

Approved

**BOARD OF EDUCATION FINANCE COMMITTEE  
FAIRFIELD PUBLIC SCHOOLS, FAIRFIELD, CT  
January 16, 2019  
501 Kings Highway East  
Superintendent's Conference Room**

**Minutes**

**Call to Order:** The meeting was called to order at 9:03am by Jennifer Leeper

**Present:** Members: Jennifer Leeper, Nick Aysseh, Christine Vitale  
District staff: Dr. Toni Jones, Doreen Munsell  
Public: No members of the public attended

**Approval of Minutes:**

Mrs. Vitale made a motion to approve the minutes from December 4, 2018 seconded by Mrs. Leeper. Motion passed 3-0.

**Budget: Executive Summary: Staff Salaries**

Dr. Jones and Doreen Munsell went over spreadsheets on staff salaries, where the district currently stood at this point in the year, and discussed ways to manage shortfalls. Substitutes were discussed as well. The committee reviewed the documents and made suggestions prior to the next full board meeting. The committee members agreed these documents would be helpful for the full board at the next meeting.

**Budget Review Follow-up from January 15, 2019**

Dr. Jones and the committee discussed any outstanding questions or follow-ups from the budget meeting on 1/15/19.

**Adjournment:** Christine Vitale made the motion to adjourn, seconded by Mr. Aysseh. The motion passed 3-0 and the meeting ended at 10:40am.

Respectfully submitted by  
Nick Aysseh  
Committee Member