

**FAIRFIELD PUBLIC SCHOOLS**

**CERTIFIED STAFF PAY PLAN OPTIONS 2018-2019**

If you wish to change your current pay plan option, please complete the form below and return the original to payroll no later than **August 1, 2018**.

**ALL CERTIFIED STAFF MEMBERS ARE PAID ON THE 22 PAY PLAN OPTION UNLESS OTHERWISE REQUESTED. THOSE HIRED AFTER THE START OF SCHOOL WILL BE ON THE 22 PAY PLAN.**

**NO ACTION IS NECESSARY FOR THOSE WHO WANT TO CONTINUE ON THEIR CURRENT PAY PLAN OPTION**

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***CERTIFIED STAFF ONLY***

I elect the checked plan to commence in September 2018:

\_\_\_ 22 PAY PLAN (September – June)

\_\_\_ 26 PAY PLAN (Regular school year plus July and August)

\_\_\_ 21 PAY PLAN (plus a 22<sup>nd</sup> check which represents 5/26<sup>th</sup> of the annual salary)

SIGNED: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

EMPLOYEE ID#: \_\_\_\_\_  
Your ID# is on your paystub and on your ID badge

If you have any questions, contact Angela Hooks or Christine Dale, Payroll Specialists, at the Payroll Office (203) 255-8386 or by email [ahooks@fairfieldschools.org](mailto:ahooks@fairfieldschools.org) or [cdale@fairfieldschools.org](mailto:cdale@fairfieldschools.org)

**FAIRFIELD BOARD OF EDUCATION  
PAYROLL OFFICE  
501 KINGS HIGHWAY EAST, SUITE 210  
FAIRFIELD, CT 06825**