



## Finance & Budget Committee Agenda

501 Kings Highway East  
Superintendent's Conference Room

**TUESDAY** December 4, 2018

9:00 AM

1. Call to Order
2. Election of Chair
3. Review of 2019 Meeting Dates
4. Approval of Minutes
5. Business Items
  - A. Advertising Revenue
  - B. 2019-2020 BoE Budget
6. Adjournment



## Fairfield Public Schools

### 2019 Dates for Finance & Budget Committee Meetings

Committee Chair: Jennifer Leeper

Committee Members: Nick Aysseh, Christine Vitale

*All meetings take place at 501 Kings Highway East, Suite 210, Superintendent's Conference Room, at 9:00 am unless otherwise noted.*

**January 8**

**February 5**

**March 5**

**April 2**

**May 7**

**June 4**

**September 3**

**October 1**

**November 5**

**December 3**

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**BOARD OF EDUCATION FINANCE COMMITTEE  
FAIRFIELD PUBLIC SCHOOLS, FAIRFIELD, CT  
November 8, 2018  
501 Kings Highway east  
Superintendent's Conference Room**

**Minutes**

**Call to Order:** The meeting was called to order at 9:43am by Jennifer Leeper

**Present:** Members: Jennifer Leeper, Nick Aysseh, Christine Vitale  
District staff: Dr. Toni Jones  
Public: A member of the public attended

**Approval of Minutes:**

Mrs. Vitale made the motion to approve the minutes from October 2, 2018 seconded by Mr. Aysseh. The motion passed 3-0.

**Non-Agenda Motion:**

A motion to add public comment to the November 8<sup>th</sup> agenda as item number 4, moving adjournment to number 5, made by Mrs. Vitale, seconded by Mrs. Leeper passed 3-0.

**Business Items:**

- A. Advertising revenue Timeline: All 3 committee members expressed that the revenue should go back into the budget revenue line versus a discretionary fund. The committee members feel the superintendent should apply income from advertising in the budget in the most efficient way during annual budget preparation. All committee members agreed and gave the superintendent direction to move forward with the process to sell advertising using the outside company recommended by the superintendent. The committee unanimously agreed that the superintendent should bring this before policy to discuss further but should move ahead with contracting with the advertising company now which is in her authority.

John Kuhn of 125 Mayweed Dr. spoke to the topic and supported the idea of selling advertising on not only fields but gym walls and possibly more. He would like to see this happen right away. He mentioned the idea of possibly blending advertising sales with Booster Club activity and sharing the proceeds.

- B. HVAC - Update: Dr. Jones indicated that there may be a placeholder in the 2019 budget to cover and RFP for two scenarios to address lack of AC and mechanical means of fresh air in the schools. A proposal is expected in the spring.
- C. Dwight Abatement Cost Update: Dr. Jones brought the committee up to date on the

costs associated thus far with contracting with the environmental consultant, abatement and painting that has and is taking place.

**Public Comment:** A member of the public spoke during the Advertising revenue timeline agenda item. No further public comment was made.

**Adjournment:** Mrs. Leeper made the motion to adjourn, seconded by Mrs. Vitale. The motion passed 3-0 and the meeting ended at 10:36am.

Respectfully submitted by  
Nick Aysseh  
Committee Member