

FAIRFIELD PUBLIC SCHOOLS

501 Kings Highway East, Suite 210
Fairfield, CT 06825

26 PAY OPTION PAY DATES – SUMMER 2018

Pay Dates:

FRIDAY, JULY 13, 2018

FRIDAY, JULY 27, 2018

FRIDAY, AUGUST 10, 2018

FRIDAY, AUGUST 24, 2018

- In the event that it is **ABSOLUTELY NECESSARY** to change your Direct Deposit account, please notify **PAYROLL** in writing by June 15, 2018.
- In the event that you receive a hard check, it will be mailed the day prior to pay day. Depending on the postal delivery we cannot guarantee that you will receive your check by the pay date. Signing up for Direct Deposit will guarantee payment on the pay date.
- If you are moving to a different address, please process your change on ESS by June 15, 2018. This will ensure that your summer checks will be mailed to the correct address.