



Finance & Budget Committee Agenda  
Special Meeting  
501 Kings Highway East  
Superintendent's Conference Room

**Thursday, November 8, 2018**

9:30 AM

1. Call to Order
2. Approval of Minutes: October 2, 2018
3. Business Items:
  - A. Advertising Revenue Timeline
  - B. HVAC Proposal – Update
  - C. Dwight Abatement Cost Update
4. Adjournment

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**BOARD OF EDUCATION FINANCE COMMITTEE  
FAIRFIELD PUBLIC SCHOOLS, FAIRFIELD, CT  
October 2, 2018  
501 Kings Highway east  
Superintendent's Conference Room**

**Minutes**

**Call to Order:** The meeting was called to order at 9:05am by Jennifer Leeper

**Present:** Members: Jennifer Leeper, Nick Aysseh, Christine Vitale  
District staff: Dr. Toni Jones, Doreen Munsell, Tom Cullen, Todd Parness, Seth Fry

**Approval of Minutes:**

Mrs. Vitale made the motion to approve the minutes from May 1, 2018 seconded by Mr. Aysseh. The motion passed 2-0-1 (Mrs. Leeper abstained due to not being present at that meeting).

Mrs. Vitale made the motion to approve the minutes from September 4, 2018 seconded by Mr. Aysseh. The motion passed 3-0

**Business Items:**

- A. Advertising revenue: Update was given from the athletic directors regarding the company they are getting quotes from. Dr. Jones presented several scenarios on how to put this process into place (i.e. send to policy committee for a new policy or use an administrative regulation tied to an existing policy). Mrs. Leeper stated she would check with the chair of policy and Chairman Dwyer as to possibility of this coming to policy committee and/or the full board. All members expressed interest in discussing further where the money would go. Mr. Aysseh asked that a formal proposal from the company including who would handle each aspect of selling and installing signs be brought to the next meeting so action could be taken.
- B. District-Wide HVAC: Mr. Cullen is working towards having multiple scenarios/proposals available for further discussion with the committee by the spring.

**Adjournment:** Mr. Aysseh made the motion to adjourn, seconded by Mrs. Vitale. The motion passed 3-0 and the meeting ended at 9:57am

Respectfully submitted by  
Nick Aysseh  
Committee Member

