

BOARD OF EDUCATION  
FAIRFIELD PUBLIC SCHOOLS  
FAIRFIELD, CT

**Policy Committee Meeting**  
**Tuesday, December 4, 2018**  
5:00 PM  
501 Kings Highway East  
Superintendent's Conference Room

**Minutes**

- Meeting called to order 5:00 PM
  - Present were Jennifer Maxon-Kennelly, Jeff Peterson, Jennifer Jacobsen, Jill Mitchell, Kristen Tozzo
  
- November 5, 2018 minutes approved 3-0
  
- Policy
  - Election of Policy Committee Chair
    - Jeff Peterson nominated Jennifer Maxon-Kennelly, Jennifer Jacobson seconded, Jennifer Maxon-Kennelly accepted.
  - Discussion of Policy Committee Calendar
    - Once the final 2019 Board of Education calendar is confirmed, the 2019 Policy Committee calendar will be finalized. The next Policy Committee meeting will be held on January 7, 2019.
  - Administration of Medication in the Schools
    - The committee reviewed changes to the Administration of Medication in the Schools Policy and voted out to the full Board 3-0.
  
- Open Discussion/Public Comment
  - Trisha Donovan was present to comment on changes to the Administration of Medication in the Schools Policy.
  - Jennifer Maxon-Kennelly requested any language changes to the Social Media Policy were to be received prior to the December 11, 2018 Board of Education meeting.
  
- Meeting adjourned 6:36 PM