

The Enclosures referred to in the Agenda are available for inspection at each of the three Public Libraries in Fairfield, Fairfield Public Schools' website <http://www.fairfieldschools.org/> and the Education Center, 501 Kings Highway East.

THE PUBLIC IS REQUESTED TO SILENCE DEVICES FOR THE DURATION OF THE MEETING

Board of Education, Fairfield Public Schools
501 Kings Highway East, 2nd Floor Board Conference Room
Tuesday, June 24, 2014
REGULAR MEETING
7:30 p.m.

1. Call to Order and Roll Call

2. Pledge of Allegiance

3. Public Comments and Petitions

*During this period the Board will hear comments and receive petitions from any citizen present at the meeting. Any single presentation must be limited to two minutes, and audio-visual equipment cannot be used without the advance authorization of the Chairman. **The Board will not hear comment on individual personnel matters or comments addressed to a specific member(s) of the Board.** Decorum will be enforced. Citizens are asked to comment on any voting item at the time the item is under consideration by the Board.*

4. Old Business

A. Approval of AP Psychology Curriculum

Recommended Motion: "that the Board of Education approve the AP Psychology Curriculum"

B. Approval of AP Psychology Text

Recommended Motion: "that the Board of Education approve the AP Psychology textbook as defined in the May 30, 2014 memo from Dr. Boice"

(Enclosure No. 1)

C. Approval of the Revised Educator Professional Growth Plan

Recommended Motion: "that the Board of Education approve the revised Educator Professional Growth Plan"

(Enclosure Nos. 2a, 2b)

5. New Business

A. Food Service Program and Financial Summary

(Enclosure No. 3)

B. Approval of Participation in the Healthy Food Certification Program

Recommended Motion: "that the Board of Education approve participation in the Healthy Food Certification Program for the school year 2014-2015 with the exclusion of the sale of food: (1) sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store"

(Enclosure No. 4)

- C. Approval of the Sale of Beverages Not Listed in Section 10-221q of the Connecticut General Statutes

Recommended Motion: "that the Board of Education allow the sale of beverages not listed in section 10-221q of the Connecticut General Statutes: (1) sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food/beverage is not sold from a vending machine or school store"

(Enclosure No. 4)

- D. Approval of Public School Lunch Prices

Recommended Motion: "that the Board of Education approve the recommended school lunch prices for the 2014-2015 school year, as contained in Enclosure No. 5"

(Enclosure No. 5)

- E. Financial Report and Approval of Budget Transfers for the 2013-2014 Fiscal Year

Recommended Motion: "that the Board of Education approve line item transfers for the 2013-2014 fiscal year as detailed in the Financial Statement Enclosure No. 6"

(Enclosure No. 6)

- F. Adoption of Board Goal(s)

Recommended Motion: "that the Board of Education adopt Board Goal(s) #____, entitled _____, per Enclosure No. 7"

(Enclosure No. 7)

6. Approval of Minutes

- A. Approval of Minutes of June 10, 2014 **Special Meeting**

Recommended Motion: "that the Board of Education approve the Minutes of the **Special Meeting** of June 10, 2014"

(Enclosure No. 8)

- B. Approval of Minutes of June 10, 2014 **Regular Meeting**

Recommended Motion: "that the Board of Education approve the Minutes of the **Regular Meeting** of June 10, 2014"

(Enclosure No. 9)

7. Superintendent Report

8. Committee/Liaison Reports

9. Open Board Comment

10. Superintendent Evaluation

Recommended Motion: "that the Board of Education convene to Executive Session for the purpose of Superintendent Evaluation"

11. Reconvene to Public Meeting

12. Approval of Superintendent of Schools Contract

Recommended Motion: "that the Fairfield Board of Education enter into a contract of employment with David G. Title as Superintendent of Schools for the period 7/1/14 through 6/30/17 on the same terms as set forth in the 2013-2016 contract, except the base salary for each year shall be as for the 2013-2014 contract year unless otherwise negotiated between the parties, and that effective July 1, 2014 the 2013-2016 contract be terminated and replaced by the 2014-2017 contract"

Recommended Motion: "that the Fairfield Board of Education set the Superintendent's base salary for 2014-2015 at a ___ percent increase over the 2013-2014 base salary"

13. Adjournment

Recommended Motion: "that this Regular Meeting of the Board of Education adjourn."

CALENDAR OF EVENTS

August 26, 2014	Board of Education Regular Meeting 7:30 pm	501 Kings Hwy East Board Room
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RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements please contact Pupil & Special Education Services, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379

Districts that Have Adopted Myers' Psychology for AP

JUN 24 2014

DRG A	
Easton / Redding	Myers, David (2006). <i>Psychology AP Edition</i> . Worth.
New Canaan	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.

DRG B	
Brookfield	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Newtown	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Region 15	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Madison	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
West Hartford	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Simsbury	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
South Windsor	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.

Private	
Brunswick School (Greenwich)	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Choate Rosemary Hall	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Hopkins School	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Taft School	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Holy Cross High School	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.

Other	
Ansonia	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Berlin	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Bethel	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Bristol	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Coventry	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
CREC	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Danbury	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
East Granby	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
East Hampton	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
East Hartford	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Ellington	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Groton	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Litchfield	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Middletown	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Milford	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
New Haven	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Norwich Free Academy	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Plymouth	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Region 10	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.

Region 14	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Region 18	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Region 6	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Rocky Hill	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Shelton	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Stonington	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Thomaston	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Tolland	Myers, David (2011). <i>Myers' Psychology for AP</i> . Worth.
Wallingford	Myers, David (2014). <i>Myers' Psychology for AP</i> . Worth.
Waterbury	Myers, David (2014). <i>Myers' Psychology for AP</i> . Worth.

Surrounding Districts That Have Adopted other Myers' Texts for AP Psychology

Greenwich	Myers, David (2012). <i>Psychology</i> . Worth.
Trumbull	Myers, David (2012). <i>Psychology</i> . Worth.
Monroe	Myers, David (2002). <i>Exploring Psychology</i> . Worth.
Stamford	Myers, David (2007). <i>Psychology: 8th Ed.</i> Worth.

Districts That Have Adopted Bernstein, et al. *Psychology AP Edition*

Bridgeport	Bernstein, et al. (2006). <i>Psychology, 7th Ed.</i> Cengage.
Cheshire	Bernstein, et al. (2012). <i>Psychology, 9th Ed.</i> Cengage.
Manchester	Bernstein, et al. (2012). <i>Psychology, 7th Ed.</i> Cengage

Surrounding Districts That Have Adopted Other Textbooks

Norwalk	Zimbardo, Johnson, Weber, and Gerber (2007). <i>Psychology: AP Edition with Discovering Psychology</i> . Pearson.
Ridgefield	Zimbardo, Johnson, Weber, and Gerber (2007). <i>Psychology: AP Edition with Discovering Psychology</i> . Pearson.
Stratford	Weiten, W. (2004). <i>Psychology: Themes and Variations</i> . Cengage.

FAIRFIELD PUBLIC SCHOOLS
HUMAN RESOURCES OFFICE

ENCLOSURE NO. 2a

JUN 24 2014

MEMORANDUM

TO: Dr. David Title

FROM: Ann Leffert

DATE: June 18, 2014

SUBJECT: Educator Evaluation Plan

The Educator Evaluation Committee worked from February through June of this school year to carefully review and revise our Educator Evaluation document. There was much discussion about our plan and each of the proposed revisions. I am pleased to report that the committee reached agreement regarding all of the proposed changes. Subsequently, the plan was submitted to the Connecticut State Department of Education on May 21 for their review. The Fairfield Board of Education members received the document with all the proposed changes at the Board of Education meeting on May 20.

In correspondence received from the SDE on June 10 after their review, only a minor revision was required to the plan. The SDE is requiring modification to our language regarding administrator calibration to the plan. The language was revised and the Educator Evaluation committee approved the new language.

Enclosed with this memo is a document that explains this most recent change.

Additionally, the SDE is requiring us to embed a link to the full Marzano rubric into our plan. That link will be put into the electronic copy that is submitted to the SDE after the Board of Education's adoption of the plan at the June 24 meeting.

Ensuring Fairness and Accuracy: Evaluator Training, Monitoring and Auditing

(Previous Language, page 11):

All evaluators are required to complete extensive training on the evaluation model. The Connecticut State Department of Education (CSDE) will provide districts with training opportunities and tools throughout the year to support district administrators and evaluators in implementing the model across their schools. Districts will adapt and build on these tools to provide comprehensive training and support to their schools and to ensure that evaluators are proficient in conducting teacher evaluations. *Learning Sciences* is partnering with Dr. Robert Marzano and will be working with district administrators on inter-rater reliability. Three (3) to four (4) days of professional learning for administrators on the *Marzano Causal Teacher Evaluation Model* are planned for August 2013.

The district will provide yearly training for evaluators to ensure that evaluators demonstrate proficiency on an on-going basis in conducting teacher evaluations.

At the request of a district or employee, the CSDE or a third-party designated by the CSDE will review evaluation ratings that include dissimilar ratings in different categories (e.g., include both *exemplary* and *below standard* ratings). In these cases, CSDE will determine a final summative rating.

In addition, CSDE will select districts at random annually to review evaluation evidence files for a minimum of two educators rated *exemplary* and two educators rated *below standard*.

(New Language, page 11):

All evaluators are required to complete extensive training on the evaluation model. The Fairfield Public Schools continue to implement the *Marzano Causal Teacher Evaluation Model*. This rubric was selected as an effective model to measure and provide feedback to teachers on their performance and practice, and to assist them in improving their practice. Fairfield will continue to provide comprehensive training and support to educators regarding the rubric and to ensure that evaluators are proficient in conducting educator evaluations. *Learning Sciences* is partnering with Dr. Robert Marzano and will be working with district administrators on inter-rater reliability. Each summer, administrators will go through a calibration process, aligned with the Marzano rubric, to ensure inter-rater reliability. Additional opportunities throughout the year to observe and rate teachers' practice through videos will occur during District Leadership Team meetings to further ensure proficiency for evaluators.

The district has been using an observation feedback form for a number of years and will continue to provide feedback to teachers based on evidence gained from observations.

At the request of a district or employee, the CSDE or a third-party entity approved by the CSDE will audit the evaluation components that are combined to determine an individual's summative rating in the event that such components are significantly dissimilar (i.e., include both exemplary and below standard ratings) ratings in different components. In these cases, the CSDE or a third-party entity will determine a final summative rating.

Additionally, there is an annual audit of evaluations. "The CSDE or a third-party designated by the CSDE will audit ratings of exemplary and below standard to validate such exemplary or below standard ratings by selecting ten districts at random annually and reviewing evaluation evidence files for a minimum of two educators rated exemplary and two educators rated below standard in those districts selected at random, including at least one classroom teacher rated exemplary and at least one teacher rated below standard per district selected." [Connecticut Guidelines for Educator Evaluation 2.8 (3)]

FAIRFIELD PUBLIC SCHOOLS
HUMAN RESOURCES OFFICE

ENCLOSURE NO. 26

JUN 24 2014

MEMORANDUM

TO: Fairfield Board of Education members

FROM: Ann Leffert

DATE: June 18, 2014

SUBJECT: Marzano Teacher Evaluation model

The Educator Evaluation Committee first convened in December, 2012 to begin the process of developing a new Educator Evaluation plan for Fairfield educators based on the legislation passed in June of 2012. One of the committee's first areas of work was to review various rubrics regarding educator evaluation. We reviewed the following: CT Common Core of Teaching, Kim Marshall's Teacher Evaluation Model, Charlotte Danielson's Framework for Teaching and The Marzano Causal Teacher Evaluation Model. After extensive review and discussion, the committee agreed that the Marzano model was the best model to increase the effectiveness of our teachers in the classroom.

The Marzano model was chosen for several reasons:

- Structure of the model was based on many years of research by Dr. Robert Marzano, which was outlined in his book, The Art and Science of Teaching (All administrators have a copy of this book)
- The model incorporates instructional strategies that were identified by his research to increase student learning gains
- Stronger focus on instructional rigor than the other models
- The "protocols" incorporated into the Marzano model contain detailed descriptions of what good instructional practice looks like in a classroom: what administrators will observe and what teachers and students will be doing
- Strong focus on actionable feedback to teachers

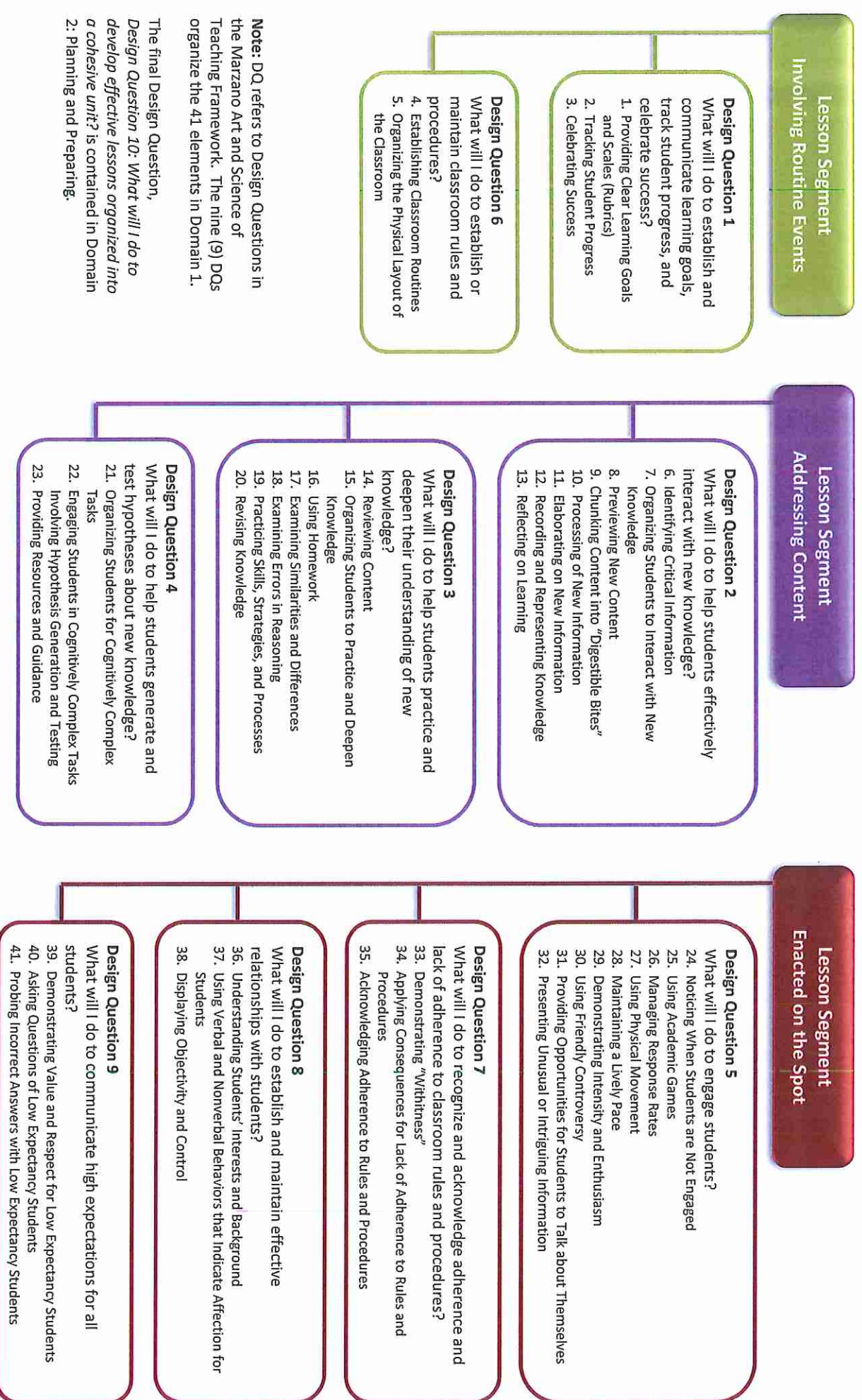
The Marzano model incorporates 60 "elements" (instructional strategies) that are organized into 4 domains. Each of these 60 elements is further defined in protocols that include detailed information about what the implementation of this strategy looks like in the classroom, including teacher and student evidence. There is a scale for each protocol that helps teachers understand how they can become more effective at demonstrating that particular element.

I have enclosed the two-page document that provides an overview of the Marzano model as well as several examples of protocol pages.

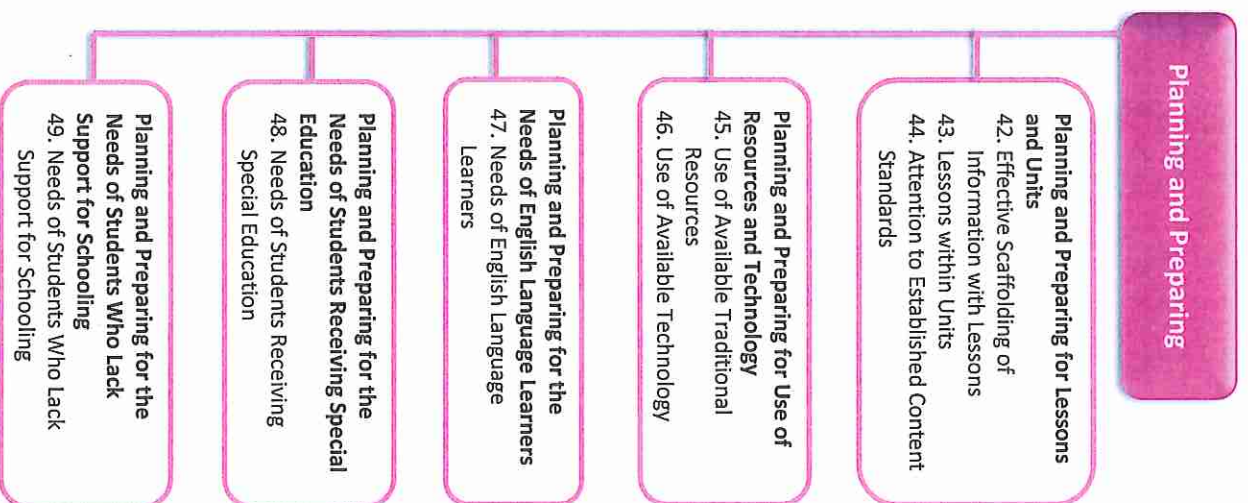
Please don't hesitate to contact me for any additional information.

Domain 1: Classroom Strategies and Behaviors

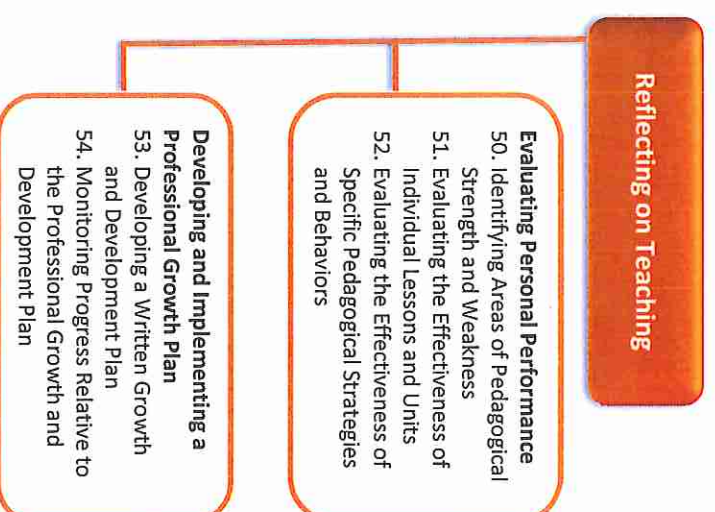
Domain 1 is based on the Art and Science of Teaching Framework and identifies the 41 elements or instructional categories that happen in the classroom. The 41 instructional categories are organized into 9 Design Questions (DQ) and further grouped into 3 Lesson Segments to define the Observation and Feedback Protocol.



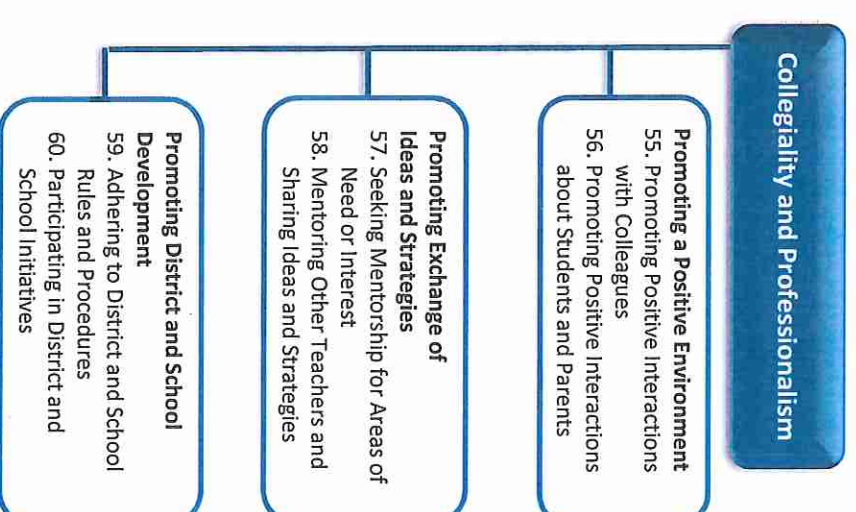
Domain 2: Planning and Preparing



Domain 3: Reflecting on Teaching



Domain 4: Collegiality and Professionalism



8. Previewing New Content

The teacher engages students in activities that help them link what they already know to the new content about to be addressed and facilitates these linkages.

Teacher Evidence

- ☐ Teacher uses preview question before reading
- ☐ Teacher uses K-W-L strategy or variation of it
- ☐ Teacher asks or reminds students what they already know about the topic
- ☐ Teacher provides an advanced organizer
 - Outline
 - Graphic organizer
- ☐ Teacher has students brainstorm
- ☐ Teacher uses anticipation guide
- ☐ Teacher uses motivational hook/launching activity
 - Anecdotes
 - Short selection from video
- ☐ Teacher uses word splash activity to connect vocabulary to upcoming content

Student Evidence

- ☐ When asked, students can explain linkages with prior knowledge
- ☐ When asked, students make predictions about upcoming content
- ☐ When asked, students can provide a purpose for what they are about to learn
- ☐ Students actively engage in previewing activities

Scale

	Not Using	Beginning	Developing	Applying	Innovating
Previewing new content	Strategy was called for but not exhibited.	Uses strategy incorrectly or with parts missing.	Engages students in learning activities that require them to preview and link new knowledge to what has been addressed, but the majority of students are not monitored for the desired effect of the strategy.	Engages students in learning activities that require them to preview and link new knowledge to what has been addressed and monitors for evidence of the extent to which the majority of students are making linkages.	Adapts and creates new strategies for unique student needs and situations in order for the desired effect to be evident in all students.

Reflection Questions

	Not Using	Beginning	Developing	Applying	Innovating
Previewing new content	How can you begin to incorporate some aspect of this strategy in your instruction?	How can you engage students in learning activities that require them to preview and link new knowledge to what has been addressed?	In addition to engaging students in learning activities that require them to preview and link new knowledge to what has been addressed, how can you also monitor the extent to which students are making linkages?	How might you adapt and create new strategies for previewing new content that address unique student needs and situations?	What are you learning about your students as you adapt and create new strategies?

22. Engaging Students in Cognitively Complex Tasks Involving Hypothesis Generation and Testing

The teacher engages students in complex tasks (e.g. decision making, problem solving, experimental inquiry, investigation) that require them to generate and test hypotheses.

Teacher Evidence

- ☐ Teacher engages students with an explicit decision making, problem solving, experimental inquiry, or investigation task that requires them to generate and test hypotheses
- ☐ Teacher facilitates students generating their own individual or group task that requires them to generate and test hypotheses

Student Evidence

- ☐ Students are clearly working on tasks that require them to generate and test hypotheses
- ☐ When asked, students can explain the hypothesis they are testing
- ☐ When asked, students can explain whether their hypothesis was confirmed or disconfirmed
- ☐ Student artifacts indicate that they can engage in decision making, problem solving, experimental inquiry, or investigation

Scale

	Not Using	Beginning	Developing	Applying	Innovating
Engaging students in cognitively complex tasks involving hypothesis generation and testing	Strategy was called for but not exhibited.	Uses strategy incorrectly or with parts missing.	Engages students in cognitively complex tasks (e.g. decision making, problem solving, experimental inquiry, investigation), but the majority of students are not monitored for the desired effect of the strategy.	Engages students in cognitively complex tasks (e.g. decision making, problem solving, experimental inquiry, investigation) and monitors for evidence of the extent to which the majority of students are generating and testing hypotheses.	Adapts and creates new strategies for unique student needs and situations in order for the desired effect to be evident in all students.

Reflection Questions

	Not Using	Beginning	Developing	Applying	Innovating
Engaging students in cognitively complex tasks involving hypothesis generation and testing	How can you begin to incorporate some aspect of this strategy in your instruction?	How can you engage students in cognitively complex tasks involving hypothesis generation and testing?	In addition to engaging students in groups for cognitively complex tasks, involving hypothesis generation and testing, how can you monitor the extent to which students are generating and testing hypotheses?	How might you adapt and create new strategies for organizing students to complete cognitively complex tasks?	What are you learning about your students as you adapt and create new strategies?

To: Board of Education Members
From: Doreen Munsell, Director of Finance and Business Services
Date: June 19, 2014
Subject: 2013 – 2014 Food Service Financial Report

Attached you will find the following documents related to the food service program:

- Accounts Payable Detail
- Year End Income Statement

As early as December 2013, it was clear the food service program could not fund the custodial charges due to the Board of Education as budgeted. As a result, the December 2013 BOE Budget Projection accounted for the shortfall. In February 2014, utility charges were also built into the updated budget projection as a deficit. In the spring we acknowledged an additional subsidy may be necessary, however, it was difficult to determine to what extent until year end.

On June 11, we met with Joe Centofani, Cohn/Reznick Partner, to review May YTD information and projections for June. As a result of our meeting, a recommendation was made to fund \$165,845 for pension costs and technical support, in addition to the custodial and utility charges. It was also determined the food service program could pay their 12-13 liabilities and current year health insurance and remain financially stable.

The attached Income Statement reflects the recommended transactions above. In the end, the only liability is deferred revenue i.e., pre-paid student accounts. Once governmental receivables are received, the program will have nearly \$200,000 in cash for the 14-15 school year which is adequate given the guaranteed surplus of \$170,000 from Whitsons.

Fairfield Public Schools
Food Service Program
Accounts Payable Detail @ June 19, 2014

	Accounts Payable 6/30/2013	Anticipated Accounts Payable YTD 6/30/2014	Food Service June Payments	BOE Transfer 6/24/2014	Projected Balance Food Service Accounts Payable 6/30/2014
Copying	\$ 461	\$ 461	\$ 461		\$ -
Benefits	\$ 6,210	\$ 6,210	\$ 6,210		\$ -
Technical Supt	\$ 14,207	\$ 14,207	\$ 14,207		\$ -
Accrued Salaries/Benefits - Sept					\$ -
Utilities	\$ 26,376	\$ 26,376	\$ 26,376		\$ -
Custodial	\$ 55,000	\$ 55,000	\$ 55,000		\$ -
Town Pension W/H Payable	\$ -	\$ -			\$ -
Pension	\$ -	\$ -			\$ -
Medical Ret	\$ 105,158	\$ 321,737	\$ 321,737		\$ -
	\$ 207,412	\$ 423,991	\$ 423,991	\$ -	\$ -
Due to BOE General Fund (Pension)					
Point of Sale - Student Deferred Revenue	\$ 168,218	\$ 123,854		\$ 123,854	\$ -
Accounts Payable - Operating Expenses	\$ -	\$ -			\$ 182,343
	\$ 168,218	\$ 306,197	\$ -	\$ 123,854	\$ 182,343
Accounts Payable Total	\$ 375,630	\$ 730,188	\$ 423,991	\$ 123,854	\$ 182,343
Food Service Expenses Funded by BOE					
Custodial	\$ 110,000	Reported in 12/31/13 budget projection			
Utilities	\$ 51,436	Reported in 2/28/14 budget projection			
	\$ 161,436				
Benefits	\$ 12,099				
Technical Supt	\$ 28,800				
Copying	\$ 1,092				
Pension	\$ 123,854				
	\$ 165,845	EOY additional subsidy - 6/24/14			
Total Food Service Expenses Funded by BOE	\$ 327,281				

FAIRFIELD PUBLIC SCHOOLS
FOOD SERVICE PROGRAM
INCOME STATEMENT
2011-2012 to 2013-2014

	Actual 2011-2012 FINAL	Actual 2012-2013 FINAL	Budgeted 2013-2014	Actual 2013-2014 as of 5/31/2014	Projected 2013-2014 6/30/2014
BALANCE ON HAND 7/1	\$771,286	\$482,558	\$200,196	\$200,196	\$200,196
<u>REVENUE</u>					
RECEIPTS	\$2,422,315	\$2,194,413	\$2,363,480	\$2,198,790	\$2,314,059
FEDERAL AID (Free & Reduced)	\$452,790	\$422,151	\$434,983	\$425,787	\$451,771
MEAL PATTERN SUBSIDY		\$28,684	\$34,341	\$32,481	\$34,399
STATE REIMBURSEMENT	\$35,056	\$36,733	\$24,535	\$32,152	\$32,152
STATE HEALTHY FOOD CERTIFICATION	\$69,533	\$71,387	\$53,296	\$53,295	\$53,295
SPECIAL REVENUE (Catering)	\$14,545	\$15,530	\$16,000	\$14,068	\$16,899
REBATES	\$14,950	\$5,764	\$6,000	\$3,565	\$3,615
INTEREST (POS Balance & Interest Rate)	\$564	\$526	\$500	\$200	\$220
TOTAL CURRENT REVENUE	\$3,009,753	\$2,775,188	\$2,933,135	\$2,760,338	\$2,906,410
<u>DISBURSEMENTS</u>					
FOOD	\$1,275,120	\$1,205,951	\$1,210,591	\$1,134,918	\$1,189,777
SUPPLIES	\$139,364	\$115,111	\$115,554	\$90,769	\$94,462
DELIVERY & STORAGE	\$3,447	\$2,339	\$2,650	\$3,322	\$3,322
SALARIES	\$1,220,553	\$1,238,278	\$1,188,105	\$1,092,092	\$1,155,851
FRINGE BENEFITS	\$364,488	\$382,300	\$445,420	\$379,270	\$293,876
TRAINING/TRAVEL/OTHER PURCHASED SVCS/DUES	\$19,357	\$73,744	\$6,700	\$1,874	\$1,874
REPAIRS & MAINTENANCE	\$50,219	\$49,643	\$49,415	\$54,690	\$56,614
EQUIPMENT	\$25,136	\$0	\$0	\$0	\$0
SOFTWARE MAINT/LICENSE FEE	\$9,658	\$7,965	\$8,132	\$8,132	\$8,132
HURRICANE SANDY		\$5,719	\$0	\$0	\$0
CUSTODIAL FEES / UTILITY FEES (sq ft)	\$167,454	\$162,751	\$161,436	\$0	\$0
TOTAL DISBURSEMENTS	\$3,274,796	\$3,243,801	\$3,188,003	\$2,765,067	\$2,803,908
CHANGE IN FUND BALANCE 6/30	(\$265,043)	(\$468,613)	(\$254,868)	(\$4,729)	\$102,502
ACCOUNTS RECEIVABLE/PAYABLE ADJUSTMENT TO CONVERT TO CASH *	(\$23,685)	\$186,251	\$81,283	\$466,076	(\$162,935)
CASH BALANCE ON HAND 6/30	\$482,558	\$200,196	\$26,611	\$661,543	\$139,763
Accounts Receivable @6/30	\$92,224	\$133,402	\$123,303	\$154,586	\$104,712
Value of Inventory on Hand @ 6/30	\$48,061	\$40,049	\$40,073	\$79,953	\$30,148
Accounts Payable @ 6/30	(\$156,453)	(\$375,630)	(\$375,630)	(\$927,645)	(\$182,343)
Computed Operating Position @ 6/30 Using State Calc	\$466,390	(\$1,983)	(\$185,643)	(\$31,563)	\$92,280
NUMBER OF MONTHS' EXPENSE ON HAND AT 6/30	1.42	(0.01)	(0.01)	(0.11)	0.33

* This represents the net change from July 1 to June 30 in the Accounts Receivable (Federal Reimbursement, Credit Card Receivables, Bad Checks), Accounts Payable (Student P.O.S. System, Payroll Withholdings, Commodity Fees...) and Inventory (Supplies, Food).

JUN 24 2014

FAIRFIELD PUBLIC SCHOOLS

Food and Nutrition Services Memorandum

To: Dr. David G. Title and Board of Education Members

From: Joann D. Fitzpatrick, Manager of Food and Nutrition Services

Date: June 24, 2014

Re: Healthy Food Certification for School Year 2014-2015

The Connecticut State Healthy Food Certification provides an additional \$.10 per reimbursable school lunch meal. Each year the Board of Education is required to vote on the school district's commitment to the requirements of Healthy Food Certification. School districts have the choice to exclude foods at events after the regular school day as long as the food served on location is not from vending machines and school stores. Two separate Board motions are recommended as food and beverages are under different regulations.

The first recommended motion presented to the Board is "that the Board of Education approve participation in the Healthy Food Certification Program for the school year 2014-2015 with the exclusion of the sale of food: (1) sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store"

The second recommended motion presented to the Board is "that the Board of Education allow the sale of beverages not listed in Section 10-221q of the Connecticut General Statutes: (1) sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food/beverage is not sold from a vending machine or school store"

Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

Section 1 – Background

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards (hereinafter, Connecticut Nutrition Standards) for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, regional educational service center, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the Connecticut Nutrition Standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program.***

On behalf of the **Fairfield Board of Education** and
(Name of the Board of Education or Governing Authority)

pursuant to Section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, (select appropriate box)

☒ **will** (must complete Sections 3 and 4 on page 2)

☐ **will not** (sign below and return form)

meet said standards during the period of **July 1, 2014 through June 30, 2015**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____	_____ David G. Title
(Signature of the Authorized Representative)	(Printed Name of the Authorized Representative)
Superintendent of Schools	6/24/2014
Title (Superintendent of Schools, President or Chairperson of the Board)	Date of Authorization

Section 3 – Exemption Statement

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to Section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, *(select appropriate box)*

☒ will

☐ will not

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to Section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

Fairfield Board of Education

(Name of the Board of Education or Governing Authority)

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2014 through June 30, 2015.**

Local or Regional Board of Education or Governing Authority

Signature: _____ **David G. Title**
(Signature of the Authorized Representative) (Printed Name of the Authorized Representative)

Superintendent of Schools **6/24/2014**
Title (Superintendent of Schools, President or Chairperson of the Board) Date of Authorization

FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE

Connecticut State Department of Education

Signature: _____ **Kathy Demsey**
(Signature of State Agency Representative) (Printed Name of State Agency Representative)

Chief Financial Officer _____
Title Date

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Act Coordinator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101, Levy.Gillespie@ct.gov.

ENCLOSURE NO.

5

[illegible]

JUN 24 2014

To: Board of Education Members

From: Doreen Munsell, Director of Finance and Business Services

Date: June 19, 2014

Subject: 2013 – 2014 Budget Projection and Transfers

Attached you will find the following documents related to the fiscal year-end:

- 2013 – 2014 Projected Fiscal Year End Balance as of June 19, 2014
- 2013 – 2014 Financial Report as of June 19, 2014
- 2013 – 2014 Proposed Budget Transfers

Although it is late in the fiscal year, projected balances continue to be estimates until expenditures are finalized and the fiscal year is formally closed in August. The available balance on the financial report is greater than our projected balance since costs for hourly wages, FICA/Medicare and utilities, for example, are not encumbered on the financial report. In addition, certain encumbrances are estimated i.e., legal fees, commencement costs and repairs and maintenance.

The proposed budget transfers are in accordance with BOE Policy 3120.2 and are based on the projected balances. As is past practice, we will continue to process transactions for the year and if necessary, additional funds will be transferred and reported to the Board. The Board of Education will be provided with a final update on the 2013-2014 fiscal year when it is officially closed.

A total budget transfer of \$ 1,471,000 is requested for action at the June 24, 2014 Board of Education meeting. This transfer represents less than .9 % of our total budget allocation of \$151,191,746.

Fairfield Public Schools
Projected Expenses @ June 30, 2014
2013 -2014
As of June 19, 2014

Department / Service	1	2	3	4	5	6	7	8	9	10	11	12
	June 30 Projected Balance as of 12/31/13	Funds Relinquished in Budget Freeze	Increased Expenses Since 12/31/13	Decreased Expenses Since 12/31/13	June 30 Projected Balance as of 2/28/14	Increased Expenses Since 2/28/14	Decreased Expenses Since 2/28/14	June 30 Projected Balance as of 3/31/14	Increased Expenses Since 3/31/14	Decreased Expenses Since 3/31/14	June 30 Projected Balance as of 4/30/14	Increased Expenses Since 4/30/14
Wage & Benefit	\$ 372,741		\$ (155,265)		\$ 217,476		\$ 6,373	\$ 222,849			\$ 222,849	\$ (104,018)
Autism / Degree Changes	\$ 637,296		\$ (28,310)		\$ 608,986		\$ 98,457	\$ 707,443	\$ (37,974)		\$ 669,469	\$ (1,854)
Hitting Freeze	\$	\$ 181,818			\$ 181,818		\$	\$ 181,818		\$ 94,170	\$	\$ 3,401
Custodial Charges - Food Service	\$ 110,000		\$ (110,000)									
Extra Curricular Salaries												\$ 32,000
Human Resources	\$ 157,084				\$ 157,084	\$ (1,437)		\$ 155,647				\$ 156,515
Teacher / Para Sub Accounts	\$ (406,914)	\$ 59,275			\$ (347,639)			\$ (347,639)	\$ (66,531)		\$ (474,170)	\$ (3,067)
Tech Support - Food Service												\$ (28,800)
Pension - Food Service												\$ (128,229)
Health Insurance											\$ (9,881)	\$ (9,881)
Life/Disability												\$ 11,181
Speed Tuition	\$ (1,315,580)			\$ 124,392	\$ (1,191,188)		\$ 159,859	\$ (1,031,329)	\$ (26,011)	\$ 204,857	\$ (628,472)	\$ 88,626
Speed Professional Expenses	\$ (271,263)		\$ (44,790)	\$ 13,249	\$ (257,414)	\$ (40,657)		\$ (298,081)	\$ (2,153)		\$ (324,092)	\$ (334,703)
Speed Professional Consultation	\$ (277,142)				\$ (321,932)	\$ (40,119)		\$ (362,051)	\$ (2,153)		\$ (339,732)	\$ 24,472
All Other Speed Accounts		\$ 137,521			\$ 137,521	\$ (32,750)		\$ 104,771	\$ (25,859)	\$ 35,000	\$ 78,912	\$ (51,286)
Schools		\$ 262,450			\$ 262,450			\$ 262,450	\$ (25,859)	\$ 35,000	\$ 297,450	\$ 25,000
Security		\$ 55,240			\$ 55,240	\$ (1,714)		\$ 53,526	\$ (2,000)		\$ 51,526	\$ 36,526
Records Retention / CO Supplies	\$ 5,000	\$ 15,500			\$ 20,500	\$ (1,714)	\$ 4,129	\$ 24,629	\$ (2,000)	\$ 4,631	\$ 29,260	\$ 5,000
Institution	\$ 60,472	\$ 242,552			\$ 303,024			\$ 303,024	\$ (1,774)		\$ 301,250	\$ (5,575)
Professional Growth-Tuition Reimbursement												\$ 53,288
Staff Svc-Recruitment Expenses											\$ 16,418	\$ 16,418
Tuition-Technical Schools	\$ 60,034				\$ 60,034			\$ 60,034			\$ 60,034	\$ 60,034
Copying / Printing / Postage Costs	\$ (14,000)	\$ 69,000			\$ 65,000		\$ 14,382	\$ 79,382	\$ (390)		\$ 78,992	\$ 1,453
Legal Fees	\$ (180,420)		\$ (190,000)		\$ (370,420)			\$ (370,420)	\$ (390)	\$ 30,336	\$ (340,094)	\$ (340,084)
Technology	\$ 49,034	\$ 155,574			\$ 204,608			\$ 204,608	\$ 23,299	\$ 4,392	\$ 227,907	\$ 13,530
Transportation	\$ (36,657)		\$ (91,755)		\$ (128,412)		\$ 7,861	\$ (120,551)	\$ 27,483	\$ (116,159)	\$ (143,611)	\$ 74,418
Electricity	\$ (239,258)			\$ 108,164	\$ (181,094)			\$ (161,094)		\$ 27,483	\$ (163,611)	\$ (174,756)
Water					\$ (24,712)			\$ (24,712)		\$ 8,194	\$ (16,588)	\$ (16,558)
Natural Gas											\$ (43,575)	\$ (43,575)
Utilities - Food Service			\$ (51,436)		\$ (51,436)			\$ (51,436)			\$ (51,436)	\$ (51,436)
Telephone		\$ 224,460									\$ 68,869	\$ 68,869
Maintenance	\$ (95,678)	\$ 87,000	\$ (70,304)		\$ 58,480	\$ (4,276)		\$ 58,480	\$ (28,308)		\$ 30,172	\$ 92,442
Equip Repairs/ Replacement	\$ (143,500)	\$ 87,000			\$ 72,500			\$ 68,225	\$ (110)		\$ 68,115	\$ 852
Projected Balance @ June 30, 2014	\$ (1,439,749)	\$ 1,490,390	\$ (766,572)	\$ 246,405	\$ (469,526)	\$ (120,562)	\$ 290,061	\$ (300,427)	\$ (234,655)	\$ 432,322	\$ (102,790)	\$ (372,136)
											\$ 511,818	\$ 56,892

Statement of Account - Summary by Major Classification

6/19/2014 4:30:54 PM

Fairfield Public Schools
Fiscal Year 2013-2014

Major Classification	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
Personnel Services	\$99,789,397.00	(\$28,300.00)	\$99,761,097.00	\$98,800,569.19	\$57,584.96	\$0.00	\$902,942.85	99.09%
Fixed Charges	\$23,046,668.00	\$26,600.00	\$23,073,268.00	\$23,194,737.96	\$0.00	\$0.00	(\$121,469.96)	100.53%
Pupil Personnel Expense	\$5,330,994.00	\$249.00	\$5,331,243.00	\$6,079,461.16	\$404,675.33	\$20,000.00	(\$1,172,893.49)	122.00%
School Expenses	\$2,666,220.00	(\$6,676.00)	\$2,659,544.00	\$2,065,950.03	\$169,177.67	\$3,091.29	\$421,325.01	84.16%
Support Expenses	\$3,535,106.00	\$8,127.00	\$3,543,233.00	\$3,000,564.03	\$253,475.09	\$30,738.11	\$258,455.77	92.71%
Maint/Oper/Trans	\$15,419,060.00	\$1,412.00	\$15,420,472.00	\$14,406,898.88	\$1,059,891.12	\$88,559.30	(\$134,877.30)	100.87%
Capital	\$1,404,301.00	(\$1,412.00)	\$1,402,889.00	\$1,135,796.97	\$100,286.61	\$10,751.38	\$156,054.04	88.88%
Grand Total	\$151,191,746.00	\$0.00	\$151,191,746.00	\$148,683,978.22	\$2,045,090.78	\$153,140.08	\$309,536.92	99.80%

Statement of Account - Summary by Major Classification and Summary Object

6/19/2014 4:31:47 PM

Fairfield Public Schools
Fiscal Year 2013-2014

Major Classification Summary Object	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
Personnel Services								
101 TEACHING STAFF	\$68,309,520.00	(\$729,709.00)	\$67,579,811.00	\$67,566,851.40	\$0.00	\$0.00	\$12,959.60	99.98%
103 CERTIFIED SUPPORT STAFF	\$6,312,213.00	(\$228,499.00)	\$6,083,714.00	\$6,083,811.69	\$0.00	\$0.00	(\$97.69)	100.00%
105 SCHOOL ADMINISTRATION STAFF	\$5,469,383.00	(\$90,755.00)	\$5,378,628.00	\$5,378,629.68	\$0.00	\$0.00	(\$1.68)	100.00%
107 CENTRAL ADMINISTRATION STAFF	\$1,031,260.00	\$21,003.00	\$1,052,263.00	\$1,052,262.66	\$0.00	\$0.00	\$0.34	100.00%
109 DIRECTOR/SUPERVISOR/MANAGER	\$694,225.00	(\$21,549.00)	\$672,676.00	\$672,685.38	\$0.00	\$0.00	(\$9.38)	100.00%
111 SECRETARIAL/CLERICAL STAFF	\$3,213,978.00	(\$13,510.00)	\$3,200,468.00	\$3,199,859.68	\$0.00	\$0.00	\$608.32	99.98%
113 PARAPROFESSIONAL STAFF	\$2,881,998.00	(\$95,921.00)	\$2,786,077.00	\$2,783,284.76	\$0.00	\$0.00	\$2,792.24	99.90%
115 CUSTODIAN STAFF	\$3,543,646.00	(\$14,527.00)	\$3,529,119.00	\$3,525,811.22	\$0.00	\$0.00	\$3,307.78	99.91%
117 MAINTENANCE STAFF	\$1,022,435.00	(\$69,551.00)	\$952,884.00	\$952,874.72	\$0.00	\$0.00	\$9.28	100.00%
121 SUPPORT STAFF	\$1,115,099.00	(\$63,507.00)	\$1,051,592.00	\$1,051,591.27	\$0.00	\$0.00	\$0.73	100.00%
123 INFO TECH SUPPORT STAFF	\$727,369.00	\$29,652.00	\$757,021.00	\$757,001.87	\$0.00	\$0.00	\$19.13	100.00%
125 SE TRAINER STAFF	\$570,547.00	\$63,287.00	\$633,834.00	\$633,823.21	\$0.00	\$0.00	\$10.79	100.00%
129 PART-TIME EMPLOYMENT	\$3,058,487.00	\$309,773.00	\$3,368,260.00	\$3,485,043.87	\$57,584.96	\$0.00	(\$174,368.83)	105.18%
131 WAGE/BENEFIT RESERVE	\$700,802.00	(\$205,503.00)	\$495,299.00	\$376,468.00	\$0.00	\$0.00	\$118,831.00	76.01%
133 STAFF REPLACEMENT	(\$460,000.00)	\$1,327,292.00	\$867,292.00	\$0.00	\$0.00	\$0.00	\$867,292.00	0.00%
135 DEGREE CHANGES	\$280,720.00	(\$246,276.00)	\$34,444.00	\$0.00	\$0.00	\$0.00	\$34,444.00	0.00%
307 OTHER SERVICES	\$1,317,715.00	\$0.00	\$1,317,715.00	\$1,280,569.78	\$0.00	\$0.00	\$37,145.22	97.18%
Total for Personnel Services	\$99,789,397.00	(\$28,300.00)	\$99,761,097.00	\$98,800,569.19	\$57,584.96	\$0.00	\$902,942.85	99.09%
Fixed Charges								
201 HEALTH INSURANCE	\$18,556,751.00	\$0.00	\$18,556,751.00	\$18,566,632.04	\$0.00	\$0.00	(\$9,881.04)	100.05%
203 LIFE/DISABILITY INSURANCE	\$256,763.00	\$0.00	\$256,763.00	\$245,581.42	\$0.00	\$0.00	\$11,181.58	95.65%
205 SOCIAL SECURITY	\$2,109,871.00	\$26,600.00	\$2,136,471.00	\$2,131,012.50	\$0.00	\$0.00	\$5,458.50	99.74%
207 PENSION/RETIREMENT	\$2,123,283.00	\$0.00	\$2,123,283.00	\$2,251,512.00	\$0.00	\$0.00	(\$128,229.00)	106.04%
Total for Fixed Charges	\$23,046,668.00	\$26,600.00	\$23,073,268.00	\$23,194,737.96	\$0.00	\$0.00	(\$121,469.96)	100.53%
Pupil Personnel Expense								
301 INSTRUCTIONAL SERVICES	\$110,000.00	\$0.00	\$110,000.00	\$32,671.84	\$0.00	\$0.00	\$77,328.16	29.70%
303 PUPIL PERSONNEL SERVICES	\$1,285,473.00	\$0.00	\$1,285,473.00	\$1,360,567.37	\$117,903.11	\$0.00	(\$192,997.48)	115.01%
307 OTHER SERVICES	\$179,350.00	\$0.00	\$179,350.00	\$488,073.05	\$38,266.91	\$0.00	(\$346,989.96)	293.47%
315 RENTALS	\$10,200.00	\$0.00	\$10,200.00	\$11,695.00	\$0.00	\$0.00	(\$1,495.00)	114.66%
317 STUDENT TRANSPORTATION	\$152,165.00	\$0.00	\$152,165.00	\$142,568.21	\$0.00	\$0.00	\$9,596.79	93.69%
319 CONFERENCE & TRAVEL	\$14,102.00	\$0.00	\$14,102.00	\$14,517.19	\$1,022.12	\$0.00	(\$1,437.31)	110.19%
327 PRINTING/COPYING	\$6,800.00	\$249.00	\$7,049.00	\$6,375.80	\$672.28	\$0.00	\$0.92	99.99%
329 TUITION	\$3,518,969.00	\$0.00	\$3,518,969.00	\$3,972,033.35	\$245,782.98	\$20,000.00	(\$718,847.33)	120.43%
401 INSTRUCTIONAL SUPPLS/MATLS	\$30,000.00	\$0.00	\$30,000.00	\$35,977.17	\$0.00	\$0.00	(\$5,977.17)	119.92%
404 SPLS, BKS, MATLS-DIST SUPPORT	\$19,500.00	\$0.00	\$19,500.00	\$5,446.12	\$1,027.93	\$0.00	\$13,025.95	33.20%
411 TEXTBOOKS	\$2,500.00	\$0.00	\$2,500.00	\$6,724.73	\$0.00	\$0.00	(\$4,224.73)	268.99%
415 OTHER SUPPLIES/MATERIALS	\$1,000.00	\$0.00	\$1,000.00	\$2,388.45	\$0.00	\$0.00	(\$1,388.45)	238.85%
601 DUES AND FEES	\$935.00	\$0.00	\$935.00	\$422.88	\$0.00	\$0.00	\$512.12	45.23%
Total for Pupil Personnel Expense	\$5,330,994.00	\$249.00	\$5,331,243.00	\$6,079,461.16	\$404,675.33	\$20,000.00	(\$1,172,893.49)	122.00%

Statement of Account - Summary by Major Classification and Summary Object

6/19/2014 4:31:47 PM

Fairfield Public Schools
Fiscal Year 2013-2014

Major Classification Summary Object	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
School Expenses								
129 PART-TIME EMPLOYMENT	\$21,026.00	(\$1,934.00)	\$19,092.00	\$6,766.41	\$0.00	\$0.00	\$12,325.59	35.44%
301 INSTRUCTIONAL SERVICES	\$6,360.00	\$0.00	\$6,360.00	\$3,677.18	\$0.00	\$0.00	\$2,682.82	57.82%
307 OTHER SERVICES	\$64,715.00	\$1,988.00	\$66,703.00	\$34,295.70	\$26,398.44	\$0.00	\$6,008.86	90.99%
315 RENTALS	\$42,860.00	\$0.00	\$42,860.00	\$15,285.00	\$0.00	\$0.00	\$27,575.00	35.66%
317 STUDENT TRANSPORTATION	\$40,253.00	\$3,100.00	\$43,353.00	\$25,346.04	\$15,175.81	\$0.00	\$2,831.15	93.47%
319 CONFERENCE & TRAVEL	\$43,611.00	\$7,644.00	\$51,255.00	\$33,933.54	\$775.00	\$0.00	\$16,546.46	67.72%
327 PRINTING/COPYING	\$305,672.00	(\$250.00)	\$305,422.00	\$241,585.01	\$10,453.90	\$0.00	\$53,383.09	82.52%
400 SUPPLIES, BOOKS & MATERIALS	\$1,361,385.00	\$99,614.00	\$1,460,999.00	\$1,115,874.69	\$82,665.79	\$3,091.29	\$259,367.23	82.25%
402 INSTRUCTIONAL SPLS-DIST SUPPRT	\$44,000.00	(\$676.00)	\$43,324.00	\$21,584.20	\$10,964.92	\$0.00	\$10,774.88	75.13%
404 SPLS, BKS, MATLS-DIST SUPPORT	\$123,946.00	(\$123,946.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Div/0!
409 STUDENT ACTIVITY EXPENSES	\$571,310.00	\$6,315.00	\$577,625.00	\$533,084.19	\$21,935.38	\$0.00	\$22,605.43	96.09%
415 OTHER SUPPLIES/MATERIALS	\$15,632.00	\$201.00	\$15,833.00	\$11,822.07	\$808.43	\$0.00	\$3,202.50	79.77%
601 DUES AND FEES	\$25,450.00	\$1,268.00	\$26,718.00	\$22,696.00	\$0.00	\$0.00	\$4,022.00	84.95%
Total for School Expenses	\$2,666,220.00	(\$6,676.00)	\$2,659,544.00	\$2,065,950.03	\$169,177.67	\$3,091.29	\$421,325.01	84.16%
Support Expenses								
301 INSTRUCTIONAL SERVICES	\$52,930.00	\$0.00	\$52,930.00	\$46,930.84	\$665.00	\$0.00	\$5,334.16	89.92%
305 PROFESSIONAL/TECHNICAL SVCS	\$326,786.00	\$0.00	\$326,786.00	\$514,539.83	\$150,554.61	\$0.00	(\$338,308.44)	203.53%
307 OTHER SERVICES	\$2,100.00	\$0.00	\$2,100.00	\$988.00	\$0.00	\$0.00	\$1,112.00	47.05%
309 SECURITY SVCS/EXPENSES	\$140,000.00	\$0.00	\$140,000.00	\$63,442.52	\$20,031.36	\$0.00	\$56,526.12	59.62%
313 MAINTENANCE SERVICES	\$567,015.00	\$0.00	\$567,015.00	\$526,381.63	\$23,024.90	\$0.00	\$17,608.47	96.89%
319 CONFERENCE & TRAVEL	\$44,900.00	\$0.00	\$44,900.00	\$33,296.52	\$2,335.21	\$0.00	\$9,268.27	79.36%
321 PROFESSIONAL DEVELOPMENT	\$585,332.00	\$66,229.00	\$651,561.00	\$472,340.32	\$27,671.02	\$30,188.11	\$121,361.55	81.37%
323 POSTAGE	\$110,968.00	\$0.00	\$110,968.00	\$78,133.18	\$3,519.69	\$0.00	\$29,315.13	73.58%
325 PERSONNEL/RECRUITMENT EXP	\$26,000.00	\$0.00	\$26,000.00	\$9,581.81	\$0.00	\$0.00	\$16,418.19	36.85%
327 PRINTING/COPYING	\$72,350.00	\$4,948.00	\$77,298.00	\$61,852.50	\$8,600.22	\$0.00	\$6,845.28	91.14%
329 TUITION	\$384,452.00	\$0.00	\$384,452.00	\$324,418.00	\$0.00	\$0.00	\$60,034.00	84.38%
401 INSTRUCTIONAL SUPLS/MATLS	\$923,516.00	(\$69,686.00)	\$853,830.00	\$683,488.18	\$633.14	\$0.00	\$169,708.68	80.12%
402 INSTRUCTIONAL SPLS-DIST SUPPRT	\$28,500.00	\$0.00	\$28,500.00	\$19,757.91	\$2,038.17	\$0.00	\$6,703.92	76.48%
403 OFFICE/GENERAL SUPPLIES	\$14,500.00	\$0.00	\$14,500.00	\$10,684.73	\$637.32	\$0.00	\$3,177.95	78.08%
411 TEXTBOOKS	\$68,487.00	\$0.00	\$68,487.00	\$2,827.63	\$0.00	\$0.00	\$65,659.37	4.13%
415 OTHER SUPPLIES/MATERIALS	\$127,270.00	\$34.00	\$127,304.00	\$99,099.10	\$4,869.55	\$0.00	\$23,335.35	81.67%
424 OTHER SUPPLIES	\$8,000.00	\$0.00	\$8,000.00	\$5,255.29	\$144.90	\$0.00	\$2,599.81	67.50%
601 DUES AND FEES	\$52,000.00	\$6,602.00	\$58,602.00	\$47,546.04	\$8,750.00	\$550.00	\$1,755.96	97.00%
Total for Support Expenses	\$3,535,106.00	\$8,127.00	\$3,543,233.00	\$3,000,564.03	\$253,475.09	\$30,738.11	\$258,455.77	92.71%
Maint/Oper/Trans								
305 PROFESSIONAL/TECHNICAL SVCS	\$75,000.00	\$0.00	\$75,000.00	\$11,497.30	\$0.00	\$8,000.00	\$55,502.70	26.00%
311 UTILITY SERVICES	\$4,005,887.00	\$5,208.00	\$4,011,095.00	\$4,207,395.28	\$1,049.07	\$0.00	(\$197,349.35)	104.92%
313 MAINTENANCE SERVICES	\$3,346,674.00	(\$3,796.00)	\$3,342,878.00	\$2,747,398.04	\$411,270.57	\$80,559.30	\$103,650.09	96.90%
317 STUDENT TRANSPORTATION	\$7,101,703.00	\$0.00	\$7,101,703.00	\$6,609,205.11	\$627,201.11	\$0.00	(\$134,703.22)	101.90%
319 CONFERENCE & TRAVEL	\$35,905.00	\$0.00	\$35,905.00	\$28,282.08	\$4,752.83	\$0.00	\$2,870.09	92.01%
321 PROFESSIONAL DEVELOPMENT	\$62,180.00	\$0.00	\$62,180.00	\$43,835.41	\$5,585.10	\$0.00	\$12,759.49	79.48%
424 OTHER SUPPLIES	\$335,211.00	\$0.00	\$335,211.00	\$298,786.25	\$1,372.45	\$0.00	\$35,052.30	89.54%
429 MAINTENANCE/REPAIR SUPPLIES	\$456,500.00	\$0.00	\$456,500.00	\$460,499.41	\$8,659.99	\$0.00	(\$12,659.40)	102.77%
Total for Maint/Oper/Trans	\$15,419,060.00	\$1,412.00	\$15,420,472.00	\$14,406,898.88	\$1,059,891.12	\$88,559.30	(\$134,877.30)	100.87%
Capital								
501 CAPITAL OUTLAY	\$241,700.00	(\$1,412.00)	\$240,288.00	\$125,805.47	\$19,057.61	\$10,751.38	\$84,673.54	64.76%
503 TECHNOLOGY	\$1,162,601.00	\$0.00	\$1,162,601.00	\$1,009,991.50	\$81,229.00	\$0.00	\$71,380.50	93.86%
Total for Capital	\$1,404,301.00	(\$1,412.00)	\$1,402,889.00	\$1,135,796.97	\$100,286.61	\$10,751.38	\$156,054.04	88.88%
Grand Total	151,191,746.00	\$0.00	151,191,746.00	148,683,978.22	\$2,045,090.78	\$153,140.08	\$309,536.92	99.80%

Fairfield Public Schools
Board of Education
2013-2014 Budget Transfers

ACCOUNT DESCRIPTION	PROJECTED END OF YEAR BALANCES	TOTAL BALANCES	TRANSFER REQUESTS	Notes:
Personnel Services				
Certified Salaries	\$ 362,271			Turnover/vacancies/LOA/FMLA
Additional Retirees	\$ 343,892			
Savings from Hiring Freeze	\$ 279,389			
Substitutes	\$ (417,237)			Sub costs for extended absences and daily coverage
SE Substitutes	\$ (152,229)			
Degree Changes	\$ 34,444			
Non-Certified Salaries	\$ 31,080			
Custodial OT	\$ 52,449			
Custodial/Tch Supt-Food Svc	\$ (110,000)			\$110,000 for Food Svc
Tech Support-Food Svc	\$ (28,800)			\$28,800 for Food Svc
Interns/Tchr Mentor Stipends	\$ 158,515			
SE Bus Aides	\$ 53,406			
SE Summer School Salaries	\$ (30,622)			
Extra Curricular Salaries	\$ 32,000			
Wage & Benefit	\$ 118,831			\$2,218 for Food Svc
Total		\$ 725,389	\$ (725,000)	
Fixed Charges				
Health Insurance-Tech Supt Food Svc	\$ (9,881)			\$9,881 for Food Svc
Life Insurance/Disability	\$ 11,181			
Pension	\$ (128,229)			\$123,854 for Food Svc
Total		\$ (126,929)	\$ 127,000	
Pupil Personnel Expenses				
Total	\$ (1,207,114)	\$ (1,207,114)	\$ 1,207,000	
School Expenses				
School Givebacks	\$ 321,450			
Copying	\$ 44,856			
Total		\$ 366,306	\$ (366,000)	
Support Expenses				
Security	\$ 58,528			
Records Retention / CO Supplies	\$ 28,392			
Legal Services	\$ (340,084)			
Professional Growth Tuition	\$ 53,288			
Recruitment Expense	\$ 16,418			
Technology	\$ 61,460			
Regular Tuition	\$ 60,034			
Copying/Printing/ Postage Costs	\$ 35,589			\$1,092 for Food Svc
Instructional Services/Supplies	\$ 295,675			
Total		\$ 267,298	\$ (267,000)	
Maint/Oper/Transp.				
Maintenance Projects	\$ (11,406)			
Other Maintenance Accounts	\$ 81,570			
Telephone	\$ 68,869			
Repairs	\$ 3,227			
Technology	\$ 118,171			
Transportation	\$ (101,829)			
Utilities - Food Svc	\$ (51,436)			\$51,436 for Food Svc
Natural Gas (Heat/AC)	\$ (50,367)			
Water	\$ (16,558)			
Electric	\$ (174,756)			
Total		\$ (136,515)	\$ 137,000	
Capital Outlay				
Special Ed	\$ 11,982			
Technology	\$ 70,734			
School Equipment	\$ 65,741			
		\$ 148,457	\$ (113,000)	
TOTALS	\$ 36,892	\$ 36,892	\$ (1,471,000)	\$ 1,471,800
Total for Food Services \$327,281				

JUN 24 2014

Fairfield Board of EducationSummary of Possible Goals for 2014 – 2015June 9, 2014

1. **High School Schedule:** Provide budget support and resources necessary to implement the administration's new high school schedule by fall, 2015. *(20 points)*
2. **Long Range District Improvement Plan:** Approve, by June, 2015, a Long Range District Improvement Plan to achieve the Board's Mission and Educational Goals *with measures of success, action plans and all budgetary impacts.* *(19 points)*
3. **Manage the schools in an efficient and cost effective manner, while maintaining and improving the quality of educational programs.** *(17 points)*
4. **Raise Student Achievement # 1 - Continuously Improve Curriculum, Instruction and Assessment**
Objectives 8: *(15 points)*
 - 8.1. Implement a measurable plan of action that ensures that all students of all levels are appropriately challenged and equipped with globally competitive learning skills to reach their full potential.
 - 8.2. Implement an action plan to evaluate and enhance the effectiveness of the elementary and middle school programs for children with special needs, as well as gifted, to increase student achievement.
 - 8.3. Review, evaluate and enhance the effectiveness of the various instructional methods and district assessments implemented in-district, including both building and district initiatives, in order to identify and implement best practices.
5. **Continuous Improvement in Curriculum, Instruction and Assessment** *(14 points)*
 - a. Review and assess new Teacher and Administrator Evaluation Plans (phase-in of Teacher Evaluation, full implementation of Administrator Evaluation).
 - b. Review and assess Math (grades 11 & 12), Business (grades 9-12) and Language Arts (grades 6-12).
 - c. Review and assess 2013-2014 Student Success Plans in grades 6 through 12 including Advisory at high schools.
 - d. Review and assess Implementation of full-day Kindergarten for all children (2013-2014).
 - e. Research and assess a revised high school student schedule with a target implementation date of September 2015.
 - f. Review staffing levels for all special area offerings and alternative methods of scheduling for both special areas and core academic subjects to maximize student instructional time in the core academic areas, K-12.
6. **Annual Goal Setting Process:** Every year the Board shall put together a comprehensive list of Board Goals and Objectives that address each of the below topics, respectively: *(13 points)*
 - a. Raise Student Achievement for All Students.
 - b. Improve the Fiscal Management of the BOE budget.
 - c. Ensure an Effective Board of Education.
 - d. Ensure we have the highest quality Human Resources.

- e. Ensure we are in compliance with State Statutes.
- 7. **Effective Board of Education** - Maintain appropriate Board policies aligned with educational goals and sound educational practices. *(11 points)*
 - a. **Objectives 16:**
 - 16.1. Develop both a strategic plan and action plans that will enable all students at all levels to meet the challenges of the Global 21st century.
 - 16.2. Ensure that Board of Education goals and related action plans are producing effective results through Specific, Measurable, Actionable, Relevant and Time-bound goals.
- 8. **Fairfield Public Schools Advocacy:** The BoE will provide timely and relevant communication to the community about school district's successes, its plans for improvement of student achievement and operations. In time for the 2015-16 budget review process, we will ensure community decision-makers are provided accurate information in response to questions or misleading information promulgated throughout the community. *(10 points)*
- 9. **Long Range Facilities Plan:** Approve, by December, 2014, an updated Long Range Facilities Plan for the time period 2015-2020, that conforms to the Waterfall Chart maintained by the Town of Fairfield. *(8)*
- 10. **Improve Fiscal Management # 2** *(5 points)*
 - a. The Board shall prioritize financial resources so that making available transparent and timely reporting of financial information to the Board and Public is a priority in order to support the goal of more effective fiscal management of the District.
 - b. Ideas for efficiencies in programming, management and personnel structure shall be reviewed and modifications recommended in December and June of each year.
 - c. Any Financial information or other related to the BOE should be presented to the BOE prior to it being presented to any other town body.
- 11. **Updated Board Policies:** Revise all BoE policies impacted by legislation by December, 2014 and all policies requiring update as considered by the Policy Committee by June, 2015. Make this an annual guideline. *(2 points)*
- 12. **Safe School Climate Plan:** Monitor the implementation of the Safe Schools Climate Plan and Bullying Policy. *(1 point)*
- 13. **Raising Student Achievement # 2:** the Board shall set this as its highest priority and prioritize funds accordingly to meet the objective of Raising Student Achievement for All Students. *(0 points)*
 - a. The Board's time should be primarily focused on specific policies that improve student achievement addressing all student abilities.
 - b. The Board shall annually review a detailed strategic profile of the District (along with comparable data for neighboring towns as available) in order to clearly understand our district's strengths and weaknesses to set the foundation for responsible future policy decisions to improve student achievement for all students.
 - c. The Board shall continually (every trimester) assess reports detailing effectiveness of curriculum, instructional methods and resources (texts).

- d. Based on these interim assessments, the Board shall in turn communicate an evolving educational vision and modify policy to improve student achievement.
14. **Responsible Fiscal Management # 1** - Manage the schools in an efficient and cost effective manner while maintaining and improving the quality of educational programs. *(0 points)*
- Objectives 11:
- 11.1. Seek long-term and permanent restructuring of all services and functions, wherever possible, including but not limited to a program/class audit and instructional and support services, to maintain permanent budgetary savings, but within the framework of delivering the same or improved quality of student instructional services more efficiently.
 - 11.2. Assess, with objective data points and anecdotal evidence, the cumulative effect of budget modifications that may have impacted instructional programs.
 - 11.3. Generate cost efficiencies through collaborative efforts with the Town of Fairfield, where possible.
 - 11.4. Improve financial reporting transparency and clarity.
15. **Quality Human Resource Management # 1** - Staff the school system with the highest quality of staff in all employment categories. *(0 points)*
- a. Objectives 14:
 - 14.1. Implement an action plan that ensures the district is staffing the school system with the highest quality of staff in all employment categories, which includes having newly hired teaching staff and all curriculum related staff at the middle and high school levels having a degree in their subject matter (e.g. must have a math degree to teach math).
16. **Highest quality Human Resources # 2** *(0 points)*
- a. Ensuring the Highest Quality Certified Instructional Staff shall be the other primary focus with funds prioritized to meet this goal, including the retention, recruitment and development of instructional staff to ensure the highest quality instruction.
 - b. Board shall establish a "retention and recruiting committee" for the purposes of hiring administrators, including Principals. The recommending committee shall be largely composed of "qualified" parents with administrative staff and BOE representation to be included. All members must have outside experience in recruiting and interviewing management personnel. In a tie, the Superintendent will make the final determination. The Superintendent and the BOE may jointly veto a recommendation if there is cause.
17. **Compliance with State Statutes** - Ensure district policies and practices comply with state statute requirements as defined in Chapter 170 for Boards of Education in order to ensure the continuous examination of the appropriateness of district practices and protect the well-being of the students in the Fairfield Public Schools system. *(0 points)*
- 17.1. Annually, the Superintendent, Chairman and outside counsel each attest to compliance with all State Statutes.
 - 17.2. Presentation and evaluation of the strategic profile for the district and each district school at the first regular meeting following each November 1st as per state statutes.

JUN 24 2014

**Special Meeting Notes
Fairfield BoE; June 10, 2014**

Call to order and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 6:10PM. Present were members Eileen Liu-McCormack, John Llewellyn, John Convertito, Jessica Gerber (arrived 6:21PM), Jennifer Maxon-Kennelly (arrived 6:21PM), Marc Patten (arrived 6:50PM), Philip Dwyer, and Paul Fattibene. Donna Karnal was not present. Also present was Mrs. Ann Leffert and Mr. Don Houston.

Board Discussion Regarding Board self-evaluation

Mr. Convertito moved/Mr. Fattibene seconded the recommended motion: "that the Board of Education hereby moves into Executive Session to discuss records, reports and statements of strategy or negotiations with respect to collective bargaining in accordance with Connecticut General Statute CGS 1-210(b)(9); the Board of Education further invites into executive session Mrs. Ann Leffert and Mr. Don Houston as appropriate."

Motion passed 5-0 (Mrs. Maxon-Kennelly, Mrs. Gerber and Mr. Patten were not present for this vote).

The Board came out of Executive session at 7:01PM

Adjournment

Mrs. Maxon-Kennelly moved/Mrs. Gerber seconded "that this Special Meeting of the Board of Education adjourn" Motion passed 8-0. Meeting adjourned at 7:01PM.

Minutes
Fairfield BoE; June 10, 2014

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:07PM. Present were members Eileen Liu-McCormack, John Convertito, Jessica Gerber, Philip Dwyer, Paul Fattibene, Jennifer Maxon-Kennelly, John Llewellyn and Marc Patten. Donna Karnal was absent. Others present were Superintendent David Title, members of the Central Office Leadership Team, student representative Billy Moeder and approximately 40 members of the public.

Student and Group Recognition

Dr. Title and Mr. Dwyer presented the Connecticut Association of Board of Education (CABE) Award to Jacob Garrell and the Superintendent Award to Pauline Blatt, Ellie Schroeder, and Kevin Warten. Mrs. Gerber also recognized Reflections Winners Kiara Burns, Alexis Maresca, Danielle Hazelton, Liam Farrell, Monique LaFlamme, and Lillian Garbe.

Student Reports

Student Billy Moeder reported on Fairfield Ludlowe High School sports and activities.

Public Comment

Kelly Crisp, Papermill Lane: Advocated for online reporting system

FLHS Project Presentation

Mr. Costa from Perkins Eastman, gave a presentation on the FLHS Building Project and focused on the classroom and lab additions, as well as the landscaping. In response to Board questions, he stated that the difference in the new and old dining hall floor height elevation is 30 inches; the April 9 plans are not the most current; drainage into the parking lot will be addressed with a surface basin that acts as a rain garden; the glass in the cafeteria will have louvers and possibly a dot pattern to mitigate heat; in the parking lot, there will be a wheel stop or a bollard with a slight incline to act as a physical barrier and a cost estimate is being prepared; and limited funding drives the final form of the project.

Mrs. Gerber spoke to the history of the project and mentioned that current information has been provided to the Board on multiple occasions.

Mr. Fattibene asked about the difference in cafeteria floor height elevation, and whether the April 9 plans were different than the current plans.

Mrs. Maxon-Kennelly asked about drainage into the parking lot. She also expressed concern over the amount of glass in the cafeteria for heat and security concerns.

Mr. Llewellyn asked about the distance from the edge of the building to the parking lot.

Mr. Convertito questioned the rationale for a rooftop garden as opposed to adding more classroom space.

Dr. Title said security concerns are being addressed. Also, new rules for building projects ensure that the project is limited to the specific ed specs of 6 classrooms total, to prevent scope creep.

Mr. Dwyer requested and received unanimous consent to move up agenda item 8A, Approval of Mill Hill Plans and Specifications.

Approval of Plans and Specifications for Mill Hill Roof Replacement Project

Mrs. Maxon-Kennelly moved, Mrs. Gerber seconded that the Board of Education approve the Plans and Specifications for Mill Hill Roof Replacement Project TMP-051-PZBV.

Motion Passed: 8-0

Mr. Silver briefly explained the Mill Hill roof project that would match existing membranes and replace skylights.

Mr. Dwyer asked if this has kept in line with ed specs and Mr. Silver said it has.

Mr. Llewellyn questioned the warranty agreement on the roof. Mr. Silver said the current roof is at least 22 years old and the warranty that is designed into the project is a 20-year no dollar limit non-prorated warranty for replacement.

Mrs. Liu McCormack questioned the replacement of skylights. Mr. Silver explained that the Office of School Facilities (OSF) mandates preserving natural light where possible, and that it is customary to replace them.

Mrs. Maxon-Kennelly asked about the budget for this project and Mr. Silver maintained that there is almost 30% of contingency for this project.

Presentation of AP Psychology Text

Mr. Pugliese and Dr. Boice presented the AP Psychology Curriculum and Text recommendation.

Mrs. Liu-McCormack asked if this will take the place of full year psychology electives. Mr. Pugliese responded that there will be 5 sections of the full year course, and 4 AP sections between the schools with no increase in FTE.

Mrs. Maxon-Kennelly offered that this is a very popular course in Greenwich, and asked about the AP audit and student feedback. Mr. Pugliese offered that there is plenty of time in the summer for writing the syllabus for August submittal and the best student feedback was regarding the text and the AP exam tips that are embedded throughout.

Mr. Patten asked if this is different from a college course and whether teachers are prepared. Mr. Pugliese responded that the content is the same and is arranged to fit the topics of College Board curriculum; the teachers will get training and are well prepared to teach.

Mr. Convertito expressed concern over the cost of the course, and justifying the expense with current budget climate.

Mr. Llewellyn and Mrs. Liu-McCormack expressed similar concerns to Mr. Convertito and recommended a high school program audit.

Dr. Title mentioned that new staff are not needed for this course, and it offers another level. NEASC accreditation will take place soon which is more cost-effective than an audit.

Mrs. Liu-McCormack moved, Mr. Llewellyn seconded, to add an item to the agenda regarding the discussion of the pricing of a program audit for the high schools.

Motion Failed: 2-6

In favor – Mrs. Liu-McCormack, Mr. Llewellyn

Opposed – Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten.

Mr. Llewellyn commented that the concept of getting a price is innocuous and this has been requested by previous Boards.

Mrs. Maxon-Kennelly questioned what was learned from the previous NEASC accreditation and does not support the motion. This could be discussed with Board Goals at the next meeting.

Mrs. Liu-McCormack said this will start the discussion on understanding where we are.

Mr. Dwyer did not support the motion as the NEASC audit is coming up.

Mr. Convertito, while agreeing with the idea of a program audit, did not support the motion at this time.

Old Business

Mrs. Maxon-Kennelly moved, Mrs. Gerber seconded, that the Board of Education approve the English/Language Arts, Grades 6-12 Curriculum.

Motion Passed: 7-1

Favor: Mrs. Liu-McCormack, Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten

Opposed: Mr. Llewellyn

Mr. Chiappetta responded to multiple questions sent in by the Board and assured them that teachers will implement the curriculum with fidelity; additional language regarding books was added to the curriculum in response to the Board's

request. Assessments will be addressed once curriculum is approved, the curriculum is dynamic and the common core is used as a guide for minimum requirements. Implementation is a process that contains internal and external accountability structures.

Dr. Boice offered that the purpose of the curriculum is to answer the question - what will a student know at the end of the course. Consistency is ensured through common assessments and classroom observations. Curriculum and implementation guides are separate. Curriculum is not just a list of standards.

Mrs. Maxon-Kennelly enthusiastically endorsed the motion and thanked the staff for being exceedingly responsive and also for engaging in wonderful dialogue. She is satisfied that fiction is not being sacrificed, endorses the added phrasing, and added that all concerns have been addressed.

Mrs. Gerber strongly supported the motion and thanked the staff for being so accessible.

Mr. Patten echoed Mrs. Gerber's comments and said it is the best overhaul of curriculum that he has ever seen.

Mr. Fattibene asked about assessments, and indicated consistency should be maintained in the document with the use of 'Fairfield Public Schools,' rather than 'Fairfield English Dept.'

Mr. Llewellyn asked whether this curriculum was fully aligned with the common core, and expressed concern that it was not more fully developed and contained no metrics, measurable objectives or key goals. He asked if curriculum was a dynamic process that takes place over time. Before voting on this, he requested to see how the K-5 implementation roll-out has progressed, and added he would like to see this on the September agenda. He would like to see more consistency, and know how the curriculum leader will ensure consistency.

Mrs. Liu-McCormack expressed concern that curriculum is not being consistently delivered and discussed her view of and concerns about the workshop model, especially in terms of peer to peer review. She has concerns of how kids are learning, and whether content is being delivered as effectively as it can be to all kinds of learners. Are we structuring classrooms properly.

Mr. Dwyer thanked the staff for their hard work and responsiveness.

Public Comment:

Dawn Llewellyn, Sturges Road: Consistency with curriculum

Kelsey Llewellyn, Sturges Road: Past curriculum

Tricia Donovan, Taintor Drive: Thanked the ELA group, stressed consistency and feedback

Christine Vitale, Verna Hill Rd: Support of curriculum

Suzanne Miska, Rygate Road: Alignment across the district, implementation, follow-up

Julie Gottlieb, Applegate Road: Support of curriculum

Mr. Dwyer requested and received unanimous Board approval to postpone agenda Item 7B, the Revised Educator Professional Growth Plan, to the June 24 meeting. Mrs. Leffert asked Board members to keep Plan copies previously provided; the changes are minor and will be provided in a memo format consisting of several paragraphs.

<i>New Business</i>

Mrs. Gerber moved, Mr. Convertito seconded, that the Board of Education approve the Agreement between Bargaining Unit Fairfield Association of Educational Office Professionals (FAEOP) and the Fairfield Board of Education for the period July 1, 2013 through June 30, 2016.

Motion Passed: 6-1-1

In favor: Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten

Opposed: Mrs. Liu-McCormack

Abstained: Mr. Llewellyn

<i>Approval of Minutes</i>

Mrs. Gerber moved, Mrs. Maxon-Kennelly seconded, that the Board of Education approve the Minutes of the Regular Meeting of May 6, 2014.

Motion Passed: 4-2-1

Favor: Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten

Opposed: Mrs. Liu-McCormack, Mr. Fattibene

Abstain: Mr. Convertito

(Mr. Llewellyn was not in the room.)

Mrs. Liu-McCormack moved, Mr. Llewellyn seconded, to amend the May 6 minutes to incorporate, after the word “variety” on page 2 of the minutes, the two paragraphs of “Amendment 1” in the document “ELA presentation, time 1:12.”

Motion Failed: 4-4

Favor: Mrs. Liu-McCormack, Mr. Convertito, Mr. Llewellyn, Mr. Fattibene

Opposed: Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten

Mrs. Liu-McCormack requested the amendment to include points that were omitted regarding the instructional method and the workshop model.

Mrs. Maxon-Kennelly did not support the motion; she does not want to replicate a transcript; the minutes should be consistent, and the audio can always be referred to.

Mr. Llewellyn supported the motion and approved the addition of the abstract.

Mr. Patten did not support the motion; if this were to be included, then the entire presentation should be included.

Mrs. Gerber did not support the motion, as the Board received it just this morning and it is too detailed.

Mr. Dwyer did not support the motion; the minutes should only reflect what was done and not what was said.

Mr. Convertito asked if the revision accurately reflected Mr. Fattibene’s comments and Mr. Fattibene said it did.

Mrs. Liu-McCormack moved, Mr. Llewellyn seconded, to add the 4 paragraphs under “open comment 1:45” to be placed following “on May 20” on page 3 of the minutes.

Mrs. Maxon-Kennelly made a friendly amendment to Mrs. Liu-McCormack’s amendment to read, “that Mrs. Liu-McCormack questioned curriculum’s content and delivery and specifically the workshop model.” She then withdrew that friendly amendment after understanding that the comment was not omitted from Open Board Comment, but from the ELA presentation comments.

Motion Failed: 3-4-1

In favor: Mrs. Liu-McCormack, Mr. Fattibene, Mr. Llewellyn

Opposed: Mrs. Gerber, Mr. Dwyer, Mrs. Maxon-Kennelly, Mr. Patten

Abstained: Mr. Convertito abstained

Mr. Dwyer did not question the validity of the amendment, only the level of detail. He objected to Mr. Fattibene’s statement that the minutes are politicized.

Mrs. Liu-McCormack offered that her revision incorporates a conversation that was completely omitted.

Mr. Convertito mentioned that minutes should contain Board conversations with administrators when Board members feel passionate about it.

Mrs. Gerber explained that Mrs. Liu-McCormack’s comments could have been more easily summarized and included if requested earlier, as these revisions were only received this morning and the current minutes have been available for review for 4 weeks.

Mr. Fattibene questioned Mrs. Gerber’s statement as his emailed comments were not incorporated, and went to the full Board for a vote, resulting in a failed motion. He stated the fundamental problem is that the minutes are politicized.

Mr. Llewellyn agreed with and supported Mr. Fattibene regarding incorporating comments into the minutes and said the same has happened to him.

Mrs. Maxon-Kennelly took issue with Mr. Fattibene’s statement; Board members cannot assume their submissions will be included when a judgment call is needed; if agreement can’t be reached then a Board vote is required.

Mr. Patten moved, Mrs. Maxon-Kennelly seconded, the recommended that the Board of Education approve the Minutes of the Special Meeting of May 15, 2014.

Motion Passed: 6-0-1

Favor: Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten

Abstained: Mrs. Liu-McCormack

(Mr. Llewellyn was out of the room at the time of the vote.)

Mrs. Maxon-Kennelly moved, Mrs. Gerber seconded, that the Board of Education approve the Minutes of the Regular Meeting of May 20, 2014.

Motion Passed: 6-0-1

Favor: Mr. Convertito, Mrs. Gerber, Mr. Dwyer, Mr. Fattibene, Mrs. Maxon-Kennelly, Mr. Patten

Abstained: Mrs. Liu-McCormack

(Mr. Llewellyn was out of the room at the time of the vote.)

Superintendent Report

Dr. Title updated the Board on the SBAC testing and credited the schools for its completion. Feedback from the consortium is uncertain in regards to the date it will be received and the level of detail it will contain.

Mr. Llewellyn asked when feedback will be provided.

Mrs. Maxon-Kennelly noted that it was a successful first run-through with lessons learned.

Dr. Title reviewed the CSDE memo regarding racial imbalance at McKinley. The district has been given a year to see if this changes. Any revisions to the Racial Imbalance Plan currently in place must be approved by the CT State Dept. of Education.

Mr. Fattibene commented that the racial imbalance plan does not appear to be working, and is uncomfortable with the current fee structure for Pre-K.

Mr. Dwyer stated that good faith efforts have been made to keep McKinley racially balanced, and the Board may have to address this.

Committee/Liaison Reports

Mrs. Maxon-Kennelly attended the PTA Council Awards where faculty and PTA were recognized.

Open Board Comment

Mr. Fattibene would have liked to have seen a financial update on this agenda.

Mr. Dwyer responded the financial update is scheduled for the June 24 agenda.

Mr. Convertito moved, Mr. Patten seconded, to suspend the rules and go past 11PM.

Motion Passed 8-0

Superintendent Evaluation

Mrs. Gerber moved, Mr. Patten seconded, that the Board of Education convene to Executive Session for the purpose of Superintendent Evaluation."

Motion Passed 8-0

The Board went into Executive Session at 10:47PM.

The Board came out of Executive Session at 1:59AM.

Adjournment

Mrs. Gerber moved, Mr. Convertito seconded that this Regular Meeting of the Board of Education adjourn.

Motion Passed 8-0. Meeting adjourned 1:59AM.