



Finance & Budget Committee Agenda  
501 Kings Highway East, 2<sup>nd</sup> Floor Superintendent's Conference Room  
**TUESDAY** September 4, 2018 9:00 AM

1. Call to Order
2. Approval of Minutes of June 5, 2018 meeting
3. Business Items:
  - A. Magnet Program Financial Impact
  - B. Update on Bus Efficiency Work over the Summer
  - C. Blinds - Updated Quote  
Vote to try Crowd Sourcing for Funds
  - D. HVAC- Cost Estimate
  - E. Review Waterfall Draft Document
  - F. Review Paperless BoE Memo from Technology
  - G. Update on Advertising Companies to Generate Revenue
  - H. Review the Budget Process for 2018-2019
4. Adjournment

**BOARD OF EDUCATION  
FINANCE COMMITTEE  
FAIRFIELD PUBLIC SCHOOLS, FAIRFIELD, CT  
501 Kings Highway East Superintendent's Conference Room  
June 5, 2018  
Minutes**

**Minutes**

**Call to Order:** The meeting was called to order at 9:06am by Chair, Jennifer Leeper.

**Present:** Members: Jennifer Leeper, Christine Vitale

District staff: Dr. Toni Jones, Colleen Deasy, Tom Cullen, Rob Mancusi, Mike Cummings, Meg Brown.

**Absent:** Nick Aysseh,

**Approval of Minutes:** Mrs. Leeper made the motion to approve the minutes from May 1, 2018 meeting. Seconded by Mrs. Vitale. The motion fails 1-0-1. Approval of minutes will be resubmitted for approval at next meeting.

**Old Business:**

**Sponsorships:** Ms. Deasy reported that the school district can use student activity accounts to collect funds for sponsorships of athletic fields. Dr. Jones has already discussed the possibility of selling sponsorships with high school athletic directors.

Directors have an existing relationship with a sales representative who is interested in working with the school district. Dr. Jones will follow up with Athletic Directors.

Advertising on buses is not an option at this time; unless contract is renegotiated.

**BoE Going Paperless:** Meg Brown shared more information about E-meeting, a software program offered by CABE to manage Board documents. Software would cost \$3,000 for the first year and \$1,500 per year afterwards. The cost to convert policies would be \$4,500.

The committee agreed that the information should be shared with the full Board during June, possibly with a presentation by CABE.

**Blind Replacement:** Tom Cullen reported that school administrators have identified 110 blinds that need to be replaced or fixed. Maintenance Dept. now needs to inspect and prioritize replacement. Mr. Cullen will come back to the committee with a best case and worst case scenario. Funding options were discussed.

**New Business:**

**Grade Reconfiguration:** Dr. Jones shared that the next steps in exploring this option would be for staff to work with committee members to identify pros and cons of grade reconfiguration and more detailed breakdown of costs and savings.

**Magnet School:** Ms. Leeper asked about the possibility of bring an International Baccalaureate program to Fairfield.

Dr. Jones shared that the district is still looking at options as part of its racial imbalance plan. The Committee plans to continue to discussion of the cost of starting/implementing a magnet program.

**Superintendent's Report:** Dr. Jones had nothing additional to address that had not be discussed earlier.

**Public Comment:** Tara Learman, Amy Pressman, Amy Colangelo, Stephanie Schecter, Marybeth Campbell, Nicole Stanton, Susan D'Andrea, Rachel Aresti

**Adjournment:** Ms. Leeper made the motion to adjourn, seconded by Mrs. Vitale. The motion passes 2-0. Meeting adjourned at 10:45am.

Respectfully submitted by Christine Vitale, Committee Member