

**FAIRFIELD PUBLIC SCHOOLS**

**TO:** Certified Staff  
**FROM:** Payroll Department  
**DATE:** April 29, 2016  
**SUBJECT:** Pay Plan Options 2016 - 2017

The formal Agreement with the Fairfield Education Association provides that the Board of Education shall allow any member of the certified staff to select payment of annual salary in one of the following manners:

1. 22 PAY PLAN (September – June)
2. 26 PAY PLAN (Regular school year plus July and August)
3. 21 PAY PLAN, plus a 22<sup>nd</sup> check which represents 5/26ths of the annual salary

ALL CERTIFIED STAFF MEMBERS ARE PAID ON THE 22 PAY PLAN (OPTION #1) **UNLESS OTHERWISE REQUESTED.**

If plan #2 or #3 is desired or you wish to **change back** to the twenty-two (22), please complete the form at the bottom of this page.

**NO ACTION IS NECESSARY FOR THOSE WHO WISH TO CONTINUE ON THEIR CURRENT PAY PLAN OPTION.**

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**DUE DATE: AUGUST 15, 2016**

**CERTIFIED**

**COMPLETE FORM, THEN PRINT AND SIGN IT ONLY IF YOU ARE REQUESTING A CHANGE IN YOUR PAY OPTIONS.**

Return **ORIGINAL** to: FAIRFIELD BOARD OF ED.  
PAYROLL OFFICE  
501 KINGS HIGHWAY EAST, SUITE 210  
FAIRFIELD, CT 06825

I elect the checked plan to commence in September 2016.

**22 PAY PLAN (September – June)**

**26 PAY PLAN (Regular school year plus July and August)**

**21 PAY PLAN (plus a 22<sup>nd</sup> check which represents 5/26ths of the annual salary)**

SIGNED: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

MUNIS ID#: \_\_\_\_\_

**Your ID# is on your paystub and on your ID badge.**