

FAIRFIELD PUBLIC SCHOOLS
Fairfield, Connecticut

- I. JOB TITLE: SPECIAL EDUCATION TEACHER – Complex Learner Cohort – Social, Emotional, Behavioral
- II. CERTIFICATIONS/QUALIFICATIONS:
1. Holds, or is eligible for, Connecticut State Certification as a Special Education Teacher.
 2. Possesses a degree from an accredited college or university.
 3. Such alternatives to the above qualifications as the Board may find appropriate.
 4. Possesses knowledge of assistive technology.
 5. Experience with research-based reading programs.
 6. Background in math and science preferred.
 7. Experience with students of varied abilities, including students on the Autism spectrum.
 8. Experience with collection and analysis of data to inform instruction.
 9. Experience working with students with social, emotional and behavioral needs.
- III. WORK YEAR: 10 MONTHS
- IV. REPORTS TO: Building administrator/designee and Executive Director, Special Education and Special Programs.
- V. POSITION SUMMARY:
1. To evaluate students for possible learning impairments and develop appropriate education plans where necessary.
 2. To create and implement a flexible program to meet the goals and objectives established in the individualized education plan.
- VI. DUTIES AND RESPONSIBILITIES:
1. Serve as a member of the Planning & Placement Team.
 2. Participate in screenings and/or assessments to determine if there are any specific learning challenges, skill deficiencies, or social/emotional difficulties for a referred student.
 3. Coordinate and compile a case history with other staff members providing evaluations.
 4. Write education evaluations for students referred for testing.
 5. Interpret assessment results for school personnel and parents.
 6. Participate in the development and implementation of Individualized Education Programs (IEP) and Behavior Management Plans.
 7. Develop, implement and evaluate specialized instructional methods, strategies, techniques and materials as required in each student's IEP.
 8. Help parents to understand the student's specific disability, as well as the goals and overall implementation of the student's program.
 9. Prepare progress reports and year-end evaluation; administer pre-tests and post-tests as appropriate and necessary.
 10. Maintain appropriate student records, IEPs, data, and evaluation reports on assigned students.
 11. Participate in curriculum planning and development as requested.

12. Coordinate schedules of students receiving special education instruction with other staff members and administration.
13. Consult with mainstream teachers to provide instructional strategies and support for modifications and accommodations.
14. Maintain appropriate and on-going communication with administration, staff parents/guardians.
15. Perform other duties and responsibilities as assigned.

VII. PROFESSIONAL RESPONSIBILITIES:

1. Meets professional responsibilities:
 - a. Cooperates with fellow teachers, administrators, and supervisory staff.
 - b. Maintains the ethics of profession.
2. Encourages and maintains the cooperative involvement and support of parents and the community.