

**FAIRFIELD PUBLIC SCHOOLS**

**TO: Paraprofessional Staff**

**FROM: Payroll Department**

**DATE: May 19, 2015**

**SUBJECT: Pay Plan Options: 2015 - 2016**

The Agreement with the Fairfield Educational Paraprofessional Association provides for the selection of payment of annual salary by either a twenty-two (22) pay plan (September – June) or a twenty-six (26) pay plan (regular school year plus July and August).

**ALL PARAPROFESSIONAL STAFF ARE PAID ON THE 22 PAY PLAN  
UNLESS OTHERWISE REQUESTED.**

If the twenty-six (26) pay plan option is desired, or you wish to **change back** to the twenty-two (22) pay plan option, please complete the form at the bottom of this page.

**NO ACTION IS NECESSARY FOR THOSE WHO WANT TO CONTINUE ON THEIR CURRENT PAY PLAN OPTION.**

**DUE DATE: AUGUST 17, 2015**

***PARAPROFESSIONAL***

**COMPLETE FORM, THEN PRINT AND SIGN IT ONLY IF YOU ARE REQUESTING A CHANGE IN YOUR PAY OPTIONS.**

Return **ORIGINAL** to: Susan Bielicki or Lynne Champnois  
PAYROLL OFFICE  
501 KINGS HIGHWAY EAST, SUITE 210  
FAIRFIELD, CT 06825

I elect the checked plan to commence in September 2015.

22 PAY PLAN

26 PAY PLAN

SIGNED: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

MUNIS ID #: \_\_\_\_\_

**Your ID# is on your paystub and on your ID badge.**