

FAIRFIELD PUBLIC SCHOOLS
Fairfield, Connecticut

- I. JOB TITLE: School Social Worker – Complex Learner Cohort – Social, Emotional, Behavioral
- II. CERTIFICATION/QUALIFICATIONS: Certified or eligible for Connecticut certification #071 as a School Social Worker. Experience programming for students with social, emotional, and behavioral challenges.
- III. WORK YEAR: 10 months
- IV. REPORTS TO: Building Administrator/Designee and Executive Director, Special Education and Special Programs.
- V. JOB GOALS:
 - A. To assist students in making the most effective use of the educational process and environment through systematic social work services to parents, students and the school community.
 - B. To provide social work service based on an understanding of human behavior, expertise in inter-personal relationships and a good foundation of systems theory, family dynamics, community resource networks and home-school-community linkages.
 - C. To provide a continuity of relationship and service to parents as their children advance through the grades.
 - D. To establish and maintain professional relationships with all members of the educational community, family community and representatives of community agencies and private practitioners in order to provide effective services for students with disabilities.
 - E. To offer social work consultation and collaboration with all school personnel as needed.
- VI. MAJOR RESPONSIBILITIES:
 - A. Counsels parents, students and families on long and short-term basis.
 - B. Utilizes crises intervention skills to activate any and all re-sources within the school and community to deal with critical situations.
 - C. Consults with staff, community agencies and other professional personnel in private practice.
 - D. Provide and coordinates special services for students with disabilities.
 - E. Maintain contact with school and parents.
- VII. MISCELLANEOUS:
 - A. Leads parent discussion groups.
 - B. Participates in in-service training programs.
 - C. Serves as school representative to outside agencies.
 - D. Assists other agency professionals in use of community resource in the interest of students.

- E. Maintains contact with students temporarily not attending school upon appropriate referral.
- F. Consults with tutors assigned to students for medical or emotional reasons.
- G. Organizes and expedites summer planning for students in need of special programs.
- H. Searches for opportunities to act as a resource person to individuals and groups in the community as a speaker, group leader and panelist. As a part of the activity, an emphasis is placed on developing positive public relations for the school system and the program in particular.
- I. Other duties as appropriate in order to meet the needs of students with disabilities enrolled in the CLC-S program.
- J. Facilitate intake process for potential students for the CLC-S program.
- K. Facilitate transition process back to general education for students enrolled in the CLC-S program.