr. Aysseh, Mr. Peterson

Oppose: Ms. Leeper, Mr. Dwyer, Mrs. Gerber, Mrs. Vitale, Mrs. Jacobsen, Mrs. Maxon-Kennelly



Ms. Pytko moved, Mrs. Jacobsen seconded to remove line 25 in column 11 -- \$206,006 for Chrome Books and reallocate the funds as follows:

- \$15,894 to major maintenance;
- \$180,112 to allocation reduction;
- \$10,000 to athletic equipment sheds.

Dr. Jones noted that letters from all 3 middle school principals and from the RLMS PTA President do not support removing Chromebooks. Chromebooks allow for 21<sup>st</sup> century teaching, provide equity for all students and are essential for assessments. From an educator's standpoint, it's almost malpractice to not technologically prepare students for assessments. If Chromebooks are not supported, then more funding will be required to purchase additional carts and equipment.

Mr. Peterson said he too received the letters of support but he has a different view. 6<sup>th</sup> graders are easily distracted and use Chromebooks as a chat room during class; it would not be malpractice to wait a year and see the metrics.

Mr. Dwyer and Mr. Aysseh did not support the motion. Mr. Aysseh hoped the district could look at spyware to shut things down quickly if needed. Dr. Jones said the device is monitored 24/7, which is a good thing for kids in crisis; the district is vigilant and responsive to parents.

Mrs. Jacobsen agrees with Mr. Peterson but emphasized that she supports middle school administrators and will fight reductions.

Middle School Principals Dr. Rosato, Mr. Formato and Ms. Tiley all spoke in support of Chromebooks. Students are very responsible and take good care of them; they level the playing field; teachers are dedicated to the initiative which translates to better teaching and better scores; and teachers are changing instruction with a balanced approach – they are not always behind a Chromebook. Mr. Honohan added that entire grade deployment facilitates the learning experience, particularly when 6<sup>th</sup> graders participate in instruction with upper level grades.

Ms. Pytko says the rollout should be delayed until more research is done.

*Public Comment:*

*Christine McMaster-Sander*, TMS math teacher and RLMS parent: Supports Chromebooks; having the technology at home is seamless; 6<sup>th</sup> graders in her math class are disadvantaged by not having their own Chromebooks.

*Nicky Callahan*, RLMS Tech Integrator and FPS parent: Advocates for Chromebooks; consider cost of updating carts and labs if Chromebooks are not purchased.

*Peggy Shore*, RLMS Teacher: Curriculum is progressive and dependent on materials that are easily provided by Google suite.

**Motion Failed: 3-6**

Favor: Ms. Pytko, Mrs. Jacobsen, Mr. Peterson

Oppose: Ms. Leeper, Mr. Dwyer, Mrs. Gerber, Mrs. Vitale, Mr. Aysseh, Mrs. Maxon-Kennelly

**Original Motion as Amended Passed: 6-3**

Favor: Ms. Leeper, Mr. Dwyer, Mrs. Gerber, Mrs. Vitale, Mrs. Maxon-Kennelly, Mr. Peterson

Oppose: Ms. Pytko, Mr. Aysseh, Ms. Jacobsen

*First Reading of ECC Site for 2020*

Dr. Jones reviewed that 172 ECC students are pre-enrolled for 2019-2020 and also reviewed results of the Program Rubric, projected building facility utilization, the BoE timeline, and the Program Goals for 2019-2020. The Program Goals included class sizes of 15, 50/50 peer ratios, balanced English learners at both sites, improvement to KDG transition, available seat growth and feeder pattern transitions. The BOE timeline for 2021-2022 showed one ECC site at Holland Hill and one at North Stratfield, with no ECC students remaining at the ECC Warde site. The Board had requested the district look for 2 sites to make ECC more equitable. Mr. Mancusi commented that high quality programming will be delivered at one or multiple sites.

Ms. Pytko said the ECC site is a \$2M investment and is specialized learning space perfectly designed for these children; she can't see moving it to make room for Warde. Mr. Peterson asked if the Board would consider maintaining the Warde site for itinerant students and overflow; he does understand the equity reasoning. Dr. Jones said there aren't enough itinerant students to maintain the Warde site just for those students; should the Board decide to keep the Warde site as an ECC location, staff will make it work.

Mrs. Jacobsen commented that over time, by placing all PK classrooms into K-5 schools, and including the Math Academy, approximately 20 classrooms are needed, which is equivalent to closing one elementary school. By taking ECC out of Warde, portables become a real possibility. She asked that building utilization information be provided to the Board of Selectmen. Mrs. Vitale agreed and said this is reason to advocate that Mill Hill should be a 504.

Mrs. Maxon-Kennelly said her understanding is that the Board is committed to 2 sites, even though she and Ms. Pytko prefer one site. Ms. Vitale confirmed that Board members have not wavered, and the sense of the body is a 2-site approach.

Mrs. Maxon Kennelly asked:

- In the PK Rubric, why is the Burr site labeled as moderately disruptive? Dr. Jones said Burr has a CLC with specialized staff, which would need to be relocated. Mr. Mancusi said CLC services are offered to PK-12. The Burr CLC is comprised of students from across the district based on a specialized feeder pattern, and may also include students districted for Burr. Ms. Pytko added that moving CLC students can be disruptive for those students, as they have become part of the community.
- Please expand on site ranking for drop off and pick up times? Dr. Jones said ECC would have a slightly different drop off time so as to not affect K-5 traffic; sites built to a 504 will have sufficient parking.

Mrs. Gerber asked if the earlier start and end time at Holland Hill would be problematic. Dr. Jones said the ECC at HH and NSS sites could have the same start time.

Mr. Peterson asked about the effect of increased part time staffers such as various therapists. Dr. Jones said student need determines staffing; a 504 site can accommodate increased staff.

Mrs. Jacobsen asked for the total budget needed for any sites that are chosen. Dr. Jones said this will affect the 20-21 budget and the Board will be able to make decisions and discuss options during the budget process. One of those options could be air conditioning units that tie into the central system at NSS. Mr. Aysseh asked how that would work with mechanical means of fresh air. Mr. Papageorge said the modified split unit could be controlled from a central unit; fresh air could be brought in to the classroom via duct work.

Ms. Leeper asked if the ECC-site equity concerns are real or perceived. Dr. Jones said there will be differences regardless of whether ECC is located at Warde and 1 other site, or whether ECC moves to 2 elementary sites. The peer model is more effective at school locations. Mr. Mancusi said the Board tasked staff to look at 2 elementary sites; the continuum of services will be the same as currently delivered.

Ms. Vitale clarified that the Board will be voting to implement the timeline as proposed on page 3, phasing out Stratfield and phasing in NSS and Holland Hill. She added that the Board searched for space that would accommodate a single site, but was not successful.

#### *First Reading of Charge to Milone and MacBroom (MM)*

Mrs. Vitale noted the enclosure and said the focus of the charge to MM was overcrowding and racial imbalance.

Mr. Dwyer suggested clearly defining the last sentence on proximity and safety for MM. Policy exists that clearly defines proximity and safety. Mrs. Maxon-Kennelly and Mr. Aysseh advocated striking the final sentence, as it is redundant. Mr. Aysseh supports the charge and wants to move forward.

Mrs. Jacobsen suggested eliminating the 85% target rate for secondary schools and instead request secondary school utilization rates for each elementary scenario. Mr. Dwyer disagreed, and said 85% is the standard target. Mrs. Gerber noted that the 85% and 90% utilization rates are from the original 2010 Long-Range Facilities Plan.

Mrs. Gerber noted that the Board may require more than 2-3 scenarios, given that several members are talking total redistricting. The Board needs consensus on whether to include secondary-level scenarios.

#### **Approval of Minutes**

Ms. Pytko moved, Mr. Dwyer seconded that the Board of Education approve the following minutes:

April 9, 2019 Special BoE Meeting  
April 9, 2019 Regular BoE Meeting  
April 23, 2019 Special BoE Meeting  
April 30, 2019 Special BoE Meeting  
May 7, 2019 Regular BoE Meeting”

#### **Motion Passed: 9-0**

#### **Superintendent Report**

Dr. Jones reported:

- Art shows are ongoing and the art show at Pequot library with the food trucks is on May 29.
- The Rocketry team made it to Nationals and did very well.
- The FWHS Headmaster search is underway and there is a fantastic candidate pool.

#### **Committee/Liaison Reports**

*Ms. Pytko* reported SEPTA will meet May 29 at 7:30 at FLHS.

*Mr. Dwyer* reported that he is attending the SPSBC for middle school roof and security and both are on or under budget. Security should be completed this summer and the middle school roof is ongoing.

*Mrs. Gerber* reported that MHBC will be presenting to the BoS for a vote tomorrow; the traffic consultant and member of the police department will be there.

*Mrs. Maxon-Kennelly* reported that the Policy Committee has finalized a Homework Policy draft that is being reviewed by staff. It will be ready for a First Read on the first June agenda.

*Mrs. Jacobsen* said the budget bill is anticipated within a few weeks.

*Mrs. Vitale* reported that First Selectman Tetreau and FEA President Bob Smoler are working on a joint statement regarding teacher pensions and she invited Board members to also lend support to the letter.

*Mrs. Vitale* reported for Sherman BC: Lockers are planned for this summer; HVAC is planned for next summer.

*Mrs. Vitale* reported for PTAC: Nominations for PTAC awards are underway.

### Open Board Comment

Mrs. Gerber said Ludlowe baseball won their game tonight and will be advancing to FCIAC finals vs. Staples.

Mrs. Maxon-Kennelly said the World Finals Odyssey of the Mind is taking place in Michigan.

Mrs. Vitale attended her daughter's college graduation this past weekend and thanked all her teachers, K-12.

### Public Comment:

*Bonnie Rotelli*, Fairfield Resident: Advocated to keep the Warde ECC site and requested one scenario from MM that keeps ECC as one dedicated site.

*Matt Ogurick*, South Benson Road: Neighborhood schools should be maintained as an important guiding principal.

*Matthew Hallock*, Sommerville Street: Suggested a cargo container solution for ECC.

*Jill Vergara*, Fairfield Resident: Disappointed that maintaining neighborhood schools did not stay on the list. Keeping walkers should also be on the list.

### Adjournment

Ms. Pytko moved, Mrs. Gerber seconded that this Regular Meeting of the BoE adjourn.

### Motion Passed: 9-0

*Meeting adjourned at 10:58PM*

*Respectfully submitted,  
Jessica Gerber  
Fairfield Board of Education  
Secretary*