



Board of Education Regular Meeting Agenda
501 Kings Highway East, 2nd Floor Board Conference Room
May 8, 2018
7:30 PM

1. Call to Order of the Regular Meeting of the Board of Education and Roll Call
2. Pledge of Allegiance
3. Recognition of Excellence
 - A. CABE Communication Awards, Mr. Robert Trefry
 - Fairfieldschools.org Website by Marco Taddei
 - Computer Generated Project: Family&Consumer Science Presentation, Rachel Keleher
 - B. Student Recognition
 - All State and All National Musician Honorees, presented by Ms. Sara Hoefler
 - Fall and Winter – High School State Champion Athletes
 - FLHS: Presented by Athletic Director Todd Parness
 - FWHS: Presented by Athletic Director Seth Fry
4. Student Reports
Fairfield Ludlowe: Ms. Molly Baker, Ms. Isabella Schichter
Fairfield Warde: Mr. Ted Orben, Mr. Paul Rivera
5. Presentation of Music Curriculum PK-5, Ms. Hoefler
6. Public Comment*
7. Old Business
 - A. Approval of PK-12 Science Curriculum
Recommended Motion: “that the Board of Education approve the PK-12 Science Curriculum”
8. New Business
 - A. Quarterly Report (3rd Quarter), Ms. Munsell
(Enclosure Nos. 1, 2, 3)
9. Approval of Minutes
Approval of *Regular Minutes* of April 5, the 6pm *Special Minutes* of April 24 and the 7pm *Special Minutes* of April 24
Recommended Motion: “that the Board of Education approve *Regular Minutes* of April 5, the 6pm *Special Minutes* of April 24 and the 7pm *Special Minutes* of April 24”
(Enclosure Nos. 4, 5, 6)
10. Superintendent’s Report
11. Committee/Liaison Reports
12. Open Board Comment
13. Public Comment*
14. Adjournment
Recommended Motion: “that this Regular Meeting of the Board of Education adjourn”

**During this period the Board will accept public comment on items pertaining to this meeting's agenda from any citizen present at the meeting (per BOE By-Law, Article V, Section 6). Those wishing to videotape or take photographs must abide by CGS §1-226.*

CALENDAR OF EVENTS

May 22, 2018 Student Awards Ceremony	7:00 PM	RLMS Auditorium
May 22, 2018, REGULAR Meeting	Immediately Following Awards	RLMS Auditorium

RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements, please contact the office of Special Education, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379.

Fairfield Public Schools

2017 – 2018

Quarterly Financial Report as of March 31, 2018

Summary

As of March 31, 2018, total expenses are expected to be within budget with the utilization of approximately half of the \$2.3 million held in reserve this year. The \$916,695 in reserve from the maintenance department was returned in late February to begin the lengthy process of contracting maintenance services. \$1.2 million of the reserved funds is required to balance the budget at year-end. The remaining \$235,460 can potentially be restored for technology capital as originally budgeted.

As reported previously, there is a projected balance of \$1 million in health insurance due to the implementation of SEBAC changes in October 2017. During the 2018 – 2019 budget process, the BOE voted to use \$403,000 of the savings to pre-purchase technology equipment. The remaining \$600,000 in health insurance savings is available to return to the town, in good faith, if there are no unanticipated expenses before year-end.

The source of funds and expense/distribution of monies this year is very complex. The attached budget projection summary explains the projection by category.

Personnel Services

Personnel services includes contracted salaries, hourly wages, extra-curricular stipends and substitute pay, and is the single largest budget classification. Throughout the year, there are adjustments to personnel services due to Leaves of Absence, turnover and associated substitute costs. The anticipated balance in salaries has increased over time based on these staffing adjustments and savings in custodial overtime. As a result, there is a projected net balance of approximately \$338,000 in salaries.

Fixed Charges

As mentioned above, there is a projected savings of \$1 million in health insurance this year as a result of changes in the SEBAC agreement as of October 2017.

The contribution to the town pension fund was made in a lump sum and other benefits such as health insurance, life and disability insurance, social security and 401(a) contributions

are paid as incurred. There was a known deficit of \$129,000 for town pension costs this year, but that has been reduced by savings in 401(a) contributions.

Pupil Personnel Expenses

Special education costs, with the exception of salaries, transportation and capital are included in this category. The current pupil personnel services projection is a deficit of nearly \$1.5 million.

As of March 31, the financial report reflects a negative \$5.3 million in this category, but that does not include excess cost reimbursement. An excess cost payment of \$2.9 million was received from the state in February, and a second payment is due in May based on the revised March 1 filing and state funding available for statewide eligible costs. When the final excess cost payment is received in May, expenses will be reduced by the reimbursement received, resulting in a projected deficit of \$1.5 million.

This segment is the most volatile as expenses are determined by the needs of individual students. Whether the expenses qualify for excess cost reimbursement is also a variable. Projected annual costs per student that exceed 4 ½ times the PPE for district-placed students, or one-time the PPE for DCF placed students, qualify for excess cost reimbursement.

School Expenses

As the end of the school year and fiscal year approach, final purchases are made to carry schools through the end of the year. These expenditures support instruction and activities at the building level and include supplies, materials, textbooks, copying, sports, and other activities. The balance remaining in this category will decrease further as final expenses are incurred.

Support Expenses

Program implementation, centrally funded instructional programs, non-special education tuition and central support operations are included here. Additional expenses in program implementation are incurred as curriculum work is done in June.

Professional/Technical, maintenance services (software/network maintenance); security and postage are expended on a contractual or as-needed basis. Legal fees are based on estimates and are projected to be slightly over budget.

Maintenance/Operation/Transportation

Transportation is projected to have a deficit of approximately \$140,000 at year-end due to special education transportation costs. Although revenues such as excess cost, magnet school transportation, and Pre-K tuition, offset these costs, a net deficit is projected. Savings in regular transportation from the elimination of bus routes also mitigate the deficit.

Approximately 26 % of the budget in this category is designated for utilities, which are not encumbered and are paid as incurred. Electric and heating rates were budgeted as directed by the Town Purchasing Director, however, transmission/distribution and transportation rates are variable. There is a small projected deficit in electricity this year.

The budget of \$4.2 million for maintenance services is for preventative maintenance, repairs and major maintenance projects. A few projects are in the final stages of the bid process and will be finalized based on results. Other contractual services have been encumbered but general repair and maintenance accounts are expended as needed.

Capital

\$235,640 originally budgeted for technology capital remains in reserve, but will be restored based on current projections. In addition, technology capital will be over expended by \$403,000 to pre-purchase technology as requested by the BOE during the 2018 – 2019 budget process.

Other capital funds will be expended as needed for instructional and safety needs in the buildings.

Submitted: May 3, 2018

Doreen T. Munsell

FAIRFIELD PUBLIC SCHOOLS
BUDGET PROJECTION SUMMARY
2017-2018

SUMMARIZED PROJECTION		
LINE #	ACCOUNT DESCRIPTION	1 6/30/2018 Projected Balance as of 3/31/2018 (COL 2+3+4)
	<i>Under Budget</i>	
1	Personnel Services	\$ 338,152
2	Wage & Benefit	\$ 14,128
3	Extra Curricular Salaries	\$ 35,000
4	Health Insurance	\$ 1,007,231
5	Life Insurance	\$ 4,600
6	Tuition - Magnet Schools	\$ 130,843
7	Copying/Printing/Office Supplies/Postage	\$ 10,000
8	Technology Software Supplies	\$ 58,101
9	Tech Services/Maintenance/Infrastructure	\$ 76,650
10	Maintenance Projects	\$ 114,425
11	Maintenance Services	\$ 6,067
12	Commercial Gas/Heat	\$ 6,799
13	Water Utility	\$ 11,889
14	<i>Projected Under Budget</i>	\$ 1,813,885
	<i>Balance of Funds Held in Reserve (\$916,695 Restored to Maintenance)</i>	\$ 1,462,622
16	<i>Total Funds Available</i>	\$ 3,276,507

BREAKDOWN OF COLUMN 1		
2	3	4
ALL OTHER ACCOUNTS	INSURANCE SAVINGS	FUNDS ON RESERVE
\$ 806,654	\$ 1,007,231	\$ 1,462,622

	<i>Over Budget</i>	
17	Pension/401(a)	\$ (108,745)
18	Special Education (Tuition, Prof Expenses, Consultation)	\$ (1,324,474)
19	Sped Subs	\$ (100,132)
20	Sped Summer School/Sped Clerical Extras	\$ (40,749)
21	Legal Fees	\$ (40,000)
22	Transportation - Regular Ed \$155,878	
23	Transportation - SPED (\$295,253)	\$ (139,375)
24	Operational Plant & Equipment	\$ (32,498)
25	Electricity	\$ (149,714)
26	Telephone	\$ (3,729)
27	<i>Projected Over Budget</i>	\$ (1,939,416)
28	<i>Gross Projected Balance</i>	\$ 1,337,091

\$ (1,939,416)	\$ -	\$ -
\$ (1,132,762)	\$ 1,007,231	\$ 1,462,622

29	<i>Total Reserve</i>	
30	<i>Released Reserved Funds to Maint for Original Purpose</i>	
31	<i>Technology Funds to be Released</i>	\$ (235,460)
32	<i>18-19 Technology Pre-purchase</i>	\$ (403,000)
33	<i>Available for Return to Town</i>	\$ (600,000)
34	<i>Funds needed for Budget Deficit</i>	
35	<i>Net Projected Balance @ June 30, 2018</i>	\$ 98,631

		\$ 2,379,317
		\$ (916,695)
		\$ (235,460)
	\$ (403,000)	
	\$ (600,000)	
	\$ 1,227,162	\$ (1,227,162)
\$ 94,400	\$ 4,231	\$ -

**FAIRFIELD PUBLIC SCHOOLS
BUDGET RESERVE RECAP
2017 - 2018**

		1	2	3
	DESCRIPTION	Funds Held in Reserve at Start of FY 2018	Funds Restored in FY 2018	Funds Needed for FY 2018 Budget Deficit
	2017 - 2018 BUDGET FUNDS IN RESERVE			
1	FLHS Tennis Court Project	\$ 41,750	\$ 41,750	\$ -
2	FWHS Tennis Court & Irrigation Project	\$ 90,780	\$ 90,780	\$ -
3	FWMS Music Suite Flooring	\$ 127,500	\$ 127,500	\$ -
4	FWMS Admin Carpet	\$ 28,700	\$ 28,700	\$ -
5	Maint. Preventative/Systems/Painting	\$ 285,000	\$ 285,000	\$ -
6	Paving/Curbs	\$ 100,000	\$ 100,000	\$ -
7	Playground Maintenance/Rubber ECC	\$ 100,000	\$ 100,000	\$ -
8	Project - Mill Hill	\$ 24,965	\$ 24,965	\$ -
9	Pre-K Playground Stratfield	\$ 43,000	\$ 43,000	\$ -
10	Maint. Technical Consultants	\$ 75,000	\$ 75,000	\$ -
11	Total Maintenance Funds in Reserve	\$ 916,695	\$ 916,695	\$ -
12	Homebound Instruction	\$ 50,000		\$ 50,000
13	One bus reduction	\$ 72,000		\$ 72,000
14	2.0 FTE HS Positions (1.0 PE and 1.0 Other)	\$ 150,000		\$ 150,000
15	Program Implementation Supplies	\$ 200,000		\$ 200,000
16	Summer Curriculum Work	\$ 148,748		\$ 148,748
17	District Professional Development	\$ 50,000		\$ 50,000
18	10 % School Allocation for Supplies	\$ 241,123		\$ 241,123
19	District Improvement Plan Program Implementations	\$ 147,890		\$ 147,890
20	Freeze Secondary Central Office Admin Position	\$ 167,401		\$ 167,401
21	Funds Needed for Budget Deficit	\$ 1,227,162	\$ -	\$ 1,227,162
22	Technology Funds to be Released	\$ 235,460		\$ 235,460
23	RESERVED FUNDS	\$ 2,379,317	\$ 916,695	\$ 1,462,622

**Statement of Account - Summary by
Major Classification w/Reserve
Fairfield Public Schools
Fiscal Year 2018**

9:46:11AM 4/3/2018

Major Classification	Appropriated Budget Less Reserve	Spec Appr And Trans	Reserve Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
PERSONNEL SERVICES	107,292,197	(205)	0	107,291,992	66,292,907.77	38,268,278.79	0.00	2,730,805.44	97.45%
FIXED CHARGES	26,029,863	0	0	26,029,863	20,292,244.38	0.00	0.00	5,737,618.62	77.96%
PUPIL PERSONNEL EXPENSE	8,050,287	0	0	8,050,287	10,332,168.61	3,016,249.54	29,432.54	(5,327,563.69)	166.18%
SCHOOL EXPENSES	2,481,233	(5,195)	0	2,476,038	1,531,429.34	489,788.92	22,468.07	432,351.67	82.54%
SUPPORT EXPENSES	6,411,740	2,760	(916,695)	5,497,805	3,039,249.72	532,439.22	86,836.08	1,839,279.98	66.55%
MAINT/OPER/TRANS	16,269,625	2,640	916,695	17,188,960	12,106,200.01	2,731,443.45	83,163.38	2,268,153.16	86.80%
CAPITAL	2,189,545	0	0	2,189,545	1,302,543.59	102,535.53	10,776.89	773,688.99	64.66%
GRAND TOTAL	\$168,724,490	\$0	\$0	\$168,724,490	\$114,896,743.42	\$45,140,735.45	\$232,676.96	\$8,454,334.17	94.99%

**Statement of Account - Summary by
Major Classification and Summary Object w/Reserve
Fairfield Public Schools
Fiscal Year 2018**

9:44:08AM 4/3/2018

Major Classification / Summary Object	Appropriated Budget Less Reserve	Spec Appr And Trans	Reserve Transfers	Appropriation Amended	Total Expenditure	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
PERSONNEL SERVICES									
101 TEACHING STAFF	73,135,450	(1,518,313)	0	71,617,137	42,646,743.92	28,970,370.57	0.00	22.51	100.00%
103 CERTIFIED SUPPORT STAFF	6,900,086	(104,334)	0	6,795,752	4,074,830.36	2,720,919.97	0.00	1.67	100.00%
105 SCHOOL ADMIN STAFF	6,136,412	(42,257)	0	6,094,155	4,565,912.40	1,528,245.14	0.00	(2.54)	100.00%
107 CENTRAL ADMINISTRATION STAFF	939,345	(193,559)	0	745,786	556,151.74	189,635.03	0.00	(0.77)	100.00%
109 DIRECTOR/SUPERVISOR/MGR	677,938	178,405	0	856,343	640,302.96	216,039.42	0.00	0.62	100.00%
111 SECRETARIAL/CLERICAL STAFF	3,420,454	(46,073)	0	3,374,381	2,334,364.50	1,040,018.19	0.00	(1.69)	100.00%
113 PARAPROFESSIONAL STAFF	3,421,767	(6,981)	0	3,414,786	2,213,713.40	1,201,016.08	0.00	56.52	100.00%
115 CUSTODIAN STAFF	3,958,379	(118,495)	0	3,839,884	2,881,044.82	958,847.63	0.00	(8.45)	100.00%
117 MAINTENANCE STAFF	1,001,612	(9,406)	0	992,206	744,283.38	247,921.44	0.00	1.18	100.00%
121 SUPPORT STAFF	2,387,162	184,222	0	2,571,384	1,870,805.19	700,578.38	0.00	0.43	100.00%
125 SE TRAINER STAFF	1,067,713	(8,007)	0	1,059,706	785,670.21	274,035.45	0.00	0.34	100.00%
129 PART-TIME EMPLOYMENT	2,813,085	(205)	0	2,812,880	2,108,591.77	53,970.21	0.00	650,318.02	76.88%
131 WAGE/BENEFIT RESERVE	1,092,069	(85,583)	0	1,006,486	28,636.96	0.00	0.00	977,849.04	2.85%
133 STAFF REPLACEMENT	(1,288,000)	1,940,926	0	652,926	0.00	0.00	0.00	652,926.00	0.00%
135 DEGREE CHANGES	238,883	(170,545)	0	68,338	0.00	0.00	0.00	68,338.00	0.00%
307 OTHER SERVICES	1,389,842	0	0	1,389,842	841,856.16	166,681.28	0.00	381,304.56	72.56%
TOTAL PERSONNEL SERVICES	\$107,292,197	(\$205)	\$0	\$107,291,992	\$66,292,907.77	\$38,268,278.79	\$0.00	\$2,730,805.44	97.45%
FIXED CHARGES									
201 HEALTH INSURANCE	21,237,869	0	0	21,237,869	16,228,177.56	0.00	0.00	5,009,691.44	76.41%
203 LIFE/DISABILITY INSURANCE	268,198	0	0	268,198	213,578.54	0.00	0.00	54,619.46	79.63%
205 SOCIAL SECURITY	2,366,437	0	0	2,366,437	1,637,581.37	0.00	0.00	728,855.63	69.20%
207 PENSION/RETIREMENT	2,157,359	0	0	2,157,359	2,212,906.91	0.00	0.00	(55,547.91)	102.57%
TOTAL FIXED CHARGES	\$26,029,863	\$0	\$0	\$26,029,863	\$20,292,244.38	\$0.00	\$0.00	\$5,737,618.62	77.96%
PUPIL PERSONNEL EXPENSE									
301 INSTRUCTIONAL SERVICES	46,000	0	0	46,000	20,991.54	3,940.00	0.00	21,068.46	54.20%
303 PUPIL PERSONNEL SERVICES	2,155,277	0	0	2,155,277	2,360,036.02	663,477.29	0.00	(868,236.31)	140.28%
307 OTHER SERVICES	597,568	0	0	597,568	687,655.91	227,723.56	29,432.54	(347,244.01)	158.11%
315 RENTALS	24,962	0	0	24,962	24,695.00	0.00	0.00	267.00	98.93%
317 STUDENT TRANSPORTATION	183,190	0	0	183,190	183,043.06	0.00	0.00	146.94	99.92%

**Statement of Account - Summary by
Major Classification and Summary Object w/Reserve**

9:44:10AM 4/3/2018

**Fairfield Public Schools
Fiscal Year 2018**

Major Classification / Summary Object	Appropriated Budget Less Reserve	Spec Appr And Trans	Reserve Transfers	Appropriation Amended	Total Expenditure	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
319 CONFERENCE & TRAVEL	174,629	0	0	174,629	120,694.47	54,463.64	0.00	(529.11)	100.30%
327 PRINTING/COPYING	6,800	0	0	6,800	4,426.49	2,373.51	0.00	0.00	100.00%
329 TUITION	4,655,361	0	0	4,655,361	6,809,401.17	2,058,439.64	0.00	(4,212,479.81)	190.49%
401 INSTRUCTIONAL SUPLS/MATLS	135,000	0	0	135,000	97,333.24	3,588.96	0.00	34,077.80	74.76%
404 SPLS, BKS, MATLS-DIST SUPPORT	55,500	0	0	55,500	12,425.22	1,361.51	0.00	41,713.27	24.84%
411 TEXTBOOKS	12,000	0	0	12,000	9,882.10	704.79	0.00	1,413.11	88.22%
415 OTHER SUPPLIES/MATERIALS	2,250	0	0	2,250	1,319.39	176.64	0.00	753.97	66.49%
601 DUES AND FEES	1,750	0	0	1,750	265.00	0.00	0.00	1,485.00	15.14%
TOTAL PUPIL PERSONNEL EXPENSE	\$8,050,287	\$0	\$0	\$8,050,287	\$10,332,168.61	\$3,016,249.54	\$29,432.54	(\$5,327,563.69)	166.18%

SCHOOL EXPENSES

129 PART-TIME EMPLOYMENT	10,105	3,146	0	13,251	7,476.05	0.00	0.00	5,774.95	56.42%
301 INSTRUCTIONAL SERVICES	19,110	0	0	19,110	10,289.27	0.00	360.00	8,460.73	55.73%
307 OTHER SERVICES	62,425	0	0	62,425	15,185.60	13,470.84	0.00	33,768.56	45.91%
315 RENTALS	129,022	0	0	129,022	24,816.00	9,568.00	0.00	94,638.00	26.65%
317 STUDENT TRANSPORTATION	36,434	1,300	0	37,734	12,243.71	18,940.29	0.00	6,550.00	82.64%
319 CONFERENCE & TRAVEL	51,978	(4,492)	0	47,486	16,713.93	3,556.42	898.99	26,316.66	44.58%
327 PRINTING/COPYING	232,918	8,771	0	241,689	128,624.71	112,837.92	0.00	226.37	99.91%
400 SUPPLIES, BOOKS & MATERIALS	1,308,704	(1,921)	0	1,306,783	928,718.79	196,831.33	18,193.03	163,039.85	87.52%
402 INSTRUCTIONAL SPLS-DIST SUPPR	40,000	(14,171)	0	25,829	10,456.49	10,626.42	0.00	4,746.09	81.62%
409 STUDENT ACTIVITY EXPENSES	552,422	(1,300)	0	551,122	344,247.40	121,476.36	2,399.20	82,999.04	84.94%
415 OTHER SUPPLIES/MATERIALS	14,370	2,390	0	16,760	9,821.45	2,481.34	616.85	3,840.36	77.09%
601 DUES AND FEES	23,745	1,082	0	24,827	22,835.94	0.00	0.00	1,991.06	91.98%
TOTAL SCHOOL EXPENSES	\$2,481,233	(\$5,195)	\$0	\$2,476,038	\$1,531,429.34	\$489,788.92	\$22,468.07	\$432,351.67	82.54%

SUPPORT EXPENSES

301 INSTRUCTIONAL SERVICES	176,359	6,997	0	183,356	176,156.98	2,215.64	450.00	4,533.38	97.53%
305 PROFESSIONAL/TECHNICAL SVCS	720,142	2,400	0	722,542	484,158.76	269,099.59	0.00	(30,716.35)	104.25%
307 OTHER SERVICES	2,400,947	1,633	(916,695)	1,485,885	21,462.36	0.00	0.00	1,464,422.64	1.44%
309 SECURITY SVCS/EXPENSES	175,000	0	0	175,000	86,272.42	62,033.14	475.98	26,218.46	85.02%
313 MAINTENANCE SERVICES	855,445	0	0	855,445	775,444.81	42,653.30	0.00	37,346.89	95.63%
319 CONFERENCE & TRAVEL	48,900	0	0	48,900	24,834.45	18,048.03	0.00	6,017.52	87.69%

**Statement of Account - Summary by
Major Classification and Summary Object w/Reserve
Fairfield Public Schools
Fiscal Year 2018**

9:44:10AM 4/3/2018

Major Classification / Summary Object	Appropriated Budget Less Reserve	Spec Appr And Trans	Reserve Transfers	Appropriation Amended	Total Expenditure	Outstanding Encumbrance	Outstanding Requisitions	Unencumbered Balance	% Used
321 PROFESSIONAL DEVELOPMENT	337,191	42,735	0	379,926	277,108.47	78,972.64	33,230.89	(9,386.00)	102.47%
323 POSTAGE	72,824	0	0	72,824	51,066.69	8,628.31	0.00	13,129.00	81.97%
325 PERSONNEL/RECRUITMENT EXP	18,000	(4,633)	0	13,367	1,546.24	52.91	0.00	11,767.85	11.96%
327 PRINTING/COPYING	65,350	3,000	0	68,350	46,302.58	19,871.89	198.00	1,977.53	97.11%
329 TUITION	592,606	0	0	592,606	461,762.90	0.00	0.00	130,843.10	77.92%
401 INSTRUCTIONAL SUPLS/MATLS	721,463	(46,732)	0	674,731	557,773.63	24,906.10	43,814.50	48,236.77	92.85%
403 OFFICE/GENERAL SUPPLIES	15,250	0	0	15,250	7,539.05	4,286.01	0.00	3,424.94	77.54%
411 TEXTBOOKS	1,052	0	0	1,052	0.00	0.00	0.00	1,052.00	0.00%
415 OTHER SUPPLIES/MATERIALS	148,465	(2,640)	0	145,825	30,883.87	1,671.66	153.21	113,116.26	22.43%
424 OTHER SUPPLIES	8,000	0	0	8,000	1,289.21	0.00	0.00	6,710.79	16.12%
601 DUES AND FEES	54,746	0	0	54,746	35,647.30	0.00	8,513.50	10,585.20	80.66%
TOTAL SUPPORT EXPENSES	\$6,411,740	\$2,760	\$(916,695)	\$5,497,805	\$3,039,249.72	\$532,439.22	\$86,836.08	\$1,839,279.98	66.55%
MAINT/OPER/TRANS									
305 PROFESSIONAL/TECHNICAL SVCS	25,000	50,000	75,000	150,000	47,165.08	15,159.92	3,150.00	84,525.00	43.65%
311 UTILITY SERVICES	4,161,314	10,925	0	4,172,239	3,192,912.55	107,494.61	0.00	871,831.84	79.10%
313 MAINTENANCE SERVICES	3,188,204	(56,285)	841,695	3,973,614	1,764,552.47	753,251.65	47,683.38	1,408,126.50	64.56%
317 STUDENT TRANSPORTATION	7,983,051	0	0	7,983,051	6,629,553.23	1,604,600.11	26,893.00	(277,995.34)	103.48%
319 CONFERENCE & TRAVEL	34,100	0	0	34,100	23,556.07	12,543.82	0.00	(1,999.89)	105.86%
321 PROFESSIONAL DEVELOPMENT	58,745	0	0	58,745	8,767.22	1,458.93	1,365.00	47,153.85	19.73%
424 OTHER SUPPLIES	315,211	0	0	315,211	113,936.68	105,652.12	0.00	95,622.20	69.66%
429 MAINTENANCE/REPAIR SUPPLIES	504,000	(2,000)	0	502,000	325,756.71	131,282.29	4,072.00	40,889.00	91.85%
TOTAL MAINT/OPER/TRANS	\$16,269,625	\$2,640	\$916,695	\$17,188,960	\$12,106,200.01	\$2,731,443.45	\$83,163.38	\$2,268,153.16	86.80%
CAPITAL									
501 CAPITAL OUTLAY	458,029	0	0	458,029	98,921.51	18,192.91	8,781.89	332,132.69	27.49%
503 TECHNOLOGY	1,731,516	0	0	1,731,516	1,203,622.08	84,342.62	1,995.00	441,556.30	74.50%
TOTAL CAPITAL	\$2,189,545	\$0	\$0	\$2,189,545	\$1,302,543.59	\$102,535.53	\$10,776.89	\$773,688.99	64.66%
GRAND TOTAL	\$168,724,490	\$0	\$0	\$168,724,490	\$114,896,743.42	\$45,140,735.45	\$232,676.96	\$8,454,334.17	94.99%

2017-2018 Maintenance Department

Enclosure No. 2
May 8, 2018

School	Description	17-18 Original Budget Request	17-18 Budget Reserves Released Amount
ECC	Playground Rubberized Fall Safety Zone Replacement	\$ 85,000	\$ 80,000
Dwight	Repair Broken Sewer Pipe Under APR	\$ 45,000	\$ -
FLHS	Repair, Repaint, Reline Tennis Courts	\$ 41,750	\$ 41,750
FWHS	Repair, Repaint, Reline Knapps Highway Tennis Courts	\$ 17,550	\$ 11,430
FWHS	Playing Field Irrigation System Replacement	\$ 79,350	\$ 79,350
FWMS	Music Suite Corridor VCT Flooring Repair	\$ 127,500	\$ 127,500
FWMS	Administration Carpeting Replacement with VCT	\$ 28,700	\$ 28,700
Holland Hill	LMC Classroom Carpeting Replacment with VCT	\$ 5,460	\$ -
Mill Hill	Administration and Gymnasium Office Floor Repair	\$ 28,965	\$ 24,965
Stratfield	New Preschool Playground	\$ 43,000	\$ 43,000
Tomlinson	Basement and First Floor VCT Flooring Replacement	\$ 9,185	\$ -
	Project Total	\$ 511,460	\$ 436,695
	Paving	\$ 150,000	\$ 100,000
	Playground Safety	\$ 55,000	\$ 20,000
	HVAC System Cleaning	\$ 20,000	\$ 20,000
	ADA Studies Fixes	\$ 30,000	\$ 30,000
	Code/Safety-Sys	\$ 100,000	\$ 75,000
	Roofing PM	\$ 105,000	\$ 10,000
	Building Env.-PM	\$ 90,000	\$ 40,000
	Hazardous Mat'ls	\$ 35,000	\$ 10,000
	Painting	\$ 150,000	\$ 100,000
	Tech Consulting	\$ 100,000	\$ 75,000
	Maintenance Accounts Total	\$ 835,000	\$ 480,000
	Total	\$ 1,346,460	\$ 916,695

SPECIAL EDUCATION BUDGET AS OF: 4/30/2018
ACTUAL AND PROJECTED TO YEAR END 6/30/2018

	Budget	Excess Cost Return & Open Choice Sped Revenue	Actual and Est. Expenses to Year End	SPED (OVER) / UNDER BUDGET
SUBSTITUTE SALARIES	\$ 76,842	\$ -	\$ (176,974)	\$ (100,132)
OCCUPATIONAL/PHYSICAL THERAPY	\$ 1,138,329	\$ 109,660	\$ (1,084,143)	\$ 163,846
PROFESSIONAL CONSULTATION	\$ 979,448	\$ 496,019	\$ (1,519,715)	\$ (44,248)
PROFESSIONAL EXPENSES	\$ 527,568	\$ 362,280	\$ (1,020,276)	\$ (130,428)
SE-TUITION OTH SCHOOLS	\$ 4,655,361	\$ 2,626,325	\$ (9,126,229)	\$ (1,844,542)
	\$ -	\$ -	\$ -	\$ -
Total Excess Cost Sped Dept Accounts	\$ 7,377,548	\$ 3,594,284	\$ (12,927,336)	\$ (1,955,504)
				\$ -
ALL OTHER SPED	\$ 1,053,236	\$ 244,482	\$ (807,569)	\$ 490,149
				\$ -
				\$ -
				\$ -
Revenue Applied to Sped Dept	\$ 8,430,784	\$ 3,838,765	\$ (13,734,905)	\$ -
Excess Cost BENEFITS	\$ -	\$ 167,500		
Excess Cost Transportation		\$ 339,302		\$ (1,465,356)
		\$ 4,345,567		

Excess Cost Sped Dept	\$ 3,761,783
Transportation	\$ 339,302
Total Anticipated Excess Cost	\$ 4,101,085
Open Choice Revenue	\$ 244,482
Total Revenue	\$ 4,345,567

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**Regular Meeting Minutes
Fairfield BoE, April 5, 2018**

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Regular meeting to order at 7:36PM. Present were members Jennifer Leeper, Jessica Gerber, Philip Dwyer, Jennifer Jacobsen, Nick Aysseh, Jennifer Maxon-Kennelly and Jeff Peterson. Trisha Pytko and Christine Vitale were not present. Others present were Superintendent Dr. Toni Jones, members of the central office leadership team, student representatives Molly Baker, Isabella Schichter and Paul Rivera, and approximately 50 members of the public.

Voting Summary:

New Business

Establish Date and Time of Fairfield Ludlowe High School and Fairfield Warde High School Graduation

Mrs. Gerber moved/Mrs. Jacobsen seconded the recommended motion “that the Board of Education establish Wednesday, June 20, 2018 at 6:00p.m. as the date and time of graduation for Fairfield Ludlowe High School and Fairfield Warde High School.” Motion passed 7-0.

Approval of Minutes

Approval of Special Minutes of March 19, 2018 and Regular Minutes of March 19, 2018

Mrs. Gerber moved/Ms. Leeper seconded the recommended motion “that the Board of Education approve the Minutes of the Special Meeting of March 19, 2018, and of the Regular Meeting of March 19, 2018.” Motion passed 6-0-1 (Ms. Leeper, Mrs. Gerber, Mr. Dwyer, Mrs. Jacobsen, Mrs. Maxon-Kennelly, Mr. Peterson in favor; Mr. Aysseh abstained).

Adjournment

Mrs. Gerber moved/Ms. Leeper seconded the recommended motion “that this Regular Meeting of the Board of Education adjourn.” Motion passed 7-0. Meeting adjourned at 9:53PM.

Detailed Minutes:

Student Reports:

Mr. Rivera reported for FWHS: SATs were held on March 21; a successful 9/10th grade dance was held 2 weeks ago; the Achievement Gap Task Force held its second annual conference at SCSU on March 29 with many schools participating; spring sports season has begun despite the bad weather; the solar carport ribbon cutting ceremony was held on April 2; all are looking forward to spring break.

Ms. Baker and Ms. Schichter reported for FLHS: The Cheerleading team competed in Orlando, Florida and won the Overall Grand Champion Trophy and now rank first in the Grand National Division; AP Literature students from both Warde and Ludlowe toured the Museum of Modern Art to learn more about post-modernism; juniors completed the NGSS Assessment; the Red Cross Club Blood Drive had an excellent turn-out; a group of students participated in the DC “March for our Lives” event and met with Rep. Jim Himes; the Webster Bank Arena will host the college fair; there is an upcoming community college fair at FLHS; the GSA club attended the True Colors conference at UCONN.

Presentations

Science Curriculum

Mr. Cummings, Chief Academic Officer, began the presentation by pointing out the themes of Inquiry, Real World, Problem Solving and Engagement that have been evident in recent curriculum updates and presentations. The new and exciting cross-curricular concept is also evident in the new Science Curriculum. Mr. Wakeman (Director of Elementary Math, Science and Enrichment) and Ms. Faggella (Director of Secondary Science and STEAM) led the presentation on the Next Generation Science Standards and Curriculum. Parent and teacher focus groups provided feedback which was used to clarify language. Representative teacher groups attended NGSX training, and middle and high school staff have participated in professional development.

The standards have 3 dimensions: Science and Engineering Practices, Disciplinary Core Ideas (Content) and Cross-Cutting Concepts. A diagram overlaying Math, Science and ELA helped explain the development of inquiry skills, and the Library Media Curriculum piece emphasizes those skills together with integrating critical thinking/creativity, communication and collaboration, independent reading and technology skills in all content areas. There will be an increased emphasis on student-generated questions and application of prior experiences. Curriculum document layout, evaluation, timeline and next steps were reviewed. Chromebooks will be purchased next year in support of science. AP Biology teacher Dr. Kelly explained the importance of currently using a Chromebook, a reliable technology that is very helpful for teaching 21st century skills – students have full access to resources and less paper is used.

Next year, all 9th graders will take Biology. Mrs. Gerber asked about planning for the biology bubble of students next year since there will be 10th graders taking the class as well for that one year. Ms. Faggella said the district has many teachers with multiple science certifications that can cover this immediate need. All of the new courses offered in high school are well-subscribed.

Mr. Peterson liked the cross-cutting concept and asked how the emphasis with hands-on work will be balanced with teaching content. Ms. Faggella said the content is embedded in the hands-on experience. Direct instruction will still exist; students will have limited choice and freedom. Teachers will have daily collaborative planning time. LMC specialists use Code.org to teach coding skills.

Mrs. Maxon Kennelly had several questions:

1. Will content be reduced in HS to allow more for the process of learning? How will allocated time for science and social studies be affected in elementary? Mr. Wakeman said there will be a convergence of content areas; teaching non-fiction reading also teaches social studies and science. There will be 6 weeks of alternating units with social studies and science. The implementation guides allow some flexibility.
2. Will AP Bio teachers be assured that students understand the basic factual elements? Ms. Faggella said the standards are focused on concepts rather than minutiae; for example, students will still learn mitosis, but much of the memorization is removed. This will be spelled out in the implementation guides; AP practices are nearly identical to the NGSS practices. Content is aligned for continued study in AP.
3. How can adjustments be made without feedback from the field test? Mr. Wakeman said the test is focused more on thinking and reasoning. The state is planning to release items in the fall to help with test understanding. Elementary students in Fairfield and other districts will be taking the assessment prior to curriculum implementation.

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4. How to prepare 8th and 11th graders for testing? Ms. Faggella said the plan is to create some support materials for the 11th graders next year. The state mandates 2 years of science and Fairfield mandates 3. Students have flexibility with the science path.

Ms. Leeper asked a few questions on testing, consistency and grading. Ms. Faggella said the NGSS pilot test is state mandated, even though the curriculum has not yet been rolled out. Teachers will be writing the STEAM units this summer and a focus will be to engage all learners at all levels; students will have a choice. Mr. Wakeman said elementary science instruction is now approximately 45 minutes per day, but there is some discrepancy across the district. Going forward, FPS will streamline and provide consistency. Grades will depend on the tasks that students are doing; there may be a rubric where the solution has to meet certain criteria; this will allow for variety in the response.

Mrs. Jacobsen was dismayed that the state website still shows the pilot test taking place next year, and asked:

1. Update on resources? Ms. Faggella said students will continue to use current resources with the addition of Chromebooks for 7th graders and all high school courses. This will allow access to digital resources such as scientific journals. The search for a text is continuing.
2. Will the state mastery have one right answer? Ms. Faggella said there will be more than one correct answer on the state assessment – there are multiple correct answers to match curriculum delivery.
3. Will the state assessments be used for placement decisions? Ms. Faggella said no; the CAPT scores were never used for placements.

New Business

Establish Date and Time of Fairfield Ludlowe High School and Fairfield Warde High School Graduation

Mrs. Gerber moved, Mrs. Jacobsen seconded that the Board of Education establish Wednesday, June 20, 2018 at 6:00p.m. as the date and time of graduation for Fairfield Ludlowe High School and Fairfield Warde High School.

Due to the 180-minimum day requirement, Dr. Jones said this is the earliest date that graduation can take place and will not conflict with middle school graduations. Ideally, graduation would take place on the last day of school, but it is late in the year and students have to travel to college orientations. However, a 185-day school calendar with a pre-set graduation date would not require an April review; this is a change that is currently under review for next year.

Public Comment:

Emma Manderville, Woodcrest Road: Internship conflict with summer programs.

Motion Passed: 7-0

Possible Budget Changes

Dr. Jones said the BOS adjusted the budget with the \$60K in pension savings and \$190K in bus contract savings, putting the BOE budget at 2.95%. This is very positive news.

Mr. Dwyer thanked Dr. Jones and her staff for the tremendous work on the budget and for being immediately responsive to all the questions from multiple Town bodies. The Board will vote on the 2 adjustments in May. Given the recent questions regarding AON's reported projected savings on the switch to CT Partnership 2.0, Mr. Dwyer confirmed the actual savings is \$2.6M. Projections will not be necessary next year.

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Approval of Minutes

Approval of Special Minutes of March 19, 2018 and Regular Minutes of March 19, 2018

Mrs. Gerber moved, Ms. Leeper seconded that the Board of Education approve the Minutes of the Special Meeting of March 19, 2018, and of the Regular Meeting of March 19, 2018.

Motion Passed: 6-0-1

Favor: Ms. Leeper, Mrs. Gerber, Mr. Dwyer, Mrs. Jacobsen, Mrs. Maxon-Kennelly, Mr. Peterson

Abstain: Mr. Aysseh

Superintendent Report

- Dr. Jones reported that student art will be made into banners posted at the Fairfield train station.
- A visit to the Walter Fitzgerald Campus featured the generosity project, which included student-made hope bracelets.
- The safety forum was well-attended. Some of the security changes have already been implemented. A group of parents are hoping to raise funds for security, and perhaps that money could be used to purchase window blinds.
- The Sherman Principal hiring process is well underway and the candidate pool is strong.

Mrs. Maxon-Kennelly and Ms. Leeper asked about advertising WFC slots to outside districts as a step towards accepting tuition paying students. Mr. Mancusi said he is working on a pamphlet to that effect.

Committee/Liaison Reports

Mr. Aysseh reported that there is a Holland Hill BC committee tonight.

Mr. Peterson reported on the BOF meeting. The budget was approved. The Sherman Phase III project was approved unanimously. The Mill Hill Project was approved with an amended motion that various size schools would be explored and the Building Committee would provide updates to the Board of Finance. Mr. Dwyer added that cost will be a factor in determining whether Mill Hill will be a 504. Dr. Jones said Mr. Tetreau said BOS re-approval is not needed for the amended resolution and it can be forwarded to RTM; the \$1.5M is sufficient to explore the varying sizes.

Mrs. Maxon-Kennelly said the Policy Committee will begin work on social media and graduation requirements.

Ms. Leeper reported that the Finance Committee reviewed sponsorships and town collaboration. Mrs. Maxon-Kennelly added that there may be some policy implications.

Mr. Dwyer reported:

- Dr. Evan Pitkoff/CES is retiring and Dr. Charles Dumais will begin at CES on July 1.
- Interested building committee applicants should contact the Town.
- Still need a BOE representative to serve on the Administrators Contract.

Open Board Comment

Mr. Aysseh questioned whether Mill Hill capacity should be a future agenda item, given the recent BOF approval. He also requested a May update on reallocated funds – there is a difference of \$600K on the reserve items. Mr. Dwyer noted that the May Quarterly Financial Report will address that item.

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Ms. Leeper requested more information on Open Choice projections.

Mr. Dwyer noted that an executive session is required prior to the end of May regarding contracts; the BOE Self-evaluation is April 24.

Public Comment:

Sylvia Figel, Twin Brooks Lane: Safety standards at Mill Hill.

Adjournment

Mrs. Gerber moved, Ms. Leeper seconded that this Regular Meeting of the Board of Education adjourn.

Motion Passed: 7-0

Meeting adjourned at 9:53PM.

*Respectfully submitted by
Jessica Gerber
Fairfield Board of Education, Secretary*

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**Special Meeting Minutes
Fairfield BoE, April 24, 2018, 6:00 PM**

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information.
This meeting was not filmed by FAIRTV.

Call to order of the Special Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Special meeting to order at 6:00 PM. Present were members Jennifer Leeper, Jessica Gerber, Philip Dwyer, Jennifer Jacobsen, Nick Aysseh, Jennifer Maxon-Kennelly, Jeff Peterson, Trisha Pytko and Christine Vitale. Others present were Superintendent Dr. Toni Jones, Mr. Cullen, and 7 members of the public and staff.

Mr. Dwyer said the meeting discussion would be limited to the Mill Hill Educational Specifications.

Dr. Jones referenced the Holland Hill and Mill Hill classroom layouts that she had forwarded and provided a memo confirming that language added to the resolution by the BOF may move forward to the RTM; what is important is that Ed Spec and resolution language match when the district submits the official plan for review, prior to June 2019. Dr. Jones recommended that the Ed Specs remain as is with 504 capacity.

Mr. Peterson expressed reservations about the short timeframe for completion of the site survey. Mr. Cullen assured the Board that there is still enough time to complete the work.

Mr. Aysseh understood that the BoF requested options. His understanding, however, from the BOS is that they are requesting a 'plan of action'. The issue of redistricting was mentioned, and he wondered how the BOE planned to respond to the list of BoS questions. He questioned whether the BoE should approach facility planning separate from the issue of racial imbalance – and if racial imbalance remains an issue, then FPS should redistrict with existing space. Attempting to address both overcrowding and racial imbalance may be causing undue confusion.

Mrs. Gerber handed out her charts on Mill Hill with surrounding school capacity information, as well as the Facilities Planning Principles adopted by the Board in 2010 – the charts show that if Mill Hill was renovated to a 378, it would be at 102% capacity by 2025-2026.

Mr. Dwyer felt that BoS and BoF have been conflating the two issues of overcrowding and racial imbalance. The Board agreed that redistricting at this time does not make sense, and the Mill Hill Ed Spec should remain a 504. A redistricting plan has never before been required for approval of a building project. Mrs. Maxon-Kennelly said the good news is that no one is questioning the renovation, however, this is the first time that a school expansion will address the needs of the district and not a specific school. Mrs. Maxon-Kennelly handed out a chart with 378, 441 and 504 enrollments for Mill Hill – and the effect those numbers would have on surrounding schools (Dwight, Riverfield and Sherman).

Mrs. Jacobsen said the Board has done its due diligence and already approved a 504 Ed Spec. She handed out a chart showing Mill Hill's utilization rates. What is the Town's plan for school utilization with regards to home construction? The Town could not provide the detailed information she was looking for within the last three years and in the future – how many homes will be built/were built – with how many bedrooms in each and in which school district? How is that responsible Town Planning, and why does this fall entirely on the Board of Education? All of the Boards should meet and discuss this topic and plan together.

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The Board again agreed on keeping 504 in the Ed Spec for Mill Hill – based on enrollment projections alone, but questioned how it should respond the BoS. Mrs. Vitale felt the Board should recommend that the BoS approve the language and move the project forward. Mr. Aysseh was concerned about a perpetual delay; the BoS drew a line in the sand by requiring a plan for a 504 enrollment. After discussion, the Board concluded that it did not want to forward a redistricting plan from Milone and MacBroom; any plan at this time could not be implemented until Mill Hill was complete. The Milone and MacBroom projections did not account for all home builds or the possibility of implementation of universal PK – the projections will change.

The Board agreed that it would not approve a 378 capacity for Mill Hill. Mrs. Maxon-Kennelly wanted to clarify that the Board is not making any recommendations on approving the BoF language. Mr. Dwyer countered by saying the simplest approach is to request the BoS to pass the resolutions and forward to the RTM; this will allow the Building Committee to do its work.

Mrs. Gerber asked Mr. Cullen if all of the questions asked by the BoS have been answered and hoped that the BoS would get the answers as soon as possible. Mr. Dwyer said that the staff is working on a document that will be sent to the BoS soon. Mr. Dwyer said that the next BoS meeting will take place on May 3, but he had no commitment as to whether the Mill Hill Project would be a voting item. Mrs. Jacobsen urged the BoS to add this item to its meeting.

Mrs. Gerber motioned, Mrs. Maxon-Kennelly seconded, to adjourn the meeting.

Motion Passed: 9-0

Meeting Adjourned 7:06 PM

*Respectfully submitted by
Jessica Gerber
Secretary, Fairfield Board of Education*

**Special Meeting Notes
Fairfield BoE; April 24, 2018**

Call to order of the Special Meeting of the Board of Education and Roll Call

Chairman Philip Dwyer called the Special meeting to order at 7:13PM. Present were members Trisha Pytko, Jennifer Leeper, Christine Vitale, Jessica Gerber, Philip Dwyer, Jennifer Jacobsen, Jennifer Maxon-Kennelly, Nick Aysseh and Jeff Peterson. Others present were Superintendent Dr. Toni Jones and Mr. Robert Rader.

Board Self-Evaluation

Mrs. Gerber moved/Mr. Peterson seconded the recommended motion "that the Board of Education hereby moves into Executive Session in accordance with CGS 1-200(6A) to discuss the Board's self-evaluation and invite Mr. Robert Rader as moderator" Motion passed 9-0

The Board came out of executive session at 9:12PM

Adjournment

Ms. Pytko moved/Mr. Aysseh seconded to adjourn the Special Meeting. Motion passed 9-0. Meeting adjourned at 9:20PM