

FAIRFIELD PUBLIC SCHOOLS
Fairfield, Connecticut

I. JOB TITLE: SPECIAL EDUCATION EVALUATION TEACHER

II. CERTIFICATIONS/QUALIFICATIONS:

1. Holds, or is eligible for, Connecticut State Certification as a Special Education Teacher.
2. Possesses a degree from an accredited college or university.
3. Such alternatives to the above qualifications as the Board may find appropriate.
4. Expertise in the administration and interpretation of achievement and curriculum based assessments and in the development of targeted IEP goals and objectives to address identified areas of need.
5. Possesses knowledge of assistive technology.
6. Experience with research-based reading programs.
7. Experience with students of varied abilities, including students on the Autism spectrum.
8. Experience with collection and analysis of data to inform instruction.
9. Experience working with students with social, emotional and behavioral needs.

III. WORK YEAR: 10 MONTHS

IV. REPORTS TO: Building administrator/designee and Executive Director, Special Education and Special Programs.

V. DUTIES AND RESPONSIBILITIES:

1. Attend all PPTs (Referral PPTs and Eligibility Determination PPTs).
2. Complete all Initial Academic/Achievement Evaluations.
3. Collaborate with receiving special education teacher on the development of IEP goals and objectives
4. Collaborate with receiving special education teach regarding service recommendations.
5. Assist high school special education teachers with Academic/Achievement re-evaluations as appropriate.
6. Assist with high school PPT facilitation as an Administrative Designee as appropriate.
7. Assist school based teams in meeting all Child Find responsibilities.

VI. PROFESSIONAL RESPONSIBILITIES:

1. Meets professional responsibilities:
 - a. Cooperates with fellow teachers, administrators, and supervisory staff.
 - b. Maintains the ethics of profession.
2. Encourages and maintains the cooperative involvement and support of parents and the community.