



Board of Education Regular Meeting Agenda
501 Kings Highway East, 2nd Floor Board Conference Room
June 25, 2019

7:30 PM

1. Call to Order of the Regular Meeting of the Board of Education and Roll Call
2. Pledge of Allegiance
3. Public Comment*
4. Old Business
 - A. Approval of ECC Site Timeline
Recommended Motion: "that the Board of Education approve the ECC Site Timeline as presented at May 7 Board of Education Meeting. Per the timeline, the ECC will be located at ECC Warde and Stratfield for the 2019-2020 school year, North Stratfield, Holland Hill, and Stratfield for 2020-2021 school year, and Holland Hill and North Stratfield for 2021-2022 school year"
 - B. Approval of Charge to Milone and MacBroom
Recommended Motion "that the Board of Education approve the Charge to Milone and MacBroom"
(Enclosure No. 1)
 - C. Adoption of Policy 6154, Instruction/Homework
Recommended Motion: "that the Board of Education adopt Policy 6154, Instruction/Homework"
(Enclosure No. 2)
5. New Business
 - A. Financial Report and Approval of Budget Transfers for the 2018-2019 School Year, Mrs. Munsell
Recommended Motion: "that the Board of Education approve the line item transfers for the 2018-2019 fiscal year as detailed in the enclosed Financial Statement"
(Enclosure No. 3)
 - B. First Reading of Science Textbooks
 - AP Biology – Biology in Focus and Mastering Biology
 - AP Chemistry – Chemistry: A Molecular Approach*(Enclosure No. 4)*
 - C. Preliminary Discussion of Future Agenda Items and Board Goals for the 2019-2020 School Year
 - D. Approval of the CSDE Authorized Signature Change Form for the Bureau of Health/Nutrition, Family Services and Adult Education
Recommended Motion: "that the Board of Education approve the Signature Change Form for the Bureau of Health/Nutrition, Family Services and Adult Education per the enclosure"
(Enclosure No. 5)

6. Approval of Minutes

Recommended Motion: "that the Board of Education approve the June 11, 2019 Regular Meeting Minutes"
(Enclosure No. 6)

7. Superintendent's Report

8. Committee/Liaison Reports

9. Open Board Comment

10. Public Comment*

11. Adjournment

Recommended Motion: "that this Regular Meeting of the Board of Education adjourn"

**During this period the Board will accept public comment on items pertaining to this meeting's agenda from any citizen present at the meeting (per BOE By-Law, Article V, Section 6). Those wishing to videotape or take photographs must abide by CGS §1-226.*

CALENDAR OF EVENTS

August 27, 2019 Regular Meeting	7:30 PM	501 Kings Hwy East 2 nd Floor Board Conference Room
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RELOCATION POLICY NOTICE

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements, please contact the office of Special Education, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379.



Fairfield Board of Education
June 25, 2019

Draft

Charge to Milone and MacBroom

The Fairfield Board of Education will retain Milone and MacBroom to assist in identifying: *“The desired comprehensive redistricting model to be utilized to resolve overcrowding and racial imbalance.”*

Milone and MacBroom should:

1. Target **90%** operational utilization rate for elementary schools and **85% operational** utilization at secondary schools. The impact to secondary school utilization rate should be included with each elementary school scenario provided. Specialized programming and deficiencies of existing facilities should be considered.
2. Consider impact of the ECC location at Holland Hill and North Stratfield in the 2021-2022 school year.
3. Plan to implement for the 2022-2023 school year.

Existing Redistricting Guiding Principles and Facilities Planning Principles should be considered and aspired to in developing redistricting models.

Fairfield Public Schools
Board of Education
Policy Guide

Instruction

HOMEWORK

6154(a)

The Fairfield Board of Education believes that education is a continuous process that takes place out of school as well as in school. Learning should be collaborative, develop critical thinking skills, enhance creativity, develop responsible citizens, foster innovation, and help students learn to be resilient and goal directed individuals. The development of the student in mind, body, and character is an active part of the Fairfield Public Schools curriculum framework and enhances the focus on the Fairfield Public Schools Vision of a Graduate.

The Board of Education considers homework and other out-of-class academic engagement to be essential to students' fulfillment of the mission of the Fairfield Public Schools. Through homework and out-of-class academic engagement, students have an opportunity to reinforce and/or extend academic and learning skills taught in class. Homework also contributes to the students' development of such skills as working independently, organizing time, developing effective work habits, and developing self-discipline in accepting responsibilities. Parents or guardians are encouraged, through discussions with their children, to become aware of and to support the need for the student to complete homework and other out-of-class assignments.

The immediate purpose of a specific homework assignment may be to:

1. Strengthen basic skills;
2. Extend classroom learning;
3. Stimulate and deepen students' interests;
4. Reinforce independent study skills;
5. Develop initiative, responsibility, and self-direction;
6. Acquaint parents with the work students do in school; and
7. Provide students with feedback that is timely, task-based, and results in improvement.

Homework assignments shall be planned in accordance with the following principles:

1. If homework is to have value, its purpose and relation to what has been learned in the classroom must be clearly communicated to the student.
2. Teachers shall provide in-class directions regarding deadlines, assignment's grade impact, and opportunity for students to get clarification.
3. All necessary homework material, if not provided in class, must be accessible online no later than two hours after dismissal.
4. Students must bear responsibility for managing their time in a way that homework can be completed and submitted on time. They should refer to the Expected Time Outside of Class document to understand course expectations.

Instruction

HOMEWORK (continued)

6154(b)

5. Students' age, need for play time, and out-of-school responsibilities must be considered when deciding upon length of any assignment.
6. Teachers are expected to post the results of graded assignments in a timely fashion.
7. The overall weighting/impact of homework on student grades should be clearly communicated to parents and guardians.
8. No homework due, or tests given, the first class day back from the Thanksgiving, December, February, and April breaks.
9. Teachers can assign work due after break as a long-term assignment, provided the work is assigned at least two weeks before the vacation and not due the first class day back. However, Advanced Placement classes may have homework due the first class back after April break.

The Board directs the administration to develop regulations concerning homework in keeping with the above guidelines.

- By June 2020, Department and District leadership will ensure greater consistency of homework expectations across the same course taught by different teachers in all schools.
- Elementary homework will be noted on the progress report consistent with other content/skills standards.
- Course grade will not be determined solely by summative assessments.

Legal Reference: Connecticut General Statutes
10-221 Boards of education to prescribe rules,
policies, and procedures

Adopted 8/27/2004
Revised and Adopted X/XX/2019

Instruction

HOMEWORK

6154(a)

The Fairfield Board of Education believes that education is a continuous process that takes place out of school as well as in school. Learning should be collaborative, develop critical thinking skills, enhance creativity, develop responsible citizens, foster innovation, and help students learn to be resilient and goal directed individuals. The development of the student in mind, body, and character is an active part of the Fairfield Public Schools curriculum framework and enhances the focus on the Fairfield Public Schools Vision of a Graduate.

The Board of Education considers homework and other out-of-class assignments ~~academic engagement~~ to be essential to students' fulfillment of the mission ~~parts of the educational program~~ of the Fairfield Public Schools. Through homework and out-of-class assignments ~~academic engagement~~, students have an opportunity to reinforce and/or extend academic and learning skills taught in class. Homework also contributes to the students' development of such skills as working independently, organizing time, developing effective work habits, and developing self-discipline in accepting responsibilities. Parents or guardians are encouraged, through discussions with their children, to become aware of and to support the need for the student to complete homework and other out-of-class assignments.

~~It is essential that homework and out-of-class assignments are balanced against other student and family interests and obligations. In order to ensure that expectations for homework support fulfillment of the mission of the school district and the personal development of students and their families the Board of Education directs administration to develop supporting regulations that fulfill these outcomes.~~

The immediate purpose of a specific homework assignment may be to:

1. Strengthen basic skills;
2. Extend classroom learning;
3. Stimulate and deepen students' interests;
4. Reinforce independent study skills;
5. Develop initiative, responsibility, and self-direction;
6. Acquaint parents with the work students do in school; and
7. Provide students with feedback that is timely, task-based, and results in improvement.

Homework assignments shall be planned in accordance with the following principles:

- ~~1.~~ 1. If homework is to have value, its purpose and relation to what has been learned in the classroom must be clearly communicated to the student.
- ~~2.~~ ~~Students should understand not only what to do, but also how to do it.~~

Instruction

HOMEWORK (continued)

6154(b)

3. ~~2. Teachers shall provide in-class directions regarding deadlines, assignment status as formative or summative, assignment's grade impact, and opportunity for students to get clarification. in class.~~
4. ~~3. All necessary homework material, if not provided in class, must be accessible online no later than two hours after dismissal.~~
5. ~~4. Students must bear responsibility for managing their time in a way that homework can be completed and submitted on time. They should refer to the Expected Time Outside of Class document to understand course expectations.~~
6. ~~The 5. Students' age, need for play time, and out-of-school responsibilities must be considered when deciding upon length of any assignment.~~
7. ~~When a student's grade is being adversely affected by poor homework performance, the teacher shall communicate orally, or in writing, in a timely fashion with parents/guardians concerning the problem.~~ 6. Teachers are expected to post the results of graded assignments in a timely fashion.
8. ~~7. The overall weighting/impact of homework on student grades should be clearly communicated to parents and guardians.~~
9. ~~8. No homework due, or tests given, the first two school class days back from the Thanksgiving, December, February, and April breaks.~~
10. ~~9. Teachers can assign work due after break as a long-term assignment, provided the work is assigned at least two weeks before the vacation and not due the first two school class days back. However, Advanced Placement classes may have homework due the first class back after April break.~~

The Board directs the administration to develop regulations concerning homework in keeping with the above guidelines.

- By June 2020, Department and District leadership will ensure greater consistency of homework expectations and GPA/grade impact across the same course taught by different teachers, in all schools. ~~for both summative and formative assessments.~~
- Elementary homework will be noted on the progress report consistent with other content/skills standards.
- ~~Homework considered formative assessments should be measured via points commensurate with teacher expectations of effort and preparation. The impact on high school course grade shall not be less than 10%, and at the middle school level, shall not be less than 15%. Course grade will not be determined solely by summative assessments.~~

Legal Reference: Connecticut General Statutes
10-221 Boards of education to prescribe rules,
policies, and procedures

Adopted 8/27/2004

Revised and Adopted X/XX/2019

To: Board of Education Members
Toni Jones, Superintendent of Schools

From: Doreen Munsell, Executive Director of Finance and Business Services

Date: June 20, 2019

Subject: 2018 – 2019 Budget Projection and Budget Transfers

Attached you will find the following documents related to the fiscal year-end:

- 2018 – 2019 Projected Expenses on June 30, 2019 and 2018 – 2019 Proposed Budget Transfers
- 2018 – 2019 Financial Reports as of June 20, 2019

Projected balances continue to be estimates until expenditures are finalized and the fiscal year is officially closed in August. The total unencumbered balance on the financial report is greater than our projected year-end balance because costs for hourly wages, substitutes, and FICA/Medicare, for example, are not encumbered. Certain other costs are encumbered with estimates (e.g., legal fees, commencement costs and maintenance) until actual invoices are received and paid.

Excess cost reimbursement is reflected in the financial statement, but Medicaid and PK tuition revenue are not included since they have not been finalized. The 2018-2019 fiscal year was exceptionally challenging given the deficit in personnel services, and subsequent give backs. As the fiscal year comes to an end, capital funds have been released, and remaining funds will be utilized for instructional resources to the extent possible.

The proposed budget transfers are in accordance with BOE Policy 3170 and are based on projected balances. As is past practice, we will continue to process transactions for the year and, if necessary, additional funds will be transferred and reported to the Board in the fall. The Board of Education will be provided with a final update on the 2018 – 2019 fiscal year after it is officially closed.

I request that the proposed 2018 – 2019 budget transfers per the attached spreadsheet be approved at the June 25, 2019 Board of Education meeting.

Fairfield Public Schools
Board of Education
2018-2019 Budget Transfers

		1	2	3	4
	MAJOR CLASSIFICATION	GIVE BACKS TAKEN NOVEMBER 2018	PROJECTED END OF YEAR BALANCE at 6/30/19	MAJOR CLASSIFICATION PROJECTED END OF YEAR BALANCE at 6/30/19	TRANSFER REQUESTS
PERSONNEL SERVICES					
1	Certified Salaries / Non-Certified Salaries		\$ 120,073		
2	Substitutes (Includes Clerical Subs)		\$ (394,017)		
3	Sped Substitutes		\$ (239,750)		
4	Custodial OT		\$ (40,000)		
5	Interns		\$ 102,050		
6	Community Liaisons / Mentors / CED /Security / Extra Curricular		\$ 41,506		
7	Sped Summer School Salaries / Clerical Extras / SE Interns		\$ (69,300)		
8	Wage & Benefit/Staff Replacement		\$ 25,650		
9	Total Personnel Services			\$ (453,788)	\$ 453,788
FIXED CHARGES					
10	Life Insurance / Disability		\$ 10,045		
11	Health Insurance		\$ 208,566		
12	FICA / Medicare		\$ (76,914)		
13	Pension/401(a)		\$ 32,764		
14	Total Fixed Charges			\$ 174,461	\$ (174,461)
PUPIL PERSONNEL EXPENSES					
15	Total Pupil Personnel Expenses		\$ (686,508)	\$ (686,508)	\$ 686,508
SCHOOL EXPENSES					
16	School Balances	\$ 205,102	\$ 41,667		
17	Sports Facility Rental		\$ 19,473		
18	Sch Copying / Inst Supp & Copying	\$ 22,073	\$ 10,302		
19	Total School Expenses	\$ 227,175		\$ 71,442	\$ (71,442)
SUPPORT EXPENSES					
20	Professional Growth Tuition & Other HR Accounts		\$ (31,677)		
21	Legal Business Svcs		\$ 50,000		
22	Tech Software - Instructional / Info Management	\$ 45,009	\$ 47,303		
23	Tech Supplies - District	\$ 30,000	\$ 5,804		
24	Tech Pupil Transportation Support	\$ 66,648	\$ -		
25	Magnet School Tuition		\$ 144,021		
26	Postage / Copying / Med Supp / Bus Sv Office Supp / Records Retention	\$ 44,601	\$ 1,452		
27	Instructional Services - Mats / PD / Prgm Assessment	\$ 497,928	\$ (144,633)		
27	Superintendent Search		\$ (41,007)		
28	Bus Svcs Dues and Fees / NEASC Funding		\$ 5,526		
29	Give Backs		\$ 1,043,429		
30	Total Support Expenses	\$ 684,186		\$ 1,080,218	\$ (1,080,218)
MAINTENANCE / OPERATIONS / TRANSPORTATION					
31	Equipment Repair - Speech/Language (SPED) / Other		\$ 11,672		
32	Tech System & Equipment Maintenance/Tech Svc Contract	\$ 132,068	\$ 18,675		
33	Tech Training		\$ 30,440		
34	Pupil Trans - SE Bus Aide		\$ (60,901)		
35	Pupil Trans - Contract		\$ 80,983		
36	Pupil Trans - SE Contract (Includes Summer School)		\$ (291,051)		
37	Pupil Trans - Vocational and Magnet Schools		\$ (25,542)		
38	Pupil Trans - Other Contracted Charges & Misc.		\$ 73,700		
39	Maintenance Service Accounts		\$ 22,696		
40	Telephone		\$ 8,826		
41	Electric		\$ (30,692)		
42	Commercial Gas/Heat		\$ (25,717)		
43	Water		\$ (3,904)		
44	Total Maintenance / Operations / Transportation	\$ 132,068		\$ (190,815)	\$ 190,815
CAPITAL OUTLAY					
45	Special Ed Equipment		\$ (11,349)		
46	Maintenance Equipment		\$ 16,339		
47	Technology Equipment		\$ -		
48	School Equipment		\$ -		
49	Total Capital Outlay			\$ 4,990	\$ (4,990)
50	TOTAL PROJECTED BALANCE @ 6/30/19 AND TOTAL GIVE BACKS	\$ 1,043,429	\$ -	\$ -	\$ -

**Statement of Account -
Summary by Major Classification
Fairfield Public Schools
Fiscal Year 2018-2019**

6/20/2019 4:55:32PM

Major Classification	Appropriation As Adopted	Spec Appr And Trans	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Outstanding Requisitions	Unencumbered Balance	% Used
Personnel Services	109,500,007	(5,770)	109,494,237	109,403,193.54	387,490.44	0.00	(296,446.98)	100.27%
Fixed Charges	27,324,003	0	27,324,003	27,127,454.79	0.00	0.00	196,548.21	99.28%
Pupil Personnel Expense	9,805,529	0	9,805,529	9,142,240.65	1,839,840.54	49,620.00	(1,226,172.19)	112.50%
School Expenses	2,738,884	(227,175)	2,511,709	2,127,449.27	292,869.50	0.00	91,390.23	96.36%
Support Expenses	5,043,750	390,640	5,434,390	3,597,823.97	263,885.00	147,797.89	1,424,883.14	73.78%
Maint/Oper/Trans	17,887,005	(154,425)	17,732,580	16,340,273.38	1,468,581.87	124,194.20	(200,469.45)	101.13%
Capital	1,405,813	(3,270)	1,402,543	872,127.29	265,857.09	126,202.71	138,355.91	90.14%
GRAND TOTAL	\$173,704,991	\$0	\$173,704,991	\$168,610,562.89	\$4,518,524.44	\$447,814.80	\$128,088.87	99.93%

**Statement of Account - Summary by
Major Classification and Summary Object**

6/20/2019 4:57:09PM

**Fairfield Public Schools
Fiscal Year 2018-2019**

Major Classification

Summary Object

	Appropriation As Adopted	Spec Appr And Trans	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Outstanding Requisitions	Unencumbered Balance	% Used
<u>PERSONNEL SERVICES</u>								
101 - TEACHING STAFF	72,862,611	(67,859)	72,794,752	72,794,747.94	0.00	0.00	4.06	100.0%
103 - CERTIFIED SUPPORT STAFF	7,874,410	5,069	7,879,479	7,879,477.17	0.00	0.00	1.83	100.0%
105 - SCHOOL ADMIN STAFF	6,265,031	(85,264)	6,179,767	6,060,297.84	119,498.06	0.00	(28.90)	100.0%
107 - CENTRAL ADMINISTRATION STAFF	929,289	1,202	930,491	912,251.22	18,240.35	0.00	(0.57)	100.0%
109 - DIRECTOR/SUPERVISOR/MGR	834,158	24,387	858,545	840,741.12	17,801.59	0.00	2.29	100.0%
111 - SECRETARIAL/CLERICAL STAFF	3,455,019	166,916	3,621,935	3,583,001.51	38,935.37	0.00	(1.88)	100.0%
113 - PARAPROFESSIONAL STAFF	3,624,898	32,284	3,657,182	3,657,178.98	0.00	0.00	3.02	100.0%
115 - CUSTODIAN STAFF	4,225,899	(156,116)	4,069,783	3,982,805.85	86,976.83	0.00	0.32	100.0%
117 - MAINTENANCE STAFF	1,049,561	(11,189)	1,038,372	1,018,433.51	19,938.28	0.00	0.21	100.0%
121 - SUPPORT STAFF	2,652,693	69,297	2,721,990	2,680,311.12	41,678.73	0.00	0.15	100.0%
125 - SE TRAINER STAFF	1,209,276	(13,303)	1,195,973	1,172,856.75	23,115.83	0.00	0.42	100.0%
129 - PART-TIME EMPLOYMENT	2,951,944	(5,770)	2,946,174	3,356,283.70	1,493.40	0.00	(411,603.10)	113.9%
131 - WAGE/BENEFIT RESERVE	1,086,396	(525,102)	561,294	95,590.83	0.00	0.00	465,703.17	17.0%
133 - STAFF REPLACEMENT	(1,220,000)	833,210	(386,790)	0.00	0.00	0.00	(386,790.00)	0.0%
135 - DEGREE CHANGES	308,980	(273,532)	35,448	0.00	0.00	0.00	35,448.00	0.0%
307 - OTHER SERVICES	1,389,842	0	1,389,842	1,369,216.00	19,812.00	0.00	814.00	99.9%
TOTAL PERSONNEL SERVICES	\$109,500,007	\$(5,770)	\$109,494,237	\$109,403,193.54	\$387,490.44	\$0.00	\$(296,446.98)	100.2%
<u>FIXED CHARGES</u>								
201 - HEALTH INSURANCE	22,030,112	0	22,030,112	21,821,546.10	0.00	0.00	208,565.90	99.0%
203 - LIFE/DISABILITY INSURANCE	316,264	0	316,264	306,414.54	0.00	0.00	9,849.46	96.8%
205 - SOCIAL SECURITY	2,523,491	0	2,523,491	2,579,860.28	0.00	0.00	(56,369.28)	102.2%
207 - PENSION/RETIREMENT	2,454,136	0	2,454,136	2,419,633.87	0.00	0.00	34,502.13	98.5%
TOTAL FIXED CHARGES	\$27,324,003	\$0	\$27,324,003	\$27,127,454.79	\$0.00	\$0.00	\$196,548.21	99.2%
<u>PUPIL PERSONNEL EXPENSE</u>								
301 - INSTRUCTIONAL SERVICES	46,000	0	46,000	103,327.68	19,542.28	0.00	(76,869.96)	267.1%
303 - PUPIL PERSONNEL SERVICES	2,875,046	0	2,875,046	2,770,806.24	276,725.64	16,631.25	(189,117.13)	106.5%
307 - OTHER SERVICES	906,780	0	906,780	1,723,933.44	256,049.29	32,988.75	(1,106,191.48)	221.9%
315 - RENTALS	25,000	0	25,000	16,080.00	0.00	0.00	8,920.00	64.3%
317 - STUDENT TRANSPORTATION	207,013	0	207,013	220,687.43	6,354.65	0.00	(20,029.08)	109.6%
319 - CONFERENCE & TRAVEL	147,092	0	147,092	181,932.26	35,837.12	0.00	(70,677.38)	148.0%
327 - PRINTING/COPYING	6,800	0	6,800	5,980.49	819.87	0.00	(0.36)	100.0%
329 - TUITION	5,385,298	0	5,385,298	4,061,724.15	1,242,929.21	0.00	80,644.64	98.5%
401 - INSTRUCTIONAL SUPPLS/MATLS	135,000	0	135,000	30,975.30	827.23	0.00	103,197.47	23.5%
404 - SPLS, BKS, MATLS-DIST SUPPORT	55,500	0	55,500	13,440.48	745.25	0.00	41,314.27	25.5%
411 - TEXTBOOKS	12,000	0	12,000	6,956.81	0.00	0.00	5,043.19	57.9%
415 - OTHER SUPPLIES/MATERIALS	2,250	0	2,250	5,701.37	0.00	0.00	(3,451.37)	253.3%
601 - DUES AND FEES	1,750	0	1,750	695.00	10.00	0.00	1,045.00	40.2%
TOTAL PUPIL PERSONNEL EXPENSE	\$9,805,529	\$0	\$9,805,529	\$9,142,240.65	\$1,839,840.54	\$49,620.00	\$(1,226,172.19)	112.5%
<u>SCHOOL EXPENSES</u>								
129 - PART-TIME EMPLOYMENT	16,969	2,500	19,469	13,595.34	0.00	0.00	5,873.66	69.8%
301 - INSTRUCTIONAL SERVICES	25,246	(6,672)	18,574	18,092.54	642.29	0.00	(160.83)	100.8%
307 - OTHER SERVICES	71,222	(2,680)	68,542	28,840.59	32,554.51	0.00	7,146.90	89.5%
315 - RENTALS	129,547	0	129,547	52,173.75	57,900.00	0.00	19,473.25	84.9%
317 - STUDENT TRANSPORTATION	40,749	1,074	41,823	30,187.83	8,874.46	0.00	2,760.71	93.4%
319 - CONFERENCE & TRAVEL	55,967	(17,396)	38,571	31,360.23	950.00	0.00	6,260.77	83.7%
327 - PRINTING/COPYING	261,602	(18,888)	242,714	197,947.65	38,064.66	0.00	6,701.69	97.2%
400 - SUPPLIES, BOOKS & MATERIALS	1,457,668	(169,922)	1,287,746	1,193,363.37	69,803.92	0.00	24,578.71	98.0%
402 - INSTRUCTIONAL SPLS-DIST SUPPRT	40,000	(9,185)	30,815	16,415.69	9,373.40	0.00	5,025.91	83.6%
409 - STUDENT ACTIVITY EXPENSES	590,714	551	591,265	507,177.72	74,289.43	0.00	9,797.85	98.3%
415 - OTHER SUPPLIES/MATERIALS	20,327	(2,676)	17,651	15,316.68	416.83	0.00	1,917.49	89.1%
601 - DUES AND FEES	28,873	(3,881)	24,992	22,977.88	0.00	0.00	2,014.12	91.9%
TOTAL SCHOOL EXPENSES	\$2,738,884	\$(227,175)	\$2,511,709	\$2,127,449.27	\$292,869.50	\$0.00	\$91,390.23	96.3%
<u>SUPPORT EXPENSES</u>								
301 - INSTRUCTIONAL SERVICES	329,792	(37,207)	292,585	220,397.88	49,785.86	0.00	22,401.26	92.3%

**Statement of Account - Summary by
Major Classification and Summary Object**

6/20/2019 4:57:09PM

Fairfield Public Schools

Fiscal Year 2018-2019

**Major Classification
Summary Object**

	Appropriation As Adopted	Spec Appr And Trans	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Outstanding Requisitions	Unencumbered Balance	% Used
305 - PROFESSIONAL/TECHNICAL SVCS	741,000	880	741,880	606,346.54	81,269.96	0.00	54,263.50	92.6%
307 - OTHER SERVICES	23,100	1,047,699	1,070,799	27,368.64	0.00	0.00	1,043,430.36	2.5%
309 - SECURITY SVCS/EXPENSES	175,000	30,898	205,898	175,829.10	24,146.90	5,921.37	0.63	100.0%
313 - MAINTENANCE SERVICES	908,903	(66,648)	842,255	830,422.75	575.00	0.00	11,257.25	98.6%
319 - CONFERENCE & TRAVEL	43,400	(3,771)	39,629	29,952.86	6,032.56	0.00	3,643.58	90.8%
321 - PROFESSIONAL DEVELOPMENT	641,073	(108,353)	532,720	466,397.62	46,712.16	19,047.60	562.62	99.8%
323 - POSTAGE	71,709	(30,359)	41,350	36,044.48	5,673.40	0.00	(367.88)	100.8%
325 - PERSONNEL/RECRUITMENT EXP	18,000	0	18,000	7,572.18	10,088.82	0.00	339.00	98.1%
327 - PRINTING/COPYING	66,350	(6,718)	59,632	43,284.64	14,159.16	0.00	2,188.20	96.3%
329 - TUITION	517,016	0	517,016	372,994.20	0.00	0.00	144,021.80	72.1%
401 - INSTRUCTIONAL SUPPLS/MATLS	1,318,942	(397,935)	921,007	629,898.88	4,677.68	122,779.82	163,650.62	82.2%
403 - OFFICE/GENERAL SUPPLIES	15,250	(1,743)	13,507	10,919.72	1,566.35	0.00	1,020.93	92.4%
411 - TEXTBOOKS	13,681	0	13,681	3,910.94	313.17	0.00	9,456.89	30.8%
415 - OTHER SUPPLIES/MATERIALS	100,705	(30,322)	70,383	59,200.85	3,327.18	49.10	7,805.87	88.9%
424 - OTHER SUPPLIES	8,000	(5,887)	2,113	1,773.79	0.00	0.00	339.21	83.9%
601 - DUES AND FEES	51,829	106	51,935	75,508.90	15,556.80	0.00	(39,130.70)	175.3%
TOTAL SUPPORT EXPENSES	\$5,043,750	\$390,640	\$5,434,390	\$3,597,823.97	\$263,885.00	\$147,797.89	\$1,424,883.14	73.7%
<u>MAINT/OPER/TRANS</u>								
305 - PROFESSIONAL/TECHNICAL SVCS	95,000	38,082	133,082	87,125.24	45,952.23	0.00	4.53	100.0%
311 - UTILITY SERVICES	4,385,642	0	4,385,642	4,358,476.19	44,688.91	0.00	(17,523.10)	100.4%
313 - MAINTENANCE SERVICES	3,920,053	(132,946)	3,787,107	3,314,096.74	299,442.77	120,088.00	53,479.49	98.5%
317 - STUDENT TRANSPORTATION	8,549,169	0	8,549,169	7,844,561.64	980,053.75	350.00	(275,796.39)	103.2%
319 - CONFERENCE & TRAVEL	33,800	4,000	37,800	30,817.11	6,982.91	0.00	(0.02)	100.0%
321 - PROFESSIONAL DEVELOPMENT	65,130	(1,731)	63,399	29,804.82	2,250.00	0.00	31,344.18	50.5%
424 - OTHER SUPPLIES	315,211	(38,281)	276,930	251,588.46	22,701.34	0.00	2,640.20	99.0%
429 - MAINTENANCE/REPAIR SUPPLIES	523,000	(23,549)	499,451	423,803.18	66,509.96	3,756.20	5,381.66	98.9%
TOTAL MAINT/OPER/TRANS	\$17,887,005	\$(154,425)	\$17,732,580	\$16,340,273.38	\$1,468,581.87	\$124,194.20	\$(200,469.45)	101.1%
<u>CAPITAL</u>								
501 - CAPITAL OUTLAY	402,066	(3,270)	398,796	201,177.70	24,059.69	35,332.90	138,225.71	65.3%
503 - TECHNOLOGY	1,003,747	0	1,003,747	670,949.59	241,797.40	90,869.81	130.20	99.9%
TOTAL CAPITAL	\$1,405,813	\$(3,270)	\$1,402,543	\$872,127.29	\$265,857.09	\$126,202.71	\$138,355.91	90.1%
GRAND TOTAL	\$173,704,991	\$0	\$173,704,991	\$168,610,562.89	\$4,518,524.44	\$447,814.80	\$128,088.87	99.9%

To: Dr. Toni Jones
From: Mike Cummings
Date: June 17, 2019
Re: Science Textbook Purchases

The Science department is requesting the purchase of the following texts to support the Advanced Placement program.

Advanced Placement Course Textbooks

AP Biology – Our current text, *Life: The Science of Biology*, is copyright 2011.

The text we wish to purchase is *Campbell: Biology in Focus*, copyright 2019 and *Mastering Biology*, copyright 2019, a resource for the Campbell text. The AP Biology course was redesigned in 2012 and the current text is not aligned to the course content as strongly as the requested text.

We wish to purchase 175 hardbound and eBook copies for \$148.97 each for a total of \$26,069.75.

Board members can review this text at the following link. Please use the login information below -

Visit: www.masteringbiology.com

Username: FairfieldBioAP

Password: Pearson1

AP Chemistry – Our current text, *Chemistry: The Central Science*, is copyright 2009. The requested text is *Chemistry: A Molecular Approach*, copyright 2020. The AP Chemistry course was redesigned in 2014 and the current text is not aligned to the course content as strongly as the requested text.

We wish to purchase 80 hardbound and eBook copies for \$172.97 each for a total of \$13,837.60.

Board members can review this text at the following link. Please use the long information below –

Visit: www.masteringchemistry.com

Username: FairfieldChemAP

Password: Pearson1

Next year, our enrollment in these courses projects as

AP Biology 166 students (115 FLHS, 51 FWHS)

AP Chemistry 70 students (46 FLHS, 24 FWHS)

The total cost of the two texts is \$39,907.35.



Connecticut State Department of Education
Bureau of Health/Nutrition, Family
Services and Adult Education
Child Nutrition Programs
450 Columbus Boulevard, Suite 504
Hartford, CT 06103

FOR STATE USE ONLY	
Effective Date:	_____
AGREEMENT NUMBERS:	
School Programs	_____
Child Day Care Centers	_____

Adult Day Care Centers	_____
Day Care Homes	_____
Summer Food Service	_____

Authorized Signatures Change Form

Read the *Instructions to Complete the Authorized Signatures Change Form* before completing the form. Return this form to the CSDE Child Nutrition Programs at the address above.

This is to certify that on June 25, 2019, as shown in the minutes of
Date

The Regular Board Meeting of the Fairfield Board of Education

Name of Corporation, Board of Education or Governing Body

the following action was taken to revise the Authorized Signers of the **ED-099 Agreement for Child Nutrition Programs**.

1. The person designated below is authorized to sign this agreement and to sign claims for reimbursement.

<p>_____</p> <p style="text-align: center;"><i>Signature</i></p> <p style="text-align: center;">Superintendent of Schools</p> <p style="text-align: center;"><i>Title (Superintendent of Schools, Mayor, Selectman, President or Chairperson of the Board, Pastor or Commissioner)</i></p>	<p style="text-align: center;">Dr. Stephen Tracy</p> <p style="text-align: center;"><i>Printed Name</i></p> <p style="text-align: center;">July 1, 2019</p> <p style="text-align: center;"><i>Date</i></p>
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2. In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.

<p>_____</p> <p style="text-align: center;"><i>Signature</i></p> <p style="text-align: center;">Executive Director of Finance and Business Services</p> <p style="text-align: center;"><i>Title (Assistant Superintendent, Business Official, Principal, Headmaster, City or Town Manager, Executive Director or Deputy Commissioner)</i></p>	<p style="text-align: center;">Mrs. Doreen Munsell</p> <p style="text-align: center;"><i>Printed Name</i></p> <p style="text-align: center;">July 1, 2019</p> <p style="text-align: center;"><i>Date</i></p>
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3. The signature below certifies the above action.

<p>_____</p> <p style="text-align: center;"><i>Signature</i></p> <p style="text-align: center;">Mrs. Jessica Gerber June 25, 2019</p>	<p style="text-align: center;">Board Secretary</p> <p style="text-align: center;"><i>Title (Secretary of Corporation, Town Clerk, Secretary of the Board)</i></p>
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This form is available at <https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/SignatureChange.pdf>. The instructions are available at <https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/SignatureChangeInstructions.pdf>.

DRAFT

**Regular Meeting Minutes
Fairfield BoE, June 11, 2019**

NOTICE: A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV.

Voting Summary

Call to order of the Regular Meeting of the Board of Education and Roll Call

Vice-Chairman Nick Aysseh called the Regular meeting to order at 7:34PM. Present were members Trisha Pytko (arrived 9:35PM), Jennifer Leeper, Philip Dwyer, Jessica Gerber, Christine Vitale (arrived 8:17PM), Jennifer Jacobsen, Jennifer Maxon-Kennelly and Jeff Peterson. Others present were Superintendent Dr. Toni Jones, members of the central office leadership team, and approximately 100 members of the public.

Vice Chairman Aysseh asked the Board for unanimous consent to move the Student Recognition and the Mill Hill presentation to just prior to Public Comment; the Board agreed (Mrs. Vitale and Ms. Pytko were not present at this time).

Following Public Comment, Chairman Vitale asked the Board for unanimous consent to move the Mill Hill Ed Spec vote to just prior to the School Climate Survey presentation; the Board agreed (Ms. Pytko was not present at this time).

New Business

Approval to Change the Capacity in Mill Hill Ed-Specs

Mr. Peterson moved/Mrs. Gerber seconded the recommended motion “that the Board of Education change the capacity outlined in the Mill Hill Educational Specifications from 504 to 441 to align with funding approved by the Board of Selectman and Board of Finance.”

Following some discussion, Mr. Peterson moved/Mr. Dwyer seconded to call the question. Motion failed 4-4 (Mr. Dwyer, Mrs. Gerber, Mr. Aysseh, Mr. Peterson in favor; Ms. Leeper, Mrs. Vitale, Mrs. Jacobsen, Mrs. Maxon-Kennelly against).

The original motion passed 5-3 (Mrs. Gerber, Mrs. Vitale, Mr. Aysseh, Mrs. Maxon-Kennelly, Mr. Peterson in favor; Ms. Leeper, Mr. Dwyer, Mrs. Jacobsen against. Ms. Pytko was not present for this vote).

Chairman Vitale asked the Board for unanimous consent to move the Food Service items to just prior to the ECC site discussion and vote; the Board agreed.

Food Services Program and Financial Summary

Approval of Participation in the Healthy Food Certification Program

Mr. Dwyer moved/Ms. Pytko seconded the recommended motion “that the Board of Education approve participation in the Healthy Food Certification Program for the school year 2019-20 as follows:

- **Healthy Food Option:** Pursuant to CGS Section 10-215f, the board of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

- Food and Beverage Exemptions: The board of education will allow the sale to students of food items that do not meet the Connecticut Standards, and the sale of beverages not listed in section 10-221q of the Connecticut General Statutes, provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store.”

Motion passed 9-0.

Old Business

Approval of ECC site for 2020

Mr. Aysseh moved/Ms. Leeper seconded the recommended motion “that the Board of Education approve the ECC Site Timeline.”

Mr. Dwyer moved/Ms. Leeper seconded to postpone action on this item until the next Regular BoE meeting.

Mr. Aysseh moved/Mrs. Jacobsen seconded to suspend the rules and extend the meeting to 11:15PM. Motion passed 7-2 (Ms. Leeper, Mrs. Gerber, Mrs. Vitale, Mr. Aysseh, Mrs. Jacobsen, Mrs. Maxon-Kennelly, Mr. Peterson in favor; Ms. Pytko, Mr. Dwyer against).

Motion to postpone passed 6-3 (Ms. Pytko, Ms. Leeper, Mrs. Gerber, Mrs. Jacobsen, Mrs. Maxon-Kennelly, Mr. Peterson in favor; Mr. Dwyer, Mrs. Vitale, Mr. Aysseh against).

Approval of Minutes

Mrs. Gerber moved/Ms. Pytko seconded the recommended motion “that the Board of Education approve the May 7, 2019 Special meeting minutes and the May 21, 2019 Regular meeting minutes.”

Motion passed 9-0.

Adjournment

Mr. Aysseh moved/Ms. Pytko seconded the recommended motion “that this Regular Meeting of the Board of Education adjourn.” Motion passed 9-0. Meeting adjourned at 11:12PM.

Detailed Minutes

Vice Chairman Aysseh asked the Board for unanimous consent to move the Student Recognition and the Mill Hill presentation to just prior to Public Comment; the Board agreed (Mrs. Vitale and Ms. Pytko were not present at this time).

Presentation

Student Recognition: Warde Dance Team.

Fairfield Warde Athletic Director, Mr. Fry, recognized the Warde Dance Team for its outstanding achievement of winning the State Championship for the 6th year in a row.

Mill Hill Update

MHBC Chairman, Mr. Quinn and Colliers representative, Mr. Warrington updated the Board on the recent BoF and BoS vote approving \$21.5M in construction costs and \$500K for unknown remediation. Every school built in the 70’s has needed some sort of remediation. The ed-specs must correctly reflect the project. Funds not used for remediation are returned and may not be used for another purpose.

Public Comment:

The following spoke against aspects of the Homework Policy:

FPS Staff: Tina Brown, John Whaley, Greg Hatzis, Jeremy Timperanza, Ben Francois, Amy Macintosh, Lauren Marchello, Jane Vigliotti, Whitney Walker, Frank Sahagian, Bob Smoler, Signe Wennberg-Merrit,

Fairfield Residents: Courtney Bradley

Recurring public comment themes included: (1) disproportionate negative impact on students who struggle; (2) students will seek gold star instead of learning; (3) feeling the Board's lack of trust in teacher ability to assign homework properly; and (4) posting requirement not always possible.

The following spoke against the ECC site timeline:

FPS Staff: Jeriann Mitchell

Fairfield Residents: Katie Flynn, Kelly Imschweiler, Kelly McWhinnie, Erin Lopez, Mary Lupo, Randi Cohen, Jen Cruz

Recurring public comment themes included the lack of NSS and HH parent input, and the need for a long-term growth plan.

Chairman Vitale asked the Board for unanimous consent to move the Mill Hill Ed Spec vote to just prior to the School Climate Survey presentation; the Board agreed (Ms. Pytko was not present at this time).

Approval to Change the Capacity in Mill Hill Ed-Specs

Mr. Peterson moved, Mrs. Gerber seconded that the Board of Education change the capacity outlined in the Mill Hill Educational Specifications from 504 to 441 to align with funding approved by the Board of Selectman and Board of Finance.

Mrs. Maxon-Kennelly thanked Chairman Vitale and Dr. Jones for representing the Board's interests at the BoS and BoF meetings and in particular, thanked Dr. Jones for providing all the data and representing the Board's vision and leadership very well. She strongly objected to the reprehensible accusation made against the Board Chair and Dr. Jones, that they were responsible for ripping apart an elementary community. Mrs. Vitale appreciated the support and apologized that the decision didn't go another way.

Mrs. Maxon-Kennelly thanked the BoF for approving the much needed renovation and asked about the possibility of somehow adding even 1 more classroom while staying within the \$22M. Dr. Jones said the biggest issue is the June 30 deadline; Mrs. Vitale said caution is needed for unknown surprises that may affect the project budget; Mr. Quinn said the schematic design is preliminary and everything is an estimate until bids come in.

Mr. Dwyer asked the building committee to keep the BoE apprised of any possibility of adding classrooms as the project gets further along. Mr. Aysseh said the only way to move the project forward right now is to vote on the motion – the only way to realistically get more classrooms is to take something out of the existing plans.

Mr. Dwyer said the BoE and 3 other Boards agreed on a 24-classroom building in 2010. He was disturbed by the misinformation presented by the BoS and the BoF. Mr. Dwyer apologized to the Superintendent, FPS staff, the Board Chair and the Building committee for the obvious disrespect they endured. While he wants and expects the project to move forward, he will vote against the motion to send the message that they made a mistake, they took political considerations rather than factual. A year ago, it was the ledge, then they moved on to question traffic, enrollment projections, facility plan, and finally the Board's vote on the plan. It is nonsensical to vote in 2019 for something that

needs more information about where people are living in 2021. The decision is for the entire town and the classrooms are needed. The state gives the BoE the mandate for these types of decisions; that is not a decision of the BoF. Clearly, the Building Committee proved the extra classrooms would be cost effective.

Mrs. Gerber also supported the 504 and was very disappointed with the vote and with the way in which the doubt about the validity of the request was expressed. She does not want to slow down or stop the renovation work, even though the district is losing space with the new plan and is not an expansion. She will vote to approve the ed specs and wants Mill Hill to get the school they deserve.

Mr. Peterson agrees with many of the statements and also favors a 504.

Mr. Peterson moved, Mr. Dwyer seconded to call the question.

Motion Failed: 4-4

Favor: Mr. Dwyer, Mrs. Gerber, Mr. Aysseh, Mr. Peterson

Oppose: Ms. Leeper, Mrs. Vitale, Mrs. Jacobsen, Mrs. Maxon-Kennelly

Mrs. Jacobsen thanked Mr. Quinn and agreed the project needs to move forward, but she will not support the motion. She shared the sentiment of the grossly unacceptable treatment of the Board Chair and Superintendent. The BoF decides the money and they need to stay in their lane and not get into the business of our plans or what the BoE feels is necessary for the children and staff of this district.

Ms. Leeper agreed with Mr. Dwyer and Mrs. Jacobsen and will be voting against the motion. It would send a confusing message that the BoE approves a 441, even though a 504 is best for the foreseeable future and beyond. The disrespectful treatment endured by the Board Chair and Superintendent is a deterrent to volunteers running for Board positions.

Mrs. Vitale said although she supports a 504, she will be voting to change the ed spec and will stand behind the work of the building committee. She shares the Board sentiment and thanked everyone for advocating for a 504.

Public Comment:

Mr. Quinn, MHBC Chair: Fears a tie vote and requested the Board consider fixing Mill Hill.

The original Motion Passed: 5-3

Favor: Mrs. Gerber, Mrs. Vitale, Mr. Aysseh, Mrs. Maxon-Kennelly, Mr. Peterson

Oppose: Ms. Leeper, Mr. Dwyer, Mrs. Jacobsen

(Ms. Pytko was not present for this vote.)

School Climate Survey

Dr. Jones presented a summary of the school climate survey results. The focus this year was to increase parent and staff response rates, consolidate the teacher and parent surveys into one annual survey, and automate survey calculations. Response rates showed a large increase, leading to higher quality building level input. Dr. Jones reviewed survey results of parents, staff and students. Overall results are posted to the website. Many positive aspects were highlighted as well as areas that may need more focus. Generally:

- Over 90% of Parents felt their child's school is a great place to learn and their child likes school. An area of focus is communication.
- Over 90% of Teachers and Staff said teachers support one another and that students are getting a high quality education. An area of focus is student behavior.

- Over 90% of elementary students like their schools and have friends. Areas of focus include understanding the rules. Over 90% of secondary students said teachers listen and there are plenty of opportunities to get involved. Areas of focus include making learning interesting.

Mrs. Maxon-Kennelly asked whether any questions were dropped from the previous survey and hoped that secondary administrators will pay attention to the response about having one adult to talk to. Dr. Jones said similar questions were eliminated as well as many demographic questions, which previously went unanswered.

Mr. Dwyer is pleased with the positive results, as well as the information on things to work on.

Mrs. Vitale asked about next steps. Dr. Jones said the information will be used for site improvement. Mr. Mancusi added that a district climate meeting is planned in the fall. Parents will be part of the team that will highlight areas that help students feel more connected.

Mrs. Jacobsen noted that the legislature just passed a comprehensive school climate law.

Middle School Schedule Update

Mr. Cummings and the middle school principals presented an update on the middle school schedule. Fulfilling FPS' Learning Principles and expectations of recently adopted curriculum is one of the reasons that prompted the schedule review. The schedule review process began in September 2018 and included the review of 12 middle school schedules, high school student interviews, site visits and a parent survey. Core commitments include a team model, time for interventions and PD, lunch by grade level and equity to accessibility in all subjects. Some of the challenges include adapting proposals to current contracts, budgetary impacts and the support of intervention offerings as well as the social and emotional health of students. Next steps in the process include addressing community concerns, finalizing schedule drafts and an updating the Board in November 2019.

Mr. Cummings, Ms. Tiley, Dr. Rosato and Mr. Formato responded to Board questions:

- Class size is an issue for contractual obligations.
- Early intervention was a big driver. Much has changed in the 20 years since the schedule was last reviewed.
- Twelve area middle school schedules in schools from Virginia to Connecticut were reviewed. Those with a modified block schedule appeared the least satisfied. High school freshmen that were interviewed were in favor of the block schedule.

Mrs. Maxon Kennelly asked that open time disallow the use of electronics. Ms. Leeper said she is looking forward to hearing more about the enrichment blocks. Mrs. Jacobsen said the new graduation requirements may lead to more opportunities.

Chairman Vitale asked the Board for unanimous consent to move the Food Service items to just prior to the ECC site discussion and vote; the Board agreed.

New Business: *Food Services Financial Summary*

Mrs. Munsell presented the FPS Food Services financial statement and said the program is doing well financially and there is no recommendation to increase lunch prices. Food Services Director, Ms. O'Malley reported that participation has increased. Schools with lower participation rates were identified and changes were implemented with the help of a

nutrition innovator. The current focus schools are Holland Hill and North Stratfield. A registered dietician is available for special dietary needs and nutrition education for 2nd and 4th grade classes.

Approval of Participation in the Healthy Food Certification Program

Mr. Dwyer moved, Ms. Pytko seconded that the Board of Education approve participation in the Healthy Food Certification Program for the school year 2019-20 as follows:

- **Healthy Food Option:** Pursuant to CGS Section 10-215f, the board of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.
- **Food and Beverage Exemptions:** The board of education will allow the sale to students of food items that do not meet the Connecticut Standards, and the sale of beverages not listed in section 10-221q of the Connecticut General Statutes, provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store.

Motion Passed: 9-0

Old Business

Approval of ECC site for 2020

Mr. Aysseh moved, Ms. Leeper seconded that the Board of Education approve the ECC Site Timeline.

Mrs. Vitale recapped that ECC would move from the Warde and Stratfield sites to Holland Hill and North Stratfield in the 2021-2022 school year. The Board continued with extensive discussion on this topic and thanked ECC staff and parents for their input and presence at meetings.

Mr. Aysseh noted that the decision to move ECC was predicated on a rubric that included Mill Hill as a 504, which is no longer the case. He suggested amending the timeline, to put it on pause until Milone and MacBroom complete a feasibility study.

Mr. Peterson said it is the right decision to bifurcate the program but he is reluctant to abandon the Warde site. Milone and MacBroom should also be charged to find which facility is most appropriate for the program.

Ms. Leeper agreed to maintain Warde as well, given the pace of growth. She apologized for flip-flopping on the issue and would not support a 3rd site that only had a few sections. Milone and MacBroom will need parameters on distributing sections.

Mrs. Maxon-Kennelly confirmed that the idea to abandon the Warde site came from the Board and not from staff. She believed that NSS and HH are better sites for the program than Stratfield. Discussion on this has taken place over the past year and is not a rushed decision, but she was in favor of postponing the vote to the next meeting in order to respond to the many questions that parents have, and to allow time for Mr. Aysseh to craft his amended motion.

Dr. Jones said the timeline for the upcoming year is set, even if the Board delays a vote until August. All of the work on the timeline was predicated on having a 504 at Mill Hill, but there is good information in all of the work that was done. Mrs. Vitale added that Milone and MacBroom could prepare scenarios over the summer.

Mrs. Jacobsen supported maintaining the Warde site, postponing the vote and rethinking the charge to Milone and MacBroom. A new 10-year projection with building utilization is needed. Ms. Pytko agreed and would rather not vote tonight; she maintained support for a single site.

Mr. Dwyer was not in favor of postponing the decision, but supported amending the motion appropriately.

The Board discussed keeping ECC as one site by either adding a second floor to the current ECC/Warde site, or moving to a school location. Dr. Jones commented that a second story for such young children would most likely not pass the fire code. Mrs. Maxon-Kennelly said moving the ECC to a school location ultimately results in taking someone else's school. Mr. Aysseh suggested taking a fresh look at the Long Range Facilities Plan.

Mr. Dwyer moved, Ms. Leeper seconded to postpone action on this item until the next Regular BoE meeting.

Dr. Jones mentioned that the ECC program will be entering its 3rd year and is successful at that location.

Mr. Aysseh moved, Mrs. Jacobsen seconded to suspend the rules and extend the meeting to 11:15PM.

Motion Passed: 7-2

Favor: Ms. Leeper, Mrs. Gerber, Mrs. Vitale, Mr. Aysseh, Mrs. Jacobsen, Mrs. Maxon-Kennelly, Mr. Peterson

Oppose: Ms. Pytko, Mr. Dwyer

Motion to Postpone Passed: 6-3

Favor: Ms. Pytko, Ms. Leeper, Mrs. Gerber, Mrs. Jacobsen, Mrs. Maxon-Kennelly, Mr. Peterson

Oppose: Mr. Dwyer, Mrs. Vitale, Mr. Aysseh

First Reading of Homework Policy

Mrs. Maxon-Kennelly acknowledged the comments from the public and noted that any staff member that is surprised by the policy should take that issue up with administration and building leadership. The policy committee has been working on this for several months and was formed in part from her own professional teacher experience. Professional Development will be vital for policy implementation and she encouraged staff to get all comments to the Policy Committee. The BoE gives direction to administration through policy; almost all of the wording is from other districts and is hardly groundbreaking. The headmasters surveyed staff and received feedback; many were in favor. Even with 21st century skill requirements, kids haven't changed and that is the basis here.

Mrs. Leeper expressed grave reservations with the policy and will provide specific feedback. Mr. Dwyer added that he is not in favor of a prescriptive policy, rather the reliance should be on professional staff to implement in each unique classroom. Mr. Dwyer asked if the policy change was requested from administration or if it was due to a change in law. Mrs. Maxon-Kennelly said no, the change is a result of parent feedback and the observations of the 3 policy members.

Discussion: Updated Draft Waterfall Schedule

Dr. Jones noted that Sherman school Phase IV shows up in the Waterfall at \$3M, comprised of \$1.3M for the roof, \$1M for the stage mechanical and HVAC controls, \$500K contingency and \$115K escalation.

Mrs. Jacobsen questioned line 27 – why is the full \$200K represented when it was adjusted at the last meeting? Mr. Papageorge said the \$200K in that line is for next year's improvements to WFC. Dr. Jones added that there were originally two separate \$200K's; it shows up again on line 31 in 20/21.

DRAFT

Mrs. Jacobsen also asked about the FLHS bathrooms and questioned the pricing that has remained the same since 2013. Mr. Papageorge said the FLHS bathrooms are an issue but were moved back due to issues with the OHS roof; he will check on the pricing.

Mrs. Vitale said the Waterfall will again be on the August agenda. Mr. Dwyer suggested adding a line in the waterfall for air conditioning, in order to make it clear to the BoF that this item is being pursued.

Approval of Minutes

Mrs. Gerber moved, Ms. Pytko seconded that the Board of Education approve the May 7, 2019 Special meeting minutes and the May 21, 2019 Regular meeting minutes.

Motion Passed: 9-0

Superintendent Report

Dr. Jones reminded everyone that graduation is Friday at 5:00PM. Mr. Papageorge is continuing to work with WFC and he will have an update for the Board at the next meeting.

Open Board Comment

Mr. Aysseh and Mrs. Vitale thanked Dr. Jones for all of her positive contributions and wished her Good Luck.

Public Comment

Bonnie Rotelli, Fairfield Resident: ECC is a collaborative program and most beneficial to students. The decision on location should not be rushed and all options should be explored.

Adjournment

Mr. Aysseh moved, Ms. Pytko seconded that this Regular Meeting of the Board of Education adjourn.

Motion Passed: 9-0

Meeting adjourned at 11:12PM

*Respectfully Submitted by
Jessica Gerber
Fairfield Board of Education
Secretary*