

**FAIRFIELD PUBLIC SCHOOLS
HUMAN RESOURCES OFFICE**



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TO: Year One Teachers, Year Two Teachers and Mentors
FROM: Patrice Faggella
RE: 2017-2018 schedule of TEAM meetings
DATE: September 28, 2017

The District Team Coordinating Committee (TCC) has discussed the organization of our TEAM activities and timelines for the year. The TCC has planned the dates as follows:

<u>DATE</u>	<u>Year 1 Teachers/Mentors</u>	<u>Year 2 Teachers/Mentors</u>
October 5, 2017	Introduction of Module 5 3:15 – 4:15 MS/HS (RLMS Team Room) 4:00 – 5:00 ECC/Elementary Site (BURR)	Work together at your building (Any Year 2 teachers who did not complete Module 5 will join Year 1 teachers)
November 16, 2017 (revised date)	Introduction of Module 1 3:15 – 4:15 MS/HS (RLMS Team Room) 4:00 – 5:00 ECC/Elementary Site: (Riverfield)	Work together at your building
February 15, 2018	Drop in session to answer questions and review progress (if requested)	Work together at your building
March 15, 2018	Work together at your building	Drop in session to answer questions and review progress (if requested)

MENTORS: Please remember to log your hours on the CTTEAM website.

*Requirement is for mentors to log in the hours.