

Approved

**BOARD OF EDUCATION FINANCE COMMITTEE  
FAIRFIELD PUBLIC SCHOOLS, FAIRFIELD, CT  
December 4, 2018  
501 Kings Highway east  
Superintendent's Conference Room**

**Minutes**

**Call to Order:** The meeting was called to order at 9:12am by Jennifer Leeper

**Present:** Members: Jennifer Leeper, Nick Aysseh, Christine Vitale  
District staff: Dr. Toni Jones  
Public: Members of the public attended

**Election of the Chair:**

Dr. Jones took lead of the meeting and asked for nominations for chair. Christine Vitale nominated Jennifer Leeper as chair. Vote 3-0, Mrs. Leeper remains chair.

**Review of 2019 Meeting Dates:**

Discussion over meeting dates in 2019 took place. The proposed January meeting date will be moved to after 1/8/19 which is when budget will be presented to the full board by Dr. Jones. The November date will be moved to a date prior to the general election. Dates will be posted online.

**Approval of Minutes:**

Mr. Aysseh made a motion to approve the minutes from November 8, 2018 seconded by Mrs. Vitale. John Kuhn, a member of the public, made mention that his address was 125 Mayweed Rd not Mayweed Dr as stated in the draft minutes. Minutes were corrected to reflect this change and the motion, as amended, passed 3-0.

**Business Items:**

- A. Advertising revenue: Dr. Jones advised the committee that the company retained will begin to sell advertising and that they plan to sell field advertising space that will appear at both high schools (1 sign at each school).
- B. 2019-2020 BOE Budget: Dr. Jones updated the committee on the status of the budget process. Maintenance items and utility costs were discussed. The committee was advised that a consultant had been hired to look at utility usage and bills. The consultant is only paid if savings are found.

**Public Comment:** David Abbey of 108 Marne Ave was interested to know how many FPS employees live in Fairfield. Jennifer Jacobsen (BOE Member) of 40 Victoria Court wants the BOE updated on the advertising plans.

**Adjournment:** Christine Vitale made the motion to adjourn, seconded by Mr. Aysseh. The motion passed 3-0 and the meeting ended at 10:23am.

Respectfully submitted by  
Nick Aysseh  
Committee Member