

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Policy Committee Meeting

TUESDAY, January 3, 2017

4:30 p.m.

501 Kings Highway East
Superintendent's Conference Room

Agenda

- I. Call to Order
- II. Approval of December 5, 2016 Meeting Minutes
- III. Policy
 - 5145.14 On-Campus Recruitment
 - 5145.15 Directory Information
 - 6111 Student Calendars
- IV. Committee Matters
 - Approval of Meeting Calendar for 2017
- V. Open Discussion/Public Comment
- VI. Adjournment
- VII. Future Items
 - Policies identified for revision in CABE audit
 - Continued discussion of the use of Directory Information

Future Mtg. Dates and Times: *All meetings will be on Mondays, starting at 4:30 unless otherwise noted. See approved calendar*

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Policy Committee Meeting

Monday, December 5, 2016

4:30 p.m.

501 Kings Highway East
Superintendent's Conference Room

Minutes

I. Call to Order

Meeting called to order at 4:33 PM. In attendance: J. Kennelly (Chair), A. Calabrese, D. Karnal (arrived 4:36), N. Byrnes (Dir. Of Technology), J. Coyne (administration)

II. Approval of November 7, 2016 Meeting Minutes Approved 2-0

III. Policy

3520.13 Student Data Protection and Privacy / Cloud-Based Issues

Final review by committee and approved to move to BOE for first reading 3-0

5125 Student Records: Confidentiality

Committee reviewed two versions provided by CABE. The committee approved the version which contained a brief policy statement with the details to be included in administrative regulations. This will allow the district to react in a more timely manner when changes in the law occur; this area of the law is still evolving. Approved to move to BOE with minor changes for first reading 2-0. (Mr. Calabrese left at 5:20)

5145.14 On-Campus Recruitment

Committee reviewed this policy, made several edits and has asked for clarification from CABE of the term "full access" as stated in paragraph 3. Will reconsider this policy at the next meeting.

IV. Committee Matters

Selection of Chair for 2017

Mrs. Kennelly was elected chair of the committee for 2017 2-0

Discussion of Meeting Calendar for 2017

Proposed dates were reviewed and will be voted on at next meeting.

V. Open Discussion/Public Comment

No members of the public were present. There was some discussion by the committee of the request made by the OHS PTA for on-line access to directory information contained in Infinite Campus. No decision was reached. The committee will consider this request at a future meeting.

VI. Adjournment
Meeting adjourned at 5:50 PM

VII. Future Items
Policy 5145.14 On Campus Recruitment
Policy 5145.15 Directory Information
Policies identified for revision in CABE audit

Future Mtg. Dates and Times: *All meetings will be on Mondays, starting at 4:30 unless otherwise noted: January 3, 2017*

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.

Existing policy #5542 adopted 8/27/04, with required changes, updated legal references and recodified.

Students

On-Campus Recruitment

Subject to the provisions of Subdivision (11) of Subsection (b) of Section 19 of the Connecticut General Statutes, the high schools of the school district shall provide the same directory information and on-campus recruiting opportunities to representatives of the armed forces of the United States of America and State Armed Services as are offered to nonmilitary recruiters, recruiters for commercial concerns and recruiters representing institutions of higher education.

The District will inform, at the middle and high school level, students and parents/guardians of the availability of (1) vocational, technical and technological education and training at technical high schools, and (2) agricultural sciences and technology education at regional agricultural science and technology education centers.

The District shall also provide full access for the recruitment of students by technical high schools, regional agricultural science and technology education centers, inter-district magnet schools, charter schools and inter-district student attendance programs, provided such recruitment is not for the purpose of interscholastic athletic competition. The District shall also post information about these school options on its website.

Military recruiters or institutions of higher learning shall have access to secondary school students' names, addresses, and telephone listings unless a secondary student or the parent of the student requests that such information not be released without prior written parental consent. The District shall notify parents of the option to make such request and shall comply with any request received.

Legal Reference: Connecticut General Statutes
1-210 (11) Access to public records. Exempt records.
10-220d Student recruitment by a regional and interdistrict specialized schools and programs. Recruitment of athletes prohibited (as amended by P.A. 12-116, An Act Concerning Educational Reform)
10-221b Boards of education to establish written uniform policy re treatment of recruiters. (as amended by PA 98-252)
P.L. 106-398, 2000 H.R. 4205: The National Defense Authorization Act for Fiscal Year 2001
P.L. 107-110 "No Child Left Behind Act" Title IX, Sec. 9528

Policy adopted: August 27, 2004
Policy revised:

FAIRFIELD PUBLIC SCHOOLS
Fairfield, Connecticut

Students

5145.15 (a)

Directory Information

Directory information means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information. The following directory information may be released to the public through appropriate procedures:

1. Student's name;
2. Student's address;
3. Student's telephone listing;
4. Parent's /Guardian's electronic address;

Public Notice

The District will give annual public notice to parents of students in attendance and students eighteen years of age or emancipated. The notice shall identify the types of information considered to be directory information, the District's option to release such information and the requirement that the District must, by law, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of high education, unless parents or eligible students request the District withhold this information and provide prior written consent to release such information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of secondary students' information to military recruiters and/or institutions of higher education must be submitted in writing to the Headmaster by the parent/guardian, student of eighteen years of age or emancipated student with fifteen days of the annual public notice.

Directory information shall be released only with administrative direction.

Directory information considered by the District to be detrimental will not be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information.

(CREF. 5125 - Student Records: Confidentiality)

Legal Reference: Connecticut General Statutes

1-210 (11) Access to public records. Exempt records.

5145.15 (b)

10-221b Boards of education to establish written uniform policy re treatment of recruiters.

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g and Final Rule 34 CFR Part 99, December 9, 2008 and December 2, 2011)

P.L. 106-398, 2000 H.R. 4205: The National Defense Authorization Act for Fiscal Year 2001.

P.L. 114-95 “The Every Student Succeeds Act” Section 8025

Existing policy #6110 adopted 8/27/04, recodified with required revisions and updated legal references.

Instruction

Schedules

Student Calendar

The Superintendent of Schools or designee shall recommend school calendars meeting all statutory requirements to the Board of Education for its review, modification, as it believes appropriate, and approval.

The calendars recommended to the Board may include the operation of schools on State holidays providing a suitable nonsectarian educational program is held to observe the holiday, except for those holidays that occur in December and January (Christmas Day, New Year's Day, and Martin Luther King Day).

The school calendar shall show school days in each school month, the number of school days in each month, legal and local holidays, staff development days, early closing days, academic breaks, report card periods, contingency make-up dates for possible emergency closings, and other pertinent dates, including the date of graduation for students in grade twelve (12).

The Board, in establishing a graduation date, may establish for any school year a firm graduation date which is no earlier than the one-hundred eighty-fifth day in the adopted school calendar. The graduation date may be modified, if necessary, after April first in any school year by the Board establishing a firm graduation date which, at the time of such establishment, provides for at least 180 days of school.

To benefit children, families, and school staff in their planning, multiple year school calendars are preferable to single year school calendars.

Note: *Section 322 of P.A. 13-247 requires, not later than April 1, 2014, each regional educational service center (RESC) to develop a uniform regional school calendar to be used by each board of education in the area served by such RESC. Such uniform regional school calendars shall be consistent with the guidelines for a uniform regional school calendar established by the Uniform Regional School Calendar Task Force. Such guidelines for a uniform regional school calendar shall include, but not be limited to, (1) at least one hundred eighty days of actual school sessions during each school year, (2) a uniform start date, (3) uniform days for professional development and in-service training for certified employees, pursuant to sections 10-148a and 10-220a of the general statutes, and (4) not more than three uniform school vacation periods during each school year, not more than two of which shall be a one week school vacation period and one of which shall be during the summer.*

Instruction

Schedules

Student Calendar

Legal Reference: Connecticut General Statutes

1-4 Days designated as legal holidays.

10-15 Towns to maintain schools, as amended by PA 11-85, An Act Concerning the Achievement Gap.

10-29a Certain days to be proclaimed by governor. Distribution and number of proclamations.

10-261 Definitions.

10-16l Establishment of graduation date.

10-233j Student possession and use of telecommunication devices.

PA 13-247, An Act Implementing Provisions of the State Budget for the Biennium Ending June 30, 2015 Concerning General Government, Sections 321-324.

PA 14-38, An Act Concerning the Recommendations of the Uniform Regional School Calendar Task Force.

Policy adopted: August 27, 2004
Policy revised:

FAIRFIELD PUBLIC SCHOOLS
Fairfield, Connecticut

Current Policy

Fairfield Public Schools
Board of Education
Policy Guide

Instruction

STUDENT CALENDAR

6111

The Superintendent of Schools or designee shall recommend school calendars meeting all statutory requirements to the Board of Education for its review, modification, as it believes appropriate, and approval.

The calendars recommended to the Board may include the operation of schools on State holidays providing a suitable nonsectarian educational program is held to observe the holiday, except for those holidays that occur in December and January (Christmas Day, New Year's Day, and Martin Luther King Day).

The school calendar shall show school days in each school month, the number of school days in each month, legal and local holidays, staff development days, early closing days, academic breaks, report card periods, contingency make-up dates for possible emergency closings, and other pertinent dates, including the date of graduation for students in grade twelve (12).

The Board may establish a graduation date on or after the one hundred eightieth day in the adopted school calendar. The graduation date may be modified after April 1st, in any school year by the Board establishing a firm graduation date, which at the time of such establishment provides for at least one hundred eighty (180) days of school.

To benefit children, families, and school staff in their planning, multiple-year school calendars are preferable to single-year calendars.

Legal Reference: Connecticut General Statutes
 1-4 Days designated as legal holidays
 10-15 Towns to maintain schools
 10-29a Certain days to be proclaimed by governor. Distribution and
 number of proclamations
 10-261 Definitions
 PA 95-182 An Act Concerning Reduction of Education Mandates
 PA 96-108 An Act Concerning Student Use of Telecommunication
 Devices and the Establishment of Graduation Dates

Adopted 8/27/2004